



AGENDA
CLOSED SESSION AND REGULAR MEETING
FREDERICK COUNTY BOARD OF SUPERVISORS
WEDNESDAY, JANUARY 25, 2017
6:00 P.M., 7:00 P.M.
BOARD ROOM, COUNTY ADMINISTRATION BUILDING
107 NORTH KENT STREET, WINCHESTER, VIRGINIA

6:00 P.M. – Closed Session:

There will be a Closed Session in Accordance with the Code of Virginia, 1950, as Amended, Section 2.2-3711, Subsection A, (5), for Discussion concerning the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in expanding its facilities in the community.

There will be a Closed Session in Accordance with the Code of Virginia, 1950, as Amended, Section 2.2-3711, Subsection A, (7), for Consultation with legal counsel employed or retained by a public body regarding legal matters, specifically the collection of subdivision infrastructure costs from parties subdividing properties, and requiring the provision of legal advice by such counsel.

7:00 P.M. – Regular Meeting - Call To Order

Invocation

Pledge of Allegiance

Adoption of Agenda:

Pursuant to established procedures, the Board should adopt the Agenda for the meeting.

Consent Agenda:

(Tentative Agenda Items for Consent are Tabs: **E, F, G, H, I, & J**)

Citizen Comments (Agenda Items Only, That Are Not Subject to Public Hearing.)

Board of Supervisors Comments

**AGENDA
CLOSED SESSION AND REGULAR MEETING
FREDERICK COUNTY BOARD OF SUPERVISORS
WEDNESDAY, JANUARY 25, 2017
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Minutes: (See Attached)----- A

1. Closed Session and Regular Meeting, December 14, 2016.
2. Budget Work Session, December 21, 2016.

County Officials:

1. Committee Appointments. **(See Attached)----- B**
2. Strategic Plan Update. **(See Attached) ----- C**
3. Request from Commissioner of the Revenue for Refunds.
(See Attached) ----- D
4. Resolution of Appreciation for John Trenary. **(See Attached)----- E**
5. Memorandum of Understanding Between the Mount Weather
Emergency Operations Center, Emergency Services Division,
Mount Weather Fire and Rescue and Frederick County Fire and
Rescue Department Re: Mutual Aid Assistance. **(See Attached)----- F**

Committee Reports:

1. Lake Holiday Sanitary District Advisory Committee. **(See Attached) ----- G**
2. Finance Committee. **(See Attached)----- H**
3. Information Technology Committee. **(See Attached)----- I**
4. Parks and Recreation Commission. **(See Attached)----- J**
5. Public Safety Committee. **(See Attached)----- K**

Public Hearing:

1. Proposed Amendment to the Frederick County Code, Chapter 155,
Taxation; Article XVI, Business License Provisions; Section 155-81,
Appeals and Rulings. This Proposed Amendment would Bring the
County Code into Conformance with the State Code. **(See Attached) ----- L**

Planning Commission Business:

Public Hearing:

1. 2035 Comprehensive Plan Update – The Plan Addresses the Future of Frederick County for Its Citizens. The Plan is Supported by Two Appendices: Appendix I, which Includes Each of the County’s Area Plans (Including the Kernstown Area Plan and an Update to the Southern Frederick Area Plan to Include CPPA #01-16 for the Leonard Property), and Appendix II, which Provides Background Analysis and Studies in Support of the Plan. The Plan in its Entirety May be Viewed at www.fcva.us.
(See Attached) ----- **M**

Board Liaison Reports (If Any)

Citizen Comments

Board of Supervisors Comments

Adjourn

A

MINUTES
CLOSED SESSION
AND
REGULAR MEETING
FREDERICK COUNTY BOARD OF SUPERVISORS
DECEMBER 14, 2016

A Regular Meeting of the Frederick County Board of Supervisors was held on Wednesday, December 14, 2016, 7:00P.M., in the Board of Supervisors' Meeting Room, 107 North Kent Street, Winchester, Virginia.

PRESENT

Chairman Charles S. DeHaven, Jr., Blaine P. Dunn, Gene E. Fisher, Gary A. Lofton, Judith McCann-Slaughter, and Robert W. Wells.

ABSENT

Gainesboro District – vacant.

CALL TO ORDER

Chairman DeHaven called the meeting to order.

CLOSED SESSION

Upon motion by Vice Chairman Fisher, seconded by Supervisor Lofton, the Board convened into closed session pursuant to Section 2.2-3711 A (1) of the Code of Virginia, 1950, as amended, for discussion and consideration of prospective candidates for appointment as Gainesboro District representative to the Board of Supervisors.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

Upon motion by Vice Chairman Fisher, seconded by Supervisor Wells, the Board came out of closed session and reconvened in open session.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

Upon motion by Vice Chairman Fisher, seconded by Supervisor Dunn, the Board certified that to the best of each board member's knowledge, only discussion or consideration of prospective candidates for appointment as Gainesboro District representative to the Board of Supervisors, pursuant to Section 2.2-3711 A (1) of the Code of Virginia, 1950, as amended, was discussed.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

RECESS

The Board recessed until 7:00 P.M.

REGULAR MEETING - CALL TO ORDER

Chairman DeHaven called the regular meeting to order.

INVOCATION

Vice Chairman Fisher delivered the invocation.

PLEDGE OF ALLEGIANCE

Vice Chairman Fisher led the Pledge of Allegiance.

ADOPTION OF AGENDA - APPROVED

County Administrator Brenda Garton advised there were no additions or changes to the agenda.

Upon motion by Supervisor Lofton, seconded by Supervisor Dunn, the Board approved the agenda by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

CONSENT AGENDA - APPROVED

Upon motion by Supervisor Lofton, seconded by Supervisor Wells, the Board approved the following items under the consent agenda:

- Round Hill Fire Hall Construction Settlement Agreement – Tab H;
- Resolution of Appreciation for Robert A. Hess – Tab I;
- Acknowledgement of Receipt of Certified Copies of the Abstracts of Votes from the November 8, 2016 General Election – Tab J;
- Parks and Recreation Commission Report – Tab K;
- Landfill Oversight Committee Report – Tab L;
- Public Works Committee Report – Tab M; and
- Transportation Committee Report – Tab N.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

Gainesboro District Vacant

CITIZEN COMMENTS

Ned Farinholt, Stonewall District, appeared before the Board with reference to the construction of the 4th High School and stated that alternatives such as expansion of current schools should be pursued.

Evan Lindemuth, bus driver for Frederick County Schools, appeared before the Board to address bus driver salaries and the livelihood of drivers and aides. Stated salaries are \$4,000 below here and there should be competitive salaries for quality talent.

Erica Miller, school bus driver, addressed the Board and stated salaries for bus drivers are much below what the national average is and wants evaluation for quality drivers.

George Hughes, Gainesboro District, addressed the Board with reference to the board vacancy for Gainesboro District and stated he felt the names should have been released.

Jay Marts, Gainesboro District, appeared before the Board with reference to school construction and asked the Board to deny the School Board request that is on tonight's agenda. Felt the Board needed to look at the feasibility for alternatives, not new construction. Stated the K-12 numbers have reduced.

Dana Newcome (Mr.) addressed the Board with reference to school construction and asked where is the documentation to support this new 4th high school. He could not get the plan or documentation and felt there is no accountability to the people.

Shawn Graber, Back Creek District, appeared before the Board to address school construction. With the real estate tax that was implemented and the recent reassessment, that will be a 22% tax increase in twelve months. His neighbors earn the median income and he asked the Board to consider young people.

Jennifer Myers, Stonewall District, addressed the Board to request they bring the school's CIP to public hearing to allow the citizens to vote. She also addressed the growth in her neighborhood. Stated with the continued growth, if this is not addressed, they will find themselves in this same boat in the future.

BOARD OF SUPERVISORS COMMENTS

There were no Board of Supervisors comments.

MINUTES

Upon motion made by Supervisor Wells, seconded by Vice Chairman Fisher, the minutes of the Board Retreat, October 20-22, 2016, were approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

Upon motion made by Supervisor Lofton, seconded by Supervisor Wells, the minutes of the work session with the Finance Committee of November 2, 2016 were approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

Upon motion made by Supervisor Lofton, seconded by Vice Chairman Fisher, the minutes of the Board Retreat follow up work session of November 2, 2016 were approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

Upon motion made by Vice Chairman Fisher, seconded by Supervisor Lofton, the minutes of the work session with the School Board of November 9, 2016 were approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

COUNTY OFFICIALS

BILL M. EWING APPOINTED TO BOARD OF SUPERVISORS GAINESBORO MAGISTERIAL DISTRICT SEAT – APPROVED

Chairman DeHaven stated there were seven applicants that had applied and was pleased with such a response of qualified individuals.

Upon motion made by Supervisor Wells, seconded by Supervisor Lofton, Bill M. Ewing was appointed as the Gainesboro District supervisor by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Nay
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye

RESOLUTION (#041-16) AUTHORIZING COUNTY ATTORNEY TO FILE A PETITION FOR WRIT OF ELECTION TO FILL VACANCY IN THE OFFICE OF GAINESBORO DISTRICT REPRESENTATIVE TO THE BOARD OF

SUEPRVISORS - APPROVED

Supervisor Dunn made a motion to hold a special election April 18, 2017 with a filing deadline of February 6, 2017.

The motion died for lack of a second.

**BOARD OF SUPERVISORS
AUTHORIZING THE COUNTY ATTORNEY
TO FILE A PETITION FOR WRIT OF ELECTION TO FILL VACANCY IN THE
OFFICE OF GAINESBORO DISTRICT REPRESENTATIVE TO THE BOARD OF
SUPERVISORS**

WHEREAS, Robert A. Hess has submitted his resignation as Gainesboro District representative to Board of Supervisors, effective November 30, 2016; and

WHEREAS, Virginia Code § 24.2-226(A) requires the Board of Supervisors to file with the Circuit Court a petition for a writ of election to fill the vacancy in the office of Gainesboro District representative to Board of Supervisors within 15 days of the vacancy; and

WHEREAS, state law provides for the Circuit Court to schedule such election concurrent with the next general election, scheduled for November 7, 2017, unless the Board requests a different date that complies with the provisions of Virginia Code § 24.2-682; and

WHEREAS, the Board finds it appropriate that the election to fill the vacancy in the office of Gainesboro District representative to Board of Supervisors take place concurrent with the next general election, scheduled for November 7, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the County Attorney to file with the Circuit Court a petition seeking issuance of a writ of election, to fill the vacancy in the office of Gainesboro District representative to Board of Supervisors, such election to occur on November 7, 2017, concurrent with the general election that same day.

ADOPTED this 14th day of December, 2016.

Upon motion made by Supervisor Lofton, seconded by Supervisor Wells, the above resolution was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Nay
Gene E. Fisher	Aye
Gary A. Lofton	Aye

Judith McCann-Slaughter Aye
Robert W. Wells Aye
Gainesboro District Vacant

EMPLOYEE OF THE MONTH AWARD PRESENTED TO DAIL D. RITENOUR, JR. – (RESOLUTION #042-16) - APPROVED

Employee of the Month Resolution

Awarded to:

Dail D. Ritenour, Jr.

WHEREAS, the Frederick County Board of Supervisors recognizes that the County's employees are a most important resource; and,

WHEREAS, on September 9, 1992, the Board of Supervisors approved a resolution which established the Employee of the Month award and candidates for the award may be nominated by any County employee; and,

WHEREAS, the Board of Supervisors upon recommendation by the Human Resources Committee selects one employee from those nominated; and,

WHEREAS, Dail D. Ritenour, Jr. who serves as a Communications Officer III with Public Safety Communications was nominated for Employee of the Month; and,

WHEREAS, On August 23, 2016, Communications Officer Ritenour received a call in reference to a suicidal male. He obtained all the necessary information from the caller and then placed a phone call directly to the suicidal individual. During the call, Communications Officer Ritenour was able to calmly build a rapport with the individual and convince him to pull over into a parking lot to speak with deputies where the individual was then transported to the Winchester Medical Center for evaluation. The extra initiative taken by Communication Officer Ritenour had a positive outcome for this call for service. Communications Officer Ritenour is a valuable asset to Frederick County; and

NOW, THEREFORE BE IT RESOLVED, by the Frederick County Board of Supervisors this 14th day of December, 2016, that Dail D. Ritenour, Jr. is hereby recognized as the Frederick County Employee of the Month for December 2016; and,

BE IT FURTHER RESOLVED that the Board of Supervisors extends gratitude to Dail D. Ritenour, Jr. for his outstanding performance and dedicated service and wishes his continued success in future endeavors; and,

BE IT FURTHER RESOLVED, that Dail D. Ritenour, Jr. is hereby entitled to all of the rights and privileges associated with his award.

Upon motion made by Supervisor Dunn, seconded by Supervisor Wells, the above resolution was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

EMPLOYEE OF THE YEAR (2016) AWARD PRESENTED TO JEFF JEROME – APPROVED

Upon motion made by Supervisor Wells, seconded by Supervisor Dunn, the Employee of the Year (2016) award was presented to Jeff Jerome.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

COMMITTEE APPOINTMENTS

GUSS MORRISON APPOINTED TO THE NORTHWESTERN COMMUNITY SERVICES BOARD AS A COUNTY REPRESENTATIVE – APPROVED

Upon motion made by Supervisor Dunn, seconded by Supervisor Wells, Guss Morrison was appointed to the Northwestern Community Services Board as a county representative, filling a vacancy, said term to expire December 31, 2018.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye

Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

NICHOLAS POWERS APPOINTED TO THE HISTORIC RESOURCES ADVISORY BOARD AS A MEMBER-AT-LARGE – APPROVED

Upon motion made by Supervisor Slaughter, seconded by Supervisor Lofton, Nicholas Powers was appointed to the Historic Resources Advisory Board as a member-at-large, said term to expire December 14, 2020.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

KIMBERLY S. DODD NOMINATED TO THE BOARD OF EQUALIZATION – APPROVED

Upon motion made by Supervisor Slaughter, seconded by Vice Chairman Fisher, Kimberly S. Dodd was nominated to serve on the Board of Equalization, said term to expire December 31, 2019.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

ERIC LOWMAN NOMINATED FOR REAPPOINTMENT TO THE BOARD OF ZONING APPEALS AS REPRESENTATIVE OF RED BUD DISTRICT –

APPROVED

Upon motion made by Supervisor Dunn, seconded by Supervisor Lofton, Eric Lowman was nominated for reappointment to the Board of Zoning Appeals as representative of Red Bud District, said term to expire December 31, 2021.

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

GARY LONGERBEAM REAPPOINTED TO THE PARKS AND RECREATION COMMISSION AS REPRESENTATIVE OF BACK CREEK DISTRICT - APPROVED

Upon motion made by Supervisor Lofton, seconded by Supervisor Wells, Gary Longerbeam was reappointed to the Parks and Recreation Commission as representative of Back Creek District, said term to expire January 17, 2021.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

CORRESPONDENCE FROM FREDERICK COUNTY SCHOOL BOARD RE: FY 2017 SCHOOL CONSTRUCTION FUND – BUDGET ADJUSTMENTS FOR CIP PROJECTS – NO ACTION TAKEN

Supervisor Fisher stated he felt there were issues with the design of our schools. The overall design is excessive. The design with the atriums, etc. and the exterior need to be addressed. He stated anything above \$83 million he could not support. He felt this was not

ready to go to public hearing and needs serious work.

Supervisor Wells stated we need public schools and we need to look at taxes, reassessment and paying off debt service. Stated he was not in favor of mobile class rooms due to security. Felt need to look at cost effectiveness of additions and renovations compared to new construction, that that is only a band aid and wants time before public hearing.

Supervisor Dunn stated he visited schools with Dr. Angelo. Stated he wants to look at alternatives, cost to the taxpayer. Felt needed to work together to save money for down payment in the future and that it is a balancing act.

Chairman DeHaven said there appears to be no support to move this forward and therefore no action was taken.

REQUEST FROM COMMISSIONER OF THE REVENUE FOR REFUND - APPROVED

Administrator Garton reviewed the following request from the Commissioner of the Revenue to authorize the Treasurer to refund:

1. Ryder Truck Rental LT in the amount of \$3,185.28 for proration of personal property taxes for the first half of 2016. This refund resulted from adjustment to personal property filings in the normal course of business.

Upon a motion by Supervisor Slaughter, seconded by Supervisor Lofton, the above refund request and supplemental appropriation was approved by the following recorded vote:

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

**ROUND HILL FIRE HALL CONSTRUCTION SETTLEMENT AGREEMENT –
APPROVED UNDER CONSENT AGENDA**

In 2014, following a formal bidding process, the County entered into a contract with Caldwell & Santmyer (C&S) for the construction of the new Round Hill Fire Station and adjacent Event Center. Work on the facilities was substantially complete earlier this year, although a number of remaining contract performance issues remained with C&S, resulting in a protracted dispute between the County and C&S, including as to final payments from the County to C&S.

County staff and C&S representatives have now resolved the matter and the attached document represents a proposed form of settlement agreement between the County and C&S. To this point, the County has withheld significant payment amounts from C&S, pending completion by C&S of final contract items. The proposed agreement provides for the County to make the following final payment amounts to C&S:

- \$35,000.00 within 15 business days of execution of the agreement;
- \$315,000.00 within 15 business days of completing punch list items;
- \$40,000.00 within 15 business days of satisfying all other conditions, except tree and shrub items; and
- \$10,000.00 within 15 business days of completion of tree and shrub items.

Sufficient appropriated funds are available to pay the proposed payments and, upon completion of the payments, the total cost of the project remains anticipated to come in under the amount of planned appropriations for the project.

Staff requests Board approval for the County Administrator to execute a settlement agreement in substantially the same as the document presented.

**RESOLUTION (#043-16) OF APPRECIATION FOR ROBERT A. HESS –
APPROVED UNDER CONSENT AGENDA**

RESOLUTION OF APPRECIATION

**SUPERVISOR ROBERT A. HESS, GAINESBORO DISTRICT
FREDERICK COUNTY, VIRGINIA**

WHEREAS, Robert A. Hess served the citizens of Frederick County, Virginia, for over four (4) years as Gainesboro District representative to the Board of Supervisors; and

WHEREAS, during his tenure he held seats on numerous committees, including that of member and chairman of the Human Resources Committee, Code & Ordinance Committee, Technology Committee, and Public Works Committee; Planning Commission Liaison (2013-2015); Air Quality Task Force (2013-2014); Northern Shenandoah Valley Regional Commission; and Winchester-Frederick County Tourism Board; and

WHEREAS, under Supervisor Hess's leadership as chairman of the Human Resources Committee, the Committee completed a revision to the County's Human Resource Policy Manual, completed and implemented a salary survey, and adopted a position allocation chart to assist in tracking existing and future positions; and

WHEREAS, Supervisor Hess was a tireless worker for not only the constituents in his district, but for all of the citizens of Frederick County; and

WHEREAS, this Board will always consider Supervisor Hess a colleague and friend.

NOW, THEREFORE BE IT RESOLVED, that the Frederick County Board of Supervisors extends its sincerest thanks to Supervisor Robert A. Hess and wishes him all of the best in his future endeavors.

BE IT FURTHER RESOLVED, that this resolution be spread across the minutes of the Frederick County Board of Supervisors for all citizens to reflect upon the accomplishments of this citizen legislator.

ADOPTED this 14th day of December, 2016.

**ACKNOWLEDGEMENT OF RECEIPT OF CERTIFIED COPIES OF THE
ABSTRACTS OF VOTES FROM THE NOVEMBER 8, 2016 GENERAL
ELECTION – APPROVED UNDER CONSENT AGENDA**

In compliance with Virginia Code Section 24.2-675, the Frederick County Electoral Board provided the certified copies of the Abstracts of Votes from the November 8, 2016 General Election to be recorded in the minutes (attached on the following pages).

ABSTRACT of REFERENDUM VOTES

Cast in FREDERICK COUNTY, VIRGINIA
at the 2016 November General Election held on November 08, 2016 for,



Proposed Constitutional Amendment Question 1

Should Article I of the Constitution of Virginia be amended to prohibit any agreement or combination between an employer and a labor union or labor organization whereby (i) nonmembers of the union or organization are denied the right to work for the employer, (ii) membership to the union or organization is made a condition of employment or continuation of employment by such employer, or (iii) the union or organization acquires an employment monopoly in any such enterprise?

QUESTION RESPONSE	TOTAL VOTES RECEIVED (IN FIGURES)
Total YES votes	18298
Total NO votes	18582
Total Number of Overvotes for Question	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 08, 2016, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the proposed referendum.

NOT PASSED



hands this 14TH day of November, 2016

[Signature] Chairman

[Signature] Vice Chairman

[Signature] Secretary

ABSTRACT OF REFERENDUM VOTES

Cast in FREDERICK COUNTY, VIRGINIA
at the 2016 November General Election held on November 08, 2016 for,

Proposed Constitutional Amendment Question 2

Shall the Constitution of Virginia be amended to allow the General Assembly to provide an option to the localities to exempt from taxation the real property of the surviving spouse of any law-enforcement officer, firefighter, search and rescue personnel, or emergency medical services personnel who was killed in the line of duty, where the surviving spouse occupies the real property as his or her principal place of residence and has not remarried?

QUESTION RESPONSE	TOTAL VOTES RECEIVED (IN FIGURES)
Total YES votes	31657
Total NO votes	7388
Total Number of Overvotes for Question	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 08, 2016, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the proposed referendum.

PASSED



hands this 14TH day of NOVEMBER, 2016

[Signature], Chairman
Marie D. Straub, Vice Chairman
[Signature], Secretary

ABSTRACT of VOTES

Cast in FREDERICK COUNTY, VIRGINIA
at the 2016 November General Election held on November 08, 2016 for:

President and Vice President

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Donald J. Trump - Republican	26083
Hillary Clinton - Democratic	11932
Gary Johnson - Libertarian	1280
Evan McMullin - Independent	543
Jill Stein - Green	325
Total Write-in votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	277
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 08, 2016, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the President and Vice President.

Donald J. Trump - Republican

Given under our hands this 14th day of November, 2016



[Signature] . Chairman
Maria P. Stuart . Vice Chairman
J. Zulauf . Secretary
J. Zulauf . Secretary, Electoral Board

ABSTRACT of VOTES

Cast in FREDERICK COUNTY, VIRGINIA
at the 2016 November General Election held on November 08, 2016 for,

Member House of Representatives

District: 10

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Barbara Jean Comstock - Republican	27900
LuAnn L. Bennett - Democratic	11677
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_Ins = Total Write In Votes]	158
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 08, 2016, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Representatives.

Barbara Jean Comstock - Republican

Given under our hands this 14th day of November, 2016



[Signature] Chairman
Mario P. Staab Vice Chairman
J. Zuberbach Secretary
J. Zuberbach Secretary, Electoral Board

ABSTRACT of VOTES

Cast in FREDERICK COUNTY, VIRGINIA
at the 2016 November General Election held on November 08, 2016 for,

Member House of Representatives

District: 10

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Barbara Jean Comstock - Republican	27900
LuAnn L. Bennett - Democratic	11677
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + invalid Write-Ins = Total Write In Votes]	158
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 08, 2016, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Representatives.

Barbara Jean Comstock - Republican

Given under our hands this 14th day of November, 2016



[Signature], Chairman
Maria P. Shrub, Vice Chairman
[Signature], Secretary
[Signature], Secretary, Electoral Board

ABSTRACT of VOTES

Cast in FREDERICK COUNTY, VIRGINIA
at the 2016 November General Election held on November 08, 2016 for,

Member Board of Supervisors District: STONEWALL DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Judith McCann-Slaughter	5091
Total Write-In votes (From Write-Ins Certifications) [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	93
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 08, 2016, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors.

Judith McCann-Slaughter

Given under our hands this 14th day of November, 2016



[Signature], Chairman
Marie D. Strout, Vice Chairman
J. Zschalig, Secretary
J. Zschalig, Secretary, Electoral Board

ABSTRACT of VOTES

Cast in FREDERICK COUNTY, VIRGINIA
at the 2016 November General Election held on November 08, 2016 for

Member School Board District: SHAWNEE DISTRICT

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Jay W. Foreman	5792
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write-ins = Total Write In Votes]	85
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 08, 2016, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member School Board.

Jay W. Foreman

Given under our hands this 14th day of November, 2016



[Signature], Chairman
Marie D. Hunt, Vice Chairman
J. Galambos, Secretary
J. Galambos, Secretary, Electoral Board

ABSTRACT of VOTES

Cast in the Town of MIDDLETOWN in FREDERICK COUNTY, VIRGINIA
at the 2015 November General Election held on November 08, 2015 for,

Mayor

District: MIDDLETOWN

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Charles H. Harbaugh IV	546
Total Write-In votes [From Write-Ins Certifications]	10
[Valid Write-Ins + Invalid Write_Ins = Total Write in Votes]	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 08, 2015, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Mayor.

Charles H. Harbaugh IV

Given under our hands this 14th day of November, 2016



[Signature] Chairman
Marie P. Stout Vice Chairman
J. Zambardo Secretary
J. Zambardo Secretary, Electoral Board

ABSTRACT of VOTES

Cast in the Town of MIDDLETOWN in FREDERICK COUNTY, VIRGINIA
at the 2016 November General Election held on November 08, 2016 for,

Member Town Council

District: MIDDLETOWN

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Carolyn S. Aliff	337
Carole S. Snyder Jones	283
George Jay Smith	234
Marshall J. "Mark" Brown	229
Gilbert D. Barrington	190
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	18
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 08, 2016, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council.

1. Carolyn S. Aliff
2. Carole S. Snyder Jones
3. George Jay Smith

Given under our hands this 14th day of November, 2016



[Signature], Chairman
[Signature], Vice Chairman
[Signature], Secretary
[Signature], Secretary, Electoral Board

ABSTRACT of VOTES

Cast in the Town of STEPHENS CITY in FREDERICK COUNTY, VIRGINIA
at the 2016 November General Election held on November 08, 2016 for,

Member Town Council

District: STEPHENS CITY

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Kelly Ann Thatcher	458
Ronald L. Bowers	435
Joseph W. Hollis	386
Steven M. Happek	313
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	24
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 08, 2016, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council.

1. Kelly Ann Thatcher
2. Ronald L. Bowers
3. Joseph W. Hollis

Given under our hands this 14th day of November, 2016.



[Signature], Chairman
[Signature], Vice Chairman
[Signature], Secretary
[Signature], Secretary, Electoral Board

COMMITTEE REPORTS

PARKS AND RECREATION COMMISSION REPORT – APPROVED UNDER CONSENT AGENDA

The Parks and Recreation Commission met on November 29, 2016. Members present were: Randy Carter, Christopher Fordney, Natalie Gerometta, Gary Longerbeam, Ronald Madagan, Guss Morrison, Charles Sandy, Jr., Amy Strosnider and Blaine Dunn (Board of Supervisors' Non-Voting Liaison).

Items Requiring Board of Supervisors Action:

None

Submitted for Board Information Only:

1. Rose Hill Playground – Mr. Madagan moved to not use proffer funds to purchase playground equipment for Rose Hill Park at this time, second by Mr. Sandy, carried unanimously (8-0).

2. Buildings and Grounds Committee - Blue Ridge Sand Volleyball Court Construction -The Buildings and Grounds Committee recommended locating the proposed sand volleyball court at Sherando Park on the south side of Lakeview Circle, second by Mr. Fordney. After discussion, Mr. Sandy moved to table this request until the January 2017 meeting after more information is received, second by Mr. Madagan, carried unanimously (8-0).

3. Buildings and Grounds Committee - Frederick Heights Park- The Buildings and Grounds Committee recommended to hold a public information meeting prior to the Commission meeting in January 2017 to give residents a chance to voice their opinions on the development of Frederick Heights Park and then the Commission will make a recommendation at its meeting, second by Mr. Sandy, motion carried unanimously (8-0).

4. Buildings and Grounds Committee - 2018 Capital Improvements Plan- The Buildings and Grounds Committee recommended to accept the 2018 Capital Improvements Plan as submitted, second by Mr. Sandy, motion carried unanimously (8-0). The 2018 Parks and Recreation Capital Improvements Plan will be forwarded to the Planning Department for review by the Planning Commission.

5. Finance Committee – Fiscal 2018 Recommended Budget -The Finance Committee recommended to accept the attached 2018 Fees and Charges as submitted, second by Mr. Madagan, motion carried unanimously (8-0).

The Finance Committee recommended to accept the Fiscal 2018 Recommended Operating Budget as submitted, second by Mr. Madagan, motion carried unanimously (8-0).

The Finance Committee recommended to accept the Fiscal 2018 Recommended Capital Budget as submitted, second by Ms. Gerometta, motion carried unanimously (8-0).

The recommended operating and capital budget has been forwarded to County Administration as part of the budget process.

6. Buildings and Grounds Committee – Snowden Bridge Park Easement Request - Closed Session: Mr. Madagan moved to convene into closed session Under Virginia Code 2.2-3711A(3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property , where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body , second by Mr. Sandy, motion carried unanimously (8-0).

7. Buildings and Grounds Committee – Closed Session: Mr. Madagan moved to

convene into closed session under Virginia Code 2.2-3711A (3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, second by Mr. Sandy, motion carried unanimously (8-0).

Mr. Madagan moved to exit closed session, second by Mr. Sandy, carried unanimously (8-0). All Commission members were polled re: any discussion besides matter for closed session, all said no.

LANDFILL OVERSIGHT COMMITTEE REPORT – APPROVED UNDER CONSENT AGENDA

The Landfill Oversight Committee met on Wednesday, November 16, 2016, at 9:00 a.m. The following committee members were present: Robert Wells, Brenda Garton, Tom Hoy, Mike Neese and David Ash. All members were forwarded a copy of the draft budget prior to the meeting.

*****Items Not Requiring Action*****

1. Project Update

Staff presented a brief update on the status of major projects currently being accomplished during Fiscal Year 2017-2018. We have completed the closure of approximately 10 acres of the Phase I Area in the Construction Demolition Debris (CDD) Landfill, Permit 591. Several other smaller projects were discussed as well.

2. Proposed Fiscal Year 2017-2018 Budget

Staff presented the proposed Fiscal Year 2017/2018 budget. In general, the proposed budget is based on an estimated waste flow of 160,000 tons for Fiscal Year 2017- 2018. We are proposing a Fiscal Year 2017/2018 budget amount of \$9,713,939.00. We are estimating revenue of \$6,734,695.00. The difference between the proposed expenditures and revenue will be obtained from the Landfill Unreserved Account in the amount of \$2,979,244.00.

In summary, we are not proposing any tipping fee changes in the proposed budget. We are proposing the following major projects:

a. Blasting/Rock removal in the MSW Landfill, Permit 529, Phase 3 Area (Estimated cost \$1,500,000.00)

b. Possible construction of a large holding pond for the leachate treatment facility (Estimated cost \$1,500,000.00)

After some discussions, the committee unanimously endorsed the proposed Fiscal Year 2017/2018 budget. It will be forwarded to the respective governing bodies for their review and approval.

PUBLIC WORKS COMMITTEE REPORT – APPROVED UNDER CONSENT AGENDA

The Public Works Committee met on Tuesday, November 29, 2016, at 8:00 a.m. All members were present. The following items were discussed:

*****Items Not Requiring Action*****

1. Disposition of Glass Recycling

The committee met to discuss the recent elimination of the glass recycling program. This decision, based on declining conditions in the commodities market and significant cost increases to the county, was made by staff after canvassing the Public Works Committee and four board members. During contract negotiations, the county's recycler proposed a cost hike from zero to \$72 a ton for managing the county's 500 tons of glass each year. In addition, the recycler requested that the county reclaim any unmarketable glass at our expense. While the county generates 40 tons of glass each month, the recycler is currently only able to market 20 tons of glass each month. Ultimately, an arrangement that would require the county to take back its glass could result in the county paying approximately \$100 a ton to accept glass at the convenience sites only to landfill the material in the end. This overall cost would be attributed to tipping fees at the recycler, landfill, and additional transportation and handling.

The committee considered that landfilling glass while accepting the material at the convenience sites might tend to undermine the integrity of the recycling program as a whole. Markets outside of the county were explored. Staff presented its findings that three recyclers in Hagerstown and Manassas will not accept the county's glass. One, in fact, stated that it is landfilling all glass it receives because it is less expensive than processing the material. The committee also discussed a voluntary recycling fee which would help offset costs, however, that was dismissed as unmanageable and nearly impossible to collect.

After much discussion, the committee asked that staff continue to look for potential viable uses for the county's glass, while endorsing staff's discontinuation of glass recycling as instituted on November 16, 2016.

2. Fiscal Year 2017/2018 Budget

Staff presented the proposed Fiscal Year 2017/2018 budget for informational purposes only. The department's nine (9) budgets were each presented and discussed. A copy of the budget package was made available to all members of the committee prior to the meeting. The proposed budgets have been delivered to the Finance Department for further review. No action was necessary by the committee

3. Miscellaneous Reports:

- Tonnage Report
(Attachment 1)
- Recycling Report
(Attachment 2)
- Animal Shelter Dog Report
(Attachment 3)
- Animal Shelter Cat Report
(Attachment 4)

**TRANSPORTATION COMMITTEE REPORT – APPROVED UNDER
CONSENT AGENDA**

The Transportation Committee met on November 28, 2016 at 8:30 a.m.

Members Present

Members Absent

- Gary Lofton – Chairman (voting)
- Judith McCann-Slaughter (voting)
- Gene Fisher (voting)
- Lewis Boyer (liaison Stephens City)
- James Racey(voting)

- Mark Davis (liaison Middletown)
- Barry Schnoor (voting)
- Gary Oates (liaison PC)

*****Items Requiring Action*****

NONE

*****Items Not Requiring Action*****

1. Comprehensive Plan Update

Staff has received VDOT’s comments on the transportation component of the transportation section of the County Comprehensive Plan which are attached. All comments have been addressed and did not require any change to the County’s stated desires or plans. However, the format is now more in keeping with the new legislative requirements.

The Committee reviewed and endorsed the updates to the plan section. This item will be coming to the board separately as its own agenda item.

2. Welltown Road Speed Concerns

The Sheriff’s Office has been monitoring the roadways in question and provided reports from

their activities (attached). The Committee has asked additional questions of VDOT regarding the original establishment of the 45 mph speed zone on Rest Church that Staff is following up on.

3. Warren County Truck Restriction Request

Warren County has requested that Frederick County join them in requesting a truck restriction for Reliance Road beginning at Exit 302. Staff presented their request to the Committee. The Committee has asked some follow up questions regarding truck volumes and the origination of the concern which Staff is following upon with Warren County and VDOT.

4. County Projects Update

Snowden Bridge Boulevard:

Final items are being addressed as this project wraps up.

Tevis Street Extension/Airport Road/I-81 Bridge:

Bridge design in ongoing and environmental documents for VDOT are being completed.

Renaissance Drive:

Currently working with CSX on MOU for the future crossing. Engaged in communication with VDOT to answer questions that arise as we await a decision on Transportation Partnership Opportunity Fund application from the Governor's Office.

Valley Mill Road Realignment:

Thirty percent design has been completed and the County's on call consultant is providing an updated cost estimate to complete design through 100%. Upon approval by the private party partner, the next phase of design will begin.

Coverstone Drive:

No activity at this time.

Jubal Early Drive Extension and Interchange with Route 37:

Initial meetings regarding a draft agreement and follow up application for additional revenue sharing funds has been held with the private partner team.

5. Other

CODE AND ORDINANCE COMMITTEE REPORT - APPROVED

The Code & Ordinance Committee met on Monday, November 7, 2016 at 3:00 P.M., in the First Floor Conference Room, County Administration Building, 107 North Kent Street, Winchester, Virginia. Code and Ordinance Committee members present were Blaine P. Dunn, Chairman; Robert Hess, Robert W. Wells (arrived at 3:30 p.m.), Derek Aston, Stephen Butler, and James Drown. Also present were Deputy County Administrator for Human Services Jay E. Tibbs, County Attorney Rod Williams, Assistant County Attorney Erin Swisshelm, Treasurer C. William Orndoff, Jr., Commissioner of the Revenue Ellen Murphy, and Judith McCann-Slaughter, Stonewall District Supervisor.

The committee submits the following:

*****Items Requiring Board Action*****

2. Proposed Amendment to the Frederick County Code, Chapter 155, Taxation, Article XVI, Business License Provisions, Section 155-81, Appeals and Rulings. (See Attached.) – Sent Forward for Public Hearing

County Attorney Rod Williams provided a brief overview. He advised this proposed amendment would bring the County Code into conformance with the State Code.

Upon a motion by Mr. Hess, seconded by Mr. Butler, the Committee forwarded this proposed ordinance to the Board of Supervisors for public hearing with a recommendation of approval. The motion was approved 5-0 with Mr. Wells absent.

Upon motion made by Supervisor Dunn, seconded by Supervisor Slaughter, the above proposed amendment was forwarded to public hearing.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

*****Items Not Requiring Board Action*****

1. Proposed Amendment to the Frederick County Code, Chapter 155, Taxation, Article I, General Provisions; Section 155-3, Tax Returns; Failure to File. (See Attached.)

County Attorney Rod Williams provided a brief overview. He advised this proposed amendment contained various technical amendments, including machinery and tools and business equipment filing requirements, which had been suggested by the Commissioner of the Revenue.

In addition, the proposed amendment would eliminate the failure to report penalty for motor vehicles, trailers, airplanes, boats, and mobile homes. The penalty for business equipment would be maintained.

The committee discussed the pros and cons of this proposal. In addition, they asked about the number of taxpayers impacted by the current County Code and the proposed loss of revenue generated by this penalty.

Upon a motion by Mr. Hess, seconded by Mr. Butler, the committee voted not to send this proposal forward because it was not ready and asked staff to increase public awareness of the need to file, and investigate alternatives to the current penalty. The motion was approved unanimously 6-0.

There being no further business, the meeting adjourned at 4:10p.m.

HUMAN REOURCES COMMITTEE REPORT

The HR Committee met in the First Floor Conference Room at 107 North Kent Street at 8:00 a.m. on Friday, November 18, 2016. The HR Committee members present were: Supervisors Robert A. Hess, Chairman; Blaine P. Dunn and citizen member, Dorrie Greene. Supervisor Robert W. Wells and citizen members Don Butler and Beth Lewin were absent. Others present were: Brenda Garton, County Administrator; Kris Tierney, Deputy County Administrator; James Whitley, NRADC Superintendent; Barbara Allegra, Benefits Administrator; and Erin Swisshelm, Assistant County Attorney.

The HR Committee did not have a quorum; however, informal discussions took place for the agenda items.

*****Items Requiring Board Action*****

1. HR Policy Revisions; see attachments - Approved

Section X, §10.1 Service Awards Policy.

Section XIV, §14.7 Termination of Employment.

The HR Committee members present unanimously agreed with the policy changes and recommend the policy revisions go to Board of Supervisors for final review and approval.

Upon motion made by Supervisor Dunn, seconded by Vice Chairman Fisher, the above revisions were approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

2. Bonus Ordinance: Discretionary Bonus Guidelines for Frederick County – Denied.

The HR Committee members present discussed the request from the County Attorney for the Employee Recognition program pursuant to Virginia Code §15.2-1508 that was previously approved unanimously by the HR Committee on May 13, 2016. The HR Committee members present reached a consensus to again move the request forward to the Board of Supervisors for review and approval with referral to Code & Ordinance.

Chairman DeHaven stated he felt employees were its best asset but felt this was not the way to go about it and could not support this.

Supervisor Lofton stated he too could not support this proposal.

Upon motion made by Supervisor Dunn, seconded by Supervisor Wells, to approve the above.

The above was denied by the following recorded vote:

Charles S. DeHaven, Jr.	Nay
Blaine P. Dunn	Aye
Gene E. Fisher	Nay
Gary A. Lofton	Nay
Judith McCann-Slaughter	Nay
Robert W. Wells	Aye
Gainesboro District	Vacant

3. Employee of the Month (December 2016) – Approved Earlier in the Meeting

The HR Committee present reviewed the nomination for employee of the month for December and recommend to the Board of Supervisors that Dail D. Ritenour, Jr. be recognized as December 2016 Employee of the Month.

4. Employee of the Year Selection (July 2015-June 2016) – Approved Earlier in

the Meeting

The HR Committee will review and make their selection via electronically for employee of the year. The employee of the year will be recognized at the Frederick County Holiday Party on December 2, 2016 and at the Board of Supervisors meeting on December 14, 2016.

*****Items Not Requiring Action*****

1. None.

The next HR Committee meeting is scheduled for December 9, 2016 at 8:00 a.m.

PUBLIC HEARING - TWELVE MONTH OUTDOOR FESTIVAL PERMIT REQUEST OF BELLE GROVE PLANTATION. PURSUANT TO THE FREDERICK COUNTY CODE, CHAPTER 86, FESTIVALS; SECTION 86-3, PERMIT REQUIRED; APPLICATION; ISSUANCE OR DENIAL; FEE; PARAGRAPH D, TWELVE MONTH PERMITS. ALL EVENTS TO BE HELD ON THE GROUNDS OF BELLE GROVE PLANTATION, 336 BELLE GROVE ROAD, MIDDLETOWN, VIRGINIA. PROPERTY OWNED BY THE NATIONAL TRUST FOR HISTORIC PRESERVATION. - APPROVED

Chairman DeHaven convened the public hearing.

There were no public comments.

Chairman DeHaven closed the public hearing.

Upon motion by Supervisor Lofton, seconded by Supervisor Dunn, the Board approved the twelve month outdoor festival permit for Belle Grove Plantation.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

PLANNING COMMISSION BUSINESS

DISCUSSION OF 2035 COMPREHENSIVE PLAN UPDATE INCLUDING

THE KERNSTOWN AREA PLAN AND THE LEONARD PROPERTY CPPA AMENDMENT (CPPA #01-16) (RESOLUTION #044-16) – SENT FORWARD TO PUBLIC HEARING WITH UPDATED FREDERICK COUNTY SANITATION AUTHORITY COMMENTS REGARDING SEWER AND WATER SERVICE AREA (SWSA)

Assistant Planning Director Candice Perkins appeared before the Board regarding this item. She stated the five-year review and update of the 2030 Comprehensive Plan was initiated in the summer of 2015 with a three phase approach. The first phase was completed in September of 2015 and the second phase was concluded in March, 2016. Staff has recently completed phase three of this process - this phase wrapped up the public outreach aspect of the Plan update and the joint work session. Following the August 17, 2016 joint work session of the Frederick County Planning Commission and the Board of Supervisors and subsequent meetings, staff has made additional changes to the draft 2035 Comprehensive Plan and the Kernstown Area Plan, based upon the input received. She stated staff would like to express its sincere thanks for all of the valuable input provided to date. Updates to the plan include:

- Removal of redundant and repeated text to further simplify the document;
- Change of Policies/Implementation to Goals/Strategies to allow for future flexibility in the interpretation and implementation of Plan policies;
- Formatting to ensure consistent terminology, formatting and organization;
- Updated facts, figures, and maps;
- Updates to the Kernstown Area Plan text;
- Inclusion of the Leonard property Sewer and Water Area (SWSA) Comprehensive Plan Amendment (CPPA #01-2016) to the Southern Frederick Area Plan.

