



County of Frederick

Paula A. Nofsinger
Director of Human Resources

(540) 665-5668
Fax: (540) 665-5669
pnofsing@co.frederick.va.us

TO: Board of Supervisors
FROM: Paula Nofsinger, Director of Human Resources
DATE: June 14, 2013
SUBJECT: Human Resources Committee Report

The HR Committee met in the First Floor Conference Room at 107 North Kent Street on Friday, June 7, 2013, at 8:00a.m. Committee members present were: Supervisor Robert Hess, Supervisor Chris Collins, Citizen Member Dorrie Greene, and Citizen Member Beth Lewin. Committee member absent was Citizen Member Barbara Vance. Also present were: County Administrator John R. Riley, Jr., Assistant County Administrator Kris Tierney, County Attorney Rod Williams, and DSS Administrative Manager Delsie Butts.

***** Items Requiring Action*****

- 1. There are no items that require action from the Board of Supervisors.**

*****Items Not Requiring Action*****

- 1. An overview of the County Benefits.**
The HR Director provided a general overview of the benefits offered to full time employees.
- 2. A discussion to determine schedule for Committee to review responsibilities of its Charter.**
The Committee agreed upon the schedule of topics and requested the HR Director to link the schedule to specific months of the year.

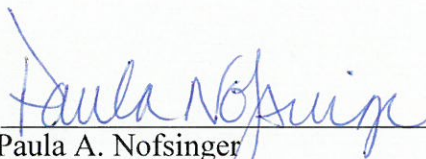
There being no further business, the meeting was adjourned.

Due to the Fourth of July holiday, the meeting in July has been cancelled. The next HR Committee meeting is scheduled for Friday, August 2, 2013.

Respectfully Submitted,

Human Resources Committee

Robert Hess, Chairman
Chris Collins
Dorrie Greene
Beth Lewin

By: 
Paula A. Nofsinger
Director of Human Resources