

FINAL MINUTES

FREDERICK COUNTY ELECTORAL BOARD

October 20, 2016

The Frederick County Electoral Board met on Thursday, October 20, 2016. Present were Chairman Richard Venskoske, Vice-Chair Marie Straub and Registrar Rick Miller. Secretary Jerry Zemlachenko arrived at 5:34 p.m.

The Chairman called the meeting to order at 5:32 pm. Upon motion by Vice Chair Marie Straub, seconded by Chairman Rich Venskoske, the agenda was adopted as presented 2 – 0.

Upon motion by the Vice Chair, seconded by the Chairman, the minutes of the 9/29/2016 meeting were approved as presented 3 – 0.

Planning for the November 8, 2016 General and Special Elections were conducted as follows:

(1) Officers of Election

204 Officers of Election have confirmed they can come to training on October 29 and work the election. The Registrar wishes to add 3 more Officers of Election to the Central Absentee Precinct due to an increased number of mailed absentee ballots. The Electoral Board granted this request by a vote of 3 – 0.

(2) Logic & Accuracy Tests are scheduled for Tuesday, October 25 and Wednesday October 26 starting at 9:00 am on both days. Two board members will be on hand.

(3) Reviewed Officer of Elections training day schedule for Saturday, October 29, 2016 including set up on Friday, October 28 at 3:00 p.m. at the Public Safety building and all assignments and all training materials. All board members, the machine technician and registrar will be on hand.

(4) Reviewed Central Absentee Precinct training date for Wednesday, November 2, 2016 at 5:30 p.m. in the Registrar's office. One board member and the registrar will be on hand.

(5) Reviewed Officer of Election makeup training date for Thursday, November 3, 2016 at 5:30 p.m. at the Registrar's office. Two board members, the machine technician and registrar will be on hand.

(6) Laptop lab in the Registrar's office will be available from Monday, October 31 through Friday, November 4, 2016 during regular business hours.

(7) Precinct packing bags and setting up laptops will take place on Sunday, November 6, 2016 starting at 9:00 am. Two board members, the machine technician and the registrar will be on hand.

(8) Election Day schedule was tabled and will be discussed at a later date.

(9) The Canvass for the November 8, 2016 Elections will start at 12:00 noon on Wednesday, November 9, 2016.

Under Registrar business the following topics were presented and discussed:

Reported on the Emergency contingency meeting held today with various county departments, State Police, VDOT and others for Election Day.

Gave the Electoral Board information on one request for neutral observers for Election Day. The Electoral Board reviewed the request and voted 3 – 0 to maintain our consistent policy not to allow neutral observers in our polling places. The board cited the need for our officers of election to be able to concentrate on their number one objective to provide service and help the voters of our locality.

Gave the Electoral Board copies of the recent Winchester Star news article with incorrect voting information. The Registrar emphasized how he had gone over our important voting information deadlines with the newspaper's staff.

Gave the Electoral Board the recent AG opinion that voters can take selfies of themselves and their ballot in the polling places on Election Day. Other restrictions on taking photos in the polling places still apply.

Talked about the third party voter registration drive groups and the confusion they are causing some of our voters.

Our Election night reporting will now use a special portable work IT table, about 5 feet wide and 3 feet high to show our election results in our office. The Registrar will be able to post our results as they are received from the precincts on our Unofficial Results Tally Sheet. This can be hooked up wireless to the Registrar's computer and results can be seen by all in our office. IT will provide a demonstration on Monday, October 24 from 4:00 to 5:00 p.m. in our office.

Asked the Electoral Board members for help this coming week to compile the 200 officer of Election training manuals needed for October 29, 2016. Two board members offered to help at various times on various days.

The next Electoral Board meeting will be held on Wednesday, November 9, 2016 at 12:00 noon for the provisional and regular canvass of the Tuesday, November 8, 2016 General and Special Elections in the Registrar's office.

No further business was presented to the Board.


Being no further business, a motion was made by the Vice Chair, seconded by the Secretary that the meeting be adjourned. Motion passed 3-0. The meeting adjourned at 6:52 pm.



Jerry Zemlachenko
Secretary

APPROVED:  Chairman

 Vice Chair

 Secretary

DATE: 12/14/16