She further stated the updated plans were presented to the Comprehensive Plans and Programs Committee (CPPC) at their October 2016 meeting. The CPPC endorsed the changes and the 2035 Comprehensive Plan Update, including the Kernstown Area Plan. The CPPC also

endorsed the Leonard Property Sewer and Water Service Area (SWSA) Expansion request at their November 2016 meeting. The Planning Commission discussed the 2035 Comprehensive Plan update at their November 2, 2016 meeting, as well as, updates to the Transportation Chapter and the Leonard Property SWSA Expansion (CPPA #01-16) at their December 7, 2016 meeting. She stated staff is seeking authorization from the Board of Supervisors to send the Draft 2035 Comprehensive Plan (including Appendix I, Appendix II, the Kernstown Area Plan and the Leonard Property SWSA Expansion CPPA #01-16) forward for public hearing.

Supervisor Lofton stated with reference to the Kernstown Area Plan, the SWSA as it currently exists, could that be moved to the west to align with the railroad tracks and tie in back with Stephens City.

Supervisor Wells agreed.

Supervisor Lofton commended Ms. Perkins and staff on the great work for this plan.

Chairman DeHaven agreed, it was a huge job.

Upon motion made by Supervisor Slaughter, seconded by Supervisor Lofton, the above was forwarded to public hearing with the updated Frederick County Sanitation Authority comments on the Sewer and Water Service Area (SWSA).

**RESOLUTION
DIRECTING THE PLANNING COMMISSION TO HOLD A PUBLIC HEARING
REGARDING THE 2035 COMPREHENSIVE PLAN, INCLUDING APPENDIX I
AND APPENDIX II**

WHEREAS, The Comprehensive Plans and Programs Committee and the Planning Commission, with the assistance of citizen volunteers and working groups, worked diligently throughout 2015 and 2016 on the 2035 Comprehensive Plan; and

WHEREAS, The 2035 Comprehensive Plan was presented to the public through a series of four public input meetings during the month of June, 2016; and

WHEREAS, The 2035 Comprehensive Plan was presented to the Planning Commission and

Board of Supervisors at joint work session on August 17, 2016; and

WHEREAS, The Comprehensive Plans and Programs Committee (CPPC) discussed the draft 2035 Comprehensive Plan on October 12, 2016 and recommended it be sent to the Planning Commission; and

WHEREAS, the Planning Commission discussed the draft 2035 Comprehensive Plan on November 2, 2016; and recommended that a public hearing be held; and

WHEREAS, the Frederick County Board of Supervisors discussed and endorsed the 2035 Comprehensive Plan, including Appendix I and Appendix II, on December 14, 2016 and finds that it is in the public necessity, convenience, general welfare, and good planning practice, to direct the Frederick County Planning Commission hold a public hearing regarding the 2035 Comprehensive Plan, the Plan; and

NOW, THEREFORE, BE IT REQUESTED by the Frederick County Board of Supervisors that the Frederick County Planning Commission shall hold a public hearing to consider adopting the 2035 Comprehensive Plan, including Appendix I and Appendix II and forward a recommendation to the Board of Supervisors.

The above motion was approved by the following recorded vote:

Charles S. DeHaven, Jr.	Aye
Blaine P. Dunn	Aye
Gene E. Fisher	Aye
Gary A. Lofton	Aye
Judith McCann-Slaughter	Aye
Robert W. Wells	Aye
Gainesboro District	Vacant

BOARD LIAISON REPORTS

Supervisor Lofton reported that at the recent Social Services meeting, the regional director of Social Services was present to speak about deviation and if anyone had a question as to what that is, they can ask the county administrator to explain. He stated he felt this would be a positive thing for the county and looked forward to that discussion continuing.

Vice Chairman Fisher stated he wanted to advise that the Public Safety Committee had met back in August had report on fee for service status. He stated the staff augmented a

number of administrative and procedural changes, and other details. There is currently a subcommittee working on the current MOU to review the reimbursement values in dollars and cents that gets reimbursed to each company, that is in progress and there will be further information coming forth in the first part of the year.

Chairman DeHaven stated the original agreement stated there was to be a re-evaluation every two years, it is past that, but they are working on it and he felt really good about it.

CITIZEN COMMENTS

Shawn Graber, Back Creek District, appeared before the Board, wanted to thank Supervisor Dunn for trying hard to allow the people to speak. Too often they see appointed and selected, not elected, and would love to see citizens of Gainesboro District get to elect their representative in a more timely fashion. Stated he would like to see a referendum on the schools and felt there needed to be a price tag tied to it. Felt if the citizens had an opportunity to vote up or down, we would see a different approach than some of the discussion we heard from the school representatives. Felt we needed to be more concerned with the citizens' money before we spend it.

Jay Marts, Gainesboro District, appeared before the Board and thanked Supervisor Fisher and felt he was right on on the design issues for the schools. Had opportunity to attend recent public information meetings at Snowden Bridge Elementary School and Armel Elementary School where the architects were in attendance with the design plans. Stated there was a good exchange of questions and answers at the meeting at Snowden Bridge and felt the School Board did not like some of the questions and did not have some of the answers, and when he attended the meeting at Armel Elementary, the School Board did not allow any questions and

answers. Said he was not a complete naysayer on new construction, felt additions and renovations were a good thing, but they needed to look at what was happening at Armel Elementary and there is a lot of over design. Stated with reference to the modular units at the schools, felt safety issues mentioned were invalid issues as students are outside at recess and on the track and field. Felt modular units were a good temporary solution while they work on looking at school boundaries and expansion, and there has been no attempt to do that.

George Hughes, Gainesboro District, appeared before the Board and stated with reference to the schools, they build more bad than good. Stated when new school is built, soon it needs to be remodeled because it isn't working. He stated that with reference to newly approved subdivisions, there is a net deficit in income versus what is spent. It is hard to justify.

BOARD OF SUPERVISORS COMMENTS

Supervisor Dunn stated we are going to go through a budget process and the recent comments about new development and the cost to the county. The state legislators last year changed the definition of proffers to be specifically attributable and that will have a significant impact. Legislators getting ready to go into a new session and felt they need to consider an impact fee to capture the cost of development such as items for schools. Felt the county and legislators need to work together on this so that if the county continues to grow, the impact will be borne by the industry and the people that caused that growth.

Supervisor Lofton wished everyone a Merry Christmas and a prosperous New Year.

Chairman DeHaven stated to the citizens of Gainesboro District, there will be an opportunity to elect a supervisor for Gainesboro District in November when we already pay for an election rather than in April.

ADJOURN

**UPON A MOTION BY VICE CHAIRMAN FISHER, SECONDED BY SUPERVISOR
DUNN, THERE BEING NO FURTHER BUSINESS TO COME BEFORE THIS BOARD,
THIS MEETING IS HEREBY ADJOURNED. (8:23 P.M.)**

**FREDERICK COUNTY BOARD OF
SUPERVISORS' MINUTES**

Budget Work Session

December 21, 2016

A Budget Work Session of the Frederick County Board of Supervisors and Finance Committee was held on Wednesday, December 21, 2016 at 8:45 A.M., in the Board of Supervisors' Meeting Room, 107 North Kent Street, Winchester, VA.

PRESENT

Chairman Charles S. DeHaven, Jr.; Vice-Chairman Gene E. Fisher; Blaine P. Dunn; Bill M. Ewing; Gary A. Lofton; Judith McCann-Slaughter; and Robert W. Wells

OTHERS PRESENT

Finance Committee member Angela Rudolph; County Administrator Brenda G. Garton, Deputy County Administrator for Community Development Kris C. Tierney, Deputy County Administrator for Human Services Jay E. Tibbs, Commissioner of the Revenue Ellen Murphy, Treasurer C. William Orndoff, Jr., Finance Director Cheryl B. Shiffler, Budget Analyst Jennifer Place, County Attorney Rod Williams, IT Director Scott Varner, and Handley Library Director John Huddy.

CALL TO ORDER

Chairman DeHaven called the work session to order.

The first item on the agenda was a discussion with the Commissioner of the Revenue regarding the reassessment. Commissioner Murphy noted real estate assessments were up 8.47%, which equated to an additional \$4.3 million in revenue should the tax rate be kept the same.

Finance Director Shiffler reviewed the proposed budget calendar with the Board and Finance Committee. It was noted that the budget work session with the school board had been moved from January 25, 2017 to February 8, 2017. Finance Director Shiffler reviewed the

advertisement requirements if the Board chose to keep the tax rate the same with the advertising deadline being February 1, 2017.

The Board discussed the reassessment advertisement.

Chairman DeHaven stated that rolling the rate back to revenue neutral would be a mistake and suggested scheduling a public hearing to certify the reassessment at the current tax rate of \$0.60/\$100.

Supervisor Wells agreed with Chairman DeHaven.

Vice-Chairman Fisher agreed as well.

Supervisor Ewing stated he was good with advertising the current rate because the rate could be rolled back after the hearing, but not increased.

Supervisor Dunn stated he was not in favor of going above \$0.60.

Supervisor Lofton stated he did not have a preference regarding the advertisement.

Chairman DeHaven stated it was the consensus of the Board to move forward with the ad.

Finance Director Shiffler stated she would amend the budget calendar to remove the reassessment piece.

The Board then reviewed the budget summary information to include capital and position requests.

Finance Director Shiffler advised the budget summary information included a \$750,000 operational contingency fund, no capital contingency, and \$1.5 million for a salary increase for employees, which equated to 3%.

The Board and Finance Committee discussed the capital project priorities for the school system.

Supervisor Dunn asked about the \$7.5 million for the Armel additions.

Supervisor Wells thought the Board should take a look at that request.

Supervisor Slaughter thought there were still a lot of unanswered questions with that project. She went on to say the proposed addition cost \$800 per square foot.

Vice-Chairman Fisher expressed frustration with the schools because they did not seem to be listening and they did not get it. He stated “don’t bring us a Taj Mahal.” He felt they should look at the designs of Evendale and Armel. He concluded by saying there was also a need to look at the 57-43 revenue split.

Supervisor Wells stated he understands Vice-Chairman Fisher’s frustration, but he did feel there were some needs that needed to be addressed.

Chairman DeHaven stated he shared the frustration, but noted the Board did not get to tell the School Board how to spend their money.

Supervisor Ewing echoed Chairman DeHaven’s remarks. He went on to say that the Board could tell them how much money they get.

Chairman DeHaven stated the Board was completely committed to open channels of communication.

Supervisor Lofton stated he was not prepared to vote to give any money until he saw the plans for the schools.

Chairman DeHaven stated if the Board had questions they wanted answered they should send them to administration where they would be compiled into a document and recirculated to the Board. Once finalized the comments would be shared with the school board.

Supervisor Wells suggested a work session between the two boards.

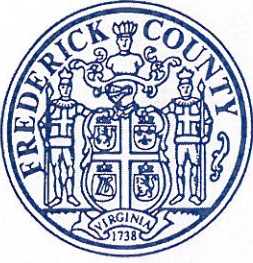
Administrator Garton stated if a work session was held it should be on a night other than a Board meeting night. She also stated the schools should give the Board the information in advance of the work session.

Following this discussion, Finance Director Shiffler asked the Board how they preferred to receive their budget information (i.e. electronically or paper/notebooks). The consensus was to do both paper and electronic.

Finance Director Shiffler advised the next budget work session would look at revenue growth and she would work on possible scenarios.

There being no further discussion, the work session was adjourned at 9:45 a.m.

B



Brenda G. Garton
County Administrator

540/665-6382

Fax 540/667-0370

E-mail: bgarton@fcva.us

MEMORANDUM

TO: Board of Supervisors
FROM: Brenda G. Garton, County Administrator
DATE: January 19, 2017
RE: Committee Appointments

Listed below are the vacancies/appointments due through February, 2017. As a reminder, in order for everyone to have ample time to review applications, and so they can be included in the agenda, please remember to submit applications prior to Friday agenda preparation. Your assistance is greatly appreciated.

VACANCIES/OTHER

Lord Fairfax Community College Board

Tara L. Woolever – County Representative
118 Plankwood Court
Stephens City, VA 22655
Term Expires: 06/30/20
Four year term

(See Attached Application of Michael Lake.) (Ms. Woolever has resigned.)

JANUARY 2017

Historic Resources Advisory Board

Christopher Oldham – Member-At-Large Representative
155 Sterrett Lane
Clearbrook, VA 22624
Home: (540)667-1145
Term Expires: 01/12/17
Four year term

(The Historic Resources Advisory Board is comprised of nine members, one member from each magisterial district and three members at large.)

**Memorandum – Board of Supervisors
January 19, 2017
Page 2**

FEBRUARY 2017

No appointments remaining for February.

BGG/tjp

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**INFORMATIONAL DATA SHEET
FOR
FREDERICK COUNTY BOARD OF SUPERVISORS
COMMITTEE APPOINTMENTS**

_____, _____ District Supervisor, would like to
nominate you to serve on the Lord Fairfax Community Board _____.

As a brief personal introduction to the other Board members, please fill out the information requested below for
their review prior to filling the appointment. **(Please Print Clearly. Thank You.)**

Name: Michael A. Lake **Home Phone:** _____

Address: 861 Valley View Drive **Office Phone:** _____

Winchester, Va 22603 **Cell/Mobile:** 540-533-2169

_____ **Fax:** _____

Employer: Retired **Email:** alyena@shentel.net

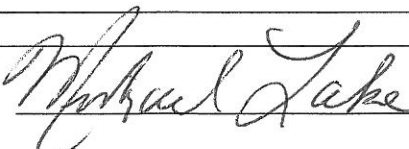
Occupation: Currently serving as Gainesboro District School Board representative

Civic/Community Activities: _____

Will You Be Able To Attend This Committee's Regularly Scheduled Meeting On:
_____ **Yes:** **No:** _____

**Do You Foresee Any Possible Conflicts Of Interest Which Might Arise By Your Serving On
This Committee?** **Yes:** _____ **No:** **Explain:**

**Additional Information Or Comments You Would Like To Provide (If you need more space, please
use the reverse side or include additional sheets):**

Applicant's Signature:  **Date:** JAN 10, 2017

Nominating Supervisor's Comments: _____

Please submit form to:
Frederick County Administrator's Office
107 North Kent Street
Winchester, VA 22601
or email to: tprice@fcva.us or jtibbs@fcva.us

C



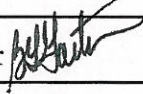
Brenda G. Garton
County Administrator

540/665-6382

Fax 540/667-0370

E-mail: bgarton@fcva.us

MEMORANDUM

TO:	Board of Supervisors
FROM:	Brenda G. Garton, County Administrator 
SUBJECT:	Board Vision 2036 and Strategic Priorities – Strategic Work Plan
DATE:	January 18, 2017

As a result of the Strategic Planning Retreat held in October, the Board created the attached Vision 2036 and 3-Year Strategic Priorities. The Board approved that document at its November 9 meeting.

Following that approval, in December, I held a facilitated Staff Retreat with appropriate members of the staff. Enclosed with this agenda material is the Frederick County Strategic Work Plan which will be used by the staff to implement the priorities established by the Board. As this is a staff document – that is, it is our outline of the work the staff will do to implement the priorities you established – the Board does not need to act on the document. The work plan may be modified over time, as time lines may change and steps may be inserted or removed within the individual action items. At this point, it would be my intent to report to the Board the progress on these items, perhaps quarterly. The intent would be (to the greatest extent possible) to finish all action items within the three year time span (January 2017 – December 2019). Again, no action is required from the Board of Supervisors on this Strategic Work Plan.

If you have any questions, please feel free to give me a call.



FREDERICK COUNTY BOARD OF SUPERVISORS 2036 VISION
Adopted November 9, 2016

Frederick County residents enjoy a real sense of community and are friendly, caring, engaged, and contributing.

Frederick County is welcoming and beautiful with a small town feel. Residents enjoy a pleasant rural environment with scenic vistas, mountains, trails, and parks that support active recreation and peaceful pastimes. Our county is home to productive, working farms that have supported generations of families. The county also offers more urban lifestyles where residents can pursue careers at home or in the metro area and live in walkable neighborhoods with a variety of shopping, dining, and entertainment options. Our residents are served by a highly regarded regional medical center.

Its historical roots are important to Frederick County residents. Having played a major role in colonial times and the Civil War, the county preserves the sites and stories that assure its residents and visitors can appreciate the legacy of so many that have gone before them.

The county's economy is diverse and well balanced. Commercial, industrial, health care, and service-oriented businesses abound in Frederick County, enjoying its ideal location, easy access, and business friendly practices. An abundant, appealing job market enables new and more experienced job seekers to find and keep meaningful employment in the county. Well planned infrastructure assures good services along with easy access to one's job and desired amenities, while attracting good employers who find it easy to operate here.

Education is an enduring and strong value in Frederick County. Students are afforded well-designed learning environments and have superior curriculum opportunities that prepare them for stimulating careers and productive lives. Institutions of higher education create cultural, artistic, social, and business opportunities that enrich the community. Residents are lifelong learners.

Frederick County enjoys a reputation as well-managed with elected leaders who practice good governance. Citizens regard their government as helpful and view volunteerism and participation in the community as a natural responsibility. Thoughtful planning, strategic decisions, fiscal responsibility, and partnerships result in a county that can grow while retaining the values and assets that contribute to its healthy and vital identity.

The County achieves its vision through a focus on these important target areas:

A Premier Business Location

Frederick County maintains a business friendly environment. Businesses and industries locate and expand in the county due to reasonable tax rates, a vibrant economic development program, the availability of a quality workforce, a high quality of life, and excellent infrastructure. Business and commercial diversity ensures a broad and stable economic base.

Balanced Land Use

Frederick County has preserved and protected its scenic beauty and its historic and agricultural heritage, while providing vibrant urban centers and suburban neighborhoods with convenient commercial areas. High quality commercial and industrial enterprises provide an excellent array of employment opportunities. Business and agriculture thrive, complement each other, and contribute to the economic vitality of the county.

Fiscal Responsibility

Frederick County demonstrates excellent fiscal responsibility with established policies which ensure conservative tax rates, reasonable debt load, and efficient operations. The county budget process directs community resources to support the effective delivery of services to its citizens and important capital projects.

Communication and Citizen Engagement

Frederick County is transparent, respectful, and inclusive. Citizens are engaged and informed through a variety of media sources and participate in their government through multiple county committees and various volunteer opportunities.

State of the Art Education

Frederick County prides itself on highly regarded diverse educational opportunities for people in all stages of life. We leverage public and private resources to ensure state of the art education. What makes our public school system great is the cooperative effort among citizens, schools, and government. The design of facilities optimizes the learning environment for our students, while employing the most environmentally conscious building practices.

Well Planned Infrastructure

Frederick County has reliable, cost effective, and up to date infrastructure. As a transportation crossroads, we are strategically located to meet business and personal needs and consistently advocate for projects that will assure our continued success. The regional airport is an all-weather service airport that promotes desirable business development. Our regional water supply is safe, ample, and dependable. Solid waste management is a leading edge operation and is self-sustaining. Wastewater treatment is energy neutral, generating electricity to put back into the grid. We plan and budget for needed improvements and expansions to our infrastructure to assure that future needs are met effectively.

Safe Community

Frederick County has a model public safety system that provides for the health, safety, and security of our residents, businesses, and visitors. Volunteers who wish to serve our community work seamlessly with our career professionals. We adapt to the changing nature of our community and find public safety solutions that ensure the highest level of service and caring while being cost effective.

FREDERICK COUNTY BOARD OF SUPERVISORS 3 YEAR PRIORITIES

Adopted November 9, 2016

A Premier Business Location

1	<p>Study and determine property that is suitable for commercial and industrial development so as to preserve it for its highest and best use and to have shovel ready sites in inventory</p> <ul style="list-style-type: none">• Develop a big picture of what is available (EDA owned, privately owned, etc.)• Identify the highest and best use of development space• Include what will be necessary to make sites ready for development• Assist Board in addressing barriers to desired development• Prioritize actions• Consider recommendations to the EDA as appropriate
2	<p>Establish means for regular communication between the Board of Supervisors and the Economic Development Authority (EDA)</p>

Balanced Land Use

3	<p>Finalize and adopt the Comprehensive Plan</p> <ul style="list-style-type: none">• Review revisions and adopt• Review process that we currently use
4	<p>Revise the current proffer system so that the total impact cost is recovered</p> <ul style="list-style-type: none">• Figure out what new code changes mean to us as a community• Ask the legislature for more authority to address impacts in our community
5	<p>Study and develop a plan to create a more robust marketplace to encourage TDRs</p>

Fiscal Responsibility

6	<p>Improve the usefulness of our CIP as a planning tool</p> <ul style="list-style-type: none">• Reexamine purpose and process• Gain a big picture; do budget analysis, and prioritize• Reformat and make it a useful document• Include impact on future years
7	<p>Develop and adopt fiscal policies</p> <ul style="list-style-type: none">• Debt service policies• Minimum fund balance policies• Discuss establishing savings to pay for future capital projects

	<ul style="list-style-type: none"> • Discuss establishing a reserve through the budget process
8	Implement a staff development program
9	Discuss and establish the residential/business mix goal which would best enhance the county's fiscal health and identify approaches to meet that target

Communication and Citizen Engagement

10	Develop a proactive public relations effort with the citizenry <ul style="list-style-type: none"> • Engage more citizens in discussion (i.e. comprehensive planning, committees) • Expand information available and make sure that it can be found at a central point and in various media forms • Consider magisterial level meetings of officials and committee members from each district as a county sponsored activity
11	Develop a strategy to develop closer working relationships with the town councils (i.e. joint meetings)

State of the Art Education

12	Evaluate the 57/43% budget split with the County schools
13	Develop options to improve communication between the Board of Supervisors and the School Board on school system capital needs, priorities, design of new facilities, and costs

Well Planned Infrastructure

14	Continue to develop county transportation plan and advocate for increased funding for roads <ul style="list-style-type: none"> • Consider potential for obtaining dedicated right of way for planned roads
15	Develop fiscally feasible, prioritized plan for park maintenance and expansion as well as development of new parks
16	Analyze options for expansion of water availability and sanitary sewer capacity, in coordination with Frederick County Sanitation Authority and Winchester Frederick Service Authority, including regional approaches
17	Review broadband study and emerging technologies to evaluate potential for county action to assist in making high speed internet available to the entire

	community
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Safe Community

18	Complete and implement the fire and rescue approaches for transition to the future <ul style="list-style-type: none">• Complete study• Consider recommendations from staff on cost and priority of implementation• Develop an implementation plan with priorities, with required investments• Take appropriate implementation steps
19	Establish approaches to assess and prioritize the need for additional law enforcement resources

**FREDERICK COUNTY STRATEGIC WORK PLAN
JANUARY 18, 2017**

A Premier Business Location

Priority #1:

Study and determine property that is suitable for commercial and industrial development so as to preserve it for its highest and best use and to have shovel ready sites in inventory

- Develop a big picture of what is available (EDA owned, privately owned, etc.)
- Identify the highest and best use of development space
- Include what will be necessary to make sites ready for development
- Assist Board in addressing barriers to desired development
- Prioritize actions
- Consider recommendations to the EDA as appropriate

Champion: Patrick Barker, Director of Economic Development

Supporting Staff: Planning and Public Works Departments, Economic Development Authority (EDA)

Rationale and Considerations	
<p>Frederick County has a diverse and well balanced economy. While the County's Comprehensive Plan identifies general areas suitable for commercial and industrial development, the County needs to have an overall inventory of commercial and industrial sites, particularly shovel ready sites. The Board of Supervisors wishes to identify the highest and best use for these sites. In addition, the Board is concerned about possible barriers to desired development. The development of an overall inventory identifying shovel ready sites, highest and best use, and possible barriers to development will help Frederick County continue growing its reputation as a premier business location.</p>	
Key Tasks/Activities	Target Dates
1. Conduct work session with Economic Development Authority and Board of Supervisors to determine desired business targets (highest and best use)	05/2017
2. Create an inventory of zoned and comprehensive planned commercial and industrial sites suitable of desired business targets based on Virginia Business Ready Sites Program (include tiers)	08/2017
3. Identify barriers to move sites to shovel ready status <ul style="list-style-type: none"> • Infrastructure (water, waste water, natural gas and fiber) • Transportation access • Workforce talent 	10/2017
4. Conduct a work session with the Economic Development Authority and Board of Supervisors on results of inventory and barrier analysis and establish direction to overcome barriers	12/2017
5. Implement strategies as appropriate with new action plan	01/2018

Priority #2:

Establish means for regular communication between the Board of Supervisors and the Economic Development Authority (EDA)

Champion: Patrick Barker, Director of Economic Development

Supporting Staff: Jay Tibbs, Karen Vacchio, Scott Varner

Rationale and Considerations	
Currently there is a Memorandum of Understanding between the Board of Supervisors and the Economic Development Authority which provides for an annual meeting. The Board desires more frequent updates on economic development activity as well as an opportunity to discuss goals and direction of future economic development efforts. There is a need to identify ways to communicate about economic development activities given that much of the ongoing activity is confidential and privileged. More frequent joint meetings and more communication between the Board and EDA members with specific communication tools and reports are needed.	
Key Tasks/Activities	Target Dates
1. Facilitate a meeting to include the Chair of the Board of Supervisors, Chair of the EDA, County Administrator, and Director of Economic Development to discuss current frequency and means of communication, options for improvement, and desired type and content of communication	02/2017
2. Identify desired frequency and type of mediums to facilitate communication (e.g., joint meetings, meetings of Chairs, written communications, electronic communications, etc.)	02/2017
3. Schedule any joint meetings as part of annual Board meeting calendar for Board adoption	03/2017
4. Implement written communications	03/2017
5. Modify the Memorandum of Understanding between the Board of Supervisors and Economic Development Authority to incorporate agreed upon changes	04/2017

Balanced Land Use

Priority #3:

Finalize and adopt the Comprehensive Plan

- Review revisions and adopt
- Review process that we currently use

Champion: Candice Perkins, Assistant Planning Director

Supporting Staff: Planning Department and Other Relevant County Agencies

Rationale and Considerations	
<p>It is the Board's desire to adopt a Comprehensive Plan that articulates the vision for the future of the County. The Code of Virginia requires a five-year review of the Comprehensive Plan. The 2035 Comprehensive Plan is scheduled for Board of Supervisors review and public hearing on 12/14/16. The Planning Commission and Transportation Committee endorsed the Comprehensive Plan in November 2016. Public hearing and approval may occur in January 2017.</p> <p>The Board desires for the Comprehensive Plan to be consistent with its vision and goals, have citizen involvement, and reflect a professional tone. Further, the Board desires that the timeline for updating the process be more efficient. Approaches to ensure that the Board and the Planning Commission have ownership in the process include having one drafter (a professional or staff member) and a dynamic and collaborative review that utilizes technology. Support of the process and its schedule should be obtained early and in front of its steps.</p>	
Key Tasks/Activities	Target Dates
1. Discuss and refer the Comprehensive Plan for public hearing on December 14, 2016 with Public Hearing and approval in January 2017	12/2016 01/2017
2. Initiate a discussion with the Planning Commission regarding the process used to update the Comprehensive Plan and the Board's concerns about it	03/2017
3. Planning Commission requests a meeting with the Board and identify items to be addressed in a revised update process to help define issues.	03/2017
4. Planning Commission requests a meeting with the Board for a work session to resolve the preferred approach to achieving Comprehensive Plan updates	05/2017
5. Staff will outline process used and staff observations of improvements to the process as a resource for the work session	05/2017
6. Endorse a new and improved process for future Comprehensive Plan updates	06/2017
7. Test the new process, evaluate, and revise as needed	01/2018

Priority #4:

Revise the current proffer system so that the total impact cost is recovered

- Figure out what new code changes mean to us as a community
- Ask the legislature for more authority to address impacts in our community

Note: Staff recommends that Priority #4 be modified from its original form and separated into Priority #4a and Priority #4b with new priority statements which may be more attainable. Each priority (4a and 4b) requires separate work plans, as recorded below.

Priority #4a:

Adjust the County’s approach to the proffer system in response to the new proffer code changes

Champion: Mike Ruddy, Director of Planning and Development

Supporting Staff: County Administration, County Attorney, and Planning Departments

Rationale and Considerations

There are capital costs associated with development. Some of these costs have historically been mitigated through the proffer system. New proffer legislation effective in July 2016 has created a variety of issues of concern to the Board of Supervisors. The new legislation passes more of the costs on to the community and existing residents. It is important that new development pay for its own impacts. This should be addressed as it has a significant impact on the County’s tax rate and budget. (It should be noted that total impact cost is different from capital cost.)

Since the change in legislation affecting proffers, several adjustments have been made including discontinuing the use of the D.I.M., revisions to the rezoning application to reflect the new code, and discussions with consultants regarding the use of modeling to evaluate the impacts. It is necessary for the County to improve its own evaluation process in rezoning applications. To that end, consultant impact modeling should be modified to be consistent with the new code and specific geographic evaluation must be conducted.

County staff members will continue to evaluate adjustments proposed to remedy the impacts of the legislation proposed through state organizations such as VACO, VAPA, and LGA while continuing efforts to recapture the cost of development with the legislation that exists today.

Key Tasks/Activities	Target Dates
1. Request supplemental appropriation/budget allocation to hire a consultant to refine our development impact model in response to changes in proffer legislation	02/2017
2. Acquire the services of a consultant to refine the development impact model	03/2017
3. Establish a series of work sessions with the Board to educate, inform, and get direction, and later to provide updates on the County’s approach to the new legislation and any changes to it	04/2017

4. Coordinate with Fire and Rescue consultant when acquired to understand actual costs of implementing fire and rescue plan as it relates to new development	04/2017
5. Convene with County Agencies affected by the new legislation to determine their real needs, required capacities, and associated levels of service	04/2017
6. Coordinate efforts with the development of the CIP as it is directly related to the needs and impacts of new development. The CIP should directly reflect capital needs specifically attributable to new development.	05/2017
7. Review the long range land use plan to ensure the residential land uses identified are appropriate.	06/2017
8. Work with the consultant to develop a new model that more specifically describes geographically attributable impacts	07/2017
9. Implement the new model and refine as needed	01/2018

Priority # 4b:

Develop and implement strategies to seek more authority from the legislature to address the fiscal impacts of development in our community by suggesting revisions to the Code of Virginia, including new proffer legislation, so that the identified/enabled impact costs are recovered

Champion: Jay Tibbs, Deputy County Administrator for Human Services

Supporting Staff: County Administration, County Attorney, and Planning Departments

Rationale and Considerations	
<p>New proffer legislation effective in July 2016 has created a variety of issues of concern to the Board of Supervisors. There are capital costs associated with development. Some of these costs have historically been mitigated through the proffer system. The new legislation passes more of the costs on to the community and existing residents. It is important that new development pay for its own impacts. This should be addressed as it has a significant impact on the County's tax rate and budget. (It should be noted that total impact cost is different from capital cost.)</p> <p>The County will continue to evaluate adjustments to remedy the impacts of the legislation that are being proposed through state organizations such as VACO, VAPA, and LGA. The County will pursue its legislative agenda and seek modifications that will help our locality, including shifting the legal right back to the locality for legislative decisions that it has historically possessed. This will require a multi-year effort.</p>	
Key Tasks/Activities	Target Dates
1. Prepare information materials for the Board to present to the County's legislative delegation in an effort to educate them about the County's concerns with the new legislation and to gain their support for adjustments	12/2016
2. Schedule individual meetings with County's legislative representatives	01/2017
3. Collaborate with other similar jurisdictions and professional organizations to influence the County's desired position	02/2017
4. Initiate a dialogue specific to the proffer legislation with the local development community (TVBA) to seek a mutually agreeable and workable approach to appropriate proffer legislation. Set up a kick off meeting with TVBA representatives.	03/2017
5. Continue strategy at next legislative session to coordinate comprehensive change in legislation	09/2017

Priority #5:

Study and develop a plan to create a more robust marketplace to encourage TDRs.

Champion: Candice Perkins, Assistant Planning Director

Supporting Staff: Commissioner of the Revenue, Extension Service, Planning, and Public Information Officer Departments

Rationale and Considerations	
<p>It is important to maintain a volunteer TDR program that preserves rural land at no cost to the County, reduces the cost of public facilities, and promotes agricultural land uses. The TDR program that exists today is active. Its successes include the implementation of several projects, TDRs that have been banked, and community conversation regarding their value.</p> <p>To continue the promotion of the TDR program, the County could consider the evaluation of other UDA land use densities in the RP district, incentivize UDA property transfers, propose revisions to proffer legislation, and potentially decrease density in the RP district.</p>	
Key Tasks/Activities	Target Dates
1. Identify and educate rural landowners and the Farm Bureau regarding TDRs and ag districts. Potential communication tools could include mailings, forums, and videos.	03/2017
2. Identify and educate developers and TVBA regarding TDR opportunities	03/2017
3. Develop list of impediments to current use of TDRs (e.g., current by-right densities high enough not to incentivize use of TDRs; new proffer legislation makes use of TDRs less desirable). Determine whether any of these barriers can be addressed and how.	03/2017
4. Consider the County's role in banking or creating marketplace for TDRs	07/2017
5. Evaluate the use of TDRs in commercial and industrial properties as currently enabled by State Code	07/2017
6. Convene a work session with the Board to determine future actions to implement changes to the TDR program	09/2017
7. Board implement adjustments to the TDR program	12/2017

Fiscal Responsibility

Priority #6:

Improve the usefulness of our CIP as a planning tool

- Reexamine purpose and process
- Gain a big picture; do budget analysis, and prioritize
- Reformat and make it a useful document
- Include impact on future years

Champion: Michael Ruddy, Director of Planning and Development

Supporting Staff: Candice Perkins, Finance Department

Rationale and Considerations	
<p>The Capital Improvement Plan (CIP) is a document utilized to identify capital projects and to prioritize projects based on need. We are currently utilizing the 2015 CIP model to facilitate the program as the 2016 plan was never finalized. The Planning Department has notified the various County Departments to submit their respective project lists to begin the 2017 CIP.</p> <p>The Board of Supervisors wants the CIP to integrate with the annual budget process so that there is a bridge between the two documents. Integration of these two processes allows for projects to be funded and operating costs to be identified.</p> <p>Consideration should be given to having the Finance Committee review and approve CIP projects prior to budget work sessions. Consideration should also be given to include operating costs for budgetary purposes for projects during the first three years.</p>	
Key Tasks/Activities	Target Dates
1. Review best practices for a meaningful CIP process	07/2017
2. Identify potential formats/processes and go to the Board with options and/or recommendations to include steps that address: <ul style="list-style-type: none"> - Timeline - How to prioritize requests - Conduct financial analysis - Linkage of CIP projects to a source of funding - Examine whether funding sources fall into adopted debt ratios 	07/2017
3. Endorse the new process	07/2017
4. Educate and train department heads/others on the new process	08/2017
5. Implement the new process for the next budget cycle	09/2017

Priority #7:

Develop and adopt fiscal policies

- Debt service policies
- Minimum fund balance policies
- Discuss establishing savings to pay for future capital projects
- Discuss establishing a reserve through the budget process

Champion: Cheryl Shiffler, Director of Finance

Supporting Staff: Kris Tierney

Rationale and Considerations	
A debt services policy was recently adopted by the Board of Supervisors to maintain a bond rating of "A". Minimum fund balance policies have been in place for several years. The fund balance policy is the recommended level approved by the GFOA. It appears that the Board of Supervisors has the intent to set aside funding for capital projects to avoid long-term financing. Consideration should be given to establish a capital project sinking fund and to establish a revenue source to enable this.	
Key Tasks/Activities	Target Dates
1. Discuss with the Finance Committee the advisability of establishing a savings fund to pay for future capital projects	07/2017
2. Continue to discuss parameters and decisions related to establishment of a funding source	08/2017
3. Finance Committee recommends to Board of Supervisors a financial policy that allows for savings for capital projects	08/2017
4. Board of Supervisors discusses financial policy and decides on adoption	12/2017
5. Discuss projects to consider in upcoming budgets for funding from savings	03/2018
6. Appropriate annually to reserve to provide for funding	05/2018

Priority #8:

Implement a staff development program

Note: Staff recommends that Priority #8 have 3 separate objectives listed as Priority 8a, 8b, and 8c. Note that 8a, 8b, and 8c are all means of implementing a staff development program. Each objective will require a separate work plan, as recorded below

Priority #8a

Develop a performance management system

Champion: Becky Merriner, Director of Human Resources

Supporting Staff: DeLois Blevins, Brenda Garton, Kris Tierney, Rod Williams, Steve Hawkins, Mike Ruddy, Patrick Barker, Larry Oliver, Jason Robertson

Rationale and Considerations	
Frederick County currently has an excellent organizational workforce, but there are opportunities to improve training, succession planning, career development, consistency, performance measurement, and recruitment. The County wishes to ensure that we have the highest quality, best trained workforce possible. The County wishes to implement a comprehensive staff development program that attracts talented candidates, trains and retains productive staff, offers career development, provides for succession planning, and promotes an appealing organizational culture.	
Key Tasks/Activities	Target Dates
1. Review current performance management and evaluation instruments, to include meeting with supervisors to determine their perspectives on the effectiveness of the current system	02/2017
2. Review best practices for performance management in other local governments	02/2017
3. Identify competencies for each job description that are required to meet performance expectations	03/2017
4. Design a performance management system from best practices which fits Frederick County's needs, including consistent utilization of the performance measurement instruments	08/2017
5. Train supervisors on the implementation of the new performance management system	11/2017
6. Implement new performance management system	12/2017
7. Evaluate new performance management system to determine effectiveness of new approach	07/2018

Priority #8b:

Develop a staff succession plan

Champion: Brenda Garton, County Administrator

Supporting Staff: Department Directors and Constitutional Officers

Rationale and Considerations	
Frederick County currently has an excellent organizational workforce, but there are opportunities to improve training, succession planning, career development, consistency, performance measurement, and recruitment. The County wishes to ensure that we have the highest quality, best trained workforce possible. The County wishes to implement a comprehensive staff development program that attracts talented candidates, trains and retains productive staff, offers career development, provides for succession planning, and promotes an appealing organizational culture.	
Key Tasks/Activities	Target Dates
1. Identify key positions for which a succession plan is critical for ongoing county operations.	02/2017
2. Identify competencies necessary for successful candidates to fill each key position	03/2017
3. Identify current staff who are considered potential candidates for succession to key positions	05/2017
4. Review best practices in local government for succession planning and staff development, and identify approaches appropriate to Frederick County (e.g., targeted learning, job rotation, mentoring, etc.)	08/2017
5. Review current career development practices in various departments and evaluate the need for a broader and more consistent career development program	11/2017
6. Develop and offer staff development and leadership training identified to prepare potential candidates for advancement.	01/2018
7. Implement a method to review succession plan on a periodic basis and revise accordingly	04/2018

Priority #8c:

Develop a training and development program

Champion: Becky Merriner, Director of Human Resources

Supporting Staff: Lisa Lambert, Ashley Hicks, Brenda Garton, Department Directors and Constitutional Officers

Rationale and Considerations	
Frederick County currently has an excellent organizational workforce, but there are opportunities to improve training, succession planning, career development, consistency, performance measurement, and recruitment. The County wishes to ensure that it has the highest quality, best trained workforce possible. It wishes to implement a comprehensive staff development program that attracts talented candidates, trains and retains productive staff, offers career development, provides for succession planning, and promotes an appealing organizational culture.	
Key Tasks/Activities	Target Dates
1. Identify skills, knowledge, and certifications and licenses required for each county position	02/2017
2. Identify subject matter experts to serve as facilitators and trainers	06/2017
3. Determine costs of required training and request funding	08/2017
4. Develop training modules which will be mandatory for all county positions	09/2017
5. Implement mandatory training modules and a training tracking system	01/2018
6. Create developmental training modules which may be required based on performance or optional for career development	05/2018
7. Implement new developmental training modules and incorporate in training tracking system	10/2018
8. Establish a methodology to evaluate training program and effectiveness, and to change offerings to meet current needs	10/2019
9. Establish targets for completion of required training and monitor staff progress	11/2019

Priority #9:

Discuss and establish the residential/business mix goal which would best enhance the county's fiscal health and identify approaches to meet that target

Champion: Patrick Barker, Director of Economic Development

Supporting Staff: Commissioner of Revenue, Finance, and County Administration
Departments

Rationale and Considerations

Frederick County is a fiscally healthy locality with revenue growth that is derived from a combination of residential, commercial, and industrial growth. The County uses its budget to direct the community's resources to support the effective delivery of services to its citizens and fund important capital projects. In order to maintain its fiscal health, Frederick County wants to find the right balance of residential/business growth. A determination of the right mix can help Frederick County maintain its conservative tax rates and develop and implement sound fiscal policies. This can be accomplished by first identifying our current residential/business mix. We will next compare this number to the realistic budget revenue gap. Finally, this revenue gap will be converted into the desired residential/business mix.

Key Tasks/Activities	Target Dates
1. Obtain the current land value classification information	05/2017
2. Identify the revenue gap	05/2017
3. Convert revenue gap into needed commercial and industrial land values	06/2017
4. Determine the residential/business mix goal which would best enhance the county's fiscal health	08/2017
5. Create a report on results	10/2017
6. Conduct a work session with Economic Development Authority, Finance Committee and Board of Supervisors on results	12/2017

Communication and Citizen Engagement

Priority #10:

Develop a proactive public relations effort with the citizenry

- Engage more citizens in discussion (i.e. comprehensive planning, committees)
- Expand information available and make sure that it can be found at a central point and in various media forms
- Consider magisterial level meetings of officials and committee members from each district as a county sponsored activity

Champion: Karen Vacchio, Public Information Officer

Supporting Staff: Scott Varner, Brenda Garton, Jay Tibbs

Rationale and Considerations	
<p>Frederick County provides two citizen comment sessions at Board meetings as well as public hearings. Our website, media releases, and social media outlets offer a means to provide information to the public. The County wishes to have the most engaged and well-informed citizenry possible and to ensure that information in the community about the County is accurate and timely. We wish to explore multiple avenues for sharing information with citizens and provide opportunities for them to have a voice in local government decisions.</p>	
Key Tasks/Activities	Target Dates
1. Review and summarize current means used of sharing information with citizens, employees, and media outlets, including frequency of access by citizens where this information is available	05/2017
2. Meet with Board Members, Department Directors, and Constitutional Officers to determine strengths/gaps in current communication efforts	06/2017
3. Explore emerging technologies and best practices in other local governments and in the business sector to discover alternative means of communication that the County may wish to consider	08/2017
4. Identify approaches and media desired to use for communication efforts, desired frequency of communication, and other factors	09/2017
5. Determine cost of new methodologies and request funding	10/2017
6. Create implementation plan for identified means of communication	11/2017
7. Conduct staff training on new approaches selected for sharing information, including FOIA considerations	12/2017
8. Implement new communication methodologies	01/2018

Priority #11:

Develop a strategy to develop closer working relationships with the town councils (i.e. joint meetings)

Champion: Brenda Garton, County Administrator

Supporting Staff: Jay Tibbs, Karen Vacchio, Teresa Price, Kris Tierney, Mike Ruddy

Rationale and Considerations	
Currently there is no formal communication between the Board of Supervisors and members of town councils of the two incorporated towns that are within the County limits. Improved communication among Middletown, Stephens City, and Frederick County would promote better cooperation and provide opportunities to share important information. Developing a regular means to share information and updates would improve these relationships.	
Key Tasks/Activities	Target Dates
1. Identify activities currently conducted by County staff to support the towns and to communicate with staff and elected officials of the two towns	02/2017
2. Meet with individual Board members to determine goals and purposes that they would desire in meeting with members of the two town councils	04/2017
3. Conduct meetings between the Chair of the Board of Supervisors, the County Administrator, and the Mayor and/or Town Manager of each town to discuss options for improved communication and regular meetings	05/2017
4. Incorporate desired joint meetings in the Board's meeting agenda	06/2017
5. Define the mechanism to determine agenda topics for joint meetings	06/2017
6. Implement other means of communication and information sharing between the County and the two towns	08/2017
7. Establish regular meeting dates between the County Administrator and the respective Town Manager/Mayor for each town	08/2017

State of the Art Education

Priority #12:

Evaluate the 57/43% budget split with the County schools

Champion: Brenda Garton, County Administrator

Supporting Staff: Cheryl Shiffler, All Department Heads, School Superintendent and Finance Director

Rationale and Considerations	
<p>Currently the County distributes new local tax dollars at 57% for Frederick County Public Schools and 43% for the remainder of County government. Currently the policy is informal and dated. There is no knowledge of the rationale for this policy as it was determined several years ago. Historically, Frederick County Public Schools needed the larger percentage based on past needs with the remainder of the funds going to all non-schools related needs. Consideration should be given to a study of the current funding needs and service levels of all County priorities to see if the percentages for allocation should be adjusted.</p>	
Key Tasks/Activities	Target Dates
1. Schedule meeting with the Board of Supervisors and School Board Chairperson and Vice Chairperson, County Administrator, Frederick County Public Schools Superintendent, Finance Directors of both organizations, and other pertinent personnel to discuss the 57%/43% split that is currently utilized	05/2017
2. Review methodologies of best practices being utilized across the Commonwealth of Virginia for funding solutions for both entities	08/2017
3. Evaluate the need for a funding allocation split	09/2017
4. Consider development of a Memorandum of Understanding (MOU) between the Board of Supervisors and School Board to formally define how revenue will be split	09/2017
5. Review and adopt proposed MOU by two governing bodies	10/2017
6. Recommend funding split (by County Administrator) for next fiscal year to the Finance Committee and Finance Committee recommends funding split to the Board of Supervisors, per MOU	11/2017
7. Adopt (by Board of Supervisors) Finance Committee's recommendation on funding split for upcoming budget year	11/2017
8. Communicate projected revenue and shared portion per MOU to School Superintendent (by County Administrator)	11/2017

Priority #13:

Develop options to improve communication between the Board of Supervisors and the School Board on school system capital needs, priorities, design of new facilities, and costs

Champion: Brenda Garton, County Administrator

Supporting Staff: Kris Tierney, Jay Tibbs, Lenny Millholland, Ed Strawsnyder, Joe Wilder, Mike Ruddy, John Bishop, Cheryl Shiffler, Jason Robertson

Rationale and Considerations	
Currently the Board of Supervisors and School Board meet infrequently and usually at budget time. The Board Members and County staff have little formal input in school facility design. The Board of Supervisors provides funding for school facilities and capital needs and there is a desire for a more cohesive vision for new facilities. A regular, earlier, and formal mechanism for Board of Supervisors and staff input is desired prior to finalizing school facility design.	
Key Tasks/Activities	Target Dates
1. Conduct a review of best practices in other local governments to ensure congruence between School Board facility design and Board of Supervisors support of design and funding needed	02/2017
2. Schedule meeting with Chair and Vice-Chair of Board of Supervisors, Chair and Vice-Chair of School Board, County Administrator, and School Superintendent to discuss the Board's objective and options to enhance communication about upcoming capital projects design. Compile recommendations to two full Boards.	03/2017
3. Schedule joint work session between the Board of Supervisors and School Board to discuss recommended options to enhance communication about capital projects	04/2017
4. Create a Memorandum of Understanding between the Board of Supervisors and School Board describing agreed-upon procedures for sharing capital plans	06/2017
5. Implement the agreed-upon methodologies for joint review of facility design, including assigning staff and citizens as desired	07/2017

Well Planned Infrastructure

Priority #14:

Continue to develop County transportation plan and advocate for increased funding for roads

- Consider potential for obtaining dedicated right of way for planned roads

Champion: John Bishop, Assistant Director of Planning

Supporting Staff: Planning, Public Works, and Finance Departments

Rationale and Considerations	
<p>Frederick County has a robust transportation plan including a recent update to the Comprehensive Plan and an MPO update that is underway. Smartscale and VTRANS applications have been successful and the revenue sharing program is an effective way to use partnerships to benefit transportation in the County. Planning is positive; yet the funding for implementation is inadequate.</p> <p>Transportation conflicts and stresses exist due to growth in the community and region. Success in achieving quality of life and economic development goals is affected by transportation issues. Problems with transportation infrastructure have been identified. Significant transportation elements, especially Route 37, should be addressed as their implementation is critical to the future of the County.</p> <p>New approaches to addressing transportation issues are demanded. The County should be more assertive in addressing the transportation needs of the community. The revenue sharing approach should be expanded. Opportunities to acquire tax dollars and alternative funding sources should be assessed. Greater use of the MPO and leveraging of State resources and legislative effort will be important to our success.</p>	
Key Tasks/Activities	Target Dates
1. Review and consolidate adopted priorities from various sources and recommend additional priorities (Transportation Committee and Board action item)	09/2017
2. Evaluate each project for its readiness for an application for state funding	10/2017
3. Identify resources (MPO \$, Grant \$, Local \$) that would aid us in progressing application readiness to include feasibility analysis (Transportation Committee and Board action item)	11/2017
4. Move forward with items identified in #3 (Transportation Committee and Board action item)	03/2018
5. Create individual project implementation plans for key priorities that require funding sources beyond just VDOT, up to and including local funding. Route 37 is a priority project (Transportation Committee and Board action item)	12/2018

Priority #15:

Develop fiscally feasible, prioritized plan for park maintenance and expansion as well as development of new parks

Champion: Jason Robertson, Parks and Recreation Director

Supporting Staff: Parks and Recreation, GIS, and County Administration Departments;
Public Information Officer

Rationale and Considerations	
Frederick County maintains two regional parks for use by citizens and visitors. As the County's population continues to grow, many residents desire to have amenities within their neighborhoods. While plans for future park maintenance and growth are identified within the County's Comprehensive Plan and Capital Improvements Plan, it does not have an overall master plan for the future provision of parks and recreation amenities in Frederick County. The development of an overall Parks and Recreation master plan will help the Board plan and budget for future growth and expansion of park amenities.	
Key Tasks/Activities	Target Dates
1. Initiate creation of a 5 Year Parks and Recreation Master Plan (combined Strategic Plan, Comprehensive Plan, and Capital Improvement Plan) with recommendation by the Parks and Recreation Commission and adoption by Frederick County Board of Supervisors <ul style="list-style-type: none">• Solicit feedback from County residents on desired recreational amenities/programs• Complete survey on desired recreational amenities/programs• Create the Master Plan based on survey results	02/2017
2. Conduct a work session with Board of Supervisors and Parks and Recreation Commission to discuss alignment of Master Plan with priority	12/2017
3. Adoption of Master Plan by County Board of Supervisors	01/2018

Priority #16:

Analyze options for expansion of water availability and sanitary sewer capacity, in coordination with Frederick County Sanitation Authority and Frederick-Winchester Service Authority, including regional approaches

Champion: Brenda Garton, County Administrator

Supporting Staff: Frederick County Sanitation Authority, Frederick-Winchester Service Authority, Board of Supervisors, Winchester City Council, Stephens City Town Council, Middletown Town Council

Rationale and Considerations	
Frederick County recognizes the need for a safe, ample, and dependable water supply and sanitary sewer capacity. As the County continues to experience both residential and business growth, a long-term regional cost effective plan to satisfy existing and future demand for both water and sewer is needed. The Frederick County Sanitation Authority is the body tasked with providing water and sewer service to Frederick County, although there are areas served by the City of Winchester. Working in conjunction with the Frederick County Sanitation Authority, a comprehensive water supply and sewer plan should be developed. The first step in this process should include regular meetings between the Board of Supervisors and the Sanitation Authority.	
Key Tasks/Activities	Target Dates
1. Review all existing water and waste water studies and agreements <ul style="list-style-type: none">• Initiate dialogue with Frederic County Sanitation Authority• Identify current activities and state of implementation• Conduct environmental assessment on studies' and agreements' functionality	04/2017
2. Conduct a work session with Board of Supervisors to discuss alignment of studies and agreements with the Priority	06/2017
3. Communicate work session results of Frederick County Sanitation Authority	07/2017
3. Determine need for joint meeting of Board of Supervisors, Frederick County Sanitation Authority and Frederick-Winchester Service Authority, and conduct if necessary	09/2017
4. Determine need for regional meeting of Frederick County, City of Winchester, Clarke County and Warren County; conduct if necessary	12/2017

Priority #17:

Review broadband study and emerging technologies to evaluate potential for county action to assist in making high speed internet available to the entire community

Champion: Scott Varner, Director of Information Technology

Supporting Staff: Patrick Fly, Kris Tierney, Candice Perkins, Sharon Kibler

Rationale and Considerations	
Frederick County has limited access to high speed internet in large parts of the County to serve home based businesses, families, and students. Access is needed to address 21 st Century learning, telecommuting, and the proliferation of home-based businesses. Cost limits the ability to provide high speed internet access for all areas. We need to conduct a feasibility study to explore the technological options and potential funding sources.	
Key Tasks/Activities	Target Dates
1. Evaluate results of previous Broadband Needs Study.	06/2017
2. Research rural localities which have implemented county-wide broadband to determine best practices, decision methodologies, and funding sources used.	08/2017
3. Based on results of research, review information with Board of Supervisors Information Technology Committee to determine if Broadband Feasibility Study is recommended.	09/2017
4. Obtain Board approval for issuing RFP for Broadband Feasibility Study.	10/2017
5. Prepare an RFP to conduct a Broadband Feasibility Study.	01/2018
6. Review proposals received as a result of RFP for Broadband Feasibility Study to determine estimated costs of conducting study.	03/2018
7. Determine recommendation for funding (or not) Broadband Feasibility Study from IT Committee to Board of Supervisors; obtain funding.	04/2018
8. Award RFP for Broadband Feasibility Study and conduct study.	05/2018
9. Present results of Broadband Feasibility Study. Determine desired options and seek Board approval of required funding.	11/2018

Safe Community

Priority #18:

Complete and implement the fire and rescue approaches for transition to the future

- Complete study
- Consider recommendations from staff on cost and priority of implementation
- Develop an implementation plan with priorities, with required investments
- Take appropriate implementation steps

Champion: Dennis Linaburg, Fire Chief

Supporting Staff: Larry Oliver, Fire and Rescue and County Administration Departments

Rationale and Considerations	
<p>The Fire and Rescue Department is currently reviewing the submitted RFPs for a comprehensive fire and rescue study. It is anticipated that the selection process will be finalized later this month with the successful vendor being awarded in January 2017.</p> <p>The fire and rescue service delivery model that is currently being utilized in Frederick County is not as effective as it has been. Growth within Frederick County has increased dramatically since the Fire and Rescue Department was established which has increased service demand. The County has added staffing to all eleven fire and rescue stations to ensure 24/7/365 service delivery but other factors with station renovations/additions, apparatus replacement needs, volunteer system changes and challenges, and many other components need to be evaluated to determine the best processes to move into the future.</p>	
Key Tasks/Activities	Target Dates
1. Review vendor submissions of RFPs	12/2016
2. Determine which vendors receive an interview	12/2016
3. Select the successful vendor to conduct the fire and rescue study; request contingency fund transfer	01/2017 02/2017
4. Provide information to the successful vendor for statistical purposes	02/2017
5. Review “draft” document from vendor	08/2017
6. Submit final document to Study Committee, other appropriate committees, and Board of Supervisors	10/2017
7. Seek adoption of final document, with implementation recommendations that are appropriate for the County	01/2018
8. Develop strategic plan for implementation purposes including funding sources and phased plan	02/2018

Priority #19:

Establish approaches to assess and prioritize the need for additional law enforcement resources

Champion: Lenny Millholland, Sheriff

Supporting Staff: Steve Hawkins, Sheriff’s Department

Rationale and Considerations	
<p>The demands for public safety continue to be challenging, requiring additional funding for critical personnel and equipment. There are inadequate resources available to provide the citizens of Frederick County with the quality of law enforcement services that are deserved by the citizens.</p> <p>The Board of Supervisors recognizes that there are needs identified in the past that are now coming to the forefront based on recent events across the Commonwealth of Virginia and throughout the United States. Many of these events are based on shifts in the culture, increasing drug overdoses, high-profile crimes, civil disturbances, and the overall feelings towards law enforcement across the country.</p> <p>These events have gone unfunded for several years and the public’s safety is paramount to the citizens and visitors of Frederick County. We have a list of priorities which consist of personnel, vehicles, and specialized resources.</p>	
Key Tasks/Activities	Target Dates
1. Evaluate current statistics for volume and severity of calls for service	02/2017
2. Evaluate existing equipment and determine future needs for equipment as well as other resources	02/2017
3. Evaluate need for additional operational and support personnel	02/2017
4. Evaluate what other needs are important for the safety of the citizens and visitors of Frederick County	02/2017
5. Develop and prioritize critical needs based upon situational responses	04/2017
6. Develop a strategic plan for implementation purposes including funding sources	09/2017

Priority #20: (Note: This priority is recommended by staff members as an addition)
 Establish approaches to assess and prioritize the need for additional public safety communications resources

Champion: LeeAnna Pyles, Director of Public Safety Communication
 Supporting Staff: Public Safety Communication, Fire and Rescue, and Sheriff’s Departments

Rationale and Considerations	
<p>This topic was not on the original priority list because we feel that this component is a critical priority for the safety of the citizens and visitors of Frederick County.</p> <p>All three public safety departments work cohesively together to ensure that the delivery of services provided to citizens and visitors are at the highest possible level available. The Fire and Rescue Department and the Sheriff’s Office have increased staffing over the past 10 years but the staffing levels within the Public Safety Communications Department have not increased. Technology has changed dramatically over the past 10 years as well and this requires additional personnel to fully utilize the availability of these necessary resources. Upgrades are not a replacement for a live person. The other component that will need to be addressed is the communications equipment currently being used as it is becoming outdated for all public safety departments.</p>	
Key Tasks/Activities	Target Dates
1. Evaluate current statistics for volume and severity of calls for service	02/2017
2. Evaluate existing equipment and determine future needs for equipment as well as other resources	02/2017
3. Evaluate need for additional operational and support personnel	02/2017
4. Evaluate other needs that are important for the safety of the citizens and visitors of Frederick County	02/2017
5. Develop and prioritize critical needs based upon situational responses	04/2017
6. Develop a strategic plan for implementation purposes including funding sources	09/2018

D



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383
Fax 540/667-0370
E-mail rwillia@fcva.us

MEMORANDUM

TO: Frederick County Board of Supervisors
CC: Brenda G. Garton, County Administrator
FROM: Roderick B. Williams, County Attorney
DATE: January 18, 2017
RE: Commissioner of Revenue Refund Requests

Attached, for the Board's review, are requests to authorize the Treasurer to credit the following entities:

1. Richard Lee Hawkins – \$3,671.97
2. Enterprise FM Trust – \$3,239.15

Roderick B. Williams
County Attorney

Attachments



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383
Fax 540/667-0370
E-mail rwillia@fcva.us

MEMORANDUM

TO: Ellen E. Murphy, Commissioner of the Revenue
Frederick County Board of Supervisors

CC: Brenda G. Garton, County Administrator

FROM: Roderick B. Williams, County Attorney

DATE: January 18, 2017

RE: Refund – Richard Lee Hawkins

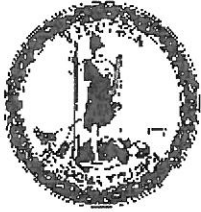
I am in receipt of the Commissioner's request, dated January 11, 2017, to authorize the Treasurer to refund Richard Lee Hawkins the amount of \$3,671.97, for proration of personal property taxes in 2016. This refund resulted from the taxpayer moving vehicles out of this locality during 2016.

The Commissioner verified that documentation and details for this refund meet all requirements. Pursuant to the provisions of Section 58.1-3981(A) of the Code of Virginia (1950, as amended), I hereby note my consent to the proposed action. The Board of Supervisors will also need to act on the request for approval of a supplemental appropriation, as indicated in the Commissioner's memorandum.

A handwritten signature in black ink, appearing to be "Roderick B. Williams", is written over a horizontal line.

Roderick B. Williams
County Attorney

Attachment



Frederick County, Virginia
Ellen E. Murphy
Commissioner of the Revenue
107 North Kent Street
Winchester, VA 22601
Phone 540-665-5681 Fax 540-667-6487
email: emurphy@co.frederick.va.us



January 11, 2017

TO: Rod Williams, County Attorney
Cheryl Shiffler, Finance Director
Frederick County Board of Supervisors
Jay Tibbs, Secretary to the Board
Brenda Garton, County Administrator

FROM: Ellen E. Murphy, Commissioner of the Revenue

A handwritten signature in cursive script, reading "E. Murphy".

RE: Exoneration –Richard Lee Hawkins

Please approve a refund of \$3,671.97 for proration of personal property taxes for 2016 in the name of Richard Lee Hawkins. This refund is for proration of personal property taxes on vehicle personal property moved out of Frederick County during 2016.

To comply with requirements for the Treasurer to apply this refund board action is required.

The Commissioner's staff has verified all required data and the paperwork is in the care of the Commissioner of the Revenue.

Please also approve a supplemental appropriation for the Finance Director on this request.

Exoneration is \$3,671.97

Customer Name: HAWKINS RICHARD LEE
 Total Transactions: 52
 Customer Transactions: 8

Options: 2=Edit 4=Delete 5=View

Dept	Trans	Ticket No.	Tax Amount	Penalty/Int	Amount Paid
PP2016	1	00241820021	\$221.13-✓	\$0.00	\$221.13-
PP2016	2	00241820022	\$663.39-✓	\$0.00	\$663.39-
PP2016	3	00241820027	\$151.47-✓	\$0.00	\$151.47-
PP2016	4	00241820028	\$454.41-✓	\$0.00	\$454.41-
PP2016	5	00241820031	\$214.65-✓	\$0.00	\$214.65-
PP2016	6	00241820032	\$643.95-✓	\$0.00	\$643.95-
PP2016	7	00681600001	\$1,297.97-✓	\$0.00	\$1,297.97-
VL2016	8	00929920001	\$25.00-	\$0.00	\$25.00-

Total Paid : \$3,671.97

F3=Exit F14=Show Map# F15=Show Balance F18=Sort-Entered F21=CmdLine
 F20=Attach

Needs Board Approval



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383
Fax 540/667-0370
E-mail rwillia@fcva.us

MEMORANDUM

TO: Ellen E. Murphy, Commissioner of the Revenue
Frederick County Board of Supervisors

CC: Brenda G. Garton, County Administrator

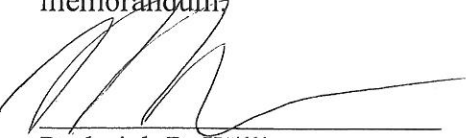
FROM: Roderick B. Williams, County Attorney

DATE: January 18, 2017

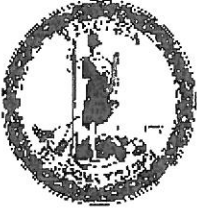
RE: Refund – Enterprise FM Trust

I am in receipt of the Commissioner's request, dated January 11, 2017, to authorize the Treasurer to refund Enterprise FM Trust the amount of \$3,239.15, for personal property taxes in 2015 and 2016. This refund resulted from proration of personal property taxes where vehicles owned by this company were sold, traded or moved from this locality.

The Commissioner verified that documentation and details for this refund meet all requirements. Pursuant to the provisions of Section 58.1-3981(A) of the Code of Virginia (1950, as amended), I hereby note my consent to the proposed action. The Board of Supervisors will also need to act on the request for approval of a supplemental appropriation, as indicated in the Commissioner's memorandum.


Roderick B. Williams
County Attorney

Attachment



Frederick County, Virginia
Ellen E. Murphy
Commissioner of the Revenue
107 North Kent Street
Winchester, VA 22601
Phone 540-665-5681 Fax 540-667-6487
email: emurphy@co.frederick.va.us



January 11, 2017

TO: Rod Williams, County Attorney
Cheryl Shiffler, Finance Director
Frederick County Board of Supervisors
Jay Tibbs, Secretary to the Board
Brenda Garton, County Administrator

FROM: Ellen E. Murphy, Commissioner of the Revenue

RE: Exoneration – Enterprise FM Trust.

A handwritten signature in cursive script, reading "Emurphy", written in black ink.

Please approve a refund of \$3,239.15 for proration of personal property taxes for 2015 & 2016 in the name of Enterprise FM Trust. This refund is for proration of personal property taxes on vehicle personal property sold, traded or moved out of Frederick County.

To comply with requirements for the Treasurer to apply this refund board action is required.

The Commissioner's staff has verified all required data and the paperwork is in the care of the Commissioner of the Revenue.

Please also approve a supplemental appropriation for the Finance Director on this request.

Exoneration is \$3,239.15

Customer Name: ENTERPRISE FM TRUST Total Transactions: 50
Customer Transactions: 15

Options: 2=Edit 4=Delete 5=View

Opt	Dept	Trans	Ticket No.	Tax Amount	Penalty/Int	Amount Paid
-	PP2015	1	00164790049	\$158.56-	\$18.77-	\$177.33-
-	PP2015	2	00164790050	\$317.11-	\$0.00	\$317.11-
-	PP2016	3	00168610007	\$108.34-	\$0.00	\$108.34-
-	PP2016	4	00168610008	\$108.33-	\$0.00	\$108.33-
-	PP2016	5	00168610012	\$104.90-	\$0.00	\$104.90-
-	PP2016	6	00168610020	\$371.79-	\$0.00	\$371.79-
-	PP2016	7	00168610032	\$272.57-	\$0.00	\$272.57-
-	PP2016	8	00168610034	\$204.43-	\$0.00	\$204.43-
-	PP2016	9	00168610035	\$261.23-	\$0.00	\$261.23-
-	PP2016	10	00168610036	\$261.22-	\$0.00	\$261.22-
-	PP2016	11	00168610042	\$68.44-	\$0.00	\$68.44-
-	PP2016	12	00168610044	\$390.01-	\$0.00	\$390.01-

Customer Name: ENTERPRISE FM TRUST Customer Transactions: 15

Options: 2=Edit 4=Delete 5=View

Opt	Dept	Trans	Ticket No.	Tax Amount	Penalty/Int	Amount Paid
-	PP2016	13	00168610142	\$122.84-	\$0.00	\$122.84-
-	PP2016	14	00168610143	\$117.65-	\$0.00	\$117.65-
-	PP2016	15	00168610144	\$352.96-	\$0.00	\$352.96-

Multiple Pages
F3=Exit F14=Show Map#

Total Paid :
F15=Show Balance

\$3,239.15
F18=Sort-Entered

F21=CmdLine
F20=Attach

Needs Board Approval

CONSENT AGENDA

E

**RESOLUTION OF APPRECIATION
JOHN S. TRENARY,
BUILDING OFFICIAL
FREDERICK COUNTY**

WHEREAS, John S. Trenary served the citizens of Frederick County, Virginia, for approximately 34 years in the Department of Building Inspections; and

WHEREAS, Mr. Trenary began his career with Frederick County first as a Plumbing Inspector II (1982-1989), then serving as Deputy Director (1989-1991), and, finally, rising to the level of Building Official (1991-2016); and

WHEREAS, through his leadership the Inspections Department implemented an automated scheduling system to improve service to the building community, the use of computer tablets to record and transmit field inspections, and improvements to the department's ability to scan record drawings; and

WHEREAS, Mr. Trenary will be remembered for his leadership by example and dedication to duty, his diplomatic approach to problem solving, and willingness to work long hours to enable the Inspections Department to achieve its goals; and

WHEREAS, Mr. Trenary was awarded the Jack Proctor Award for meritorious service from the Virginia Building Code Officials Association, which is the highest honor that can be bestowed on a building official.

NOW, THEREFORE BE IT RESOLVED, that the Frederick County Board of Supervisors extends its sincerest thanks to John S. Trenary for his leadership and wishes him all of the best in his future endeavors.

BE IT FURTHER RESOLVED, that this resolution be spread across the minutes of the Frederick County Board of Supervisors for all citizens to reflect upon the accomplishments of this public servant.

ADOPTED this 25th day of January, 2017.

Charles S. DeHaven, Jr.
Chairman

Gene E. Fisher
Shawnee District Supervisor

Bill M. Ewing
Gainesboro District Supervisor

Blaine P. Dunn
Red Bud District Supervisor

Robert W. Wells
Opequon District Supervisor

Judith McCann-Slaughter
Stonewall District Supervisor

Gary A. Lofton
Back Creek District Supervisor

Brenda G. Garton
Clerk

CONSENT AGENDA

F



Dennis D. Linaburg
Fire Chief

MEMORANDUM

TO: Board of Supervisors

THROUGH: Brenda Garton
County Administrator

FROM: Dennis Linaburg
Fire Chief

SUBJECT: Mutual Aid Agreement

DATE: January 19, 2017

Attached please find the updated Memorandum of Understanding between the Mt. Weather Emergency Operations Center and Frederick County Fire and Rescue Department. County Attorney Rod Williams reviewed this agreement, and had no changes to make.

At this time, I am requesting the approval of the Board of Supervisors for this Mutual Aid Agreement (Update) to be implemented between Mt. Weather Emergency Operations Center and the Frederick County Fire and Rescue Department. Please review the attached memorandum and act upon this request accordingly.

If you have any questions or concerns, please do not hesitate to contact me at the office.

/mhn

Attachments: Updated MOU

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
MOUNT WEATHER EMERGENCY OPERATIONS CENTER
EMERGENCY SERVICES DIVISION
MOUNT WEATHER FIRE AND RESCUE
AND
FREDERICK COUNTY FIRE & RESCUE DEPARTMENT of FREDERICK
COUNTY, VIRGINIA REGARDING MUTUAL AID ASSISTANCE

- I. AUTHORITY. This Agreement is authorized under the provisions of 42 U.S.C. § 1856a. and 42 U.S.C. § 5197.
- II. PURPOSE. The purpose of this Agreement is to set forth terms by which Frederick County Fire and Rescue Department (FCFRD) of Frederick County, Virginia and Mount Weather Emergency Operation Center (MWEOC) will provide mutual aid assistance to one another in order to render emergency assistance resulting from Hazardous Material (HAZMAT), EMS incidences, or in extinguishing fires and in preserving life and property from fire or response during a local, state or federal emergency which requires emergency services.
- III. RESPONSIBILITIES:
 - A. MWEOC shall provide the following assistance contingent upon availability of staffing:
 1. MWEOC personnel and assets will not be deployed more than *1/2* hour away from MWEOC, and will be prepared to be recalled on short notice if the situation warrants. During increased threat levels no assets will be deployed.
 2. Upon request by any of the FCFRD, subject to availability of staffing, in accordance with *1/2* hour restriction in paragraph a. above, will respond to locations within the requesting FCFRD jurisdiction, with trained/certified personnel for HAZMAT, EMS, Fire and Rescue emergencies.
 - B. FCFRD shall provide the following assistance:
 1. Upon request by MWEOC to the FCFRD, FCFRD as available, will respond to MWEOC, with trained/certified personnel for incidents resulting from Hazardous Material (HAZMAT), EMS, Fire, and/or Rescue emergencies affecting MWEOC personnel and/or property.

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
MOUNT WEATHER EMERGENCY OPERATIONS CENTER
EMERGENCY SERVICES DIVISION
MOUNT WEATHER FIRE AND RESCUE
AND

FREDERICK COUNTY FIRE & RESCUE DEPARTMENT of FREDERICK
COUNTY, VIRGINIA REGARDING MUTUAL AID ASSISTANCE

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- III. **RESPONSIBILITIES:**
 - A. MWEOC shall provide the following assistance contingent upon availability of staffing:
 1. MWEOC personnel and assets will not be deployed more than 1/2 hour away from MWEOC, and will be prepared to be recalled on short notice if the situation warrants. During increased threat levels no assets will be deployed.
 2. Upon request by any of the FCFRD, subject to availability of staffing, in accordance with 1/2 hour restriction in paragraph a. above, will respond to locations within the requesting FCFRD jurisdiction, with trained/certified personnel for HAZMAT, EMS, Fire and Rescue emergencies.
 - B. FCFRD shall provide the following assistance:
 1. Upon request by MWEOC to the FCFRD, FCFRD as available, will respond to MWEOC, with trained/certified personnel for incidents resulting from Hazardous Material (HAZMAT), EMS, Fire, and/or Rescue emergencies affecting MWEOC personnel and/or property.

IV. LIABILITY.

- A. Nothing in this Agreement is intended to conflict with current law or regulation or the directives of the DHS/FEMA or the FCFRD. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
- B. Personnel dispatched to aid a party pursuant to this Agreement shall remain employees of the aiding unit. All employee benefits, wage and disability payments, pensions, workman's compensation claims, damage to or destruction of equipment and clothing and medical expenses of the party rendering aid shall be the sole and exclusive responsibility of the respective party for its employees. No party hereto shall have any obligation to provide or extend insurance coverage for any of the items enumerated herein to the other party or its personnel.
- C. Any equipment used by a party in carrying out this Agreement shall, at the time of action hereunder, be under the operational control of that party, and all personnel acting for a party hereunder shall, at the time of such action, be an employee or volunteer of that party. The responding team will report directly to the incident commander in charge.
- D. Each party agrees to waive all claims against the other party, save those resulting from gross negligence or willful misconduct by a party hereto or its personnel, for any loss, damage, personal injury or death occurring in consequence of the performance of this Mutual Aid Assistance.

V. POINTS OF CONTACT.

Director of Fire and Rescue Services
Frederick County Fire and Rescue Department
107 N. Kent Street
Winchester, VA 22601
Office: (540) 665-5618

Fire Chief
Department of Homeland Security, Federal Emergency Management Agency
Mount Weather Emergency Operations Center
P.O. Box 129
Berryville, Virginia 22611
(540) 535-4530

VI. OTHER PROVISIONS:

- A. The Chief and other Senior Officials of each party to this Agreement are invited and encouraged to frequently visit the other's activities for familiarization tours consistent with local security, or other requirements and, as feasible, to jointly conduct training and drills.
- B. In an effort to provide mutual assistance, FCFRD and the MWEOC enter into this agreement. When assistance is needed, either party may initiate the request. The requesting party will specify the location where aid is needed. The responding party will determine the amount and type of equipment to be dispatched and the number of personnel to allocate. The rendering of assistance under the terms of this agreement is not mandatory on either party.
- C. Cross training will be offered by all parties and will be conducted at both facilities so that all responders can acclimate themselves to different environments and procedures. This includes but, is not limited to: engine co., truck co., rescue co., ems operations, leadership, etc.
- D. For services provided FCFRD will make available any training materials and training facilities. The use of these facilities will be coordinated with the MWEOC Fire Chief or his/her designee.
- E. The Fire Chief of FCFRD and the Fire Chief of MWEOC are authorized to meet and draft any necessary operational procedures consistent with the terms of this agreement. Such procedures and any resulting agreements will become effective upon ratification by the appropriate personnel of each party.
- F. Due to the sensitive nature of this agreement, all FCFRD and MWEOC personnel are responsible for Operations Security and Communications Security procedures. All questions from the media or private citizens are to be referred to the FEMA/DHS Office of Public Affairs.
- G. MWEOC is not a billing agency. Therefore, MW Fire Department Employees are not authorized to sign for or approve any fees for service, insurance billing documents, or any other documents that involve charges for equipment or services provided.
- H. MWEOC personnel or assets shall not be considered as the primary response agency for any area other than the property owned by the Federal Government.
- I. Media and public inquires. All questions from media or private citizens concerning activates related to Mount Weather Emergency Operations Center should be coordinated through the Mount Weather Executive Administrator or his/her designee.

- J. Payment. No payment shall be made to either party by the other party as a result of this MOU. No monetary value will be assessed for services rendered by either party. Both parties acknowledge that all services performed will be at their own cost.
- VII. EFFECTIVE DATE: The terms of this agreement will become effective on the date of signing by the last party.
- VIII. MODIFICATION: This agreement may be modified upon the mutual written consent of the parties.
- IX. TERMINATION. The terms of this agreement, as modified with the consent of all parties, will remain in effect until terminated by any of the parties. The agreement may be extended by mutual written agreement of the parties. Either party upon 30 days written notice to all other parties may terminate this agreement.

Chairman Board of
Supervisors

Date



Berl D. Jones, Jr.
Executive Administrator
MWEOC

Date 3-4-16

IV. LIABILITY.

- A. Nothing in this Agreement is intended to conflict with current law or regulation or the directives of the DHS/FEMA or the FCFRD. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
- B. Personnel dispatched to aid a party pursuant to this Agreement shall remain employees of the aiding unit. All employee benefits, wage and disability payments, pensions, workman's compensation claims, damage to or destruction of equipment and clothing and medical expenses of the party rendering aid shall be the sole and exclusive responsibility of the respective party for its employees. No party hereto shall have any obligation to provide or extend insurance coverage for any of the items enumerated herein to the other party or its personnel.
- C. Any equipment used by a party in carrying out this Agreement shall, at the time of action hereunder, be under the operational control of that party, and all personnel acting for a party hereunder shall, at the time of such action, be an employee or volunteer of that party. The responding team will report directly to the incident commander in charge.
- D. Each party agrees to waive all claims against the other party, save those resulting from gross negligence or willful misconduct by a party hereto or its personnel, for any loss, damage, personal injury or death occurring in consequence of the performance of this Mutual Aid Assistance.

V. POINTS OF CONTACT.

Director of Fire and Rescue Services
Frederick County Fire and Rescue Department
107 N. Kent Street
Winchester, VA 22601
Office: (540) 665-5618

Fire Chief
Department of Homeland Security, Federal Emergency Management Agency
Mount Weather Emergency Operations Center
P.O. Box 129
Berryville, Virginia 22611
(540) 535-4530


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- A. The Chief and other Senior Officials of each party to this Agreement are invited and encouraged to frequently visit the other's activities for familiarization tours consistent with local security, or other requirements and, as feasible, to jointly conduct training and drills.
- B. In an effort to provide mutual assistance, FCFRD and the MWEOC enter into this agreement. When assistance is needed, either party may initiate the request. The requesting party will specify the location where aid is needed. The responding party will determine the amount and type of equipment to be dispatched and the number of personnel to allocate. The rendering of assistance under the terms of this agreement is not mandatory on either party.
- C. Cross training will be offered by all parties and will be conducted at both facilities so that all responders can acclimate themselves to different environments and procedures. This includes but is not limited to: engine co., truck co., rescue co., ems operations, leadership, etc.
- D. For services provided FCFRD will make available any training materials and training facilities. The use of these facilities will be coordinated with the MWEOC Fire Chief or his/her designee.
- E. The Fire Chief of FCFRD and the Fire Chief of MWEOC are authorized to meet and draft any necessary operational procedures consistent with the terms of this agreement. Such procedures and any resulting agreements will become effective upon ratification by the appropriate personnel of each party.
- F. Due to the sensitive nature of this agreement, all FCFRD and MWEOC personnel are responsible for Operations Security and Communications Security procedures. All questions from media or private citizens concerning activities related to Mount Weather Emergency Operations Center should be coordinated through The Mount Weather Executive Administrator or his/her designee.
- G. MWEOC is not a billing agency. Therefore, MW Fire Department Employees are not authorized to sign for or approve any fees for service, insurance billing documents, or any other documents that involve charges for equipment or services provided.
- H. MWEOC personnel or assets shall not be considered as the primary response agency for any area other than the property owned by the Federal Government.

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Chairman Board of
Supervisors

Date



Berl D. Jones, Jr.
Executive Administrator
MWEOC

Date 3-4-16

CONSENT AGENDA

G



COUNTY of FREDERICK

Kris C. Tierney
Deputy County Administrator for Community Development

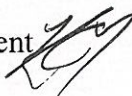
540/665-6382

Fax: 540/667-0370

E-mail: ktierney@fcva.us

MEMORANDUM

TO: Board of Supervisors

FROM: Kris C. Tierney, Deputy County Administrator for Community Development 

RE: LHSD Advisory Committee Report of January 9, 2017 Meeting

DATE: January 9, 2017

The LHSD Advisory Committee met in the Public Works Department Conference Room located on the 2nd Floor of the 107 North Kent Street complex on Monday, January 9, 2017 at 9:00 a.m.

Representatives of LHCC were their Assistant General Manager, Mike Goodwin and the President of the Association, Pat Majewski. Frederick County Representatives were Ed Strawsnyder and Kris Tierney.

The consensus of those present regarding Sanitary District assessments were as follows;

- 1) Leave the FY18 assessments the same as in past years. (buildable lots \$678 and \$264 for membership lots)
- 2) Leave the FY18 assessment at zero for land held in common by LHCC.

The Board should consider these recommendations when officially setting the rates as part of the budget adoption this spring.

CONSENT AGENDA

H



Finance Department
Cheryl B. Shiffler
Director

540/665-5610
Fax: 540/667-0370
E-mail: cshiffle@fcva.us

TO: Board of Supervisors
FROM: Finance Committee
DATE: January 18, 2017
SUBJECT: Finance Committee Report and Recommendations

A Finance Committee meeting was held in the First Floor Conference Room at 107 North Kent Street on Wednesday, January 18, 2017 at 8:00 a.m. A budget work session immediately followed. All members were present. All Finance Committee items were approved under consent agenda.

FINANCE COMMITTEE

1. The Sheriff requests a General Fund supplemental appropriation in the amount of \$300. This amount represents a donation for child safety seats. No local funds required. See attached memo, p. 3.
2. The Sheriff requests a General Fund supplemental appropriation in the amount of \$300. This amount represents a DARE donation. No local funds required. See attached memo, p. 4.
3. The Building Official requests a General Fund supplemental appropriation in the amount of \$2,667.21. This amount represents an auto claim reimbursement. No local funds required. See attached memo, p. 5.

BUDGET WORK SESSION

1. See attachments, p. 6 - 143.

INFORMATION ONLY

1. The Finance Director provides a Fund 10 Transfer Report for December 2016. See attached, p. 144.
2. The Finance Director provides financial statements for the month ending December 31, 2016. See attached, p. 145 - 155.
3. The Finance Director provides an FY 2016 Fund Balance Report ending January 11, 2017. See attached, p. 156.

Respectfully submitted,

FINANCE COMMITTEE

Judith McCann-Slaughter, Chairman

Charles DeHaven

Gary Lofton

Angela Rudolph

By 
Cheryl B. Shiffler, Finance Director

FREDERICK COUNTY SHERIFF'S OFFICE



Sheriff Lenny Millholland

Major Steve A. Hawkins

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

COPY

TO : Angela Whitacre, Treasurer's Office
FROM : Sheriff Lenny Millholland
SUBJECT : Donation
DATE : January 9, 2017

Attached please find a check in the amount of \$300.00 from Frederick County Farm Bureau. This check represents a donation from the Farm Bureau for the purchase of two (2) child safety seats.

We are requesting this amount be posted to 3-010-018990-0006 (10CR). A copy of this memo will be sent to Finance for appropriation.

Thank you.

LWM/asw

Attachment

Cc: Finance – appropriate into 3102-5413-000-000

c.s.1/11/17

FREDERICK COUNTY SHERIFF'S OFFICE



Sheriff Lenny Millholland

Major Steve A. Hawkins

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/504-6400

COPY

TO : Angela Whitacre, Treasurer's Office
FROM : Sheriff Lenny Millholland
SUBJECT : Donation to DARE Program
DATE : January 10, 2017

Attached please find a check in the amount of \$300.00 made payable to DARE. This represents a donation from the Winchester-Shawnee Lions Club to our DARE Program.

We are requesting this donation be posted to 3-010-18990-0015 (100J).

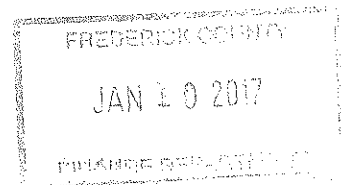
A copy of this memo will be sent to Finance for appropriation.

Thank you.

LWM/asw

Attachment

Cc: Finance – appropriate into 3102-5413-000-001 (DARE)





Memorandum

To: Cheryl Shiffler, Director of Finance
From: Mark Fleet, Building Official *M.F.*
Date: December 14, 2016
Subject: Appropriation of Insurance reimbursement

I would like to request the appropriation of funds in the amount of \$2,667.21 appropriated to line item # **034010-3004-000-002**. The funds are from an insurance reimbursement for an auto claim dated November 16, 2016.

c.s. 12/19/16 - 3-010-01890-0001

107 North Kent Street • Winchester, Virginia 22601

Budget Worksession

January 18, 2017

Agenda

1. Staff will review budget materials previously provided. ****PLEASE BRING BUDGET NOTEBOOKS GIVEN TO YOU AT LAST WEEK'S BOARD MEETING****
2. Discussion

Budget Workpapers

Tab A	Overall Summary of General Fund Revenues and Expenditures including School transfers; Budget Calendar (Summary not included – waiting for School information)
Tab B	Summary Table of General Fund and All Other Non-School Funds – Lists FY 2017 Original Budget and FY 2018 Proposed Budget
Tab C	Summary of General Fund Departments including Totals and Percent Changes – Lists FY 2017 Original Budget and FY 2018 Proposed Budget and Percent Changes from FY 2017 to FY 2018
Tab D	General Fund Revenue Detail Report – Details all General Fund Revenue by line item with “Dept Request FY/2018” column detailing FY 2018 Proposed Revenue
Tab E	General Fund Budget Summary Detail – Lists increases, decreases, and changes between FY 2017 Original Budget and FY 2018 Proposed Budget
Tab F	General Fund Expenditure Detail Report – Details General Fund Expenditures by department by line item with far right column detailing FY 2018 Proposed Expenditures
Tab G	Capital Request Summary – Lists all capital requests for FY 2018 for the General Fund and other non-school appropriated funds
Tab H	New Position Requests – Lists all new positions requested for FY 2018 for the General Fund and other non- school appropriated funds
Tab I	Outside Agency Funding Requests Summary
Tab J	Budget Scenarios
Tab K	School Budget Info

Budget Calendar FY 2017-2018

December 2016 – January 2017	County Administrator budget meetings with Departments
January 18, 2017	Finance Committee/Budget Worksession 8:00 am
February 1, 2017	Board of Supervisors Budget Worksession 8:00 am
February 8, 2017	Joint budget meeting with School Board and Board of Supervisors; School Board presents School Board budget to Board of Supervisors 5:30 pm
February 15, 2017	Finance Committee/Budget Worksession – Audit Presentation 8:00 am
February 21, 2017	School Board budget public hearing
February 22, 2017	Board of Supervisors Budget Worksession 6:00 pm; *Public Hearing on Reassessment 7:00 pm
March 1, 2017	Board of Supervisors Budget Worksession 6:00 pm
March 8, 2017	Budget Worksession – Final Worksession before budget advertisement 6:00 pm
March 13, 2017	Budget Public Hearing Advertisement in newspaper
March 22, 2017	FY 2017 – 2018 Budget Public Hearing 7:00 pm
April 12, 2017	FY 2017 – 2018 Budget Adoption 7:00 pm
May-July, 2017	Preparation of Adopted Budget Document and submission of budget for award
July 1, 2017	Implementation of Fiscal Year 2017 – 2018

***Dates in red are regularly scheduled Finance Committee meetings**

FY 2017-2018 BUDGET TOTALS - ALL NON-SCHOOL FUNDS

<u>Fund #</u>	<u>Fund</u>	<u>2016-2017 Original Budget</u>	<u>2017-2018 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>
10	General Fund	163,306,583	177,759,613	14,453,030	8.85%
11	NRADC	21,161,388	22,037,706	876,318	4.14%
12	Landfill	7,035,435	9,732,241	2,696,806	38.33%
13	Division of Court Services	704,994	651,446	(53,548)	-7.60%
16	Shawneeland	942,848	957,660	14,812	1.57%
17	Airport	1,802,568	1,555,958	(246,610)	-13.68%
29	Lake Holiday	779,998	779,998	0	0.00%
30	EMS Revenue Recovery	1,802,974	1,593,084	(209,890)	-11.64%
31	EDA	577,495	631,607	54,112	9.37%

Summary of General Fund Departments

Dept Code	Department	2016-2017 Adopted Budget	2017-2018 Original Request	Increase (Decrease)	% Change	2016-2017 Amended Budget	2017-2018 Original Request	Increase (Decrease)	% Change to Proposed
1101	Board of Supervisors	276,084	317,115	41,031	14.86%	278,083	317,115	39,032	14.04%
1201	County Administrator	783,119	834,158	51,039	6.52%	825,311	834,158	8,847	1.07%
1202	County Attorney	369,483	381,717	12,234	3.31%	376,787	381,717	4,930	1.31%
1203	Human Resources	512,719	561,681	48,962	9.55%	538,359	561,681	23,322	4.33%
1208	Independent Auditor	66,000	66,000	0	0.00%	66,000	66,000	0	0.00%
1209	Commissioner of Revenue	1,319,548	1,388,703	69,155	5.24%	1,357,270	1,388,703	31,433	2.32%
1210	Reassessment	335,915	434,425	98,510	29.33%	339,957	434,425	94,468	27.79%
1213	Treasurer	1,300,085	1,383,966	83,881	6.45%	1,325,784	1,383,966	58,182	4.39%
1214	Finance	819,236	883,200	63,964	7.81%	843,766	883,200	39,434	4.67%
1220	Information Technology	1,259,830	1,658,898	399,068	31.68%	1,342,510	1,658,898	316,388	23.57%
1222	M. I. S.	614,890	602,045	(12,845)	-2.09%	629,028	602,045	(26,983)	-4.29%
1224	Other	2,575,442	3,086,767	511,325	19.85%	2,809,225	3,086,767	277,542	9.88%
1301	Electoral Board	125,427	117,153	(8,274)	-6.60%	132,558	117,153	(15,405)	-11.62%
1302	Registrar	181,083	209,863	28,780	15.89%	184,965	209,863	24,898	13.46%
2101	Circuit Court	65,500	71,500	6,000	9.16%	65,500	71,500	6,000	9.16%
2102	General District Court	21,053	49,991	28,938	137.45%	28,924	49,991	21,067	72.84%
2105	J & D Court	25,563	48,183	22,620	88.49%	25,563	48,183	22,620	88.49%
2106	Clerk of Circuit Court	771,869	813,805	41,936	5.43%	792,099	813,805	21,706	2.74%
2108	Law Library	12,000	12,000	0	0.00%	12,000	12,000	0	0.00%
2201	Commonwealth Attorney	1,456,539	1,484,818	28,279	1.94%	1,525,962	1,484,818	(41,144)	-2.70%
2202	Victim Witness	135,053	220,504	85,451	63.27%	226,946	220,504	(6,442)	-2.84%
3102	Sheriff	12,347,963	15,336,860	2,988,897	24.21%	13,095,090	15,336,860	2,241,770	17.12%
3202	Volunteer Fire Depts.	908,095	1,125,785	217,690	23.97%	1,163,867	1,125,785	(38,082)	-3.27%
3203	Ambulance & Rescue	395,200	396,800	1,600	0.40%	395,200	396,800	1,600	0.40%
3301	Public Safety Contributions	5,684,415	5,534,605	(149,810)	-2.64%	5,684,415	5,534,605	(149,810)	-2.64%
3303	Juvenile Court Probation	149,555	159,211	9,656	6.46%	149,555	159,211	9,656	6.46%
3401	Inspections	1,195,978	1,347,379	151,401	12.66%	1,298,505	1,347,379	48,874	3.76%
3505	Fire and Rescue	10,402,352	16,713,447	6,311,095	60.67%	10,669,330	16,713,447	6,044,117	56.65%
3506	Public Safety Comm.	1,409,021	1,471,964	62,943	4.47%	2,273,580	1,471,964	(801,616)	-35.26%
4102	Road Administration	28,500	18,500	(10,000)	-35.09%	28,500	18,500	(10,000)	-35.09%
4104	Street Lights	43,200	38,160	(5,040)	-11.67%	43,200	38,160	(5,040)	-11.67%
4201	General Engineering	386,747	434,806	48,059	12.43%	424,018	434,806	10,788	2.54%
4203	Refuse Collection	1,376,967	1,416,512	39,545	2.87%	1,424,972	1,416,512	(8,460)	-0.59%

Dept Code	Department	2016-2017 Adopted Budget	2017-2018 Original Request	Increase (Decrease)	% Change	2016-2017 Amended Budget	2017-2018 Original Request	Increase (Decrease)	% Change to Proposed
4204	Refuse Disposal	569,160	589,464	20,304	3.57%	569,160	589,464	20,304	3.57%
4205	Litter Control	24,387	31,017	6,630	27.19%	25,137	31,017	5,880	23.39%
4301	Maintenance	611,857	671,749	59,892	9.79%	624,620	671,749	47,129	7.55%
4304	County Office Buildings	1,190,578	1,430,918	240,340	20.19%	1,454,380	1,430,918	(23,462)	-1.61%
4305	Animal Shelter	621,991	665,698	43,707	7.03%	673,051	665,698	(7,353)	-1.09%
5101	Health Department	393,867	398,774	4,907	1.25%	393,867	398,774	4,907	1.25%
5205	Northwestern Comm. Serv.	343,440	377,784	34,344	10.00%	343,440	377,784	34,344	10.00%
5305	Area Agency on Aging	63,000	65,000	2,000	3.17%	63,000	65,000	2,000	3.17%
5306	Property Tax Relief	520,000	540,000	20,000	3.85%	520,000	540,000	20,000	3.85%
5316	Social Services Admin.	5,357,062	5,608,041	250,979	4.69%	5,357,062	5,608,041	250,979	4.69%
5317	Public Assistance	2,023,552	2,190,967	167,415	8.27%	2,034,952	2,190,967	156,015	7.67%
6401	Community College	78,819	76,320	(2,499)	-3.17%	78,819	76,320	(2,499)	-3.17%
7101	Parks Administration	707,341	1,927,658	1,220,317	172.52%	720,936	1,927,658	1,206,722	167.38%
7103	Parks Maintenance	1,062,790	0	(1,062,790)	-100.00%	1,204,352	0	(1,204,352)	-100.00%
7104	Recreation Centers	2,707,142	2,927,443	220,301	8.14%	2,709,810	2,927,443	217,633	8.03%
7109	Clearbrook Park	388,922	1,464,354	1,075,432	276.52%	413,605	1,464,354	1,050,749	254.05%
7110	Sherando Park	410,398	1,491,437	1,081,039	263.41%	1,153,073	1,491,437	338,364	29.34%
7302	Handley Library	942,357	1,087,901	145,544	15.44%	942,357	1,087,901	145,544	15.44%
8101	Planning	1,076,086	1,132,823	56,737	5.27%	1,100,565	1,132,823	32,258	2.93%
8102	EDA Transfer - Fund 31	570,245	607,557	37,312	6.54%	570,245	607,557	37,312	6.54%
8104	Zoning Board	6,368	6,013	(355)	-5.57%	6,368	6,013	(355)	-5.57%
8106	Building Appeals Board	550	561	11	2.00%	550	561	11	2.00%
8107	NSVRC	45,915	70,351	24,436	53.22%	45,915	70,351	24,436	53.22%
8203	Soil/Water Conservation	7,000	11,250	4,250	60.71%	7,000	11,250	4,250	60.71%
8301	Extensions	242,000	251,716	9,716	4.01%	244,877	251,716	6,839	2.79%
9201	School Transfers	91,010,648	91,010,648	0	0.00%	92,585,080	91,010,648	(1,574,432)	-1.70%
9301	Debt Service/Merit/Conting.	4,976,677	4,503,648	(473,029)	-9.50%	4,976,677	4,503,648	(473,029)	-9.50%
	Total General Fund	163,306,583	177,759,613	14,453,030	8.85%	169,195,727	177,759,613	8,563,886	5.06%

Debt Service	2,253,648
Merit	1,500,000
Contingency	750,000
	<hr/>
	4,503,648

		Prior Years FY/2015	Prior Years FY/2016	----- Amended Budget	Current Year Actual On 2017/01	----- Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	%	Admin Request FY/2018
011010	GENERAL OPERATING FUND											
011010-0001	CURRENT R.E. TAXES - 1990 1ST.											
011010-0002	CURRENT REAL ESTATE TAX-1989 1											
011010-0003	CURRENT R.E. TAXES - 1989 2ND.											
011010-0004	DELINQ.RE TAXES											
011010-0005	CURRENT R.E.TAXES 1990 2ND HAL											
011010-0006	CURRENT R.E.TAXES 1991 1ST HAL											
011010-0007	TAX RECEIV.1991 R.E.2ND HALF											
011010-0008	TAX RECEIV.1992 R.E.1ST HALF											
011010-0009	TAX RECEIV. 1992 R.E.2ND.HALF	12	763		364		364	100.00				
011010-0010	TAX RECEIV. 1993 R.E. 1ST HALF											
011010-0011	TAX RECEIV. 1993 R.E. 2ND HALF											
011010-0012	TAXES RECEIVABLE 1994 R.E.1st											
011010-0013	TAXES RECEIVABLE 1994 R.E.2ND	8-										
011010-0014	TAXES RECEIVABLE 1995 RE 1ST H											
011010-0015	TAXES RECEIVABLE 1995 RE 2ND H	85-	103-									
011010-0016	TAXES RECEIVABLE 1996 R.E. 1ST	46-	77-		9-		9-	100.00				
011010-0017	TAXES RECEIVABLE 1996 R.E. 2ND	46-	77-		9-		9-	100.00				
011010-0018	TAXES RECEIVABLE 1997 R.E.1ST	64-	76-		9-		9-	100.00				
011010-0019	TAXES RECEIVABLE 1997 R.E.2ND	64-	76-		9-		9-	100.00				
011010-0020	TAXES RECEIVABLE 1998 R.E.1ST	64-	76-		9-		9-	100.00				
011010-0021	TAX RECEIVABLE 1998 RE 2ND HAL	64-	76-		9-		9-	100.00				
011010-0022	TAX RECEIVABLE 1999 R.E.1ST HA											
011010-0023	TAX RECEIVABLE 1999 RE 2ND HAL	161-	220-		18-		18-	100.00				
011010-0024	TAXES RECEIVABLE 2000 R/E 1ST											
011010-0025	TAXES RECEIVABLE 2000 R/E 2ND	270-	310-		29-		29-	100.00				
011010-0026	TAXES RECEIVABLE 2001 R/E 1ST											
011010-0027	TAXES RECEIVABLE 2001 R/E 2ND	330-	398-		37-		37-	100.00				
011010-0028	2002 REAL ESTATE 1ST. HALF											
011010-0029	2002 REAL ESTATE 2ND. HALF	240-	549-		51-		51-	100.00				
011010-0030	2003 R/E 1ST HALF	450-	193-		104-		104-	100.00				
011010-0031	2003 R/E 2ND HALF	338-	193-		22-		22-	100.00				
011010-0032	2004 R/E 1ST HALF	313-	182-		43-		43-	100.00				
011010-0033	2004 R/E 2ND HALF	425-	248-		56-		56-	100.00				
011010-0034	2005 R/E 1ST HALF	629-	547-		71-		71-	100.00				
011010-0035	2005 R/E 2ND HALF	558-	878-		71-		71-	100.00				
011010-0036	2006 R/E 1ST HALF	566-	1,069-		382-		382-	100.00				
011010-0037	2006 R/E 2ND HALF	765-	1,270-		104-		104-	100.00				
011010-0038	2007 R/E 1ST. HALF	1,470-	2,251-		130-		130-	100.00				
011010-0039	2007 R/E 2ND HALF	2,011-	3,709-		189-		189-	100.00				
011010-0040	2008 R/E 1ST HALF	4,335-	4,484-		238-		238-	100.00				
011010-0041	2008 R/E 2ND. HALF	4,452-	4,826-		132-		132-	100.00				
011010-0042	2009 R/E 1ST. HALF	5,514-	4,484-		112-		112-	100.00				
011010-0043	2009 R/E 2ND HALF	18,643-	7,546-		298-		298-	100.00				
011010-0044	2010 R/E 1ST HALF	16,943-	10,706-		464-		464-	100.00				
011010-0045	2010 R/E 2ND HALF	47,157-	30,833-		1,338-		1,338-	100.00				
011010-0046	2011 R.E. 1ST HALF	37,960-	24,418-		2,591-		2,591-	100.00				
011010-0047	2011 R.E. 2ND HALF	61,523-	49,591-		8,007-		8,007-	100.00				

	Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	Admin Request FY/2018
GENERAL OPERATING FUND										
011010-0048										
	2012 R/E 1ST HALF	47,353-	37,248-	8,084-		8,084-	100.00			
011010-0049	2012 R/E 2ND HALF	88,011-	63,510-	11,083-		11,083-	100.00			
011010-0050	2013 R/E 1ST HALF	82,553-	51,158-	13,833-		13,833-	100.00			
011010-0051	2013 R/E 2ND HALF	162,379-	106,327-	15,947-		15,947-	100.00			
011010-0052	2014 R/E 1ST HALF	324,696-	98,312-	21,267-		21,267-	100.00			
011010-0053	2014 R/E 2ND HALF	22,728,310-	160,951-	30,975-		30,975-	100.00			
011010-0054	2015 R/E 1ST HALF	22,833,114-	322,436-	45,398-		45,398-	100.00			
011010-0055	2015 R/E 2ND HALF		23,345,223-	64,533-	51,899,994-	51,835,461	99.88-		51,899,994	100.00-
011010-0056	2016 R/E 1ST HALF		24,958,784-	201,205-		201,205-	100.00			
011010-0057	2016 R/E 2ND HALF\			24,843,724-		24,843,724-	100.00			
011010-0058	2017 R/E 1ST HALF									
011010-0059	2017 R/E 2ND HALF							56,868,997-	56,868,997-	100.00
011010-0098	FUND 10 TAX REFUNDS UNDER \$5.0	474-	700-	186-		186-	100.00			
011010-0099	TAX REFUNDS	4,030	758	9,560		9,560	100.00			
011010-3005	REPAIR AND MAINTENANCE-EQUIP.									
	--TOTAL DEPARTMENT--	46,468,442-	49,292,594-	51,899,994-	25,260,852-			56,868,997-		
		46,468,442-	49,292,594-	51,899,994-	25,260,852-	26,639,142	51.33-	56,868,997-	4,969,003-	9.57
REAL/PERSONAL PUBLIC SERV.CORP										
011020	CURRENT PUBLIC SERVICE CORP.TA									
011020-0001	DELIQ. P.S. TAXES - PRIOR YEAR									
011020-0002	PUBLIC SERVICES CURRENT TAXES	2,206,405-	2,665,879-	2,200,000-	1,197,789-	1,002,211	45.56-	2,394,000-	194,000-	8.82
011020-0003		2,206,405-	2,665,879-	2,200,000-	1,197,789-			2,394,000-		
	--TOTAL DEPARTMENT--	2,206,405-	2,665,879-	2,200,000-	1,197,789-	1,002,211	45.56-	2,394,000-	194,000-	8.82
PERSONAL PROPERTY TAXES										
011030	CURRENT PERSONAL PROPERTY TAXE									
011030-0001	DELIQ.TAXES COLLECTED P.P.									
011030-0002	1990 PERSONAL PROPERTY									
011030-0003	1991 PERSONAL PROPERTY									
011030-0004	1992 PERSONAL PROPERTY 1ST HAL									
011030-0005	CURRENT MOBILE HOME TAXES	205,349-	203,501-							
011030-0006	1992 PERSONAL PROPERTY 2ND HAL									
011030-0007	1993 PERSONAL PROPERTY 1ST HAL									
011030-0008	1993 P.P. 2nd HALF									
011030-0010	1994 P.P. 1st HALF									
011030-0011	TAXES RECEIVABLE 1994 P.P.2ND									
011030-0012	TAXES RECEIVABLE 1995 P.P. 1ST									
011030-0013	TAXES RECEIVABLE 1995 P.P. 2ND H									
011030-0014	TAXES RECEIVABLE 1996 P.P. 1ST									
011030-0015	TAXES RECEIVABLE 1996 P.P.2ND									
011030-0016	TAXES RECEIVABLE 1997 P.P.1ST									
011030-0017	TAXES RECEIVABLE 1997 P.P.2ND									
011030-0018	TAXES RECEIVABLE 1998 P.P. 1ST									
011030-0019	TAXES RECEIVABLE 1998 P.P. 2ND									
011030-0020	TAXES RECEIVABLE 1998 P.P. 2ND									

	Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Projected Expenditure	Inc./Dec.	%	Dept Request FY/2016	Inc./Dec.	%	Admin Request FY/2018
PERSONAL PROPERTY TAXES											
011030-0021											
011030-0022											
011030-0023											
011030-0024											
011030-0025											
011030-0026											
011030-0027											
011030-0028											
011030-0029											
011030-0030											
011030-0031											
011030-0032											
011030-0033											
011030-0034											
011030-0035		15-									
011030-0036		37-									
011030-0037											
011030-0038		86-	406-	116-		116-	100.00				
011030-0039		262-	436-	142-		142-	100.00				
011030-0040		604-	604-								
011030-0041		176-	136-								
011030-0042		2,520-	654-	255-		255-	100.00				
011030-0043		4,444-	736-	312-		312-	100.00				
011030-0044		7,499-	5,150-	9-		9-	100.00				
011030-0045		11,040-	8,717-	524-		524-	100.00				
011030-0046											
011030-0047		9,820-	8,123-	1,946-		1,946-	100.00				
011030-0048		36,910-	11,421-	2,797-		2,797-	100.00				
011030-0049		11,750-	58,285	2,698-		2,698-	100.00				
011030-0050		137,786-	116,009-	5,673-		5,673-	100.00				
011030-0051		19,688-	35,999	1,969-		1,969-	100.00				
011030-0052		620,151-	177,907-	56,127-		56,127-	100.00				
011030-0053		868,692-	14,572-	9,601-		9,601-	100.00				
011030-0054		14,409,323-	690,002-	108,717-		108,717-	100.00				
011030-0055		12,238,957-	886,399-	55,431-		55,431-	100.00				
011030-0056			15,296,972-	46,435,025-	464,681-	45,970,344	99.00-		46,435,025	100.00-	
011030-0057			13,514,697-		716,591-	716,591-	100.00				
011030-0058				18,189,858-		18,189,858-	100.00				
011030-0059											
	28,585,109-	30,842,158-	46,435,025-	19,617,447-				48,970,036-	48,970,036-	100.00	
--TOTAL DEPARTMENT--	28,585,109-	30,842,158-	46,435,025-	19,617,447-		26,817,578	57.75-	48,970,036-	2,535,011-	5.46	
MACHINERY AND TOOLS TAXES											
011040-0001	6,281,073-	6,664,254-	7,057,414-			7,057,414	100.00-	7,347,060-	289,646-	4.10	
011040-0002											
011040-0003	183,802-	231,059-		62,717-		62,717-	100.00				
	6,464,875-	6,895,313-	7,057,414-	62,717-				7,347,060-			
--TOTAL DEPARTMENT--	6,464,875-	6,895,313-	7,057,414-	62,717-		6,994,697	99.11-	7,347,060-	289,646-	4.10	

	Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	%	Admin Request FY/2018
011050											
011050-0001											
011050-0002											
011060											
011060-0001											
011060-0002	857,473-	870,047-	850,000-	341,281-		508,719	59.85-	850,000-			
011060-0003	466,858-	497,577-	450,000-	188,086-		261,914	58.20-	450,000-			
011060-0004											
	1,324,331-	1,367,624-	1,300,000-	529,367-				1,300,000-			
--TOTAL DEPARTMENT--	1,324,331-	1,367,624-	1,300,000-	529,367-		770,633	59.28-	1,300,000-			
011070											
011070-0001											
011070-0002											
011070-0003											
011080											
011080-0001							100.00				
	13,477	19,517		16,649							
--TOTAL DEPARTMENT--	13,477	19,517		16,649		16,649					
011090											
	28-	144-		28-							
--TOTAL DEPARTMENT--	28-	144-		28-		28-					
011100											
011100-0001	301,595-	243,282-	175,000-	156,688-		18,312	10.46-	200,000-	25,000-	14.29	
	301,595-	243,282-	175,000-	156,688-				200,000-			
--TOTAL DEPARTMENT--	301,595-	243,282-	175,000-	156,688-		18,312	10.46-	200,000-	25,000-	14.29	
TOTAL - GENERAL OPERATING FUND	85,337,308-	91,287,477-	109,067,433-	46,808,239-		62,259,194	57.08-	117,080,093-	8,012,660-	7.35	
012000											
012010-0001	12,190,553-	12,941,843-	13,217,639-	4,567,576-		8,650,063	65.44-	13,730,001-	512,362-	3.88	
012010-0002	1,346,403-	1,306,718-	1,300,000-	428,129-		871,871	67.07-	1,300,000-			
	13,536,956-	14,248,561-	14,517,639-	4,995,705-				15,030,001-			
--TOTAL DEPARTMENT--	13,536,956-	14,248,561-	14,517,639-	4,995,705-		9,521,934	65.59-	15,030,001-	512,362-	3.53	
012020											
012020-0002	2,431,884-	2,357,326-	2,400,000-	1,038,650-		1,361,350	56.72-	2,400,000-			
012020-0003	752,937-	950,385-	750,000-	369,621-		380,379	50.72-	750,000-			
012020-0004											
	3,184,821-	3,307,711-	3,150,000-	1,408,271-				3,150,000-			
--TOTAL DEPARTMENT--	3,184,821-	3,307,711-	3,150,000-	1,408,271-		1,741,729	55.29-	3,150,000-			

		Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Year Projected Expenditure	Inc./Dec.	%	Dept Request FY/2016	Inc./Dec.	Admin Request FY/2018
012030	BUSINESS LICENSE TAXES										
012030-0001	BUSINESS LICENSE TAXES	6,426,613-	6,571,015-	7,220,940-	1,095,845-		6,125,095	84.82-	7,000,000-	220,940	3.06-
		6,426,613-	6,571,015-	7,220,940-	1,095,845-				7,000,000-		
	--TOTAL DEPARTMENT--	6,426,613-	6,571,015-	7,220,940-	1,095,845-		6,125,095	84.82-	7,000,000-	220,940	3.06-
012050	MOTOR VEHICLE LICENSES										
012050-0001	MOTOR VEHICLE LICENSES										
012050-0002	AUTO RENTAL TAX				50,934-		50,934-	100.00			
012050-0003	MOBILE HOME REGISTRATION TAX										
012050-0004	MOTOR VEHICLE LICENSE 1995										
012050-0005	MOTOR VEHICLE LICENSE 1996										
012050-0006	MOTOR VEHICLE LICENSE 1997										
012050-0007	MOTOR VEHICLE LICENSE 1998										
012050-0008	MOTOR VEHICLE LICENSE 1999										
012050-0009	MOTOR VEHICLE LICENSE 2000										
012050-0010	MOTOR VEHICLE LICENSE 2001										
012050-0011	MOTOR VEHICLE LICENSE 2002										
012050-0012	MOTOR VEHICLE LICENSE 2003										
012050-0013	MOTOR VEHICLE LICENSE 2004										
012050-0014	MOTOR VEHICLE LICENSE 2005										
012050-0015	MOTOR VEHICLE LICENSE 2006										
012050-0016	MOTOR VEHICLE LICENSE 2007										
012050-0017	MOTOR VEHICLE LICENSE 2008	75-	85-								
012050-0018	MOTOR VEHICLE LICENSE 2009	2,107-	356-		100-		100-	100.00			
012050-0019	MOTOR VEHICLE LIC 2010+	2,318,076-	2,311,969-	2,300,000-	417,301-		1,882,699	81.86-	2,300,000-		
		2,320,258-	2,312,410-	2,300,000-	468,335-				2,300,000-		
	--TOTAL DEPARTMENT--	2,320,258-	2,312,410-	2,300,000-	468,335-		1,831,665	79.64-	2,300,000-		
012060-0001	BANK STOCK TAXES & BANK FRANCH	482,124-	466,804-	450,000-			450,000	100.00-	460,000-	10,000-	2.22
		482,124-	466,804-	450,000-					460,000-		
	--TOTAL DEPARTMENT--	482,124-	466,804-	450,000-			450,000	100.00-	460,000-	10,000-	2.22
012070	TAXES ON RECORDATION AND WILLS										
012070-0001	RECORDATION TAXES	941,398-	1,119,356-	1,223,000-	794,699-		428,301	35.02-	1,354,420-	131,420-	10.75
012070-0002	TAX ON WILLS	17,357-	13,901-	15,000-	9,752-		5,248	34.99-	16,000-	1,000-	6.67
012070-0003	ADDITIONAL TAX ON DEEDS OF CON	257,922-	317,469-	250,000-	210,381-		39,619	15.85-	300,000-	50,000-	20.00
		1,216,677-	1,450,726-	1,488,000-	1,014,832-				1,670,420-		
	--TOTAL DEPARTMENT--	1,216,677-	1,450,726-	1,488,000-	1,014,832-		473,168	31.80-	1,670,420-	182,420-	12.26
012100	LODGING & MEALS TAX										
012100-0001	HOTEL AND MOTEL ROOM TAXES										
012100-0002	MEALS TAX										
012100-0003	HOTEL & MOTEL ROOM TAXES 1992										
012100-0004	HOTEL & MOTEL ROOM TAXES 1993										

	Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	Admin Request FY/2018
LODGING & MEALS TAX										
012100-0005										
012100-0006										
012100-0007										
012100-0008										
012100-0009										
012100-0010										
012100-0011										
012100-0012										
012100-0013										
012100-0014										
012100-0015										
012100-0016										
012100-0017										
012100-0018										
012100-0019										
012100-0020										
012100-0021										
012100-0022										
012100-0023										
012100-0024										
012100-0025										
012100-0026										
012100-0027										
012100-0028										
012100-0029										
012100-0030										
012100-0031										
012100-0032										
012100-0033										
012100-0034		240-								
012100-0035										
012100-0036										
012100-0037										
012100-0038										
012100-0039				4,265-		4,265-	100.00			
012100-0040										
012100-0041	472,959-	515,353-	664,260-	304,656-		359,604	54.14-	770,946-	106,686-	16.06
012100-0042	4,533,280-	4,715,511-	4,997,941-	2,019,569-		2,978,372	59.59-	5,298,348-	300,407-	6.01
	5,006,479-	5,230,864-	5,662,201-	2,328,490-				6,069,294-		
--TOTAL DEPARTMENT--	5,006,479-	5,230,864-	5,662,201-	2,328,490-		3,333,711	58.88-	6,069,294-	407,093-	7.19
STREET LIGHTS & STAR FORT FEES										
012120										
012120-0001										
012120-0002										
012120-0003										
012120-0004										

	Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	Admin Request FY/2018
STREET LIGHTS & STAR FORT FEES										
012120-0005										
012120-0006										
012120-0007										
012120-0008										
012120-0009										
012120-0010										
012120-0011										
012120-0012										
012120-0013										
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012120-0024										
012120-0025										
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012120-0027										
012120-0028										
012120-0029										
012120-0030										
012120-0031										
012120-0032										
012120-0033										
012120-0034										
012120-0035										
012120-0036										
012120-0037										
012120-0038	16,646-	15,945-	35,000-	975-		34,025	97.21-	30,000-	5,000	14.29-
012120-0050	17,015-	15,895-		15,368-		15,368-	100.00			
	8,250-	8,252-	8,200-	4,110-		4,090	49.88-	8,160-	40	.49-
	41,911-	40,092-	43,200-	20,453-				38,160-		
--TOTAL DEPARTMENT--	41,911-	40,092-	43,200-	20,453-		22,747	52.66-	38,160-	5,040	11.67-
TOTAL - OTHER LOCAL TAXES										
	32,215,839-	33,628,183-	34,831,980-	11,331,931-		23,500,049	67.47-	35,717,875-	885,895-	2.54
PERMITS PRIVILEGE FEES & REGUL										
DOG LICENSES										
013000										
013010										
013010-0001	43,031-	41,629-	42,000-	22,737-		19,263	45.86-	42,000-		
	43,031-	41,629-	42,000-	22,737-				42,000-		
--TOTAL DEPARTMENT--	43,031-	41,629-	42,000-	22,737-		19,263	45.86-	42,000-		

	Prior Years FY/2015	Prior Years FY/2016	----- Amended Budget	Current Year Actual On 2017/01	----- Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	%	Admin Request FY/2018
013030											
013030-0004											
013030-0005											
013030-0006											
013030-0007											
013030-0008											
013030-0009											
013030-0010											
013030-0012											
013030-0014											
013030-0015											
013030-0019											
013030-0024											
013030-0031											
013030-0032											
013030-0033											
013030-0034											
013030-0035											
013030-0036											
013030-0037											
013030-0038											
013030-0039											
013030-0040											
013030-0041											
013030-0042											
013030-0043											
013030-0044											
013030-0045											
013030-0046											
013030-0047											
013030-0048											
013030-0049											
013030-0050											
013030-0051											
--TOTAL DEPARTMENT--	1,813,386-	2,222,472-	1,241,923-	1,078,440-		163,483	13.16-	1,362,806-	120,863-	9.73	
TOTAL - PERMITS PRIVILEGE FEES & REGUL	1,856,417-	2,264,101-	1,283,923-	1,101,177-		182,746	14.23-	1,404,806-	120,883-	9.42	
014000											
014010											
014010-0001											
014010-0002											
014010-0003											
014010-0004											

	Prior Years FY/2015	Prior Years FY/2016	----- Amended Budget	Current Year Actual On 2017/01	----- Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	%	Admin Request FY/2018
FINES AND FORFEITURES											
014010-0005	409,180-	285,390-	324,197-	296,953-				415,400-			
--TOTAL DEPARTMENT--	409,180-	285,390-	324,197-	296,953-		27,244	8.40-	415,400-	91,203-	28.13	
TOTAL - FINES AND FORFEITURES	409,180-	285,390-	324,197-	296,953-		27,244	8.40-	415,400-	91,203-	28.13	
REVENUE FROM USE OF MONEY AND											
015000											
015010											
015010-0001	127,900-	163,360-	130,000-	151,171-		21,171-	16.29	160,000-	30,000-	23.08	
015010-0004											
015010-0005											
015010-0006	127,900-	163,360-	130,000-	151,171-				160,000-			
--TOTAL DEPARTMENT--	127,900-	163,360-	130,000-	151,171-		21,171-	16.29	160,000-	30,000-	23.08	
REVENUE FROM USE OF PROPERTY											
015020											
015020-0001	7,650-	9,700-	7,980-	4,985-		2,995	37.53-	7,980-			
015020-0002											
015020-0003											
015020-0005											
015020-0006	6,935-	6,392-									
015020-0007	35,051-	7,954-	7,000-	10,617-		3,617-	51.67	10,000-	3,000-	42.86	
015020-0008											
015020-0009											
015020-0010	229-	931-		128-		128-	100.00				
015020-0011											
015020-0012	606-		600-			600	100.00-	600-			
015020-0013	6,323-	128-	3,000-	6,399-		3,399-	113.30	3,000-			
015020-0014	2,167-	5,320-	4,500-	350-		4,150	92.22-	4,500-			
015020-0015	2,233-	4,993-	5,500-	1,050-		4,450	80.91-	5,500-			
015020-0016											
015020-0017											
015020-0018											
015020-0019											
015020-0020	779-	474-	779-	181-		598	76.77-	488-	291	37.36-	
015020-0021											
015020-0022											
--TOTAL DEPARTMENT--	61,973-	35,892-	29,359-	23,710-		5,649	19.24-	32,068-	2,709-	9.23	
TOTAL - REVENUE FROM USE OF MONEY AND	189,873-	199,252-	159,359-	174,881-		15,522-	9.74	192,068-	32,709-	20.53	

	Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	%	Admin Request FY/2018
016000											
016010											
016010-0002	67,173-	76,639-	62,754-	46,464-		16,290	25.96-	74,975-	12,221-	19.47	
016010-0003	2,524-	2,524-	2,524-	2,524-				2,524-			
016010-0004											
016010-0005	10,288-	11,025-	12,000-	6,507-		5,493	45.78-	12,000-			
016010-0006											
016010-0007	27,503-	37,668-	27,312-	21,684-		5,628	20.61-	34,000-	6,688-	24.49	
016010-0008	154,734-	139,999-	134,232-	100,406-		33,826	25.20-	175,000-	40,768-	30.37	
016010-0009											
016010-0010	29,300-	30,312-		19,800-		19,800-	100.00				
016010-0011	46,894-	43,473-	47,000-	31,621-		15,379	32.72-	47,000-			
016010-0013	38,816-	30,747-		20,195-		20,195-	100.00	25,000-	25,000-	100.00	
016010-0014		563-		141-		141-	100.00				
016010-0015		33,612-		18,767-		18,767-	100.00				
	377,232-	406,562-	285,822-	268,109-				370,499-			
--TOTAL DEPARTMENT--	377,232-	406,562-	285,822-	268,109-		17,713	6.20-	370,499-	84,677-	29.63	
016020											
016020-0001											
016030											
016030-0001	4,250-	2,190-	1,000-	920-		80	8.00-	1,600-	600-	60.00	
016030-0007											
016030-0008											
016030-0009	4,250-	2,190-	1,000-	920-				1,600-			
--TOTAL DEPARTMENT--	4,250-	2,190-	1,000-	920-		80	8.00-	1,600-	600-	60.00	
016040-0001											
016050											
016060											
016060-0002	77,602-	82,718-	60,000-	59,857-		143	.24-	60,000-			
016060-0003	22,110-	21,810-	20,000-	11,940-		8,060	40.30-	20,000-			
016060-0004											
	99,712-	104,528-	80,000-	71,797-				80,000-			
--TOTAL DEPARTMENT--	99,712-	104,528-	80,000-	71,797-		8,203	10.25-	80,000-			
016130											
016130-0005	235,157-	315,054-	219,821-	74,048-		145,773	66.31-	362,575-	142,754-	64.94	
016130-0006		596									
016130-0007											
016130-0008	1,088,537-	1,320,060-	1,395,676-	631,287-		764,389	54.77-	1,457,540-	61,864-	4.43	
016130-0009	48,112-	53,111-	18,500-	17,747-		753	4.07-	46,000-	27,500-	148.65	
016130-0010	138,913-	141,064-	158,081-	96,486-		61,595	38.96-	181,852-	23,771-	15.04	
016130-0011	14,716-	11,695-	15,120-	8,785-		6,335	41.90-	17,080-	1,960-	12.96	

	Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	Admin Request FY/2018
CHARGES FOR PARKS AND RECREATI										
016130-0012										
016130-0013										
016130-0014	137,110-	153,744-	198,630-	57,167-		141,463	71.22-	225,810-	27,180-	13.68
016130-0015	69,583-	57,963-	146,851-	234,000-		87,149-	59.35	150,875-	4,024-	2.74
016130-0016	21,855-	16,888-	42,108-	15,759-		26,349	62.57-	43,584-	1,476-	3.51
016130-0017										
016130-0018										
016130-0019										
016130-0020										
016130-0021	53,271-	40,728-	73,850-	14,422-		59,428	80.47-	55,000-	18,850	25.52-
016130-0022										
016130-0023	27,001-	29,404-	28,528-	6,424-		22,104	77.48-	30,000-	1,472-	5.16
016130-0024	12,950-	13,223-	13,972-	4,559-		9,413	67.37-	13,500-	472	3.38-
016130-0024	7,227-	6,304-	13,440-	5,918-		7,522	55.97-	13,440-		
016130-0025										
016130-0026										
016130-0027	14,830-	19,187-	15,000-	17,131-		2,131-	14.21	25,000-	10,000-	66.67
016130-0028	378-	269-		79-		79-	100.00			
016130-0033										
016130-0034										
016130-0035										
016130-0036										
016130-0037										
	1,869,044-	2,178,694-	2,339,577-	1,183,812-				2,622,256-		
--TOTAL DEPARTMENT--	1,869,044-	2,178,694-	2,339,577-	1,183,812-		1,155,765	49.40-	2,622,256-	282,679-	12.08
CHARGES - PLANNING/COMMUNITY D										
016160-0001										
016160-0002	45-	198-	106-	11-		95	89.62-	100-	6	5.66-
016160-0003	270-	125-	249-	25-		224	89.96-	100-	149	59.84-
016160-0004										
016160-0005										
016160-0006										
016160-0007	18-	36-								
016160-0008										
016160-0009	1,843-	608-		155-		155-	100.00			
016160-0010	500-									
	2,676-	967-	355-	191-				200-		
--TOTAL DEPARTMENT--	2,676-	967-	355-	191-		164	46.20-	200-	155	43.66-
CHARGES - FIRE AND RESCUE										
016170-0001										
016170-0002	2,667-	501-	2,667-			2,667	100.00-	768-	1,899	71.20-
016170-0003										
016170-0004										
016170-0005	540-									
	335-	1,520-	875-	1,715-						
	3,542-	2,021-	3,542-	1,715-		840-	96.00	1,235-	360-	41.14
								2,003-		
--TOTAL DEPARTMENT--	3,542-	2,021-	3,542-	1,715-		1,827	51.58-	2,003-	1,539	43.45-

TOTAL - CHARGES FOR SERVICES 2,356,456- 2,694,962- 2,710,296- 1,526,544- 1,183,752 43.68- 3,076,558- 366,262- 13.51

1/10/2017 COUNTY OF FREDERICK - B U D G E T - R E V E N U E ACCOUNTING PERIOD 2017/01 PAGE 12
 FUND #-010 CHARGES FOR SERVICES GL067

	Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	Admin Request FY/2018
018000 MISCELLANEOUS REVENUE										
018020-0001 ANNEXATION PAYMENTS-LOSS OF NE										
018990 MISCELLANEOUS										
018990-0001 MISCELLANEOUS	54,222-	40,704-	14,595-	38,882-		24,287-	166.41		14,595	100.00-
018990-0003 RECREATION DONATIONS	43,288-	75,159-	65,581-	42,933-		22,648	34.53-	59,715-	5,866	8.94-
018990-0004 INDUSTRIAL PARK ASSOC.-DONATIO										
018990-0005 DONATIONS - OTHER	17,680-	450-		500,100-		500,100-	100.00			
018990-0006 SHERIFF DONATIONS	3,200-	3,703-	556-	556-					556	100.00-
018990-0007 FORFEITED PROP.SURP.SHERIFF-LO		1,052-								
018990-0008 FORFEITED PROPERTY-SURPLUS COM										
018990-0010 REFUNDS-OTHER	243-	114-								
018990-0011 RETURNED CHECKS COLLECTED										
018990-0012 REIMB. HAZ MAT&OTHER F&R REFUN	29-	102-	29-	299-		270-	931.03	102-	73-	251.72
018990-0013 OVER/SHORT COLLECTIONS PARKS										
018990-0014 REFUNDS - WORKER'S COMP./INSUR										
018990-0015 DRUG AWARENESS PROGRAM	10,029-	6,053-	350-	350-					350	100.00-
018990-0016 DRUG RESTITUTION		250								
018990-0017 TOWING CHARGES										
018990-0018 HISTORIC MARKERS-GRANT										
018990-0019 SPECIALIZED REPORTS/ADM FEES	1,397-	705-	300-	280-		20	6.67-	300-		
018990-0020 SPECIALIZED REPORTS TREASURER										
018990-0021 JAIL REVENUE CORRECTION PRIOR										
018990-0022 RECYCLING REFUND	101,631-	108,236-	99,975-			99,975	100.00-	103,200-	3,225-	3.23
018990-0023 SMELSER CHILDREN TRUST FUND										
018990-0024 PPTRA REFUNDS										
018990-0025 CREDIT DUE CUSTOMERS-PARKS	7,806	23,150		22,965		22,965	100.00			
018990-0026 FIRE COMPANY CAPITAL REVENUE										
018990-0027 PARKS & REC RESERVE REVENUE	7,385-	2,878-		3,333-		3,333-	100.00			
	231,298-	215,756-	181,386-	563,768-				163,317-		
--TOTAL DEPARTMENT--	231,298-	215,756-	181,386-	563,768-		382,382-	210.81	163,317-	18,069	9.96-
TOTAL - MISCELLANEOUS REVENUE	231,298-	215,756-	181,386-	563,768-		382,382-	210.81	163,317-	18,069	9.96-
019000 RECOVERED COSTS										
019010-0001 DATA PROCESSING FEES - 1220										
019010-0002 RECOVERED COSTS-REAL ESTATE/CA										
019010-0003 RECOVERED COSTS - PUBLIC COMM										
019010-0004 RECOVERED COSTS-TUITION REIMBU										
019010-0005 RECOVERED COSTS-BILL & EQUITY										
019010-0006 RECOVERED COST J&D										
019010-0007 RECOVERED COSTS - TREASURERS O	44,626-	44,626-	45,000-	33,861-		11,139	24.75-	45,000-		
019010-0008 RECOVERED COSTS-SOC.SVC.										
019010-0009 RECOVERED COSTS-WORKER'S COMP.	1,200-	1,250-		600-		600-	100.00			
019010-0010 NWRT METH GRANT (RECOVERED COS										
019010-0011 NREP RSC OFFICER RECOVERED COS										

	Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Year Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	Admin Request % FY/2018
DATA PROCESSING FEES - 1220										
019010-0012										
019010-0013	98,068-	124,207-	100,000-	161,675-		61,675-	61.68	100,000-		
019010-0014	20,181-	20,314-	15,000-	20,000-		5,000-	33.33	15,000-		
019010-0015	617,718-	655,659-	629,108-	145,574-		483,534	76.86-	491,776-	137,332	21.83-
019010-0016										
019010-0017	55,431-	77,346-		120,674-		120,674-	100.00	130,434-	130,434-	100.00
	837,224-	923,402-	789,108-	482,384-				782,210-		
--TOTAL DEPARTMENT--	837,224-	923,402-	789,108-	482,384-		306,724	38.87-	782,210-	6,898	.87-
REIMBURSEMENT OF EXPENSES-CIRC										
019020										
019020-0001										
019020-0002	10,522-	11,094-	10,600-	5,120-		5,480	51.70-	10,600-		
019020-0003	2,968-	2,555-	2,800-	403-		2,397	85.61-	2,800-		
019020-0004										
019020-0005	724-	3,286-		2,590-		2,590-	100.00	3,000-	3,000-	100.00
	14,214-	16,935-	13,400-	8,113-				16,400-		
--TOTAL DEPARTMENT--	14,214-	16,935-	13,400-	8,113-		5,287	39.46-	16,400-	3,000-	22.39
CONTAINER FEES - CLARKE CO. -										
019040-0001	41,995-	55,854-	59,124-	36,358-		22,766	38.51-	61,764-	2,640-	4.47
019040-0002										
019040-0003	36,427-	46,689-	48,360-	31,412-		16,948	35.05-	52,872-	4,512-	9.33
019040-0004	53,874-	73,754-	96,264-	57,568-		38,696	40.20-	106,020-	9,756-	10.13
019040-0005										
019040-0006	58,545-	70,171-	68,300-	37,211-		31,089	45.52-	53,000-	15,300	22.40-
019040-0007										
019040-0008										
019040-0009										
019040-0010										
019040-0011		1,050-						240-		
019040-0012	1,597-	1,313-	1,824-	1,089-		735	40.30-	1,824-	240-	100.00
019040-0013										
019040-0014										
019040-0015		500-	750-	750-					750	100.00-
019040-0016	4-	30-		2,471-		2,471-	100.00			
	193,144-	249,361-	274,622-	166,859-				275,720-		
--TOTAL DEPARTMENT--	193,144-	249,361-	274,622-	166,859-		107,763	39.24-	275,720-	1,098-	.40
GASOLINE TAX REFUNDS - VPA - 5										
019050-0001										
019050-0002										
019060										
019060-0001										
019060-0002										
019060-0003										
019070-0001	28,450-	26,688-	30,000-	20,346-		9,654	32.18-		30,000	100.00-

	Prior Years FY/2015	Prior Years FY/2016	----- Amended Budget	Current Year Actual On 2017/01	----- Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	Admin Request % FY/2018
REIMB. OF EXPENSES-GEN. DIST.										
019070-0002 REIMB-PUBLIC WORK SALARIES	20,000-	20,000-	20,000-			20,000	100.00-	20,000-		
019070-0003 REIMB.-PROJECT MANAGEMENT										
	48,450-	46,688-	50,000-	20,346-				20,000-		
--TOTAL DEPARTMENT--	48,450-	46,688-	50,000-	20,346-		29,654	59.31-	20,000-	30,000	60.00-
019080-0001 REIMB. OF EXPENSES - J & D COU										
019090-0001 REIMB. - HEALTH DEPARTMENT - 5										
019100-0001 REIMB. COMMONWEALTH -ATTY.'S F										
019100-0003 WINCHESTER EDC										
019100-0004 FREDERICK W.RELEASE										
019100-0005 CLARKE W.RELEASE										
019100-0006 REIMB. LYNCHBURG										
019100-0010 STATE SAL. REIMB.HAZ MAT										
019100-0011 REIMB. - TREASURER ASSOC.										
019110 REIMBURSEMENTS										
019110-0001 REIMBURSEMENT-LFSW CONSERVATIO										
019110-0002 REIMB. - VA. TECH. - EXTENSION										
019110-0003 REIMB.TASK FORCE	66,087-	65,202-	68,712-	32,206-		36,506	53.13-	49,382-	19,330	28.13-
019110-0004 C & P - JAIL										
019110-0005 REIMB.-GYPSY MOTH										
019110-0006 RABBIES CLINIC FEES										
019110-0007 EDC REVENUE/RECOVERED COSTS										
019110-0008 SIGN DEPOSITS-PLANNING		50-								
019110-0009 EDC REIMBURSEMENTS BROCHURES										
019110-0010 RECYCLING REIMB. FROM LANDFILL										
019110-0011 CASH PROFFERS MACEDONIA ROAD										
019110-0012 REIMBURSEMENT-CONSTRUCTION PRO	385,800-									
019110-0013 REIMB.-SHERANDO WATER LINE										
019110-0014 REIMB - ELECTIONS	4,402-		5,000-	5,460-		460-	9.20		5,000	100.00-
019110-0015 WESTMINSTER CANTERBURY LIEU OF	36,906-	26,413-	25,000-	13,967-		11,033	44.13-	26,413-	1,413-	5.65
019110-0016 REIMB.-CALEB HEIGHTS										
019110-0017 REIMB. STREET SIGNS										
019110-0018 GROUNDS MAINT.FREDERICK CO.SCH	294,994-	334,822-	325,000-	135,348-		189,652	58.35-	368,300-	43,300-	13.32
019110-0019 REIMB. - ORCHARDALE										
019110-0020 CHAMBER REIMBURSEMENT-EDC										
019110-0021 REIMB-CITY SHARE CLERKS FRINGE										
019110-0022 REIMBURSEMENT FEASIBILITY STUD										
019110-0023 REIMB. - NW WORKS										
019110-0024 TUITION REIMBURSEMENT										
019110-0025 PROFFERS - WOODSIDE ESTATES										
019110-0026 CONTRIBUTIONS - GRIM PROPERTY										
019110-0027 COMCAST - PEG GRANT	70,941-	72,126-		41,389-		41,389-	100.00			
019110-0028 PROFFERS - SARATOGA MEADOWS										
019110-0029 PROFFERS - FIRE DEPT.										
019110-0030 PROFFERS - PREMIER PLACE (erro										
019110-0031 REIMB.STATE - RT. 37										

	Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	%	Admin Request FY/2018
REIMBURSEMENTS											
019110-0032											
019110-0033											
019110-0034											
019110-0035											
019110-0036											
019110-0037											
019110-0038											
019110-0039	450-	483,090-									
019110-0040											
019110-0041	13,460-	15,104-	7,210-	17,155-		9,945-	137.93	9,660-	2,450-	33.98	
019110-0042											
019110-0043	14,635-										
019110-0044											
019110-0045											
019110-0046		50,675-		47,296-		47,296-	100.00				
019110-0047											
019110-0048											
019110-0049	58,086-	116,172-		83,902-		83,902-	100.00				
019110-0050	10,012-	11,146-	10,214-	5,304-		4,910-	48.07-	11,369-	1,155-	11.31	
019110-0051	8,176-	106,287-		53,144-		53,144-	100.00				
019110-0052											
019110-0053											
019110-0054											
019110-0055	9,234-	16,929-		12,312-		12,312-	100.00				
019110-0056		34,370-		44,190-		44,190-	100.00				
019110-0057	549,275-	543,263-		422,509-		422,509-	100.00				
019110-0058	463,312-	362,592-		241,728-		241,728-	100.00				
019110-0059	23,779-	7,897-		6,686-		6,686-	100.00				
019110-0060											
019110-0061	9,762-	82,977-		34,167-		34,167-	100.00				
019110-0062		1,000-									
	2,019,311-	2,330,115-	441,136-	1,196,763-				465,124-			
--TOTAL DEPARTMENT--	2,019,311-	2,330,115-	441,136-	1,196,763-		755,627-	171.29	465,124-	23,988-	5.44	
TOTAL - RECOVERED COSTS	3,112,343-	3,566,501-	1,568,266-	1,874,465-		306,199-	19.52	1,559,454-	8,812	.56-	
022000											
022010											
022010-0001											
022010-0002											
022010-0003											
022010-0005	36,949-	37,721-	38,000-	26,855-		11,145	29.33-	38,000-			
022010-0006	102,885-	129,795-	110,000-	79,829-		30,171	27.43-	129,000-	19,000-	17.27	
022010-0007											

		Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Current Year Actual On 2017/01	Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	Admin Request FY/2018
NON-CATEGORICAL AID											
022010-0008	2001 PP STATE REIMB										
022010-0009	2002 PP STATE REIMB										
022010-0010	2003 P/P STATE REIMB.										
022010-0011	2004 P/P STATE REIMB.										
022010-0012	2005 P/P STATE REIMB.										
022010-0013	2006 PP STATE REIMB										
022010-0014	2007 P/P STATE REIMB.										
022010-0015	2008 P/P STATE REIMB										
022010-0016	2009 P/P STATE REIMB.										
022010-0017	2010 P/P STATE REIMB										
022010-0018	2011 P.P. STATE REIMB										
022010-0019	2012 P/P STATE REIMB.										
022010-0020	RECORDATION TAXES	349,447-	365,363-	375,000-	186,736-				360,000-	15,000	4.00-
022010-0021	AUTO RENTAL TAX	98,958-	114,390-				188,264	50.20-	114,000-	114,000-	100.00
022010-0022	P/P STATE REIMB	12,741,898-	12,741,899-		5,526,528-		6,526,528-	100.00			
022010-0023	STATE NONCATEGORICAL FUNDING										
	--TOTAL DEPARTMENT--	13,330,137-	13,389,168-	523,000-	6,819,948-		6,296,948-	204.01	641,000-	118,000-	22.56
TOTAL - NON-CATEGORICAL AID											
		13,330,137-	13,389,168-	523,000-	6,819,948-		6,296,948-	204.01	641,000-	118,000-	22.56
023000	SHARED EXPENSES - CATEGORICAL										
023010-0001	SHARED EXPENSES - COMM. ATTORN	455,596-	535,365-	491,211-	223,416-		267,795	54.52-	610,500-	119,289-	24.28
		455,596-	535,365-	491,211-	223,416-				610,500-		
	--TOTAL DEPARTMENT--	455,596-	535,365-	491,211-	223,416-		267,795	54.52-	610,500-	119,289-	24.28
023020-0001	SHARED EXPENSES - SHERIFF	2,453,182-	2,513,973-	2,285,421-	966,625-		1,318,796	57.70-	2,325,015-	39,594-	1.73
		2,453,182-	2,513,973-	2,285,421-	966,625-				2,325,015-		
	--TOTAL DEPARTMENT--	2,453,182-	2,513,973-	2,285,421-	966,625-		1,318,796	57.70-	2,325,015-	39,594-	1.73
023030-0001	SHARED EXPENSES-COMM. OF REVEN	213,000-	217,824-	198,389-	88,899-		109,490	55.19-	196,953-	1,436	.72-
		213,000-	217,824-	198,389-	88,899-				196,953-		
	--TOTAL DEPARTMENT--	213,000-	217,824-	198,389-	88,899-		109,490	55.19-	196,953-	1,436	.72-
023040-0001	SHARED EXPENSES - TREASURER -	168,406-	173,820-	160,000-	66,962-		93,038	58.15-	160,000-		
		168,406-	173,820-	160,000-	66,962-				160,000-		
	--TOTAL DEPARTMENT--	168,406-	173,820-	160,000-	66,962-		93,038	58.15-	160,000-		
023050-0001	SHARED EXPENSES - MEDICAL EXAM										
023060-0001	SHARED EXPENSES-REGISTRAR/ELEC	44,592-	46,399-	49,124-			49,124	100.00-	49,124-		
		44,592-	46,399-	49,124-					49,124-		
	--TOTAL DEPARTMENT--	44,592-	46,399-	49,124-			49,124	100.00-	49,124-		

	Prior Years FY/2015	Prior Years FY/2016	----- Amended Budget	Current Year Actual On 2017/01	----- Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	%	Admin Request FY/2018
023070-0001											
023080-0001											
	404,477-	453,168-	474,557-	203,366-		271,191	57.15-	480,707-	6,150-	1.30	
	404,477-	453,168-	474,557-	203,366-				480,707-			
--TOTAL DEPARTMENT--	404,477-	453,168-	474,557-	203,366-		271,191	57.15-	480,707-	6,150-	1.30	
TOTAL - SHARED EXPENSES - CATEGORICAL	3,739,253-	3,940,549-	3,658,702-	1,549,268-		2,109,434	57.66-	3,822,299-	163,597-	4.47	
024000											
024010											
024010-0001											
024010-0002											
024010-0003											
	1,407,642-	1,534,629-	4,497,162-	2,348,122-		2,149,040	47.79-	4,802,467-	305,305-	6.79	
	1,407,642-	1,534,629-	4,497,162-	2,348,122-				4,802,467-			
--TOTAL DEPARTMENT--	1,407,642-	1,534,629-	4,497,162-	2,348,122-		2,149,040	47.79-	4,802,467-	305,305-	6.79	
024020-0013											
024030											
024030-0001											
024030-0002											
024040											
024040-0001											
024040-0002											
024040-0007	15,515-	15,687-	15,600-	15,152-		448	2.87-	15,152-	448	2.87-	
024040-0008											
024040-0009											
024040-0010	196,265-										
024040-0011	79,829-	86,659-	80,000-			80,000	100.00-	80,000-			
024040-0012											
024040-0013	273,993-	238,372-	210,000-	219,662-		9,662-	4.60	240,000-	30,000-	14.29	
024040-0014											
024040-0015											
024040-0016											
024040-0017											
024040-0018											
024040-0020											
024040-0022											
024040-0023			25,000-	13,451-		11,549	46.20-	20,000-	5,000	20.00-	
024040-0024											
024040-0025											
024040-0026		15,915-						71,297-	71,297-	100.00	
024040-0027		23,454-									
024040-0028			322,500-			322,500	100.00-		322,500	100.00-	
024040-0029											
024040-0030	72,681-	49,708-	78,000-	9,927-		68,073	87.27-		78,000	100.00-	

	Prior Years FY/2015	Prior Years FY/2016	----- Amended Budget	Current Year Actual On 2017/01	----- Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	Admin Request FY/2018
OTHER CATEGORICAL AID										
024040-0031										
024040-0032										
024040-0033										
024040-0034	124,451-	128,358-	120,000-	64,180-		55,820	46.52-	128,358-	8,358-	6.97
024040-0035										
024040-0036	295,702-	189,444-	191,700-	134,667-		57,033	29.75-	231,202-	39,502-	20.61
024040-0037										
024040-0038	2,232-	2,318-	1,800-	188-		1,612	89.56-	2,010-	210-	11.67
024040-0039										
024040-0040										
024040-0041										
024040-0042										
024040-0043	70,766-	68,701-	69,200-	28,854-		40,346	58.30-	67,200-	2,000	2.89-
024040-0044										
024040-0045										
024040-0046	19,260-	36,164-		13,178-		13,178-	100.00			
024040-0047										
024040-0048	19,350-	25,807-	203,403-			203,403	100.00-	203,403-		
024040-0049										
024040-0050										
024040-0051	4,882-	4,020-		290-		290-	100.00	2,000-	2,000-	100.00
024040-0052										
024040-0053										
024040-0054		7,160-								
	1,174,926-	891,767-	1,317,203-	499,549-				1,050,622-		
--TOTAL DEPARTMENT--	1,174,926-	891,767-	1,317,203-	499,549-		817,654	62.08-	1,060,622-	256,581	19.48-
TOTAL - CATEGORICAL AID	2,582,568-	2,426,396-	5,814,365-	2,847,671-		2,966,694	51.02-	5,863,089-	48,724-	.84
031000										
031010										
031010-0001	2,741-	10,528-								
031010-0002										
	2,741-	10,528-								
--TOTAL DEPARTMENT--	2,741-	10,528-								
TOTAL - PAYMENTS IN LIEU OF TAXES	2,741-	10,528-								
032000										
032040-0001										
033000										

	Prior Years FY/2015	Prior Years FY/2016	Current Year		Amended Budget	Actual On 2017/01	Projected Expenditure	Inc./Dec.	%	Dept Request		Admin Request	
										FY/2018	Inc./Dec.	FY/2018	%
033010-0001													
033010-0002													
033010-0003													
033010-0004													
033010-0005													
033010-0006		30,607-	28,768-										
033010-0007													
033010-0008		2,779,940-	3,114,597-										
033010-0009													
033010-0010													
033010-0011													
033010-0012													
033010-0013													
033010-0014													
033010-0015													
033010-0016													
033010-0017													
033010-0018													
033010-0019													
033010-0020			10,613-										
033010-0021													
033010-0022		12,449-	12,581-	12,000-	9,803-		2,197	18.31-		9,800-	2,200	18.33-	
033010-0023													
033010-0024													
033010-0025		101,392-	30,000-		9,263-		9,263-	100.00					
033010-0026		58,065-	92,774-										
033010-0027													
033010-0028													
033010-0029													
033010-0030		19,487-	38,620-	24,000-	6,475-		17,525	73.02-		1,024,000-	1,000,000-	166.67	
		3,001,940-	3,327,953-	36,000-	25,541-					1,033,800-			
--TOTAL DEPARTMENT--		3,001,940-	3,327,953-	36,000-	25,541-		10,459	29.05-		1,033,800-	997,800-	771.67	
TOTAL - CATEGORICAL AID - FEDERAL		3,001,940-	3,327,953-	36,000-	25,541-		10,459	29.05-		1,033,800-	997,800-	771.67	
041000	NON-REVENUE RECEIPTS												
041010-0001	INSURANCE RECOVERIES												
041010-0002	HEALTH INSURANCE												
041040-0001	LOAN PROCEEDS	18,887,671-											
041040-0002	SALE OF LAND												
		18,887,671-											
--TOTAL DEPARTMENT--		18,887,671-											
TOTAL - NON-REVENUE RECEIPTS		18,887,671-											

		Prior Years FY/2015	Prior Years FY/2016	----- Amended Budget	Current Year Actual On 2017/01	----- Projected Expenditure	Inc./Dec.	%	Dept Request FY/2018	Inc./Dec.	%	Admin Request FY/2018
051000	TRANSFERS											
051010-0009	NEW ELEMENTARY SCHOOL #3											
051010-0010	GAINESBORO											
051010-0017	TRANSFER OF FUNDS TO AIRPORT A											
051010-0018	TRANSFERS TO CONSOLIDATED SERV											
051020	TRANSFERS											
051020-0001	SCHOOL OPERATING FUND											
051020-0002	SALES TAX FUND											
051020-0003	SCHOOL CONSTRUCTION FUNDS											
051020-0004	SALES TAX FUND		11-									
051020-0005	REVENUE SHARING TRUST FUND		14-									
051020-0006	INDIAN HOLLOW ELEM.SCHOOL CAP.											
051020-0007	DOWELL J. HOWARD-NREP PROJECT											
051020-0008	TRANSFER FROM ANIMAL SHELTER F											
051020-0009	NEW ELEMENTARY SCHOOL #1											
051020-0010	NEW ELEMENTARY SCHOOL #3											
051020-0011	NEW HIGH SCHOOL #1											
051020-0012	FREDERICK COUNTY MIDDLE SCHOOL											
051020-0013	TR FROM FUND ADM.RENOVATION		642,514-									
051020-0021	REG.JAIL PROJECT PD 11											
051020-0022	PARKS POOL CONSTRUCTION											
051020-0030	ADMINISTRATION BUILDING											
051020-0031	TRANSFER FROM PD.84 (AIRPORT)											
051020-0032	TRANSFER FROM JAMES WOOD(fund											
051020-0033	TRANSFER FROM PD.20 CENTRAL ST											
051020-0034	TRANSFER FROM FUND 21											
051020-0035	TRANSFER FOR HEALTH INS FUND											
051020-0036	TRANSFER FROM LIBRARY CONST.FU											
051020-0037	TRANSFER FROM CAP PROJ (26)											
			642,525-									14-
	--TOTAL DEPARTMENT--		642,525-									14-
	TOTAL - TRANSFERS		642,525-									14-
	TOTAL FOR FUND	167,895,549-	157,236,230-	160,158,907-	74,920,386-		85,238,521	53.22-	170,969,759-	10,810,852-		6.75
	FINAL TOTAL	167,895,549-	157,236,230-	160,158,907-	74,920,386-		85,238,521	53.22-	170,969,759-	10,810,852-		6.75

FY 2017-2018 BUDGET SUMMARY - GENERAL FUND

<u>Dept Code</u>	<u>Department</u>	<u>2016-2017 Original Budget</u>	<u>2017-2018 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>	<u>Budget Changes</u>	<u>Increase (Decrease)</u>
1101	Board of Supervisors	276,084	317,115	41,031	14.86%	Salaries and Fringes includes add'l P/T receptionist for lobby & Committee Members pay increases Professional Services Repair & Maintenance - Equipment Maintenance Service Contracts Advertising Central Stores - Copies Office Supplies Other Operating Supplies Travel Social Media archiving component for FOIA tracking system	22,716 5,250 (250) (50) 2,600 1,000 (1,000) 2,000 3,265 5,500
1201	County Administrator	783,119	834,158	51,039	6.52%	Salaries and Fringes Professional Services Surety Bonds Office Supplies Travel Dues and Assoc. Memberships	48,514 (8,000) 25 500 8,000 2,000
1202	County Attorney	369,483	381,717	12,234	3.31%	Salaries and Fringes includes \$1,632 to reclassify Legal Secretary to Senior Legal Secretary Professional Services Printing and Binding Office Supplies Other Operating Supplies Travel Dues & Assoc. Memberships	13,609 150 50 (2,125) 100 150 300
1203	Human Resources	512,719	561,681	48,962	9.55%	Salaries and Fringes - inc. \$6,000 education/tuition ass. Professional Services - Other Other Contractual Services - Training	35,939 (93) 12,000

Dept Code	Department	2016-2017 Original Budget	2017-2018 Proposed Budget	Difference	% Change	Budget Changes	Increase (Decrease)
						Office Supplies Books and Subscriptions Other Operating Supplies Travel Dues & Assoc. Memberships Lease/Rent of Equipment	(3,000) 538 2,129 500 849 100
1208	Independent Auditor	66,000	66,000	0	0.00%		
1209	Commissioner of Revenue	1,319,548	1,388,703	69,155	5.24%	Salaries and Fringes - includes \$33,160 salary adjustments for 11 employees (w/fringes) Repair & Maintenance - Equipment Printing and Binding Other Contractual Services Gasoline Postage and Telephone Motor Vehicle Insurance Office Supplies Books and Subscriptions Travel Dues & Assoc. Memberships	72,155 (100) 700 (3,000) (200) (2,000) 700 800 100 100 (100)
1210	Reassessment	335,915	434,425	98,510	29.33%	Salaries and Fringes - includes \$2,812 salary adjustment for 1 employee (\$3,397 w/fringes); \$51,500 inc. in p/t help Prof. Services - Change Finder product for Pictometry Repair & Maintenance - Vehicle Maintenance Service Contracts Printing and Binding Other Contractual Services Gasoline Postage and Telephone Motor Vehicle Insurance Office Supplies Books & Subscriptions IT Equipment	58,110 40,000 (800) 3,000 (1,000) 200 400 (8,000) (100) (1,700) (100) 8,500

<u>Dept Code</u>	<u>Department</u>	<u>2016-2017 Original Budget</u>	<u>2017-2018 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>	<u>Budget Changes</u>	<u>Increase (Decrease)</u>
1213	Treasurer	1,300,085	1,383,966	83,881	6.45%	Salaries and Fringes INCLUDES 2 NEW CASHIERS - MID-YEAR HIRE \$54,451 Prof. Services - DMV Stops Repair & Maintenance - Equipment Advertising Postage & Telephone Surety Bonds Office Supplies Books and Subscriptions Dues & Assoc. Memberships	80,487 (4,500) (500) 1,000 5,000 (6) 2,000 200 200
1214	Finance	819,236	883,200	63,964	7.81%	Salaries and Fringes Central Stores - Copies Postage and Telephone Surety Bonds Office Supplies - includes scanner replacement Dues and Assoc. Memberships IT Equipment - OpenGov software	30,789 1,000 (300) (25) 6,000 (500) 27,000
1220	Information Technology	1,259,830	1,658,898	399,068	31.68%	Salaries and Fringes-includes \$7,350 education/tuition ass. Professional Services - inc. Pictometry imaging - 2 year process - 1 year = \$118,604 Repair & Maintenance - GIS Equip. Repair & Maintenance - Network Equipment Maintenance Service Contracts Maintenance Service Contracts - GIS Printing and Binding Other Contractual Services - Microsoft Office365 Gasoline Postage and Telephone Internet Access Office Supplies Office Supplies - GIS Office Supplies - Refresh Program Total = \$65,000	48,166 90,154 (1,000) (6,000) 95,520 (132,100) (480) 160,000 350 7,150 10,000 7,000 1,360 10,514

Dept Code	Department	2016-2017 Original Budget	2017-2018 Proposed Budget	Difference	% Change	Budget Changes	Increase (Decrease)
						Books and Subscriptions - Network Other Operating Supplies - GIS Other Operating Supplies - Network Travel Dues & Assoc. Memberships Lease/Rent of Equipment - Data Center Refresh lease	(250) (12,200) 800 12,990 (700) 107,794
1222	M. I. S.	614,890	602,045	(12,845)	-2.09%	Salaries and Fringes Maintenance Service Contracts Central Stores - Copies Postage and Telephone Internet Access Office Supplies	16,612 (9,727) 50 (3,900) (11,880) (4,000)
1224	Other	2,575,442	3,086,767	511,325	19.85%	Professional Services - Lobbying Maintenance Service Contracts Other Contractual Services - Lease for employee parking Fire Insurance General Liability Insurance Line of Duty - possible increase in premium Other Expenses - Includes retiree health insurance expense Blue Ridge Legal Services - NEW REQUEST MPO Bluemont Concert Series - NEW REQUEST CLEAN, Inc. - increase in contribution request Airport Operating Contribution - Total = \$129,897 CSA Fund transfer - Total = \$1,691,949 Our Health - increase in contribution request FY 2018 request is \$25,000; rent = \$26,265	14,000 (750) 5,376 2,000 5,000 2,000 23,000 5,547 (1,500) 8,000 5,000 10,161 428,491 5,000
1301	Electoral Board	125,427	117,153	(8,274)	-6.60%	Salaries and Fringes - increase in Election Officials Repair & Maintenance - Equipment - old machines Maintenance Service Contracts Other Contractual Services Postage & Telephone	1,102 (5,000) (22,000) 17,560 (780)

<u>Dept Code</u>	<u>Department</u>	<u>2016-2017 Original Budget</u>	<u>2017-2018 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>	<u>Budget Changes</u>	<u>Increase (Decrease)</u>
						Office Supplies Dues & Assoc. Memberships	814 30
1302	Registrar	181,083	209,863	28,780	15.89%	Salaries and Fringes - includes \$22,004 salary supplement request for Registrar Postage and Telephone	28,280 500
2101	Circuit Court	65,500	71,500	6,000	9.16%	Increase in payment to City of Winchester	6,000
2102	General District Court	21,053	49,991	28,938	137.45%	Requested supplements to staff salaries: 11 employees x \$2,400 yearly supplement each = \$26,400 Office Supplies	28,446 492
2105	J & D Court	25,563	48,183	22,620	88.49%	Requested supplements to staff salaries: 9 employees x \$2,400 yearly supplement each = \$21,600 Other Contractual Services	23,252 (632)
2106	Clerk of Circuit Court	771,869	813,805	41,936	5.43%	Salaries and Fringes Supreme Court TTF Grant	37,766 4,170
2108	Law Library	12,000	12,000	0	0.00%		
2201	Commonwealth Attorney	1,456,539	1,484,818	28,279	1.94%	Salaries and Fringes - includes \$3,203 increase for Legal Secretary & \$2,369 increase for Secretary; includes \$3,500 education/tuition assistance Professional Services Maintenance Service Contracts Gasoline Postage and Telephone Uniforms Books and Subscriptions	33,279 (1,000) 3,500 (200) (1,000) (300) (3,500)

Dept Code	Department	2016-2017 Original Budget	2017-2018 Proposed Budget	Difference	% Change	Budget Changes	Increase (Decrease)
						Other Operating Supplies Travel Travel - Witnesses Dues & Assoc. Memberships	(1,000) 2,000 (2,000) (1,500)
2202	Victim Witness	135,053	220,504	85,451	63.27%	Salaries and Fringes - inc. new Secretary hired 10/2016 Postage and Telephone Office supplies Travel Dues and Assoc. Memberships	62,218 500 19,038 3,520 175
3102	Sheriff	12,347,963	15,336,860	2,988,897	24.21%	Salaries and Fringes 11 NEW DEPUTIES & 1 NEW INVESTIGATOR = \$688,895 O/T increase of \$217,744, total O/T = \$607,000 Professional Health Serv. Includes \$6,120 for new positions Professional Services Repair and Maintenance - Equipment Repair and Maintenance - Vehicle Maintenance Service Contracts (inc. Taser plan) Printing and Binding Laundry & Dry Cleaning - Honor Guard uniforms Other Contractual Services - includes training academy Gasoline Postage and Telephone Fire Insurance Auto Insurance Surety Bonds Office Supplies - includes 42 computer replacements Dog Food/K-9 Maintenance Medical & Lab Supplies Vehicle and Powered Equipment - includes equip. for 12 new units \$134,076 & 19 replacement vehicles \$212,287 Police Supplies - includes Taser equipment; supplies for new positions/vehicles \$27,912 Police Supplies - Dive Team Police Supplies - E-Summons	1,274,030 2,550 (500) 3,300 135,636 43,694 414 250 2,088 (32,423) 6,252 83 20,730 5 146,573 4,720 (200) 304,612 58,942 (1,188) 25,000

Dept Code	Department	2016-2017 Original Budget	2017-2018 Proposed Budget	Difference	% Change	Budget Changes	Increase (Decrease)
						Police Supplies - ERT/Search and Rescue Uniforms - includes for 12 new positions \$21,876 Books and Subscriptions Other Operating Supplies Crime Prevention/Public Relations Sheriff Abbott Grant Travel - includes taser training for 12 new positions \$14,400 Dues & Memberships Machinery/Equip. - K9 replacement due to retirement/health Motor Vehicles - 19 replacement, 12 new: 16 police interceptors - @ \$28,800 = \$460,800 14 police interceptor SUV's @ \$31,318 = \$438,452 1 F150 Animal Control \$31,500	35,004 (3,351) (687) 1,368 500 323 22,620 (1,000) 8,800 930,752
3202	Volunteer Fire Depts.	908,095	1,125,785	217,690	23.97%	Fire Program Fuel Assistance to Fire Companies	30,000 187,690
3203	Ambulance & Rescue	395,200	396,800	1,600	0.40%	Lord Fairfax EMS Council - increase in request	1,600
3301	Public Safety Contributions	5,684,415	5,534,605	(149,810)	-2.64%	NRADC Contribution - total = \$5,258,365 Juvenile Detention Center contribution = \$276,240	(41,547) (108,263)
3303	Juvenile Court Probation	149,555	159,211	9,656	6.46%	Salaries and Fringes	9,656
3401	Inspections	1,195,978	1,347,379	151,401	12.66%	Salaries and Fringes INCLUDES 1 NEW INSPECTOR \$73,908 Maintenance Service Contracts Gasoline Postage & Telephone Motor Vehicle Insurance Office Supplies Uniforms Books & Subscriptions	115,235 1,950 1,490 800 1,100 2,000 150 990

<u>Dept Code</u>	<u>Department</u>	<u>2016-2017 Original Budget</u>	<u>2017-2018 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>	<u>Budget Changes</u>	<u>Increase (Decrease)</u>
						Travel Dues & Assoc. Memberships Motor Vehicles - 1 Pickup or SUV for replacement Lease/Rent of Equipment	250 90 28,000 (654)
3505	Fire and Rescue	10,402,352	16,713,447	6,311,095	60.67%	Salaries and Fringes INCLUDES 27 NEW FIREFIGHTERS, 2 TRAINING OFFICERS TOTALING \$1,622,394 Overtime = \$1,278,000, \$73,469 over present level Career Dev. \$33,966 increase, \$2,500 education/tuition ass. Repair and Maintenance - Equip., includes LifePak maint. Repair and Maintenance - Vehicle inc. new vehicle equip. Maintenance Service Contracts Other Contractual Services: physicals/tests new employees Postage and Telephone Internet Access Medical and Lab Supplies Repair & Maintenance Supplies Vehicle & Powered Equip. Supplies - includes equipment for new vehicles Police Supplies Uniforms - includes uniforms for new hires Books and Subscriptions Other Operating Supplies-10 treadmills, SCBA cylinder replacement, equip. for new FM's, LEMPG Grant Travel Haz Mat Response Unit - Virginia HAZMAT Grant Radio Equipment - includes equip. for new vehicles Motor Vehicles 1 2017 Chevrolet Tahoe 4WD - (BATT 10-2) \$37,000 1 2017 Ford F250 4WD (Replace FM10-6) - \$31,000 1 2017 Ford F150 SuperCrew Cab 4WD (New FMs) - \$34,000 1 2017 Chevrolet Tahoe 4WD - (Replace TR 10) \$37,000 1 2017 Ford F250 Crew Cab 4WD (New TR) - \$31,000 1 2017 Ford F250 4WD (Replacement TR10-1) - \$31,000 Replacement of Engine 10 (Used) - \$200,000 Miscellaneous Equipment	2,149,993 75,850 27,250 125 13,400 (7,048) 9,828 (10,963) 5,500 134,400 3,828 226,529 2,500 95,987 2,416 55,000 38,500 401,000 3,087,000

Dept Code	Department	2016-2017 Original Budget	2017-2018 Proposed Budget	Difference	% Change	Budget Changes	Increase (Decrease)
						2 Thermal Imaging Cameras \$16,000 SCBA Grant (AFG up to \$1 million) \$3,000,000 BullEx Bullseye System \$11,000 Hydraulic Extrication Equipment \$60,000	
3506	Public Safety Comm.	1,409,021	1,471,964	62,943	4.47%	Salaries and Fringes Maintenance Service Contracts Contractual Services Internet Access Other Operating Supplies Travel IT Equipment - Vesta 911 Equipment SMS, 5 yr ITS service, TXT 2 911 recurring fee & related services & installation Lease/Rent of Equipment	33,278 19,303 454 358 2,000 2,940 70,000 (65,390)
4102	Road Administration	28,500	18,500	(10,000)	-35.09%		(10,000)
4104	Street Lights	43,200	38,160	(5,040)	-11.67%	Reduction in expenditures/revenues	(5,040)
4201	General Engineering	386,747	434,806	48,059	12.43%	Salaries and Fringes Maintenance Service Contracts Postage & Telephone Motor Vehicle Insurance Motor Vehicles - 1 Pickup Replacement	17,182 297 280 300 30,000
4203	Refuse Collection	1,376,967	1,416,512	39,545	2.87%	Salaries and Fringes Repair & Maintenance - Vehicle Repair & Maintenance - Bldg. & Grounds Maintenance Service Contracts Printing and Binding Other Contractual Services - Hauling contract - 3.8% anticipated increase Gasoline	19,554 200 (54,900) 250 655 45,024 (336)

<u>Dept Code</u>	<u>Department</u>	<u>2016-2017 Original Budget</u>	<u>2017-2018 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>	<u>Budget Changes</u>	<u>Increase (Decrease)</u>
						Electrical Services Postage and Telephone Property Insurance Motor Vehicle Insurance Office Supplies Laundry Supplies Repair & Maintenance Supplies Vehicle & Powered Equipment Supplies Vehicle Fuels and Lubricants Other Operating Supplies Travel Dues & Assoc. Memberships Construction Equipment: 1 packer & 1 recycling container	3,276 264 550 100 (350) (409) (475) 200 (44) 6,366 800 20 18,800
4204	Refuse Disposal	569,160	589,464	20,304	3.57%	Based on FY 2016 average for refuse disposal plus a factor for rate increase, population, and waste increases of 6%	20,304
4205	Litter Control	24,387	31,017	6,630	27.19%	Salaries and Fringes (P/T) Repair & Maintenance - Vehicle Gasoline Postage and Telephone Motor Vehicle Insurance Vehicle and Powered Equipment Supplies Educational Supplies	7,195 (300) 275 (100) (390) (100) 50
4301	Maintenance	611,857	671,749	59,892	9.79%	Salaries and Fringes Central Stores - Copies Gasoline Postage and Telephone Motor Vehicle Insurance Motor Vehicle - 1 Pickup Replacement	26,492 (250) (1,000) (500) 150 35,000
4304	County Office Buildings	1,190,578	1,430,918	240,340	20.19%	Professional Services Repair & Maintenance - Equipment - CAB	(7,560) 1,500

<u>Dept Code</u>	<u>Department</u>	<u>2016-2017 Original Budget</u>	<u>2017-2018 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>	<u>Budget Changes</u>	<u>Increase (Decrease)</u>
						Repair & Maintenance - Bldg. & Grounds - CAB & Courthouse includes carpet replacement in Social Services 113,500 Repair & Maintenance - Bldg. & Grounds - Millwood 1,500 Maintenance Service Contracts - Millwood (4,000) Printing and Binding - CAB (150) Printing and Binding - PSB (150) Other Contractual Services - Millwood 500 Fire Insurance - CAB 3,000 Materials and Supplies - PSB (2,000) Materials and Supplies - Bowman Library (500) Office Supplies - CAB (1,000) Agricultural Supplies - CAB (400) Agricultural Supplies - PSB (400) Repair & Maint. Supplies - CAB (1,000) Repair & Maint. Supplies - PSB (2,000) Powered Equipment Supplies - PSB (500) County Share - JJC - Total = \$500,000 100,000 Machinery & Equipment - Heat Pump Replacement 2nd & 3rd floors - South Building 40,000	
4305	Animal Shelter	621,991	665,698	43,707	7.03%	Salaries and Fringes 29,287 Professional Health Services 10,750 Professional Services - Other 210 Repair & Maintenance - Equipment 2,100 Other Contractual Services 560 Motor Vehicle Insurance 100 Office Supplies 200 Medical & Lab Supplies 2,000 Laundry Supplies (3,700) Repair & Maintenance Supplies 1,200 Other Operating Supplies 1,000	
5101	Health Department	393,867	398,774	4,907	1.25%	Increase in contribution request	4,907
5205	Northwestern Comm. Serv.	343,440	377,784	34,344	10.00%	Increase in contribution request	34,344

Dept Code	Department	2016-2017 Original Budget	2017-2018 Proposed Budget	Difference	% Change	Budget Changes	Increase (Decrease)
5305	Area Agency on Aging	63,000	65,000	2,000	3.17%	Increase in contribution request	2,000
5306	Property Tax Relief	520,000	540,000	20,000	3.85%		20,000
5316	Social Services Admin.	5,357,062	5,608,041	250,979	4.69%	Salaries and Fringes INCLUDES NEW POSITION \$53,424 Advertising Insurance Training Travel Contribution - The Laurel Center - increase in request Dues & Assoc. Memberships Motor Vehicles - replacement vehicle Lease/Rent of Building	185,479 1,000 3,500 2,000 1,000 2,000 1,000 25,000 30,000
5317	Public Assistance	2,023,552	2,190,967	167,415	8.27%	AFDC - Foster Care Adoption Subsidy Fostering Futures IVE FC Special Needs Adoption Adoption Incentive Payment Family Preservation Adult Services ILF Education & Training Independent Living - Basic Promoting Safe & Stable Families VIEW Purchased Services	200,000 20,000 10,000 (100,000) 3,000 11,247 27,854 (3,100) (1,586) (2,000) 2,000
6401	Community College	78,819	76,320	(2,499)	-3.17%	Decrease in contribution request	(2,499)
7101	Parks Administration	707,341	1,927,658	1,220,317	172.52%	Salaries & Fringes-4 positions relocated from 7103 & 7104 Professional Services	397,970 (43,000)

Dept Code	Department	2016-2017 Original Budget	2017-2018 Proposed Budget	Difference	% Change	Budget Changes	Increase (Decrease)
						Maintenance Service Contracts Postage Telephone Property Insurance - moved from 7103 Motor Vehicle Insurance - moved from 7103 Surety Bonds Office Supplies Books & Subscriptions Other Operating Supplies Travel Youth Center Improvements - Snowden Bridge Construction \$300,000 Abrams Creek Design and Easements \$61,000 Indoor Aquatic Center Design \$480,000 Lease/Rent of Equipment	250 2,340 1,767 156 14,850 12 2,000 11 7,311 (5,250) 700 841,000 200
7103	Parks Maintenance	1,062,790	0	(1,062,790)	-100.00%	Split into other Parks departments	(1,062,790)
7104	Recreation Centers	2,707,142	2,927,443	220,301	8.14%	Salaries and Fringes INCLUDES 1 NEW RECREATION TECHNICIAN \$46,495 INCREASE IN P/T HELP \$95,220; SUPT MOVED TO 7101 Printing and Binding Contractual Services Trips & Excursions Contracted Rental Food Supplies Medical and Lab. Supplies Laundry/Janitorial Supplies Uniforms Educational & Rec. Supplies Other Operating Supplies Awards Treadmills - replace eight due to age Motor Vehicles - Van to replace van and bus	84,446 700 (13,492) 20,060 18,195 4,556 106 900 4,203 (3,112) 11,544 5,803 26,392 60,000

<u>Dept Code</u>	<u>Department</u>	<u>2016-2017 Original Budget</u>	<u>2017-2018 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>	<u>Budget Changes</u>	<u>Increase (Decrease)</u>
7109	Clearbrook Park	388,922	1,464,354	1,075,432	276.52%	Salaries and Fringes - 7 F/T positions moved from 7103 Repair & Maintenance - Equipment Repair & Maintenance - Vehicle Repair & Maintenance - Bldg. & Grounds Other Contractual Services Electrical Services Heating Services Fire Insurance Agricultural Supplies Laundry Supplies Repair & Maintenance Supplies Vehicle & Powered Equipment Supplies Uniforms Recreation Supplies Other Operating Supplies Road & Street Materials Machinery & Equipment - Mower Z Turn \$15,000 Tractor 50 HP 4 Wheel Drive \$33,500 1 Work Cart to replace old golf cart \$11,000 Motor Vehicles - 1 pickup truck to replace old truck Improvements - Slide Spray Ground \$312,000 Frederick Heights Trail/Parking \$197,000	429,257 (8,193) 5,964 (9,000) 34,800 1,192 300 1,225 19,042 (944) 8,420 (3,178) (2,280) 1,812 (1,488) 3 59,500 30,000 509,000
7110	Sherando Park	410,398	1,491,437	1,081,039	263.41%	Salaries and Fringes - 6 F/T positions moved from 7103 Repair & Maintenance - Equipment Repair & Maintenance - Bldg. & Grounds Other Contractual Services Electrical Services Heating Services Water and Sewage Services Fire Insurance Agricultural Supplies Laundry Supplies Repair & Maintenance Supplies Vehicle & Powered Equipment Supplies Uniforms Recreation Supplies	362,226 (6,984) 8,250 38,350 300 (2,200) (4,037) 428 27,374 4,883 (16,326) (530) (3,280) 1,368

Dept Code	Department	2016-2017 Original Budget	2017-2018 Proposed Budget	Difference	% Change	Budget Changes	Increase (Decrease)
						Other Operating Supplies Road & Street Materials Machinery & Equipment - Soccer Goals 2 pair \$11,000 Utility work cart - diesel to replace pickup truck \$12,000 Main pool circulation pump/motor \$8,000 Infield Drag replacement \$12,000 Motor Vehicles - Replacement pickup truck Improvements - Rose Hill Playground \$100,000 Slide Spray Ground \$312,000 Sherando Construction Design for Area 4 \$176,663 Lease/Rent of Equipment	11,468 886 43,000 30,000 588,663 (2,800)
7302	Handley Library	942,357	1,087,901	145,544	15.44%	Increase in contribution request	145,544
8101	Planning	1,076,086	1,132,823	56,737	5.27%	Salaries and Fringes - includes \$5,000 inc. for Zoning Insp. Motor Vehicle Insurance Office Supplies Other Operating Supplies Motor Vehicles - 4WD vehicle	27,601 500 3,436 (1,500) 26,700
8102	EDA Transfer - Fund 31	570,245	607,557	37,312	6.54%	Salaries and Fringes - reduction in part-time; INCLUDES NEW RESEARCH MANAGER POSITION \$70,205 Professional Services - Website Development Fire Insurance Motor Vehicle Insurance Crime Insurance Public Officials Liability Insurance General Liability Insurance Books and Subscriptions Other Operating Supplies	57,609 2,000 1,800 350 (225) (350) 300 (9,372) 2,000
8104	Zoning Board	6,368	6,013	(355)	-5.57%		(355)

<u>Dept Code</u>	<u>Department</u>	<u>2016-2017 Original Budget</u>	<u>2017-2018 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>	<u>Budget Changes</u>	<u>Increase (Decrease)</u>
8106	Building Appeals Board	550	561	11	2.00%	FICA budgeted	11
8107	NSVRC	45,915	70,351	24,436	53.22%	Increase in request	24,436
8203	Soil/Water Conservation	7,000	11,250	4,250	60.71%	Increase in contribution request	4,250
8301	Extensions	242,000	251,716	9,716	4.01%	Salaries and Fringes Professional Services - Other - Tech Agent Salaries	7,600 2,116
9201	School Transfers COLA/Transfers/Debt Service	91,010,648 4,976,677	91,010,648 4,503,648	0 (473,029)	0.00% -9.50%		(473,029)

Total General Fund 163,306,583 177,759,613 14,453,030

Capital Items Total \$6,968,107

46 New Full-Time General Fund Positions - Total \$2,539,567

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
11010 BOARD OF SUPERVISORS												
0000 BOARD OF SUPERVISORS												
1000 BOARD OF SUPERVISORS												
1001 COMPENSATION OF MEMBERS	124,781	127,374	129,262	63,620		129,783						
1003 RECEPTIONIST	12,583	12,937	14,950	6,822		26,000						
1005 OVERTIME												
1006 COMPENSATION OF COMMITTEE MEMB	1,260	1,530	2,800	720		10,800						
1009 MERIT RESERVE												
..PERSONAL SERVICES...	<u>138,624</u>	<u>141,841</u>	<u>147,012</u>	<u>71,162</u>		<u>166,583</u>						
2000 FRINGE BENEFITS												
2001 F. I. C. A.	10,596	10,848	11,032	5,436		11,917						
2002 RETIREMENT - V. S. R. S.	6,348	6,517	6,599	2,886		5,868						
2005 HOSPITAL/MEDICAL PLANS	6,303	6,342	9,800	3,386		10,780						
2006 GROUP INSURANCE	712	731	828	411		836						
2008 SHORT & LONG TERM DISABILITY												
2011 WORKER'S COMPENSATION - COMMO	72	74	77	34		81						
..EMPLOYEE BENEFITS....	<u>24,031</u>	<u>24,512</u>	<u>28,336</u>	<u>12,153</u>		<u>29,482</u>						
3000 CONTRACTUAL SERVICES												
3002 PROFESSIONAL SERVICES-OTHER	19,619	10,108	25,170	1,620		30,420						
3004 REPAIR AND MAINTENANCE-EQUIP.			750			500						
3005 MAINTENANCE SERVICE CONTRACTS	95	95	150			100						
3006 PRINTING AND BINDING	96	556	1,000			1,000						
3007 ADVERTISING	16,079	22,087	19,000	7,200		21,600						
3010 OTHER CONTRACTUAL SERVICES												
..PURCHASED SERVICES...	<u>35,889</u>	<u>32,846</u>	<u>46,070</u>	<u>8,820</u>		<u>53,620</u>						
4000 INTERNAL SERVICES												
4001 DATA PROCESSING SERVICES												
4003 CENTRAL STORES-COPIES	3,004	3,481	3,000	1,953		4,000						
..INTERNAL SERVICES....	<u>3,004</u>	<u>3,481</u>	<u>3,000</u>	<u>1,953</u>		<u>4,000</u>						
5200 COMMUNICATION												
5204 POSTAGE AND TELEPHONE	5,024	3,655	6,300	1,613		6,300						
5300 INSURANCE												
5305 MOTOR VEHICLE INSURANCE												
5401 OFFICE SUPPLIES	12,278	7,382	13,100	2,460		12,100						
5408 VEHICLE TIRES AND PARTS												
5410 UNIFORMS & WEARING APPAREL												
5411 BOOKS AND SUBSCRIPTIONS	2,099	2,390	2,000	774		2,000						
5413 OTHER OPERATING SUPPLIES	10,808	1,885	4,000	3,412		5,000						
5506 TRAVEL	450	3,455	5,765	44		10,030						
5800 MISCELLANEOUS												
5801 DUES AND ASSOC. MEMBERSHIPS	17,098	19,732	22,500	21,162		22,500						
..OTHER CHARGES.....	<u>47,757</u>	<u>38,499</u>	<u>53,665</u>	<u>29,377</u>		<u>57,930</u>						
8001 MACHINERY AND EQUIPMENT												

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN	174,365					5,500					
8700 LAND											
8800 BUILDINGS											
..CAPITAL OUTLAY.....	174,365					5,500					
TOTAL FOR DEPT	423,670	241,179	278,083	123,465		317,115					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
12010 COUNTY ADMININSTRATOR												
0000 COUNTY ADMININSTRATOR												
1000 PERSONNEL SERVICES												
1001 COUNTY ADMINISTRATOR	532,550	563,203	603,803	299,417		608,779						
1003 INTERN			2,600	144								
1005 OVERTIME			24	25								
1009 MERIT RESERVE												
..PERSONAL SERVICES....	<u>532,550</u>	<u>563,203</u>	<u>606,427</u>	<u>299,586</u>		<u>608,779</u>						
2000 FRINGE BENEFITS												
2001 F. I. C. A.	33,364	41,048	41,403	16,881		41,105						
2002 RETIREMENT - V. S. R. S.	46,341	59,756	62,655	27,546		56,008						
2005 HOSPITAL/MEDICAL PLANS	57,608	64,663	65,800	34,971		76,680						
2006 GROUP INSURANCE	5,197	6,702	7,909	3,922		7,975						
2008 SHORT & LONG TERM DISABILITY	65	176	200	90		200						
2011 WORKER'S COMPENSATION -COMMO	533	563	604	269		548						
2013 EDUCATION - TUITION ASSISTANCE												
..EMPLOYEE BENEFITS....	<u>143,108</u>	<u>172,908</u>	<u>178,571</u>	<u>83,679</u>		<u>182,516</u>						
3000 CONTRACTUAL SERVICES												
3002 PROFESSIONAL SERVICES			7,975	4,750								
3004 REPAIR AND MAINTENANCE-EQUIP.												
3005 MAINTENANCE SERVICE CONTRACTS												
3006 PRINTING AND BINDING	274	1,172	2,000	551		2,000						
3007 ADVERTISING												
3010 OTHER CONTRACTUAL SERVICES		6,100										
..PURCHASED SERVICES....	<u>274</u>	<u>7,272</u>	<u>9,975</u>	<u>5,301</u>		<u>2,000</u>						
4000 INTERNAL SERVICES												
4001 DATA PROCESSING SERVICES												
4003 CENTRAL STORES - COPIES												
5200 COMMUNICATION												
5204 POSTAGE AND TELEPHONE	3,520	3,090	6,188	985		6,188						
5300 INSURANCE												
5305 MOTOR VEHICLE INSURANCE												
5306 SURETY BONDS	37	36	50	35		75						
5400 MATERIALS AND SUPPLIES												
5401 OFFICE SUPPLIES	5,773	9,234	6,600	2,002		7,100						
5408 VEHICLE AND POWERED EQUIPMENT												
5410 UNIFORMS & WEARING APPAREL												
5411 BOOKS AND SUBSCRIPTIONS	325	227	500			500						
5413 OTHER OPERATING SUPPLIES		1,349	1,000	176		1,000						
5415 OTHER EXPENSES												
5506 TRAVEL	1,974	13,201	10,000	5,281		18,000						
5800 MISCELLANEOUS												
5801 DUES AND ASSOC. MEMBERSHIPS	3,492	5,430	6,000	5,102		8,000						
..OTHER CHARGES.....	<u>15,121</u>	<u>32,567</u>	<u>30,338</u>	<u>13,581</u>		<u>40,863</u>						

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
8000 LEASE AND RENTALS											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATION EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8008 CAPITAL LEASES											
8800 BUILDINGS											
TOTAL FOR DEPT	691,053	775,950	825,311	402,147		834,158					

		----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
12020	COUNTY ATTORNEY											
0000	COUNTY ATTORNEY											
1000	PERSONNEL SERVICES											
1001	COUNTY ATTORNEY	182,993	191,872	257,582	125,692		274,040					
1003	SUMMER INTERN	1,680	8,438									
1009	MERIT RESERVE											
	..PERSONAL SERVICES....	<u>184,673</u>	<u>200,310</u>	<u>267,582</u>	<u>125,692</u>		<u>274,040</u>					
2000	FRINGE BENEFITS											
2001	F.I.C.A	12,502	11,953	17,867	6,732		18,438					
2002	RETIREMENT - VRS	17,824	19,297	28,019	11,277		25,212					
2005	HOSPITAL / MEDICAL	30,445	30,619	42,400	17,855		44,340					
2006	GROUP INSURANCE	1,999	2,164	3,505	1,606		3,590					
2008	SHORT & LONG TERM DISABILITY			400	135		450					
2011	WORKER'S COMPENSATION	166	180	240	113		247					
	..EMPLOYEE BENEFITS....	<u>62,936</u>	<u>64,213</u>	<u>92,431</u>	<u>37,718</u>		<u>92,277</u>					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES - OTHER	1,776	485	2,100			2,250					
3004	REPAIRS/MAINT.- EQUIPMENT			150			150					
3006	PRINTING & BINDING		206	154	155		200					
3007	ADVERTISING			100			100					
	..PURCHASED SERVICES...	<u>1,776</u>	<u>691</u>	<u>2,504</u>	<u>155</u>		<u>2,700</u>					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES - COPIES	792	1,063	1,275	584		1,275					
	..INTERNAL SERVICES....	<u>792</u>	<u>1,063</u>	<u>1,275</u>	<u>584</u>		<u>1,275</u>					
5000												
5204	POSTAGE & TELEPHONE	896	1,093	1,500	516		1,500					
5306	SURETY BONDS	12	12	150	17		150					
5401	OFFICE SUPPLIES	1,472	1,838	4,250	2,150		2,125					
5411	BOOKS & SUBSCRIPTIONS	1,084	1,262	1,500	240		1,500					
5413	OTHER OPERATING	272	402	195	172		300					
5506	TRAVEL	2,095	2,254	3,600	1,808		3,750					
5801	DUES & MEMBERSHIPS	1,508	1,520	1,800	1,800		1,355					
	..OTHER CHARGES.....	<u>7,339</u>	<u>8,381</u>	<u>12,995</u>	<u>6,258</u>		<u>11,425</u>					
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
	TOTAL FOR DEPT	<u>257,516</u>	<u>274,658</u>	<u>376,787</u>	<u>170,407</u>		<u>381,717</u>					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
12030 HUMAN RESOURCES												
0000 HUMAN RESOURCES												
1000 PERSONNEL SERVICES												
1001 HUMAN RESOURCE DIRECTOR	209,921	246,025	325,682	147,317		344,325						
1003 PART TIME / EXTRA HELP	11,320	7,585										
1005 OVERTIME												
1007 EMPLOYEE OF THE MONTH/YEAR	2,300	2,000	2,700	700		2,700						
1009 MERIT RESERVE												
..PERSONAL SERVICES....	<u>223,541</u>	<u>255,610</u>	<u>328,382</u>	<u>148,017</u>		<u>347,025</u>						
2000 FRINGE BENEFITS												
2001 F. I. C. A.	16,164	19,002	24,914	11,154		25,576						
2002 RETIREMENT - V. S. R. S.	22,272	23,731	34,243	12,218		30,509						
2005 HOSPITAL/MEDICAL PLANS	29,433	22,093	58,800	9,660		64,680						
2006 GROUP INSURANCE	2,498	2,662	4,266	1,740		4,344						
2008 SHORT & LONG TERM DISABILITY		440	620	548		1,600						
2011 WORKER'S COMPENSATION -COMMO	247	294	324	142		298						
2013 EDUCATION - TUITION ASSISTANCE						6,000						
..EMPLOYEE BENEFITS....	<u>70,614</u>	<u>68,222</u>	<u>123,167</u>	<u>35,462</u>		<u>133,007</u>						
3000 CONTRACTUAL SERVICES												
3002 PROFESSIONAL SERVICES - OTHER	2,067	655	13,327	2,142		13,327						
3004 REPAIR AND MAINTENANCE-EQUIP.												
3005 MAINTENANCE SERVICE CONTRACTS												
3006 PRINTING AND BINDING												
3007 ADVERTISING	50	2,064	9,500	3,200		9,600						
3010 OTHER CONTRACTUAL SERVICES		30,218	23,717	6,850		28,868						
..PURCHASED SERVICES...	<u>2,117</u>	<u>32,937</u>	<u>46,544</u>	<u>12,192</u>		<u>51,795</u>						
4000 INTERNAL SERVICES												
4001 DATA PROCESSING SERVICES												
4003 CENTRAL STORES-COPIES												
5200 COMMUNICATION												
5204 POSTAGE AND TELEPHONE	1,410	2,014	1,840	681		1,840						
5400 MATERIALS AND SUPPLIES												
5401 OFFICE SUPPLIES	4,962	8,451	18,335	7,098		4,000						
5411 BOOKS AND SUBSCRIPTIONS	920	142	1,012	118		1,550						
5413 OTHER OPERATING SUPPLIES	6,230	525	2,450	261		4,579						
5415 OTHER EXPENSES	9,625	8,432	11,066	6,139		11,066						
5506 TRAVEL	1,188	117	193	118		500						
5800 MISCELLANEOUS												
5801 DUES AND ASSOC. MEMBERSHIPS	809	919	930	708		1,779						
..OTHER CHARGES.....	<u>25,144</u>	<u>20,600</u>	<u>35,826</u>	<u>15,123</u>		<u>25,314</u>						
8000 LEASES AND RENTALS												
8001 MACHINERY AND EQUIPMENT												
8002 FURNITURE AND FIXTURES												
8007 INTEGRATED TECHNOLOGY EQUIPMEN												

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
9001 LEASE/RENT OF EQUIPMENT	4,256	4,697	4,440	1,571		4,540					
..OTHER USES OF FUNDS..	4,256	4,697	4,440	1,571		4,540					
TOTAL FOR DEPT	325,672	382,066	538,359	212,365		561,681					

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
12080	INDEPENDENT AUDITOR										
0000	INDEPENDENT AUDITOR										
3000	CONTRACTED SERVICES										
3002	PROFESSIONAL SERVICES-OTHER	63,500	63,500	66,000		66,000					
	..PURCHASED SERVICES...	63,500	63,500	66,000		66,000					
TOTAL FOR DEPT		63,500	63,500	66,000		66,000					

	----- Prior Years -----			----- Current Year -----		-- FY/2018 Budget Year -----			-- FY/2019 Budget Year -----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
12090	COMMISSIONER OF THE REVENUE										
0000	COMMISSIONER OF THE REVENUE										
1000	PERSONNEL SERVICES										
1001	842,422	898,748	930,705	458,626		960,450					
1003	8,272										
1005	OVERTIME										
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	850,694	898,748	930,705	458,626	960,450					
2000	FRINGE BENEFITS										
2001	61,831	66,857	70,667	34,640		73,105					
2002	87,638	93,905	97,083	42,193		88,361					
2005	140,744	136,550	166,600	75,144		183,260					
2006	9,829	10,532	12,192	6,008		12,582					
2008	266	744	840	494		1,000					
2011	3,659	3,343	3,553	2,378		5,745					
2013	EDUCATION - TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	303,967	311,931	350,935	160,857	364,053					
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES-OTHER										
3004	616	1,010	700	135		600					
3005	445	398	600			600					
3006	PRINTING AND BINDING										
3007	522	142	1,000			1,000					
3010	5,472	8,291	12,000	4,096		9,000					
	..PURCHASED SERVICES...	7,055	9,841	14,730	4,231	12,400					
4000	INTERNAL SERVICES										
4001	DATA PROCESSING SERVICES										
4003	1,362	2,312	1,600	519		1,400					
	..INTERNAL SERVICES....	1,362	2,312	1,600	519	1,400					
5200	COMMUNICATION										
5204	28,067	13,985	21,000	6,239		19,000					
5300	INSURANCE										
5305	1,409	1,448	2,199	2,200		2,200					
5400	MATERIALS AND SUPPLIES										
5401	10,546	12,801	20,731	11,659		13,800					
5408	VEHICLE AND POWERED EQUIPMENT										
5411	2,996	2,469	3,200	1,289		3,300					
5415	OTHER EXPENSES										
5500	TRAVEL										
5506	10,078	12,542	10,200	7,937		10,300					
5800	MISCELLANEOUS										
5801	1,800	1,535	1,900	1,520		1,800					
	..OTHER CHARGES.....	54,896	44,780	59,300	30,909	50,400					

	----- Prior	Years -----	----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
	FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
9001 LEASE/RENT OF EQUIPMENT											
TOTAL FOR DEPT	<u>1,217,974</u>	<u>1,267,612</u>	<u>1,357,270</u>	<u>655,142</u>		<u>1,388,703</u>					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
12100 REASSESSMENT/BOARD OF ASSESSOR												
0000 REASSESSMENT/BOARD OF ASSESSOR												
1000 PERSONNEL SERVICES												
1001 COMPENSATION OF APPRAISORS	82,727	116,449	185,785	85,732		177,126						
1003 PART TIME	10,825	19,262	17,500	2,400		69,000						
1005 OVERTIME												
1006 COMPENSATION OF BOARD - OF AS	5,000		6,000			8,000						
1009 MERIT RESERVE												
..PERSONAL SERVICES....	<u>98,552</u>	<u>135,711</u>	<u>209,285</u>	<u>88,132</u>		<u>254,126</u>						
2000 FRINGE BENEFITS												
2001 F.I.C.A.	7,424	8,548	16,011	4,655		19,441						
2002 RETIREMENT - V.S.R.S.	8,549	12,187	19,494	7,887		16,296						
2005 HOSPITAL/MEDICAL PLANS	12,306	25,729	39,200	19,829		46,120						
2006 GROUP INSURANCE	959	1,367	2,433	1,123		2,320						
2008 SHORT & LONG TERM DISABILITY		152	550	231		700						
2011 WORKER'S COMPENSATION	2,074	2,172	5,185	1,789		6,522						
..EMPLOYEE BENEFITS....	<u>31,312</u>	<u>50,155</u>	<u>82,873</u>	<u>35,514</u>		<u>91,399</u>						
3000 CONTRACTUAL SERVICES												
3002 PROFESSIONAL SERVICES						40,000						
3004 REPAIR AND MAINTENANCE-EQUIP.	1,268	1,810	2,450	270		2,200						
3005 MAINTENANCE SERVICE CONTRACTS			1,200			4,200						
3006 PRINTING/BINDING			6,000			5,000						
3007 ADVERTISING	1,015	876		180		2,000						
3010 OTHER CONTRACTUAL	4,000	4,130	5,000	4,645		5,200						
..PURCHASED SERVICES....	<u>6,283</u>	<u>6,816</u>	<u>16,650</u>	<u>5,095</u>		<u>58,600</u>						
4001 DATA PROCESSING SERVICES												
4003 CENTRAL STORES- GAS	314	1,130	2,000	182		2,400						
..INTERNAL SERVICES....	<u>314</u>	<u>1,130</u>	<u>2,000</u>	<u>182</u>		<u>2,400</u>						
5200 COMMUNICATION												
5204 POSTAGE AND TELEPHONE	237	359	13,000	12,787		5,000						
5305 MOTOR VEHICLE INSURANCE	1,409	1,930	1,649	1,650		1,700						
5400 MATERIAL AND SUPPLIES												
5401 OFFICE SUPPLIES	7,292	13,938	7,700	2,777		6,000						
5408 VEHICLE & POWERED EQUIP SUPPLI				5-								
5411 BOOKS & SUBSCRIPTIONS	1,862	542	2,200	726		2,100						
5506 TRAVEL	2,640	4,700	3,300	641		3,300						
5801 DUES/MEMBERSHIPS	925	969	1,300	825		1,300						
..OTHER CHARGES.....	<u>14,365</u>	<u>22,438</u>	<u>29,149</u>	<u>19,401</u>		<u>19,400</u>						
8000 LEASES AND RENTALS												
8001 LEASE/RENT OF EQUIPMENT												
8002 FURNITURE/FIXTURES												
8005 MOTOR VEHICLES AND EQUIPMENT	19,684	20,659										
8007 INTEGRATED TECHNOLOGY EQUIPMEN						8,500						
..CAPITAL OUTLAY.....	<u>19,684</u>	<u>20,659</u>				<u>8,500</u>						
TOTAL FOR DEPT	<u>170,510</u>	<u>236,909</u>	<u>339,957</u>	<u>148,324</u>		<u>434,425</u>						

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
12130	TREASURER										
0000	TREASURER										
1000	PERSONNEL SERVICES										
1001	COUNTY TREASURER	675,723	731,426	757,102	372,810	794,726					
1003	PART-TIME SALARIES AND WAGES -										
1005	OVERTIME										
1007	CAREER DEVELOPMENT										
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	<u>675,723</u>	<u>731,426</u>	<u>757,102</u>	<u>372,810</u>	<u>794,726</u>					
2000	FRINGE BENEFITS										
2001	F. I. C. A.	48,991	52,919	56,415	26,028	59,419					
2002	RETIREMENT - V. S. R. S.	71,694	77,220	79,000	34,298	73,115					
2005	HOSPITAL/MEDICAL PLANS	94,024	91,816	107,800	49,718	129,360					
2006	GROUP INSURANCE	8,041	8,661	9,917	4,884	10,411					
2008	SHORT & LONG TERM DISABILITY					250					
2011	WORKER'S COMPENSATION - COMMO	675	731	755	336	715					
2013	EDUCATION - TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	<u>223,425</u>	<u>231,347</u>	<u>253,887</u>	<u>115,264</u>	<u>273,270</u>					
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES - OTHER	123,786	79,685	143,265	43,440	139,000					
3004	REPAIR AND MAINTENANCE-EQUIP.		135	1,000		500					
3005	MAINTENANCE SERVICE CONTRACTS	15,936	9,761	19,000	13,339	19,000					
3006	PRINTING AND BINDING	834	2,767	3,200	886	3,300					
3007	ADVERTISING	4,286	6,812	6,000		7,000					
	..PURCHASED SERVICES...	<u>144,842</u>	<u>99,160</u>	<u>172,465</u>	<u>57,665</u>	<u>168,800</u>					
4000	INTERNAL SERVICES										
4001	DATA PROCESSING SERVICES										
4003	CENTRAL STORES-COPIES										
5200	COMMUNICATION										
5204	Postage and Telephone	95,759	96,764	100,000	43,566	105,000					
5300	INSURANCE										
5306	SURETY BONDS	68	66	76	63	70					
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES	17,822	26,725	32,219	11,425	32,000					
5411	BOOKS AND SUBSCRIPTIONS	2,124	2,238	2,100	656	2,300					
5415	OTHER EXPENSES										
5500	TRAVEL - LOCAL CONVENTION										
5506	TRAVEL	6,001	2,334	6,000	498	6,000					
5800	MISCELLANEOUS										
5801	DUES AND ASSOC. MEMBERSHIPS	1,595	1,700	1,935	1,935	1,800					
	..OTHER CHARGES.....	<u>123,369</u>	<u>129,827</u>	<u>142,330</u>	<u>58,143</u>	<u>147,170</u>					
8001	MACHINERY AND EQUIPMENT		40,357								
8002	FURNITURE AND FIXTURES										
8003	COMMUNICATIONS EQUIPMENT										

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
#007 INTEGRATED TECHNOLOGY EQUIPMEN ..CAPITAL OUTLAY.....		40,357									
TOTAL FOR DEPT	1,167,359	1,232,117	1,325,784	603,882		1,383,966					

		----- Prior	Years -----	----- Current		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure	Expenditure	Amended	Actual On	Year -----	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Projected	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
12140	FINANCE DEPARTMENT											
0000	FINANCE DEPARTMENT											
1000	PERSONNEL SERVICES											
1001	FINANCE DIRECTOR	571,020	600,393	618,293	306,602		628,388					
1005	OVERTIME											
1009	MERIT RESERVE											
	..PERSONAL SERVICES....	571,020	600,393	618,293	306,602		628,388					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	41,273	43,072	45,790	20,987		46,692					
2002	RETIREMENT - V. S. R. S.	60,585	63,702	64,482	28,207		57,812					
2005	HOSPITAL/MEDICAL PLANS	53,732	59,384	68,600	33,479		75,460					
2006	GROUP INSURANCE	6,795	7,145	8,099	4,017		8,232					
2008	SHORT & LONG TERM DISABILITY											
2011	WORKER'S COMPENSATION - COMMO	571	600	616	276		566					
2013	EDUCATION - TUITION ASSISTANCE											
	..EMPLOYEE BENEFITS....	162,956	173,903	187,587	86,966		188,762					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER	140	140	500	174		500					
3004	REPAIR AND MAINTENANCE-EQUIP.	500		500			500					
3005	MAINTENANCE SERVICE CONTRACTS	480	336	500			500					
3006	PRINTING AND BINDING	970	1,538	2,000	1,741		2,000					
3007	ADVERTISING	2,102	312	3,000	315		3,000					
	..PURCHASED SERVICES...	4,192	2,326	6,500	2,230		6,500					
4000	INTERNAL SERVICES											
4001	DATA PROCESSING SERVICES											
4003	CENTRAL STORES-COPIES	3,300	4,677	4,000	2,415		5,000					
	..INTERNAL SERVICES....	3,300	4,677	4,000	2,415		5,000					
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	2,816	2,720	3,800	918		3,500					
5306	SURETY BONDS	43	42	75	40		50					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	3,428	5,185	10,011	7,338		11,000					
5410	UNIFORMS & WEARING APPAREL											
5411	BOOKS AND SUBSCRIPTIONS	595	458	1,000	398		1,000					
5413	OTHER OPERATING SUPPLIES	1,738	284	3,000	26		3,000					
5500	TRAVEL											
5506	TRAVEL	2,665	640	6,000	833		6,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	2,293	1,932	3,500	1,525		3,000					
	..OTHER CHARGES.....	13,578	11,261	27,386	11,078		27,550					
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8007	INTEGRATED TECHNOLOGY EQUIPMEN						27,000					
	..CAPITAL OUTLAY.....						27,000					
TOTAL FOR DEPT		755,046	792,560	843,766	409,291		883,200					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
12200 INFORMATION TECHNOLOGY												
0000 INFORMATION TECHNOLOGY												
1000 PERSONNEL SERVICES												
1001 MIS DIRECTOR	619,588	577,064	622,434	276,240		634,124						
1005 OVERTIME	385											
1009 MERIT RESERVE												
..PERSONAL SERVICES....	619,973	577,064	622,434	276,240		634,124						
2000 FRINGE BENEFITS												
2001 P. I. C. A.	45,052	41,442	46,918	19,758		48,165						
2002 RETIREMENT - V. S. R. S.	64,222	56,954	65,414	25,414		58,339						
2005 HOSPITAL/MEDICAL PLANS	89,303	82,899	98,000	50,430		112,800						
2006 GROUP INSURANCE	7,203	6,388	8,154	3,619		8,307						
2008 SHORT & LONG TERM DISABILITY	271	742	500	498		1,200						
2011 WORKER'S COMPENSATION - COMMO	4,405	1,432	675	1,623		5,351						
2013 EDUCATION - TUITION ASSISTANCE						7,350						
..EMPLOYEE BENEFITS....	210,456	189,857	219,661	101,342		241,512						
3000 CONTRACTUAL SERVICES												
3002 PROFESSIONAL SERVICES-OTHER	38,444	27,200	40,311	12,946		140,904						
3004 REPAIR & MAINT. - VEHICLE	1,137		7,000									
3005 MAINTENANCE SERVICE CONTRACTS	174,015	210,871	257,244	177,116		220,664						
3006 PRINTING/BINDING	132		480									
3007 ADVERTISING												
3010 OTHER CONTRACTUAL SERVICES		8,307				160,000						
..PURCHASED SERVICES....	213,728	246,378	305,035	190,062		521,568						
4000 INTERNAL SERVICES												
4003 CENTRAL STORES-COPIES-MIS	412	306		34		350						
..INTERNAL SERVICES....	412	306		34		350						
5200 COMMUNICATION												
5204 POSTAGE AND TELEPHONE	1,996	1,834	3,400	3,264		7,400						
5299 INTERNET ACCESS	21,503	21,856	25,000	9,202		35,000						
5305 MOTOR VEHICLE INSURANCE												
5306 SURETY BONDS	80	78	100	81		100						
5400 MATERIALS AND SUPPLIES												
5401 OFFICE SUPPLIES	10,897	25,372	25,510	20,399		84,360						
5411 BOOKS AND SUBSCRIPTIONS	889	564	750	30		500						
5413 OTHER OPERATING SUPPLIES	17,959	8,766	22,688	10,796		4,000						
5506 TRAVEL	20,918	10,503	8,500	516		21,490						
5800 MISCELLANEOUS												
5801 DUES AND ASSOC. MEMBERSHIPS	688	519	1,400	519		700						
..OTHER CHARGES.....	74,930	69,492	87,348	44,807		153,550						
8000 LEASES AND RENTALS												
8001 LEASE/RENT OF EQUIPMENT												
8002 FURNITURE AND FIXTURES												

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECH. EQUIP.	36,853	35,284									
..CAPITAL OUTLAY.....	<u>36,853</u>	<u>35,284</u>									
9001 LEASE/RENT OF EQUIPMENT			108,032	107,790		107,794					
..OTHER USES OF FUNDS..			<u>108,032</u>	<u>107,790</u>		<u>107,794</u>					
TOTAL FOR DEPT	<u>1,156,352</u>	<u>1,118,381</u>	<u>1,342,510</u>	<u>720,275</u>		<u>1,658,898</u>					

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year -----	-- FY/2019 Budget Year -----				
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
12220	MANAGEMENT INFORMATION SYSTEMS										
0000	MANAGEMENT INFORMATION SYSTEMS										
1000	PERSONNEL SERVICES										
1001	DIRECTOR - MIS	307,554	316,830	368,949	182,957	371,992					
1005	OVERTIME										
1009	MERIT RESERVE										
	.. PERSONAL SERVICES....	307,554	316,830	368,949	182,957	371,992					
2000	FRINGE BENEFITS										
2001	F.I.C.A.	22,797	23,315	27,699	12,903	27,991					
2002	RETIREMENT - V.R.S.	30,675	33,088	38,500	16,832	34,223					
2005	HOSPITAL/MEDICAL PLANS	23,792	26,034	42,000	21,048	48,120					
2006	GROUP INSURANCE	3,441	3,711	4,832	2,397	4,873					
2008	SHORT & LONG TERM DISABILITY		340	475	231	480					
2011	WORKER'S COMPENSATION	307	317	367	165	335					
2013	EDUCATION - TUITION ASSISTANCE										
	.. EMPLOYEE BENEFITS....	81,012	86,805	113,873	53,576	116,022					
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES - OTHER	24,714	24,763	30,100	14,640	30,100					
3004	REPAIR AND MAINTENANCE-EQUIP.			3,000		3,000					
3005	MAINTENANCE SERVICE CONTRACTS	16,564	13,111	28,378	14,293	18,651					
3006	PRINTING AND BINDING										
3007	ADVERTISING										
	.. PURCHASED SERVICES...	41,278	37,874	61,478	28,933	51,751					
4000	INTERNAL SERVICES										
4003	CENTRAL STORES - COPIES					50					
	.. INTERNAL SERVICES....					50					
5200	COMMUNICATIONS										
5204	POSTAGE AND TELEPHONE	1,797	3,781	4,000	556	100					
5299	INTERNET ACCESS	10,465	11,804	13,080	12,259	1,200					
5305	MOTOR VEHICLE INSURANCE										
5306	SURETY BONDS										
5401	OFFICE SUPPLIES	13,518	25,108	37,821	8,657	31,100					
5411	BOOKS AND SUBSCRIPTIONS			200		200					
5413	OTHER OPERATING SUPPLIES	12,219	12,620	7,830	1,475	7,830					
5506	TRAVEL		845	700	624	700					
5801	DUES AND ASSOC. MEMBERSHIPS										
	.. OTHER CHARGES.....	37,999	54,158	63,631	23,571	41,130					
8000	CAPITAL OUTLAY										
8001	MACHINERY AND EQUIPMENT										
8002	FURNITURE AND FIXTURES										
8005	MOTOR VEHICLES AND EQUIPMENT										
8007	INTEGRATED TECHNOLOGY EQUIPMEN	32,416	8,317	3-							
	.. CAPITAL OUTLAY.....	32,416	8,317	3-							

	----- Prior	Years -----	----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
9001 LEASE/RENT OF EQUIPMENT	21,018	21,018	21,100	10,509		21,100					
..OTHER USES OF FUNDS..	21,018	21,018	21,100	10,509		21,100					
TOTAL FOR DEPT	521,277	525,002	629,028	299,546		602,045					

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
12240 OTHER											
0000 OTHER											
1000 PERSONNEL SERVICES											
1001 TEMPORARY DIRECTOR											
2000 FRINGE BENEFITS											
2001 F.I.C.A.											
2002 RETIREMENT- V.R.S.											
2005 HOSPITAL/MEDICAL PLANS											
2006 GROUP INSURANCE											
2011 WORKER'S COMPENSATION- COMMO	310	27,418-		26,593							
..EMPLOYEE BENEFITS....	310	27,418-		26,593							
3000 CONTRACTUAL SERVICES											
3001 PROFESSIONAL SERVICES											
3002 PROFESSIONAL SERVICES-OTHER	281,130	208,696	170,145	36,299		187,000					
3004 REPAIR & MAINTENANCE-EQUIPMENT											
3005 MAINTENANCE SERVICE CONTRACTS	750	375	750								
3006 PRINTING AND BINDING											
3010 OTHER CONTRACTUAL SERVICES	21,940	27,756	26,808	13,750		32,184					
..PURCHASED SERVICES...	303,820	236,827	197,703	50,049		219,184					
4000 INTERNAL SERVICES											
4003 CENTRAL STORES-COPIES											
5204 TELEPHONE & POSTAGE	2										
5300 INSURANCE											
5302 FIRE INSURANCE	2,160	1,737	3,000	2,736		5,000					
5307 PUBLIC OFFICIALS LIABILITY INS	69,173	71,127	75,000	72,281		75,000					
5308 GENERAL LIABILITY INSURANCE	25,767	28,345	30,000	33,879		35,000					
5309 LINE OF DUTY PROGRAM	100,922	101,892	118,000	81,620		120,000					
5400 MATERIALS AND SUPPLIES											
5415 OTHER EXPENSES	263,424	302,347	404,655	170,472		424,800					
5506 TRAVEL											
5600 ECONOMIC DEVELOPMENT INCENTIVE											
5604 CONTRIBUTIONS TO CIVIC AND COM	1,272,497	1,975,046	1,902,017	1,550,705		2,205,383					
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS											
5808 INTEREST AND TAX REFUNDS	226,368	901,753	76,450	76,451							
..OTHER CHARGES.....	1,960,313	3,382,247	2,609,122	1,988,144		2,865,183					
8000 LEASES AND RENTALS											
8001 EQUIPMENT MAIL MACHINE	6,429										
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
..CAPITAL OUTLAY.....	6,429										
9001 LEASE/RENT OF EQUIPMENT	710	710	2,400	330		2,400					
..OTHER USES OF FUNDS..	710	710	2,400	330		2,400					
TOTAL FOR DEPT	2,271,582	3,592,366	2,809,225	2,065,116		3,086,767					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
13010 ELECTORAL BOARD AND OFFICIALS												
0000 ELECTORAL BOARD AND OFFICIALS												
1000 PERSONNEL SERVICES												
1003 PART TIME/EXTRA HELP	10,605	16,150	12,000	6,275		12,000						
1005 OVERTIME												
1006 COMPENSATION OF BOARD OF ELECT	46,007	55,973	47,830	40,085		48,935						
1009 MERIT RESERVE												
..PERSONAL SERVICES....	<u>56,612</u>	<u>72,123</u>	<u>59,830</u>	<u>46,360</u>		<u>60,935</u>						
2000 FRINGE BENEFITS												
2001 FICA	1,601	2,038	1,724	894		1,724						
2008 SHORT & LONG TERM DISABILITY												
2011 WORKER'S COMPENSATION	17	24	23	9		20						
..EMPLOYEE BENEFITS....	<u>1,618</u>	<u>2,062</u>	<u>1,747</u>	<u>903</u>		<u>1,744</u>						
3000 CONTRACTUAL SERVICES												
3004 REPAIR AND MAINTENANCE-EQUIP.			5,000									
3005 MAINTENANCE SERVICE CONTRACTS	17,753	17,753	22,000	17,753								
3007 ADVERTISING	338	401	1,000	200		1,000						
3010 OTHER CONTRACTUAL SERVICES	10,034	13,264	19,400	14,542		36,960						
..PURCHASED SERVICES...	<u>28,125</u>	<u>31,418</u>	<u>47,400</u>	<u>32,495</u>		<u>37,960</u>						
4000 INTERNAL SERVICES												
5204 POSTAGE AND TELEPHONE	627	537	5,160	292		4,380						
5300 INSURANCE												
5400 MATERIALS AND SUPPLIES												
5401 OFFICE SUPPLIES	4,107	26,316	4,958	930		5,802						
5411 BOOKS AND SUBSCRIPTIONS												
5506 TRAVEL	1,137	2,270	3,752	572		3,752						
5800 MISCELLANEOUS												
5801 DUES AND ASSOC. MEMBERSHIPS	125	160	180	180		180						
..OTHER CHARGES.....	<u>5,996</u>	<u>28,209</u>	<u>14,050</u>	<u>1,974</u>		<u>14,114</u>						
8001 MACHINERY AND EQUIPMENT			7,131	7,131								
8002 FURNITURE AND FIXTURES												
8007 INTEGRATED TECHNOLOGY EQUIPMEN												
8009 MISCELLANEOUS EQUIPMENT												
..CAPITAL OUTLAY.....			<u>7,131</u>	<u>7,131</u>								
9000 LEASES AND RENTALS												
9001 LEASE/RENTAL OF EQUIPMENT	2,088	2,113	2,400	1,764		2,400						
..OTHER USES OF FUNDS..	<u>2,088</u>	<u>2,113</u>	<u>2,400</u>	<u>1,764</u>		<u>2,400</u>						
TOTAL FOR DEPT	<u>94,439</u>	<u>135,925</u>	<u>132,558</u>	<u>90,627</u>		<u>117,153</u>						

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
13020 REGISTRAR												
0000 REGISTRAR												
1000 PERSONNEL SERVICES												
1001 REGISTRAR	96,035	97,974	99,352	49,506		121,698						
1003 ASST. REGISTRAR P/T	10,407	11,966	17,500	11,629		17,500						
1005 OVERTIME	905	1,513	6,000	2,901		6,000						
1009 MERIT RESERVE												
.. PERSONAL SERVICES....	<u>107,347</u>	<u>111,453</u>	<u>122,852</u>	<u>64,036</u>		<u>145,198</u>						
2000 FRINGE BENEFITS												
2001 F. I. C. A.	8,103	8,428	9,397	4,842		11,108						
2002 RETIREMENT-V.R.S.	10,189	10,395	10,541	4,555		11,196						
2005 HOSPITAL/MEDICAL PLANS	13,078	13,284	19,600	7,062		21,560						
2006 GROUP INSURANCE	1,143	1,166	1,300	649		1,594						
2008 SHORT & LONG TERM DISABILITY												
2011 WORKER'S COMPENSATION - COMMO	107	111	122	57		131						
.. EMPLOYEE BENEFITS....	<u>32,620</u>	<u>33,384</u>	<u>40,960</u>	<u>17,165</u>		<u>45,589</u>						
3000 CONTRACTUAL SERVICES												
3004 REPAIR AND MAINT.EQUIPMENT												
3005 MAINTENANCE SERVICE CONTRACTS												
3007 ADVERTISING												
3010 OTHER CONTRACTUAL SERVICES												
4000 INTERNAL SERVICES												
5204 POSTAGE AND TELEPHONE	4,985	8,516	6,860	6,277		7,360						
5400 MATERIALS AND SUPPLIES												
5401 OFFICE SUPPLIES	1,522	1,988	9,413	3,319		6,836						
5407 REPAIR AND MAINTENANCE SUPPLIE												
5410 UNIFORMS/WEARING APPARAL												
5411 BOOKS AND SUBSCRIPTIONS	112	70	280	118		280						
5506 TRAVEL	1,792	2,123	2,000	992		2,000						
5800 MISCELLANEOUS												
5801 DUES AND ASSOC. MEMBERSHIPS	200	200	200			200						
.. OTHER CHARGES.....	<u>8,611</u>	<u>12,897</u>	<u>18,753</u>	<u>10,706</u>		<u>16,676</u>						
8001 MACHINERY AND EQUIPMENT												
8002 FURNITURE AND FIXTURES												
8007 INTEGRATED TECHNOLOGY EQUIPMEN												
8009 MISCELLANEOUS EQUIPMENT												
9000 LEASES AND RENTALS												
9001 LEASE/RENT OF EQUIPMENT	1,496	1,566	2,400			2,400						
.. OTHER USES OF FUNDS..	<u>1,496</u>	<u>1,566</u>	<u>2,400</u>			<u>2,400</u>						
TOTAL FOR DEPT	<u>150,074</u>	<u>159,300</u>	<u>184,965</u>	<u>91,907</u>		<u>209,863</u>						

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
21010	CIRCUIT COURT											
0000	CIRCUIT COURT											
1009	MERIT RESERVE											
3000	CONTRACTUAL SERVICES											
3010	JURY-OTHER CONTRACTUAL SERVICE	8,940	4,170	9,500	1,990		9,500					
	..PURCHASED SERVICES...	8,940	4,170	9,500	1,990		9,500					
6005	CITY OF WINCHESTER - CIRCU	54,492	60,597	56,000	60,191		62,000					
	..MATERIALS & SUPPLIES.	54,492	60,597	56,000	60,191		62,000					
8002	FRUNITURE AND FIXTURES											
TOTAL FOR DEPT		63,432	64,767	65,500	62,181		71,500					

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
21020 GENERAL DISTRICT COURT											
0000 GENERAL DISTRICT COURT											
1000 PERSONNEL SERVICES											
1003 PART TIME/EXTRA HELP	7,280	6,213	8,000	3,078		34,400					
1005 OVERTIME											
1009 MERIT RESERVE											
..PERSONAL SERVICES....	<u>7,280</u>	<u>6,213</u>	<u>8,000</u>	<u>3,078</u>		<u>34,400</u>					
2001 F.I.C.A.	557	475	586	235		2,632					
2011 WORKERS COMP.	7	6	34	3		34					
2013 EDUCATION - TUITION ASSISTANCE											
..EMPLOYER BENEFITS....	<u>564</u>	<u>481</u>	<u>620</u>	<u>238</u>		<u>2,666</u>					
3000 CONTRACTUAL SERVICES											
3004 REPAIR AND MAINTENANCE-EQUIP.			357	189		400					
3005 MAINTENANCE SERVICE CONTRACTS			100			100					
3010 CONTRACTUAL SERVICES	3,612	4,111	5,000	2,565		5,000					
..PURCHASED SERVICES...	<u>3,612</u>	<u>4,111</u>	<u>5,457</u>	<u>2,754</u>		<u>5,500</u>					
4000 INTERNAL SERVICES											
5200 COMMUNICATION											
5201 POSTAL SERVICES											
5203 TELECOMMUNICATIONS											
5204 POSTAGE AND TELEPHONE			42	43							
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	857	3,998	8,880	5,403		1,500					
5410 UNIFORMS AND WEARING APPAREL		366	525			525					
5411 BOOKS AND SUBSCRIPTIONS		338	600	143		600					
5506 TRAVEL			400			400					
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	176	156	400			400					
..OTHER CHARGES.....	<u>1,033</u>	<u>4,858</u>	<u>10,847</u>	<u>5,589</u>		<u>3,425</u>					
8000 LEASES AND RENTALS											
8001 LEASE/RENT OF EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
9001 LEASE/RENT OF EQUIPMENT	2,837	3,613	4,000	1,212		4,000					
..OTHER USES OF FUNDS..	<u>2,837</u>	<u>3,613</u>	<u>4,000</u>	<u>1,212</u>		<u>4,000</u>					
TOTAL FOR DEPT	<u>15,326</u>	<u>19,276</u>	<u>28,924</u>	<u>12,871</u>		<u>49,991</u>					

		----- Prior	Years -----		----- Current	Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
21050	JUVENILE AND DOMESTIC COURT											
0000	JUVENILE AND DOMESTIC COURT											
1003	PART TIME/EXTRA HELP	2,568	971	3,500	1,864		25,100					
1005	OVERTIME											
1009	MERIT RESERVE											
	..PERSONAL SERVICES....	<u>2,568</u>	<u>971</u>	<u>3,500</u>	<u>1,864</u>		<u>25,100</u>					
2000	FRINGE BENEFITS-GRANT											
2001	FICA-GRANT	196	74	268	143		1,920					
2002	RETIREMENT-V.S.R.S.-GRANT											
2005	HOSPITAL/MEDICAL-GRANT											
2006	GROUP INSURANCE - GRANT											
2011	WORKER'S COMPENSATION-GRANT	2	1	25	2		25					
2013	EDUCATION - TUITION ASSISTANCE											
	..EMPLOYEE BENEFITS....	<u>198</u>	<u>75</u>	<u>293</u>	<u>145</u>		<u>1,945</u>					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-LEGAL FE											
3004	REPAIR AND MAINTENANCE-EQUIP.			350			350					
3005	MAINTENANCE SERVICE CONTRACTS											
3010	OTHER CONTRACTUAL SERVICES	3,020	3,097	4,320	1,529		3,688					
	..PURCHASED SERVICES...	<u>3,020</u>	<u>3,097</u>	<u>4,670</u>	<u>1,529</u>		<u>4,038</u>					
4000	INTERNAL SERVICES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE											
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	3,634	4,355	5,000	2,769		5,000					
5410	UNIFORMS AND WEARING APPAREL		645	500			500					
5411	BOOKS AND SUBSCRIPTIONS			500			500					
5506	TRAVEL			2,000			2,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS		146	500	200		500					
	..OTHER CHARGES.....	<u>3,634</u>	<u>5,146</u>	<u>8,500</u>	<u>2,969</u>		<u>8,500</u>					
8000	LEASES AND RENTALS											
8002	FURNITURE AND FIXTURES											
8900	IMPROVEMENTS OTHER THAN BLDG.											
9000	LEASE/RENT OF EQUIPMENT	5,980	6,043	8,600	1,605		8,600					
	..OTHER USES OF FUNDS..	<u>5,980</u>	<u>6,043</u>	<u>8,600</u>	<u>1,605</u>		<u>8,600</u>					
TOTAL FOR DEPT		<u>15,400</u>	<u>15,332</u>	<u>25,563</u>	<u>8,112</u>		<u>48,183</u>					

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
21060											
0000											
1000											
1001											
1003	406,336	427,223	457,327	226,793		461,098					
1005	54,488	74,052	81,000	41,543		95,511					
1006		37									
1009											
	.. PERSONAL SERVICES....	<u>460,824</u>	<u>501,312</u>	<u>538,327</u>	<u>268,326</u>	<u>556,609</u>					
2000											
2001											
2002	33,312	35,861	39,449	18,175		40,964					
2005	41,503	45,312	47,675	20,864		42,421					
2006	56,057	70,271	88,200	40,797		97,020					
2008	4,655	5,083	5,991	2,971		6,040					
2011	138	351	650	179		400					
	.. EMPLOYEE BENEFITS....	<u>136,126</u>	<u>157,379</u>	<u>182,502</u>	<u>83,228</u>	<u>187,346</u>					
3000											
3002		1,799	4,000			4,000					
3004	495	295	1,000			1,000					
3005	2,960	1,152	3,000			3,000					
3006		247	9,590	5,590		4,000					
3010											
	.. PURCHASED SERVICES...	<u>3,455</u>	<u>3,493</u>	<u>17,590</u>	<u>5,590</u>	<u>12,000</u>					
5200											
5204	4,121	7,178	7,000	1,943		7,000					
5306	49	54	75	52		75					
5400											
5401	34,112	34,877	34,595	9,444		39,000					
5415											
5506	2,803	716	1,435	1,430		1,200					
5800											
5801	345	520	575	345		575					
	.. OTHER CHARGES.....	<u>41,430</u>	<u>43,345</u>	<u>43,680</u>	<u>13,214</u>	<u>47,850</u>					
8000											
8001											
8002											
8007											
8800											
8900											
9001	7,179	6,779	10,000	2,124		10,000					
	.. OTHER USES OF FUNDS..	<u>7,179</u>	<u>6,779</u>	<u>10,000</u>	<u>2,124</u>	<u>10,000</u>					
TOTAL FOR DEPT	<u>649,014</u>	<u>712,308</u>	<u>792,099</u>	<u>372,482</u>		<u>813,805</u>					

		----- Prior Years -----		----- Current Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----
21080	LAW LIBRARY									
0000	LAW LIBRARY									
5400	MATERIALS AND SUPPLIES									
5411	BOOKS AND SUBSCRIPTIONS	10,288	12,000			12,000				
	..OTHER CHARGES.....	10,288	12,000			12,000				
TOTAL FOR DEPT		10,288	12,000			12,000				

----- Prior Years -----	----- Current Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----					
Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget

21090

0000

TOTAL FOR DEPT

		----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends
22010	COMMONWEALTH'S ATTORNEY										
0000	COMMONWEALTH'S ATTORNEY										
1000	PERSONNEL SERVICES										
1001	COMMONWEALTH'S ATTORNEY	817,354	861,867	973,991	480,265		979,750				
1003	PART TIME/EXTRA HELP	90,250	90,869	105,000	46,682		105,000				
1005	OVERTIME										
1007	INCENTIVE PAY										
1009	MERIT RESERVE										
	.. PERSONAL SERVICES....	<u>907,604</u>	<u>952,736</u>	<u>1,078,991</u>	<u>526,947</u>		<u>1,084,750</u>				
2000	FRINGE BENEFITS										
2001	F. I. C. A.	62,608	65,217	77,862	33,826		78,474				
2002	RETIREMENT - V. S. R. S.	85,337	91,149	101,906	44,062		90,137				
2005	HOSPITAL/MEDICAL PLANS	117,988	126,833	127,400	71,611		140,140				
2006	GROUP INSURANCE	9,571	10,223	12,758	6,274		12,835				
2008	SHORT & LONG TERM DISABILITY	188	225	670	322		700				
2011	WORKER'S COMPENSATION - COMMO	817	858	970	474		882				
2012	CLOTHING ALLOWANCE										
2013	EDUCATION - TUITION ASSISTANCE			5,000			3,500				
	.. EMPLOYEE BENEFITS....	<u>276,509</u>	<u>294,505</u>	<u>326,566</u>	<u>156,569</u>		<u>326,668</u>				
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES-OTHER	1,891	3,208	4,000	1,331		3,000				
3004	REPAIR AND MAINTENANCE-EQUIP.	909	3,747	2,500			2,500				
3005	MAINTENANCE SERVICE CONTRACTS		12,508	10,000	1,254		13,500				
3006	PRINTING AND BINDING	292	427	2,500			2,500				
3007	ADVERTISING			500			500				
3010	OTHER CONTRACTUAL SERVICES			500			500				
	.. PURCHASED SERVICES...	<u>3,092</u>	<u>19,890</u>	<u>20,000</u>	<u>2,585</u>		<u>22,500</u>				
4000	INTERNAL SERVICES										
4001	DATA PROCESSING SERVICES										
4003	CENTRAL STORES-COPIES	702	739	1,200	355		1,000				
	.. INTERNAL SERVICES....	<u>702</u>	<u>739</u>	<u>1,200</u>	<u>355</u>		<u>1,000</u>				
5200	COMMUNICATION										
5204	POSTAGE AND TELEPHONE	2,646	2,445	3,000	841		2,000				
5305	MOTOR VEHICLE INSURANCE	470	483	600	550		600				
5306	SURETY BONDS	86	424	500	75		500				
5309	LAW ENFORCEMENT										
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES	13,779	18,508	24,586	8,972		20,000				
5408	VEHICLE AND POWERED EQUIPMENT	247		500			500				
5409	POLICE SUPPLIES	225		500			500				
5410	UNIFORMS AND WEARING APPAREL			300							
5411	BOOKS AND SUBSCRIPTIONS	2,151	1,623	5,000	1,673		1,500				
5413	OTHER OPERATING SUPPLIES	3,140	3,431	38,419	2,834						
5415	OTHER EXPENSES										

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year -----			-- FY/2019 Budget Year -----			
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
5506	TRAVEL	12,015	13,485	15,000	6,598		15,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	3,685	4,435	5,000	2,309		3,500					
	..OTHER CHARGES.....	<u>38,444</u>	<u>44,834</u>	<u>93,405</u>	<u>23,852</u>		<u>44,100</u>					
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8005	MOTOR VEHICLES AND EQUIPMENT											
8007	INTEGRATED TECHNOLOGY EQUIPMEN	61,212	7,748									
	..CAPITAL OUTLAY.....	<u>61,212</u>	<u>7,748</u>									
9001	LEASE/RENT OF EQUIPMENT	5,477	5,502	5,800	2,024		5,800					
	..OTHER USES OF FUNDS..	<u>5,477</u>	<u>5,502</u>	<u>5,800</u>	<u>2,024</u>		<u>5,800</u>					
TOTAL FOR DBPT		<u>1,293,040</u>	<u>1,325,954</u>	<u>1,525,962</u>	<u>712,332</u>		<u>1,484,818</u>					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
22020 VICTIM WITNESS PROGRAM												
0000 VICTIM WITNESS PROGRAM												
1000 PERSONNEL SERVICES												
1001 VICTIM WITNESS PROGRAM MANAGER	75,875	89,398	125,885	54,581		132,411						
1005 OVERTIME												
1009 MERIT RESERVE												
..PERSONAL SERVICES....	<u>75,875</u>	<u>89,398</u>	<u>125,885</u>	<u>54,581</u>		<u>132,411</u>						
2000 FRINGE BENEFITS												
2001 F.I.C.A.	5,288	6,368	8,975	3,942		10,129						
2002 RETIREMENT - V.S.R.S.	7,888	9,485	11,863	5,011		12,182						
2005 HOSPITAL/MEDICAL PLANS	10,584	7,663	27,767	4,077		32,340						
2006 GROUP INSURANCE	885	1,064	1,536	713		1,735						
2008 SHORT & LONG TERM DISABILITY	57		345	29		200						
2011 WORKER'S COMPENSATION - COMMO	77	90	115	49		119						
..EMPLOYEE BENEFITS....	<u>24,779</u>	<u>24,670</u>	<u>50,601</u>	<u>13,821</u>		<u>56,705</u>						
3002 PROFESSIONAL SERVICES OTHER												
3004 REPAIR AND MAINTENANCE-EQUIPME			350			350						
3005 MAINTENANCE SERVICE CONTRACTS												
3007 ADVERTISING												
..PURCHASED SERVICES...			<u>350</u>			<u>350</u>						
4003 CENTRAL STORES-OFFICE SUPPLIES												
5101 ELECTRICAL SERVICES												
5200 COMMUNICATION												
5204 POSTAGE AND TELEPHONE	1,957	2,483	2,500	1,250		3,000						
5400 MATERIALS AND SUPPLIES												
5401 OFFICE SUPPLIES	3,610	18,004	35,905	15,820		22,638						
5411 BOOKS & SUBSCRIPTIONS												
5413 OTHER OPERATING SUPPLIES												
5415 OTHER EXPENSES												
5506 TRAVEL			1,480	208		5,000						
5800 MISCELLANEOUS												
5801 DUES AND ASSOC.MEMBERSHIPS	95	95	225			400						
..OTHER CHARGES.....	<u>5,662</u>	<u>20,582</u>	<u>40,110</u>	<u>17,278</u>		<u>31,038</u>						
8001 LEASE/RENT OF EQUIPMENT												
8002 FURNITURE AND FIXTURES												
8007 INTEGRATED TECHNOLOGY EQUIPMEN			10,000	7,195								
..CAPITAL OUTLAY.....			<u>10,000</u>	<u>7,195</u>								
TOTAL FOR DEPT	<u>106,316</u>	<u>134,650</u>	<u>226,946</u>	<u>92,875</u>		<u>220,504</u>						

		----- Prior	Years -----	----- Current		-- FY/2018 Budget Year -----			-- FY/2019 Budget Year -----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
31020	SHERIFF										
0000	SHERIFF										
1000	PERSONNEL SERVICES										
1001	SHERIFF	2,576,841	2,944,058	3,340,519	1,630,176	3,742,420					
1002	DEPUTY II	4,049,521	4,144,034	4,439,521	2,179,221	4,512,598					
1003	PART TIME/EXTRA HELP	230,031	134,473	146,022	67,943	143,520					
1005	OVERTIME	456,575	478,109	389,256	285,020	607,000					
1007	INCENTIVE PAY					20,000					
1008	REORGANIZATION										
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	<u>7,312,968</u>	<u>7,700,674</u>	<u>8,315,318</u>	<u>4,162,360</u>	<u>9,025,538</u>					
2000	FRINGE BENEFITS										
2001	F. I. C. A.	534,644	563,494	622,904	303,526	689,126					
2002	RETIREMENT - V. S. R. S.	720,284	740,562	812,562	348,342	761,302					
2005	HOSPITAL/MEDICAL PLANS	1,033,030	1,046,024	1,367,100	611,976	1,633,170					
2006	GROUP INSURANCE	78,038	83,142	101,872	49,601	108,403					
2008	SHORT & LONG TERM DISABILITY	321	389	500	211	600					
2011	WORKER'S COMPENSATION - COMMO	116,749	141,405	146,085	89,329	184,452					
2012	CLOTHING ALLOWANCES										
2013	EDUCATION - TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	<u>2,483,066</u>	<u>2,575,016</u>	<u>3,051,023</u>	<u>1,402,985</u>	<u>3,377,053</u>					
3000	CONTRACTUAL SERVICES										
3001	PROFESSIONAL HEALTH SERVICES	11,160	8,270	5,610	2,077	8,160					
3002	PROFESSIONAL SERVICES - OTHER	860	860	3,125	580	2,625					
3004	REPAIR AND MAINTENANCE-EQUIP.	172,206	196,648	142,907	77,942	308,310					
3005	MAINTENANCE SERVICE CONTRACTS	89,038	94,695	103,191	90,103	146,885					
3006	PRINTING AND BINDING	3,455	4,299	6,033	1,482	6,447					
3007	ADVERTISING										
3008	LAUNDRY & DRY CLEANING					250					
3010	OTHER CONTRACTUAL SERVICES	59,775	63,485	65,452	63,176	67,540					
	..PURCHASED SERVICES...	<u>336,494</u>	<u>368,257</u>	<u>326,318</u>	<u>235,360</u>	<u>540,217</u>					
4000	INTERNAL SERVICES										
4001	DATA PROCESSING SERVICES										
4003	CENTRAL STORES-COPIES	291,806	250,710	265,423	97,284	263,000					
	..INTERNAL SERVICES....	<u>291,806</u>	<u>250,710</u>	<u>265,423</u>	<u>97,284</u>	<u>263,000</u>					
5101	UTILITIES	128	142	144	53	144					
5200	COMMUNICATIONS										
5204	POSTAGE AND TELEPHONE	76,412	81,571	79,980	28,837	86,232					
5299	INTERNET ACCESS	4,084	4,484	4,884	4,345	4,884					
5300	INSURANCE										
5302	FIRE INSURANCE	459	467	467	548	550					
5305	MOTOR VEHICLE INSURANCE	60,191	63,870	63,870	84,608	84,600					
5306	SURETY BONDS	172	167	167	172	172					
5308	GENERAL LIABILITY INSURANCE										

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
5309 LAW ENFORCEMENT	340	340	1,500			1,500					
5400 MATERIALS AND SUPPLIES											
5401 OFFICE SUPPLIES	42,613	32,605	109,618	25,222		192,434					
5402 DOG FOOD/K-9 MAINTENANCE	7,049	12,348	16,711	3,169		21,000					
5404 MEDICAL & LABORATORY		393	700			500					
5408 VEHICLE & POWERED EQUIPMENT	114,152	51,988	57,751	11,954		362,363					
5409 POLICE SUPPLIES	138,115	334,498	177,525	38,192		265,165					
5410 UNIFORMS AND WEARING APPAREL	39,901	89,878	65,794	28,422		52,761					
5411 BOOKS AND SUBSCRIPTIONS	348	720	1,242			555					
5413 OTHER OPERATING SUPPLIES	65,438	72,513	90,415	9,372		29,191					
5414 MERCHANDISE FOR RESALE											
5506 TRAVEL	32,733	39,703	48,930	25,590		71,550					
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	1,830	6,405	6,470	6,303		5,470					
5802 CLAIMS & BOUNTIES	334	165	1,000	82		1,000					
..OTHER CHARGES.....	<u>584,299</u>	<u>792,257</u>	<u>727,168</u>	<u>266,869</u>		<u>1,180,071</u>					
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT	3,780		5,476	5,476		8,800					
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT	587,223	639,232	392,935	392,935		930,752					
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8800 BUILDINGS											
..CAPITAL OUTLAY.....	<u>591,003</u>	<u>639,232</u>	<u>398,411</u>	<u>398,411</u>		<u>939,552</u>					
9001 LEASE/RENT OF EQUIPMENT & VEHI	11,222	11,013	11,429	3,717		11,429					
9002 LEASE/RENT OF BUILDING											
..OTHER USES OF FUNDS..	<u>11,222</u>	<u>11,013</u>	<u>11,429</u>	<u>3,717</u>		<u>11,429</u>					
TOTAL FOR DEPT	<u>11,610,858</u>	<u>12,337,159</u>	<u>13,095,090</u>	<u>6,566,986</u>		<u>15,336,860</u>					

		----- Prior	Years -----	----- Current		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
32020	VOLUNTEER FIRE DEPARTMENTS											
0000	VOLUNTEER FIRE DEPARTMENTS											
2005	HOSPITAL/MEDICAL INSURANCE VOL	73,676	66,308	73,676	68,297		73,676					
2013	EDUCATION-TUITION ASSISTANCE											
	..EMPLOYEE BENEFITS....	<u>73,676</u>	<u>66,308</u>	<u>73,676</u>	<u>68,297</u>		<u>73,676</u>					
3010	OTHER CONTRACTUAL SERVICES											
5305	MOTOR VEHICLE INSURANCE											
5408	VEHICLE - FUEL COSTS						187,690					
5506	TRAVEL-TRAINING			13,200			13,200					
5604	MISCELLANEOUS CONTRIBUTIONS	913,906	1,124,561	1,076,991	669,286		851,219					
	..OTHER CHARGES.....	<u>913,906</u>	<u>1,124,561</u>	<u>1,090,191</u>	<u>669,286</u>		<u>1,052,109</u>					
TOTAL FOR DEPT		<u>987,582</u>	<u>1,190,869</u>	<u>1,163,867</u>	<u>737,583</u>		<u>1,125,785</u>					

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
32030											
0000											
3002											
5404											
5604											
	395,029	401,859	395,200	252,800		396,800					
	<u>395,029</u>	<u>401,859</u>	<u>395,200</u>	<u>252,800</u>		<u>396,800</u>					
TOTAL FOR DEPT	<u>395,029</u>	<u>401,859</u>	<u>395,200</u>	<u>252,800</u>		<u>396,800</u>					

		----- Prior Years -----		----- Current Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----
33010	JAIL									
0000	JAIL									
5605	COUNTY SHARE-JUVENILE DBTENTIO	5,302,908	5,684,415	4,068,944	5,534,605					
	..OTHER CHARGES.....	<u>5,302,908</u>	<u>5,684,415</u>	<u>4,068,944</u>	<u>5,534,605</u>					
TOTAL FOR DEPT		<u>5,302,908</u>	<u>5,684,415</u>	<u>4,068,944</u>	<u>5,534,605</u>					

		----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends
33030	JUVENILE COURT PROBATION										
0000	JUVENILE COURT PROBATION										
1001	VJCCA JUVENILE PROBATION OFFI	64,338	47,949	68,500	32,061		71,400				
1003	PART TIME OFFICE STAFF										
1005	EXTRA HELP/OVERTIME										
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	<u>64,338</u>	<u>47,949</u>	<u>68,500</u>	<u>32,061</u>		<u>71,400</u>				
2000	FRINGE BENEFITS (grant)										
2001	FICA(grant)	4,608	3,313	5,240	2,311		5,462				
2002	RETIREMENT-VSRS (grant)	6,338	4,615	7,357	2,683		6,569				
2005	HOSPITAL/MEDICAL (grant)	17,793	15,427	19,600	8,843		26,560				
2006	GROUP INSURANCE (grant)	711	518	897	382		935				
2008	SHORT & LONG DISABILITY	198	50	450	103		450				
2011	WORKERS COMP (grant)	677	988	1,411	779		1,735				
	..EMPLOYEE BENEFITS....	<u>30,325</u>	<u>24,911</u>	<u>34,955</u>	<u>15,101</u>		<u>41,711</u>				
3002	SUPERVISION PLAN SERVICES	21,557	26,235	32,600	4,819		34,600				
3007	ADVERTISING										
3010	OTHER CONTRACTUAL SERVICES	1,685	2,300	2,400	1,200		2,400				
	..PURCHASED SERVICES...	<u>23,242</u>	<u>28,535</u>	<u>35,000</u>	<u>6,019</u>		<u>37,000</u>				
5204	POSTAGE AND TELEPHONE	2,374	4,465	4,500	1,516		4,500				
5401	OFFICE SUPPLIES	9,184	6,951	6,000	488		4,000				
5404	MEDICAL SUPPLIES-DRUG TESTING										
5413	PAYMENTS RETURNED TO STATE	20,488	1,142		5,839						
5506	TRAVEL(grant)	30	35	600			600				
5800	MISCELLANEOUS										
5810	PAYMENT OF UNEMPLOYMENT CLAIMS										
	..OTHER CHARGES.....	<u>32,076</u>	<u>12,593</u>	<u>11,100</u>	<u>7,843</u>		<u>9,100</u>				
8002	FURNITURE AND FIXTURES										
8007	INTEGRATED TECHNOLOGY EQUIPMEN										
TOTAL FOR DEPT		<u>149,981</u>	<u>113,988</u>	<u>149,555</u>	<u>61,024</u>		<u>159,211</u>				

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
34010	INSPECTIONS										
0000	INSPECTIONS										
1000	PERSONNEL SERVICES										
1001	SR PERMIT TECHNICIAN	761,885	784,519	794,855	412,504	853,819					
1003	PART-TIME	6,140	14,063	20,000	1,620	20,000					
1005	OVERTIME		127	30,000	2,086	30,000					
1007	INCENTIVE PAY										
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	<u>768,025</u>	<u>798,709</u>	<u>844,855</u>	<u>416,210</u>	<u>903,819</u>					
2000	FRINGE BENEFITS										
2001	F. I. C. A.	55,199	58,121	64,445	30,509	69,142					
2002	RETIREMENT - V. S. R. S.	79,502	82,392	82,759	35,717	78,551					
2005	HOSPITAL/MEDICAL PLANS	127,786	121,217	137,200	57,228	161,700					
2006	GROUP INSURANCE	8,920	9,239	10,380	5,086	11,185					
2008	SHORT & LONG TERM DISABILITY	53	251	500	244	1,110					
2011	WORKER'S COMPENSATION - COMMO	13,935	14,011	15,312	8,208	18,467					
2013	EDUCATION - TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	<u>285,395</u>	<u>285,231</u>	<u>310,596</u>	<u>136,992</u>	<u>340,155</u>					
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES-OTHER	4,072		7,563		10,000					
3004	REPAIR AND MAINTENANCE-EQUIP.	3,742	4,999	5,880	997	5,880					
3005	MAINTENANCE SERVICE CONTRACTS	535		750		2,700					
3006	PRINTING AND BINDING	385	384	500	116	500					
3007	ADVERTISING										
3010	OTHER CONTRACTUAL SERVICES										
	..PURCHASED SERVICES....	<u>8,734</u>	<u>5,383</u>	<u>14,693</u>	<u>1,113</u>	<u>19,080</u>					
4000	INTERNAL SERVICES										
4001	DATA PROCESSING SERVICES										
4003	CENTRAL STORES - GASOLINE	13,322	11,460	15,000	3,989	16,490					
	..INTERNAL SERVICES....	<u>13,322</u>	<u>11,460</u>	<u>15,000</u>	<u>3,989</u>	<u>16,490</u>					
5200	COMMUNICATION										
5204	POSTAGE AND TELEPHONE	6,291	7,185	8,000	2,374	8,800					
5300	INSURANCE										
5305	MOTOR VEHICLE INSURANCE	4,226	4,826	5,500	5,499	6,600					
5306	SURETY BONDS	25	24	60	23	60					
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES	8,778	11,475	9,859	7,344	11,000					
5408	VEHICLE AND POWERED EQUIPMENT										
5410	UNIFORMS AND WEARING APPAREL	138	253	1,500		1,650					
5411	BOOKS AND SUBSCRIPTIONS	2,376	1,016	1,500	571	2,490					
5413	OTHER OPERATING SUPPLIES	522	647	1,500	243	1,500					
5414	MERCHANDISE FOR RESALE										
5506	TRAVEL	171	843	3,500	75	3,750					
5800	MISCELLANEOUS										

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
5801 DUES AND ASSOC. MEMBERSHIPS	1,110	1,180	1,015	495		1,105					
5806 RESERVE FOR CONTINGENCIES											
..OTHER CHARGES.....	23,637	27,449	32,434	16,624		36,955					
8000 LEASES AND RENTALS											
8001 LEASE/RENT OF EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT	23,579	52,780	54,000	25,500		28,000					
8007 INTEGRATED TECHNOLOGY EQUIPMEN			23,393	20,983							
..CAPITAL OUTLAY.....	23,579	52,780	77,393	46,483		28,000					
9001 LEASE/RENT OF EQUIPMENT		2,053	3,534	1,128		2,880					
..OTHER USES OF FUNDS..		2,053	3,534	1,128		2,880					
TOTAL FOR DEPT	1,122,692	1,183,065	1,298,505	622,539		1,347,379					

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year -----			-- FY/2019 Budget Year -----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
35050	FIRE AND RESCUE										
0000	FIRE AND RESCUE										
1000	PERSONNEL SERVICES										
1001	FIRE & RESCUE DEPUTY CHIEF	4,053,337	4,533,626	5,478,519	2,542,454	6,539,002					
1003	COMPENSATION OF EMERGENCY SERV	134,458	129,538	181,288	53,854	160,072					
1005	OVERTIME	1,257,121	1,160,740	925,928	558,860	1,278,000					
1007	INCENTIVE PAY	248,700	287,257	432,967	136,848	485,807					
1009	MSRIT RESERVE										
	..PERSONAL SERVICES....	<u>5,693,616</u>	<u>6,111,161</u>	<u>7,018,702</u>	<u>3,292,016</u>	<u>8,462,881</u>					
2000	FRINGE BENEFITS										
2001	F.I.C.A.	421,057	450,298	588,847	241,811	647,410					
2002	RETIREMENT - V.S.R.S.	427,000	480,647	567,407	231,604	609,942					
2005	HOSPITAL/MEDICAL PLANS	714,159	792,271	1,033,900	450,010	1,449,910					
2006	GROUP INSURANCE	47,893	53,911	71,520	32,979	86,850					
2008	SHORT & LONG TERM DISABILITY		89	200	89	200					
2011	WORKERS COMPENSATION - COMMO	241,999	259,326	365,756	125,244	376,420					
2013	EDUCATION-NUTITION ASSISTANCE	7,274	6,615	2,500		2,500					
	..EMPLOYEE BENEFITS....	<u>1,859,382</u>	<u>2,043,157</u>	<u>2,630,130</u>	<u>1,081,737</u>	<u>3,173,232</u>					
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES - OTHER										
3003	TEMPORARY HELP SERVICE FEES										
3004	REPAIR AND MAINTENANCE-EQUIP.	69,978	54,441	82,145	22,211	180,400					
3005	MAINTENANCE SERVICE CONTRACTS	2,316	2,404	2,725	1,530	2,850					
3006	PRINTING AND BINDING	9,184	12,148	21,800	3,050	21,800					
3007	ADVERTISING	19,898	21,003	46,000	21,394	46,000					
3009	CENTRAL DISPATCH	14,009	14,009	14,009	14,009	14,009					
3010	OTHER CONTRACTUAL SERVICES	39,106	79,153	82,642	29,355	96,042					
	..PURCHASED SERVICES...	<u>154,491</u>	<u>183,158</u>	<u>249,321</u>	<u>91,549</u>	<u>361,101</u>					
4000	INTERNAL SERVICES										
4003	CENTRAL STORES - GASOLINE	32,362	24,652	48,000	7,402	48,000					
	..INTERNAL SERVICES....	<u>32,362</u>	<u>24,652</u>	<u>48,000</u>	<u>7,402</u>	<u>48,000</u>					
5100	UTILITIES										
5101	ELECTRICAL SERVICES										
5200	COMMUNICATION										
5204	POSTAGE AND TELEPHONE	14,052	15,280	15,392	5,166	18,172					
5299	INTERNET ACCESS	4,084	4,484	14,712	8,425	14,712					
5305	MOTOR VEHICLE INSURANCE	13,043	12,429	15,500	13,555	15,500					
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES	44,721	16,499	16,477	7,650	13,900					
5402	FOOD SUPPLIES	2,096	2,059	3,600	432	3,600					
5403	AGRICULTURAL SUPPLIES			500		500					
5404	MEDICAL AND LABORATORY SUPPLIE	41,831	15,792	30,713	191	19,750					
5407	REPAIR AND MAINTENANCE SUPPL	37,690	35,831	30,656	5,428	36,156					
5408	VEHICLE AND POWERED EQUIPMENT	26,442	54,211	18,500	3,634	152,900					

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expeuditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
5409 POLICE SUPPLIES	4,380	3,480	5,700	601		9,528					
5410 UNIFORMS & WEARING APPAREL	115,265	142,195	344,459	98,500		501,041					
5411 BOOKS AND SUBSCRIPTIONS	26,412	46,508	35,948	21,834		38,448					
5413 OTHER OPERATING SUPPLIES	45,932	85,512	56,313	31,594		145,091					
5415 OTHER EXPENSES											
5506 TRAVEL	23,648	37,782	47,000	7,888		49,416					
5600 PAYMENTS TO OTHER MUNIC											
5604 TOP OF VA SEARCH/RESCUE											
5605 COUNTY SHARE - SARA, TITLE III	16,406	145,546	55,545	18,106		108,000					
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	2,213	1,434	3,375	1,321		3,375					
5806 RESERVE FOR CONTINGENCIES											
..OTHER CHARGES.....	<u>418,215</u>	<u>619,042</u>	<u>694,390</u>	<u>224,325</u>		<u>1,130,089</u>					
8001 LEASE/RENT OF EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT	10,319	6,642				38,500					
8005 MOTOR VEHICLES AND EQUIPMENT	66,296	57,010				401,000					
8007 INTEGRATED TECHNOLOGY EQUIPMEN		17,383									
8009 MISCELLANEOUS EQUIPMENT	20,830	18,672	17,143	25,370		3,087,000					
..CAPITAL OUTLAY.....	<u>97,445</u>	<u>99,707</u>	<u>17,143</u>	<u>25,370</u>		<u>3,526,500</u>					
9001 LEASE/RENT OF EQUIPMENT	10,523	9,439	11,644	3,430		11,644					
..OTHER USES OF FUNDS..	<u>10,523</u>	<u>9,439</u>	<u>11,644</u>	<u>3,430</u>		<u>11,644</u>					
TOTAL FOR DEPT	<u>8,266,034</u>	<u>9,090,316</u>	<u>10,669,330</u>	<u>4,725,829</u>		<u>16,713,447</u>					

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year -----			-- FY/2019 Budget Year -----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
35060	PUBLIC SAFETY COMMUNICATIONS										
0000	PUBLIC SAFETY COMMUNICATIONS										
1000	PERSONNEL SERVICES										
1001	OPERATIONS SUPERVISOR	619,547	616,109	731,658	328,880	743,896					
1003	PART-TIME DISPATCHER	28,143	30,956	30,000	18,049	30,000					
1005	OVERTIME	30,097	30,098	35,000	21,392	35,000					
1007	CAREER DEVELOPMENT - PROMOTION										
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	<u>677,787</u>	<u>677,163</u>	<u>796,658</u>	<u>368,321</u>	<u>808,896</u>					
2000	FRINGE BENEFITS										
2001	F.I.C.A.	48,035	47,828	61,205	26,011	61,881					
2002	RETIREMENT-V.S.R.S.	63,667	63,874	77,278	29,581	68,438					
2005	HOSPITAL/MEDICAL PLANS	139,319	136,131	156,800	70,857	172,480					
2006	GROUP INSURANCE	7,141	7,164	9,628	4,212	9,745					
2008	SHORT & LONG TERM DISABILITY	32	176	700	232	650					
2011	WORKERS COMPENSATION	662	660	799	320	728					
2013	EDUCATION-TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	<u>258,856</u>	<u>255,833</u>	<u>306,410</u>	<u>131,213</u>	<u>313,922</u>					
3002	PROFESSIONAL SERVICES - OTHER	210	280	300	210	300					
3004	REPAIR AND MAINTENANCE - EQUIP	28,497	32,751	5,000	53	5,000					
3005	MAINTENANCE SERVICE CONTRACTS	80,021	76,683	101,892	75,551	121,195					
3006	PRINTING AND BINDING	145	251	200		200					
3007	ADVERTISING										
3009	911 TARIFF										
3010	CONTRACTUAL SERVICES	2,463	15,263	14,300	13,538	14,754					
	..PURCHASED SERVICES....	<u>111,336</u>	<u>125,228</u>	<u>121,692</u>	<u>89,352</u>	<u>141,449</u>					
4001	DATA PROCESSING SERVICES										
4003	CENTRAL STORES										
5101	ELECTRICAL SERVICES	3,980	3,133	5,175	1,384	5,175					
5102	HEATING SERVICES	163	109	690	113	690					
5204	POSTAGE AND TELEPHONE	66,942	55,935	70,000	21,409	70,000					
5299	INTERNET ACCESS	5,258	5,658	6,100	4,834	6,458					
5401	OFFICE SUPPLIES	5,327	4,390	11,154	6,514	6,000					
5407	REPAIR AND MAINTENANCE SUPPLIE	123	14	500		500					
5408	VEHICLE - TIRES AND PARTS										
5410	UNIFORMS AND WEARING APPAREL	665	2,180	1,000	392	1,000					
5411	BOOKS AND SUBSCRIPTIONS	164	223	164		164					
5413	OTHER OPERATING SUPPLIES	14,611	7,514	14,877	6,235	12,000					
5506	TRAVEL	16,134	16,198	20,770	12,535	21,710					
5801	DUES AND ASSOCIATION MEMBERSHI	184	184	394	368	394					
	..OTHER CHARGES.....	<u>113,551</u>	<u>95,538</u>	<u>130,824</u>	<u>53,784</u>	<u>124,091</u>					
8001	MACHINERY AND EQUIPMENTS										
8002	FURNITURE AND FIXTURES										
8003	COMMUNICATIONS EQUIPMENT			839,000							

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
8007 INTEGRATED TECHNOLOGY EQUIPMEN						70,000					
8700 LAND											
8800 BUILDINGS											
8900 IMPROVEMENTS OTHER THAN BUILDI ..CAPITAL OUTLAY.....			839,000			70,000					
9001 LEASE/RENT OF EQUIPMENT	73,708	77,745	78,996	8,211		13,606					
..OTHER USES OF FUNDS..	73,708	77,745	78,996	8,211		13,606					
TOTAL FOR DEPT	1,235,238	1,231,507	2,273,580	650,881		1,471,964					

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
41020 ROAD ADMINISTRATION											
0000 ROAD ADMINISTRATION											
1009 MERIT RESERVE											
3006 PRINTING & BINDING											
3007 ADVERTISING											
3010 OTHER CONTRACTUAL SERVICES	19,987	6,444	28,500	2,963		18,500					
..PURCHASED SERVICES...	19,987	6,444	28,500	2,963		18,500					
5204 POSTAGE AND TELEPHONE											
5400 MATERIALS AND SUPPLIES											
5413 OTHER OPERATING SUPPLIES											
5415 OTHER EXPENSES											
8001 MACHINERY AND EQUIPMENT											
TOTAL FOR DEPT	19,987	6,444	28,500	2,963		18,500					

		----- Prior	Years -----	----- Current		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
41040	STREET LIGHTS/STAR FORT FEES											
0000	STREET LIGHTS/STAR FORT FEES											
3002	STAR FORT RESTORATION	8,062	16,502	8,200			8,160					
	..PURCHASED SERVICES...	8,062	16,502	8,200			8,160					
5100	UTILITIES	30,059	29,016	35,000	13,583		30,000					
5101	ELECTRICAL SERVICES											
	..OTHER CHARGES.....	30,059	29,016	35,000	13,583		30,000					
TOTAL FOR DEPT		38,121	45,518	43,200	13,583		38,160					

		----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends
42010	GENERAL ENGINEERING/ADMINISTRA										
0000	GENERAL ENGINEERING/ADMINISTRA										
1000	PERSONNEL SERVICES										
1001	PROJECT MANAGER	239,479	257,228	251,160	124,546		253,228				
1003	COMPACTOR OPERATOR										
1005	OVERTIME	1,808	1,641		2,309						
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	<u>241,287</u>	<u>258,869</u>	<u>251,160</u>	<u>126,855</u>		<u>253,228</u>				
2000	FRINGES BENEFITS										
2001	F. I. C. A.	17,462	18,626	19,213	8,974		19,372				
2002	RETIREMENT - V. S. R. S.	25,409	26,079	26,189	11,458		23,297				
2005	HOSPITAL/MEDICAL PLANS	42,847	51,910	64,200	32,745		73,120				
2006	GROUP INSURANCE	2,850	2,925	3,043	1,631		3,317				
2008	SHORT & LONG TERM DISABILITY										
2011	WORKER'S COMPENSATION - COMMO	4,364	4,665	4,784	2,655		5,316				
2013	EDUCATION - TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	<u>92,932</u>	<u>104,205</u>	<u>117,429</u>	<u>57,463</u>		<u>124,422</u>				
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES-OTHER										
3004	REPAIR AND MAINTENANCE-EQUIP.	3,038	2,794	4,400	974		4,400				
3005	MAINTENANCE SERVICE CONTRACTS	688	153	153			450				
3007	ADVERTISING										
3010	OTHER CONTRACTUAL SERVICES										
	..PURCHASED SERVICES...	<u>3,726</u>	<u>2,947</u>	<u>4,553</u>	<u>974</u>		<u>4,850</u>				
4000	INTERNAL SERVICES										
4003	CENTRAL STORES - GASOLINE	4,335	3,107	6,525	1,160		6,525				
	..INTERNAL SERVICES....	<u>4,335</u>	<u>3,107</u>	<u>6,525</u>	<u>1,160</u>		<u>6,525</u>				
5200	COMMUNICATION										
5204	POSTAGE AND TELEPHONE	3,126	3,865	3,500	1,102		3,780				
5300	INSURANCE										
5305	MOTOR VEHICLE INSURANCE	1,409	1,448	2,200	2,200		2,500				
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES	3,770	5,655	6,251	1,689		5,101				
5407	REPAIR/MAINTENANCE SUPPLIES										
5408	VEHICLE AND POWERED EQUIPMENT										
5411	BOOKS AND SUBSCRIPTIONS			250			250				
5412	EDUCATIONAL SUPPLIES										
5413	OTHER OPERATING SUPPLIES	299	554	750			750				
5500	TRAVEL										
5506	TRAVEL	1,206	1,750	3,000	219		3,000				
5800	MISCELLANEOUS										
5801	DUES AND ASSOC. MEMBERSHIPS	200	342	400	50		400				
	..OTHER CHARGES.....	<u>10,010</u>	<u>13,614</u>	<u>16,351</u>	<u>5,260</u>		<u>15,781</u>				

	----- Prior	Years -----	----- Current		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
	FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT		26,632	28,000	25,500		30,000					
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8009											
8900 IMPROVEMENTS OTHER THAN BUILDI											
..CAPITAL OUTLAY.....		26,632	28,000	25,500		30,000					
TOTAL FOR DEPT	352,290	409,374	424,018	217,212		434,806					

		----- Prior	Years -----	----- Current		-- FY/2018 Budget Year -----			-- FY/2019 Budget Year -----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
42030	REFUSE COLLECTION										
0000	REFUSE COLLECTION										
1001	SOLID WASTE MANAGER	108,931	114,430	117,863	58,447	118,837					
1003	COMPACTOR SITE - PART TIME	314,229	302,716	355,056	156,140	357,175					
1005	OVERTIME	6,585	6,071	8,106	5,555	11,844					
1009	MERIT RESERVE3										
	..PERSONAL SERVICES....	<u>429,745</u>	<u>423,217</u>	<u>481,025</u>	<u>220,142</u>	<u>487,856</u>					
2000	FRINGE BENEFITS										
2001	F.I.C.A.	32,477	31,907	36,798	16,578	37,321					
2002	RETIREMENT - V.S.R.S.	11,558	12,141	12,290	5,377	10,933					
2005	HOSPITAL - MEDICAL PLANS	16,667	22,802	26,000	14,886	33,560					
2006	GROUP INSURANCE	1,296	1,362	1,545	766	1,557					
2008	SHORT & LONG TERM DISABILITY										
2011	WORKER'S COMPENSATION - COMMO	19,054	18,694	21,816	10,555	24,021					
	..EMPLOYEE BENEFITS....	<u>81,052</u>	<u>86,906</u>	<u>98,449</u>	<u>48,162</u>	<u>107,392</u>					
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES	1,625		65,000	968	30,000					
3003	TEMPORARY HELP SERVICE FEES										
3004	REPAIR & MAINTENANCE - EQUIP.	19,466	46,343	103,886	3,410	51,036					
3005	MAINTENANCE SERVICE CONTRACTS	153		200		450					
3006	PRINTING AND BINDING	2,749	2,031	2,755	1,927	3,410					
3007	ADVERTISING	3,920	5,132	5,712	1,143	5,712					
3010	OTHER CONTRACTUAL SERVICES	525,424	559,011	582,013	196,574	627,037					
	..PURCHASED SERVICES...	<u>553,337</u>	<u>612,517</u>	<u>759,566</u>	<u>204,022</u>	<u>717,645</u>					
4003	CENTRAL STORES - GASOLINE	6,683	4,586	8,213	1,509	7,877					
	..INTERNAL SERVICES....	<u>6,683</u>	<u>4,586</u>	<u>8,213</u>	<u>1,509</u>	<u>7,877</u>					
5100	UTILITIES										
5101	ELECTRICAL SERVICES	13,093	12,194	15,228	4,929	18,504					
5204	POSTAGE AND TELEPHONE	1,444	1,302	1,580	408	1,844					
5300	INSURANCE										
5302	FIRE & PROPERTY INSURANCE	983	1,001	950	1,176	1,500					
5305	MOTOR VEHICLE INSURANCE	1,409	1,930	2,200	2,200	2,300					
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES	1,044	1,351	1,796	558	1,446					
5405	LAUNDRY/HOUSEKEEPING SUPPLIES	1,155	967	3,537	537	3,128					
5407	REPAIR AND MAINTENANCE SUPPL	22,858	5,867	14,390	2,052	15,015					
5408	VEHICLE & POWERED EQUIP. SUPPL	12,648	9,535	12,444	2,658	11,500					
5410	UNIFORMS	270	207	350	131	350					
5411	BOOKS AND SUBSCRIPTIONS	112	128	130	129	130					
5412	EDUCATIONAL & RECREATIONAL SUP	4,311	3,342	3,375	421	3,375					
5413	OTHER OPERATING SUPPLIES	2,587	7,071	3,319	2,155	7,835					
5415	OTHER EXPENSES(RECYCLING GRANT		509								
5416	POSTER COMPETITION										
5506	TRAVEL		782	1,500	15	2,300					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year		
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
5801 DUES AND ASSOC. MEMBERSHIPS	300	362	355	212		375					
..OTHER CHARGES.....	62,214	46,548	61,154	17,581		69,602					
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 LEASE/RENT OF LAND											
8005 MOTOR VEHICLES AND EQUIPMENT	24,768										
8006 CONSTRUCTION VEHICLES AND EQUI	18,700	17,475	9,225	9,225		18,800					
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8700 LAND											
8800 BUILDINGS											
8900 IMPROVEMENTS OTHER THAN BUILDI											
..CAPITAL OUTLAY.....	43,468	17,475	9,225	9,225		18,800					
9001 LEASE/RENT OF EQUIPMENT	50	331	1,320			1,320					
9003 LEASE/RENT OF LAND	6,000	6,000	6,020	6,000		6,020					
..OTHER USES OF FUNDS..	6,050	6,331	7,340	6,000		7,340					
TOTAL FOR DEPT	1,182,549	1,197,580	1,424,972	506,641		1,416,512					

		----- Prior Years -----	----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----				
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
42040	REFUSE DISPOSAL											
0000	REFUSE DISPOSAL											
1009	MERIT RESERVE											
3000	CONTRACTUAL SERVICES											
3009	COUNTY PAYMENTS - CITIZENS COL	330,983	399,710	569,160	254,723		589,464					
3010	OTHER CONTRACTUAL SERVICES											
	..PURCHASED SERVICES...	<u>330,983</u>	<u>399,710</u>	<u>569,160</u>	<u>254,723</u>		<u>589,464</u>					
5810	ESOC Claims											
8000												
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
TOTAL FOR DEPT		<u>330,983</u>	<u>399,710</u>	<u>569,160</u>	<u>254,723</u>		<u>589,464</u>					

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
42050	LITTER CONTROL GRANT											
0000	LITTER CONTROL GRANT											
1001	LITTER CREW - LABORER II											
1003	LITTER CREW - PART-TIME	5,670	12,238	11,596	5,244		17,862					
1005	OVERTIME	181										
1009	MERIT RESERVE											
	..PERSONAL SERVICES....	5,851	12,238	11,596	5,244		17,862					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	448	936	887	401		1,366					
2011	WORKER'S COMPENSATION	328	678	661	326		1,111					
	..EMPLOYEE BENEFITS....	776	1,614	1,548	727		2,477					
3000	CONTRACTED SERVICES											
3004	REPAIR AND MAINTENANCE-VEHICLE	448	2,150	2,300			2,000					
3006	PRINTING AND BINDING	226	89	800			800					
3007	ADVERTISING		981	1,340	65		1,340					
3010	OTHER CONTRACTED SERVICES											
	..PURCHASED SERVICES...	674	3,220	4,440	65		4,140					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES - GASOLINE	1,040	1,505	1,215	538		1,490					
	..INTERNAL SERVICES....	1,040	1,505	1,215	538		1,490					
5204	POSTAGE AND TELEPHONE		40	200	26		100					
5214	LITTERTHON PROGRAM			750	630							
5300	INSURANCE											
5305	MOTOR VEHICLE INSURANCE	470	965	965	550		575					
5400	MATERIALS & SUPPLIES											
5401	OFFICE SUPPLIES		23									
5405	LAUNDRY/HOUSEKEEPING AND JANIT	1,597	1,928	2,573	2,385		2,573					
5407	REPAIR & MAINTENANCE SUPPLIES	38	469	400	17		400					
5408	VEHICLE AND POWERED EQUIPMENT	81	59	200			100					
5410	UNIFORMS	155										
5412	EDUCATIONAL SUPPLIES	1,090	575	625	275		675					
5413	OTHER OPERATING SUPPLIES	675	490	625	206		625					
5500	TRAVEL											
5506	TRAVEL											
5600	CONTRIBUTIONS TO CIVIC & COMMU											
5604	OTHER PAYMENTS TO CIVIC ORGAN											
	..OTHER CHARGES.....	4,106	4,549	6,338	4,089		5,048					
8005	MOTOR VEHICLES AND EQUIPMENT	13,260										
	..CAPITAL OUTLAY.....	13,260										
TOTAL FOR DEPT		25,707	23,126	25,137	10,663		31,017					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
43010 MAINTENANCE ADMINISTRATION												
0000 MAINTENANCE ADMINISTRATION												
1000 PERSONNEL SERVICES												
1001 HEAD CUSTODIAN	315,773	315,991	325,244	161,285		327,930						
1003 PART TIME/EXTRA HELP	67,893	53,107	111,912	33,159		113,784						
1005 OVERTIME	171	876										
1009 MERIT RESERVE												
..PERSONAL SERVICES....	<u>383,837</u>	<u>369,974</u>	<u>437,156</u>	<u>194,444</u>		<u>441,714</u>						
2000 FRINGE BENEFITS												
2001 F. I. C. A.	27,684	26,775	33,443	13,870		33,791						
2002 RETIREMENT - V. S. R. S.	32,972	33,527	33,937	14,838		30,170						
2005 HOSPITAL/MEDICAL PLANS	72,073	70,619	88,200	46,132		104,020						
2006 GROUP INSURANCE	3,695	3,760	4,260	2,113		4,296						
2008 SHORT & LONG TERM DISABILTY	69	276	300	141		300						
2011 WORKER'S COMPENSATION - COMMO	8,508	7,975	9,424	3,705		8,658						
..EMPLOYEE BENEFITS....	<u>145,001</u>	<u>142,932</u>	<u>169,564</u>	<u>80,799</u>		<u>181,235</u>						
3000 CONTRACTUAL SERVICES												
3002 PROFESSIONAL SERVICES - OTHER												
3004 REPAIR AND MAINTENANCE-EQUIP.	2,131	4,041	4,150	92-		1,650						
3005 MAINTENANCE SERVICE CONTRACTS												
3007 ADVERTISING												
3010 OTHER CONTRACTUAL SERVICES												
..PURCHASED SERVICES...	<u>2,131</u>	<u>4,041</u>	<u>4,150</u>	<u>92-</u>		<u>1,650</u>						
4003 CENTRAL STORES - COPIES	2,576	2,114	4,650	620		3,400						
..INTERNAL SERVICES....	<u>2,576</u>	<u>2,114</u>	<u>4,650</u>	<u>620</u>		<u>3,400</u>						
5101 ELECTRICAL SERVICES												
5200 COMMUNICATION												
5204 POSTAGE AND TELEPHONE	4,634	3,597	5,000	1,330		4,500						
5305 MOTOR VEHICLE INSURANCE	1,409	1,448	1,500	1,650		1,650						
5401 OFFICE SUPPLIES	487	3,437	1,600	372		1,600						
5408 VEHICLE & POWERED EQUIP. SUPPL	53	169	750	3		750						
5506 TRAVEL	125	1,543	250	170		250						
..OTHER CHARGES.....	<u>6,708</u>	<u>10,194</u>	<u>9,100</u>	<u>3,525</u>		<u>8,750</u>						
8001 MACHINERY & EQUIPMENT												
8002 FURNITURE & FIXTURES												
8005 MOTOR VEHICLES&EQUIPMENT		27,964				35,000						
8800 BUILDINGS												
8900 IMPROVEMENTS OTHER THAN BUILDI												
..CAPITAL OUTLAY.....		<u>27,964</u>				<u>35,000</u>						
TOTAL FOR DEPT	<u>540,253</u>	<u>557,219</u>	<u>624,620</u>	<u>279,296</u>		<u>671,749</u>						

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
43040												
0000												
1005												
1009												
2001												
2011												
3000												
3002	9,967	1,440	7,000	1,440		3,440						
3004	59,931	80,747	134,702	60,314		226,500						
3005	46,278	52,787	75,000	25,287		71,000						
3006	21	75	500			200						
3007												
3008												
3010	12,322	20,849	24,109	1,471		23,900						
	<u>128,519</u>	<u>155,898</u>	<u>241,311</u>	<u>88,512</u>		<u>325,040</u>						
4003												
5100												
5101	276,405	274,242	328,000	116,447		328,000						
5102	13,417	14,631	45,500	2,805		45,500						
5103	19,987	22,203	39,000	10,473		39,000						
5204	768	2,535	4,300	895		4,300						
5300												
5301	3,572	3,678	5,500	4,586		5,500						
5302	39,792	43,732	54,277	43,926		57,278						
5305												
5400	14,437	15,646	27,500	4,903		25,000						
5401		656	2,000			1,000						
5403	1,148	136	2,691	28		2,600						
5405	32,390	33,117	38,500	12,131		38,500						
5407	1,498	1,445	14,000	2,518		11,000						
5408	1,266	591	5,000			4,500						
5410												
5413	1,629	1,168	3,200	369		3,200						
5415			500	186		500						
5506												
5600												
5605	311,665	512,404	400,000	201,033		500,000						
	<u>717,974</u>	<u>926,184</u>	<u>969,968</u>	<u>400,300</u>		<u>1,065,878</u>						
6000												
6001												
8001			166,617	127,462		40,000						
8002												
8003												
8005												
8007			35,404	18,728								
8011												

	----- Prior	Years -----	----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
	FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
8800 BUILDINGS											
8900 IMPROVE.OTHER THAN BLDGS.-CAB			41,080	36,133							
..CAPITAL OUTLAY.....			243,101	182,323		40,000					
9001 LEASE/RENT OF EQUIPMENT											
TOTAL FOR DEPT	846,493	1,082,082	1,454,380	671,135		1,430,918					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
43050 ANIMAL SHELTER												
0000 ANIMAL SHELTER												
1000 PERSONNEL SERVICES												
1001 ANIMAL SHELTER MANAGER	254,676	284,599	294,766	146,170		297,197						
1003 PART TIME HELP	29,471	32,273	38,220	15,206		51,480						
1005 OVERTIME	124	441	5,000	175		5,000						
1009 MERIT RESERVE												
..PERSONAL SERVICES....	<u>284,271</u>	<u>317,313</u>	<u>337,986</u>	<u>161,551</u>		<u>353,677</u>						
2000 FRINGE BENEFITS												
2001 F.I.C.A.	20,398	22,813	25,856	11,551		27,056						
2002 RETIREMENT - V.S.R.S.	27,021	30,133	30,747	13,448		27,342						
2005 HOSPITAL/MEDICAL PLANS	64,443	63,750	68,600	35,581		75,460						
2006 GROUP INSURANCE	3,031	3,380	3,860	1,915		3,893						
2008 SHORT & LONG TERM DISABILITY		89	175	77		200						
2011 WORKER'S COMPENSATION - COMMO	3,875	4,149	4,978	1,980		4,527						
2013 EDUCATION - TUITION ASSISTANCE												
..EMPLOYEE BENEFITS....	<u>118,768</u>	<u>124,314</u>	<u>134,216</u>	<u>64,552</u>		<u>138,478</u>						
3000 CONTRACTED SERVICES												
3001 PROFESSIONAL HEALTH SERVICES	10,520	14,277	12,500	6,747		23,250						
3002 PROFESSIONAL SERVICES - OTHER	14,585	14,040	21,800	5,400		22,010						
3003 TEMPORARY HELP SERVICE FEES												
3004 REPAIR AND MAINTENANCE	5,746	11,843	8,940	3,490		11,040						
3005 MAINTENANCE SERVICE CONTRACTS	340	220	365			365						
3006 PRINTING AND BINDING	565	711	1,000	236		1,000						
3007 ADVERTISING	683	974	1,200	559		1,200						
3010 OTHER CONTRACTUAL SERVICES	5,242	6,986	9,220	1,477		9,780						
..PURCHASED SERVICES...	<u>37,681</u>	<u>49,051</u>	<u>55,025</u>	<u>17,909</u>		<u>68,645</u>						
4000 INTERNAL SERVICES												
4003 CENTRAL STORES-COPIES	1,039	807	1,125	301		1,125						
..INTERNAL SERVICES....	<u>1,039</u>	<u>807</u>	<u>1,125</u>	<u>301</u>		<u>1,125</u>						
5100 UTILITIES												
5101 ELECTRICAL SERVICES	19,332	20,478	23,400	10,014		23,400						
5102 HEATING SERVICES	8,128	5,422	9,840	1,436		9,840						
5103 WATER AND SEWER	8,113	8,646	6,600	1,868		6,600						
5200 COMMUNICATION												
5204 POSTAGE AND TELEPHONE	78	135	1,120	37		1,120						
5300 INSURANCE												
5301 BOILER INSURANCE	260	267	400	255		400						
5302 FIRE INSURANCE	2,020	2,062	2,500	2,421		2,500						
5305 MOTOR VEHICLE INSURANCE	1,878	1,448	1,700	1,650		1,800						
5306 SURETY BONDS	43	42	55	40		55						
5308 GENERAL LIABILITY INSURANCE												
5400 MATERIALS AND SUPPLIES												
5401 OFFICE SUPPLIES	2,084	687	1,780	921		1,980						

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
5402 DOG FOOD	1,875	1,993	5,300	372		5,300					
5404 MEDICAL AND LABORATORY SUPPL	4,805	6,695	8,370	2,598		10,370					
5405 LAUNDRY/HOUSEKEEPING AND JANIT	9,788	10,081	19,500	4,936		15,800					
5407 REPAIR AND MAINTENANCE SUPPL	3,226	4,429	4,380	2,439		5,580					
5408 VEHICLE & POWERED EQUIPMENT SU											
5410 UNIFORMS AND WEARING APPAREL			250			250					
5413 OTHER OPERATING SUPPLIES	25,398	42,534	57,708	44,712		16,982					
5506 TRAVEL	1,233	1,445	1,375			1,375					
5801 DUES AND ASSOC. MEMBERSHIPS	90	90	421			421					
5802 CLAIMS & BOUNTIES											
..OTHER CHARGES.....	<u>88,351</u>	<u>106,454</u>	<u>144,699</u>	<u>73,699</u>		<u>103,773</u>					
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8005 MOTOR VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8009 MISCELLANEOUS EQUIPMENT											
8011 ALTERATIONS TO OLD BUILDINGS											
8800 BUILDINGS											
 TOTAL FOR DEPT	<u>530,110</u>	<u>597,939</u>	<u>673,051</u>	<u>318,012</u>		<u>665,698</u>					

		----- Prior	Years -----	----- Current		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
51010	LOCAL HEALTH DEPARTMENT											
0000	LOCAL HEALTH DEPARTMENT											
5600	CONTRIBUTIONS TO OTHER ENTIT											
5601	PAYMENT TO LOCAL HEALTH DEPAR	301,000	301,000	393,867	196,934		398,774					
	..OTHER CHARGES.....	<u>301,000</u>	<u>301,000</u>	<u>393,867</u>	<u>196,934</u>		<u>398,774</u>					
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
	TOTAL FOR DEPT	<u>301,000</u>	<u>301,000</u>	<u>393,867</u>	<u>196,934</u>		<u>398,774</u>					

		----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
52050	CHAPTER 10 BOARD											
	0000 CHAPTER 10 BOARD											
	5600 CONTRIBUTION TO OTHER ENTIT											
	5602 PAYMENT TO MENTAL HEALTH AND	318,000	318,000	343,440	171,720		377,784					
	..OTHER CHARGES.....	<u>318,000</u>	<u>318,000</u>	<u>343,440</u>	<u>171,720</u>		<u>377,784</u>					
TOTAL FOR DEPT		<u>318,000</u>	<u>318,000</u>	<u>343,440</u>	<u>171,720</u>		<u>377,784</u>					

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
53050 AREA AGENCY ON THE AGING											
0000 AREA AGENCY ON THE AGING											
5600 CONTRIBUTIONS TO CIVIC AND COM											
5605 LOCAL CONTRIBUTION	60,000	60,000	63,000	31,500		65,000					
..OTHER CHARGES.....	<u>60,000</u>	<u>60,000</u>	<u>63,000</u>	<u>31,500</u>		<u>65,000</u>					
6000 PAYMENT TO JOINT OPERATIONS											
 TOTAL FOR DEPT	<u>60,000</u>	<u>60,000</u>	<u>63,000</u>	<u>31,500</u>		<u>65,000</u>					

		----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
53060	PROPERTY TAX RELIEF FOR THE EL											
0000	PROPERTY TAX RELIEF FOR THE EL											
5800	MISCELLANEOUS											
5805	EXONERATION OF PROPERTY TAXES	501,253	529,607	520,000			540,000					
	..OTHER CHARGES.....	<u>501,253</u>	<u>529,607</u>	<u>520,000</u>			<u>540,000</u>					
TOTAL FOR DEBT		<u>501,253</u>	<u>529,607</u>	<u>520,000</u>			<u>540,000</u>					

----- Prior Years -----	----- Current Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----					
Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget

53070 SERVICE ADMINISTRATION
 0000 SERVICE ADMINISTRATION

TOTAL FOR DEPT

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year -----			-- FY/2019 Budget Year -----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
53160	DEPARTMENT OF SOCIAL SERVICES										
0000	DEPARTMENT OF SOCIAL SERVICES										
1001	SALARIES	2,742,130	3,141,143	3,410,604	1,629,266	3,443,100					
1005	ON CALL COMPENSATION/OT	32,070	22,569	29,700	9,706	29,700					
1006	BOARD COMPENSATION	2,050	2,550	4,800	500	4,800					
	..PERSONAL SERVICES....	<u>2,776,250</u>	<u>3,166,262</u>	<u>3,445,104</u>	<u>1,639,472</u>	<u>3,477,600</u>					
2001	F.I.C.A.	202,625	230,916	263,015	118,977	266,036					
2002	RETIREMENT VRS	281,272	325,819	350,266	146,720	310,316					
2005	HEALTH/DENTAL PLANS	528,175	578,042	653,205	324,119	837,652					
2006	LIFE INSURANCE	31,567	36,544	39,285	20,892	43,870					
2008	SHORT & LONG TERM DISABILITY	1,884	3,503	4,294	2,033	5,174					
2009	UNEMPLOYMENT INSURANCE	4,004	117	10,000		10,000					
2011	WORKERS COMPENSATION	9,298	7,619	10,293	7,859	10,293					
2013	EDUCATION-TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	<u>1,058,825</u>	<u>1,182,560</u>	<u>1,330,358</u>	<u>620,600</u>	<u>1,483,341</u>					
3001	PROFESSIONAL SERVICES-OTHER										
3002	CONTRACT SERVICES-LEGAL	83,913	85,576	95,000	36,504	95,000					
3005	MAINTENANCE SERVICE CONTRACTS	9,745	15,604	15,500	10,733	15,500					
3007	ADVERTISEMENT	2,267	1,142	1,500	1,543	2,500					
3010	CONTRACTUAL SERVICES-NON LEGAL	83,551	56,226	55,000	25,330	55,000					
	..PURCHASED SERVICES...	<u>179,476</u>	<u>158,548</u>	<u>167,000</u>	<u>74,110</u>	<u>168,000</u>					
4002	GASOLINE/REPAIRS-VEHICLES	19,760	17,488	28,000	8,094	28,000					
	..INTERNAL SERVICES....	<u>19,760</u>	<u>17,488</u>	<u>28,000</u>	<u>8,094</u>	<u>28,000</u>					
5201	POSTAGE	30,122	20,743	30,000	8,632	30,000					
5202	TELECOMMUNICATIONS	29,892	34,131	35,000	16,148	35,000					
5300	INSURANCE	7,942	9,158	10,485	10,483	13,000					
5401	OFFICE SUPPLIES	61,131	47,310	69,015	13,869	70,000					
5405	TRAINING	1,470	2,127	3,000	946	5,000					
5506	TRAVEL	3,258	4,518	5,000	2,580	6,000					
5584	COURT ORDERED FEES										
5600	CONTRIB/SHELTER FOR ABUSED WOM	6,000	6,000	6,000	6,000	8,000					
5801	DUES&ASSOC.MEMBERSHIP	1,644	590	1,500	1,050	2,500					
5807	RESERVE FOR SALARY INCREASES										
	..OTHER CHARGES.....	<u>141,459</u>	<u>124,577</u>	<u>160,000</u>	<u>59,708</u>	<u>169,500</u>					
8005	MOTOR VEHICLES&EQUIPMENT	17,721	20,087			25,000					
8007	INTEGRATED TECH. EQUIPMENT	5,200									
	..CAPITAL OUTLAY.....	<u>22,921</u>	<u>20,087</u>			<u>25,000</u>					
9001	LEASE/RENT OF EQUIPMENT	7,746	6,762	6,600	3,256	6,600					
9002	LEASE/RENT OF BUILDING	257,088	150,808	220,000	114,903	250,000					
	..OTHER USES OF FUNDS..	<u>264,834</u>	<u>157,570</u>	<u>226,600</u>	<u>118,159</u>	<u>256,600</u>					
TOTAL FOR DEPT		<u>4,463,525</u>	<u>4,827,092</u>	<u>5,357,062</u>	<u>2,520,143</u>	<u>5,608,041</u>					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
53170 PUBLIC ASSISTANCE												
0000 PUBLIC ASSISTANCE												
5804 AUXILIARY GRANT	87,142	66,432	90,000	31,846		90,000						
5808 TANF MANUAL CHECKS		1,657-	600	30-		600						
5810 TANF EMERGENCY ASSISTANCE												
5811 AFDC- FOSTER CARE	358,696	550,071	530,000	342,761		730,000						
5812 ADOPTION SUBSIDY	629,931	692,659	670,000	341,180		690,000						
5813 GENERAL RELIEF	4,072	4,198	10,000			10,000						
5814 FOSTERING FUTURES IVE FC			8,400	3,258		10,000						
5817 SPECIAL NEEDS ADOPTION	422,398	373,739	400,000	137,009		300,000						
5819 REFUGEE RESETTLEMENT												
5820 ADOPTION INCENTIVE PAYMENT	1,932		3,000	970		3,000						
5824 OTHER PURCHASED SERVICES												
5825 STRENGTHENING FAMILIES INNOV.												
5828												
5829 FAMILY PRESERVATION	7,250	9,024	6,753	4,716		18,000						
5833 ADULT SERVICES	65,472	94,570	94,146	46,482		122,000						
5848 TANF-UP MANUAL CHECKS			400			400						
5861 ILF EDUCATION&TRAINING	590		4,600			1,500						
5862 INDEPENDENT LIVING-BASIC	1,388	1,508	4,586	1,492		3,000						
5864 FOSTER PARENT RESPITE CARE	3,225	1,325	3,500	500		3,500						
5866 PROMOTING SAFE AND STABLE	35,576	38,488	42,000	11,156		40,000						
5867 WINGS TO SUCCESS GRANT												
5871 VIEW WORKING&TRANE.CHILD CARE												
5872 VIEW PURCHASE SERVICE	104,775	102,579	120,000	46,758		122,000						
5873 FOSTER PARENT TRAINING-LOCAL S	21,718	19,783	27,000	9,785		27,000						
5878 HEAD START CHILD CARE												
5881 NON-VIEW CHILD CARE 90%												
5882 NON-VIEW CHILD CARE POS PASS T												
5883 NON-VIEW CHILD CARE 100%												
5890 QUALITY INITIATIVE CHILD CARE	6,688	8,335	11,000	4,641		11,000						
5895 ADULT PROTECTIVE SERVICES	10,972	8,320	8,967	180		8,967						
5900 VOCA GRANT												
..OTHER CHARGES.....	1,761,825	1,969,374	2,034,952	982,704		2,190,967						
TOTAL FOR DEPT	1,761,825	1,969,374	2,034,952	982,704		2,190,967						

		----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
64010	COMMUNITY COLLEGES											
0000	COMMUNITY COLLEGES											
5600	CONTRIBUTIONS TO OTHER ENTIT											
5604	CONTRIBUTION TO LORD FAIRFAX C	56,000	56,000	78,819	39,410		76,320					
	..OTHER CHARGES.....	56,000	56,000	78,819	39,410		76,320					
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
TOTAL FOR DEPT		56,000	56,000	78,819	39,410		76,320					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
71010												
0000												
1000												
1001	285,096	394,593	367,234	181,078		645,707						
1003		142,901										
1005												
1006						6,600						
1009												
	<u>285,096</u>	<u>537,494</u>	<u>367,234</u>	<u>181,078</u>		<u>652,307</u>						
2000												
2001	20,746	27,694	28,094	13,113		49,901						
2002	30,249	40,444	38,232	16,728		59,405						
2005	57,796	78,711	58,800	38,490		107,800						
2006	3,393	4,536	4,809	2,382		8,459						
2008		177										
2011	2,927	9,969	5,955	3,130		10,777						
2013												
	<u>115,111</u>	<u>161,531</u>	<u>135,890</u>	<u>73,843</u>		<u>236,342</u>						
3000												
3002	1,680	2,669	51,000	500		8,000						
3004												
3005	8,250	10,425	8,400			8,650						
3006	22,219	27,751										
3007	30,121	38,703										
3010												
	<u>62,270</u>	<u>79,548</u>	<u>59,400</u>	<u>500</u>		<u>16,650</u>						
4000												
4001												
4003												
5200												
5204	32,679	32,784	35,225	9,073		39,332						
5300												
5302						156						
5305						14,850						
5306	135	147	135	150		147						
5308												
5400												
5401	12,770	10,647	11,250	3,302		12,100						
5404		762										
5407		319										
5408												
5410		3,777										
5411	229	416	229	127		240						
5412		1,573										
5413	35,894	40,549	42,037	20,804		49,348						

		----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
5415	PROCESSING FEES	10,359	6,201	6,420	2,113			6,420				
5500	TRAVEL											
5506	TRAVEL	20,785	24,756	32,250	10,582			27,000				
5604	WINC.-FRED. CO. YOUTH FOOTBALL	25,000	24,025	24,300	12,150			25,000				
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	970	4,476	1,875	760			1,875				
	..OTHER CHARGES.....	<u>138,821</u>	<u>150,432</u>	<u>153,721</u>	<u>59,061</u>			<u>176,468</u>				
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	LEASE/RENT OF LAND											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
8700	LAND		92,562									
8800	BUILDINGS											
8900	IMPROVEMENTS OTHER THAN BUILDI							841,000				
	..CAPITAL OUTLAY.....		<u>92,562</u>					<u>841,000</u>				
9001	LEASE/RENT OF EQUIPMENT	5,728	4,671	4,690	2,066			4,890				
9003	LEASE/RENT OF LAND			1				1				
	..OTHER USES OF FUNDS..	<u>5,728</u>	<u>4,671</u>	<u>4,691</u>	<u>2,066</u>			<u>4,891</u>				
TOTAL FOR DEPT		<u>607,026</u>	<u>1,026,238</u>	<u>720,936</u>	<u>316,548</u>			<u>1,927,658</u>				

		----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year -----			-- FY/2019 Budget Year -----		
		Expenditure	Expenditure	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
71030	PARKS MAINTENANCE										
0000	PARKS MAINTENANCE										
1000	PERSONNEL SERVICES										
1001	SUPERINTENDENT OF PARKS	770,119	679,654	716,715	346,083						
1003	PART-TIME HELP	276,920	100		848						
1005	NO LONGER USED EXTRA HELP	1,875	1,139	2,500	996						
1007	CAREER DEVELOPMENT										
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	<u>1,048,914</u>	<u>680,893</u>	<u>719,215</u>	<u>347,927</u>						
2000	FRINGE BENEFITS										
2001	F. I. C. A.	74,607	64,010	55,020	25,808						
2002	RETIREMENT - V. S. R. S.	81,720	71,408	74,894	31,788						
2005	HOSPITAL/MEDICAL PLANS	133,007	108,369	147,000	56,903						
2006	GROUP INSURANCE	9,164	8,010	9,389	4,526						
2008	SHORT & LONG TERM DISABILITY	362	512	500	464						
2011	WORKER'S COMPENSATION - COMMO	21,917	15,950	16,587	7,407						
2013	EDUCATION - TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	<u>320,767</u>	<u>268,259</u>	<u>303,390</u>	<u>126,896</u>						
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES - OTHER	24,588	19,069	8,111	3,588						
3004	REPAIR AND MAINTENANCE-EQUIP.										
3005	MAINTENANCE SERVICE CONTRACTS										
3006	PRINTING AND BINDING										
3010	OTHER CONTRACTUAL SERVICES	15,898									
3012	EQUIPMENT & FACILITY RENTAL	65,966									
	..PURCHASED SERVICES...	<u>106,452</u>	<u>19,069</u>	<u>8,111</u>	<u>3,588</u>						
5101	ELECTRICAL SERVICES		88	180	264						
5204	POSTAGE & TELEPHONE										
5300	INSURANCE										
5302	FIRE INSURANCE	144	147	151	155						
5305	MOTOR VEHICLE INSURANCE	12,209	11,581	12,209	14,847						
5308	GENERAL LIABILITY INSURANCE										
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES										
5403	AGRICULTURAL SUPPLIES	45,498	39,165	45,351	6,420						
5404	MEDICAL SUPPLIES	3,134									
5405	LAUNDRY/HOUSEKEEPING AND JANIT										
5407	REPAIR AND MAINTENANCE SUPPL	348									
5408	VEHICLE AND POWERED EQUIPMENT										
5410	UNIFORMS AND WEARING APPAREL	8,176									
5411	BOOKS AND SUBSCRIPTIONS										
5412	EDUCATIONAL AND RECREATIONAL	12,042									
5413	OTHER OPERATING SUPPLIES		1,066								
5414	MERCHANDISE FOR RESALE	6,086									
5415	PROCESSING FEES										

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
5500 TRAVEL											
5506 TRAVEL											
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	3,015										
5890 OPERATIONAL TRANSFERS											
5899 CAPITAL TRANSFERS											
..OTHER CHARGES.....	<u>90,652</u>	<u>52,047</u>	<u>57,891</u>	<u>21,686</u>							
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT											
8006 CONSTRUCTION VEHICLES AND EQUI											
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8011 ALTERATIONS TO OLD BUILDINGS											
8800 BUILDINGS											
8900 IMPROVEMENTS OTHER THAN BUILDI	4,000	202,154	115,745	94,643							
..CAPITAL OUTLAY.....	<u>4,000</u>	<u>202,154</u>	<u>115,745</u>	<u>94,643</u>							
9002 LEASE/RENT OF BUILDING											
TOTAL FOR DEPT	<u>1,570,785</u>	<u>1,222,422</u>	<u>1,204,352</u>	<u>594,740</u>							

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
71040	RECREATION CENTERS AND PLAYGRO										
0000	RECREATION CENTERS AND PLAYGRO										
1000	PERSONNEL SERVICES										
1001	COMPENSATION OF SUPT. OF REC	606,447	694,263	779,793	386,707	740,501					
1003	COMPENSATION OF ADMIN.	337,069	534,470	775,775	471,661	870,995					
1005	OVERTIME	1,097	3,190		1,511						
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	<u>944,613</u>	<u>1,231,923</u>	<u>1,555,568</u>	<u>859,879</u>	<u>1,611,496</u>					
2000	FRINGE BENEFITS										
2001	F. I. C. A.	74,975	91,957	119,001	64,311	123,279					
2002	RETIREMENT - V. S. R. 9.	64,444	73,335	81,442	35,139	68,126					
2005	HOSPITAL/MEDICAL PLANS	124,919	147,265	182,800	90,869	198,040					
2006	GROUP INSURANCE	7,228	8,225	10,215	5,003	9,701					
2008	SHORT & LONG TERM DISABILITY	210	324	455	373	992					
2011	WORKER'S COMPENSATION -COMMO	19,798	29,178	38,963	18,474	37,387					
2013	EDUCATION - TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	<u>291,574</u>	<u>350,284</u>	<u>432,876</u>	<u>214,169</u>	<u>437,525</u>					
3000	CONTRACTUAL SERVICES										
3003	TEMPORARY HELP SERVICES FEES										
3006	PRINTING AND BINDING			40,680	9,971	41,380					
3007	ADVERTISING			46,681	27,378	46,681					
3010	CONTRACTUAL SERVICES-ADMINISTR	141,026	170,705	248,235	85,420	234,743					
3011	TRIPS AND EXCURSIONS - ADMIN.	46,114	46,077	62,955	31,867	83,015					
3012	CONTRACTED RENTAL - ADMIN.		69,067	72,500	18,665	90,695					
	..PURCHASED SERVICES...	<u>187,140</u>	<u>285,849</u>	<u>471,051</u>	<u>173,301</u>	<u>496,514</u>					
5100	UTILITIES										
5200	COMMUNICATION										
5204	POSTAGE/ADMINISTRATION										
5205	TELEPHONE/ADMINISTRATION										
5300	INSURANCE										
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES - ADMIN										
5402	FOOD SUPPLIES - ADMIN.	26,032	31,731	48,921	20,351	53,477					
5404	MEDICAL AND LABORATORY SUPPLIE	1,414	1,773	7,372	640	7,478					
5405	LAUNDRY, HOUSEKEEPING, AND JANI					900					
5407	REPAIR & MAINTENANCE SUPPLIES		396	1,000	105	1,000					
5410	UNIFORMS / ADMINISTRATION	52,735	55,722	90,209	37,727	94,413					
5411	BOOKS AND SUBSCRIPTIONS										
5412	EDUCATIONAL & RECREATIONAL SUP	36,693	36,120	50,545	16,284	68,633					
5413	OTHER OPERATING SUPPLIES/ADM.			375		11,919					
5414	MERCHANDISE FOR RESALE	3,900	8,577	18,500	2,631	18,500					
5415	AWARDS/ADMINISTRATION	18,164	23,038	27,108	14,675	32,911					
5506	TRAVEL										
5800	MISCELLANEOUS										
5801	DUES AND ASSOC. MEMBERSHIPS			6,285	3,285	6,285					
	..OTHER CHARGES.....	<u>138,938</u>	<u>157,357</u>	<u>250,315</u>	<u>95,698</u>	<u>295,516</u>					

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT						26,392					
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT						60,000					
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8900 IMPROVEMENTS OTHER THAN BUILDI ..CAPITAL OUTLAY.....						86,392					
9000 LEASES AND RENTALS											
TOTAL FOR DEPT	<u>1,562,265</u>	<u>2,025,413</u>	<u>2,709,810</u>	<u>1,343,047</u>		<u>2,927,443</u>					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
71090 CLEARBROOK PARK												
0000 CLEARBROOK PARK												
1000 PERSONNEL SERVICES												
1001 PARK MANAGER						268,985						
1003 EXTRA HELP	119,975	149,318	135,647	95,094		138,822						
1005 NO LONGER USED EXTRA HELP	601	431		72		1,250						
1009 MERIT RESERVE												
..PERSONAL SERVICES....	<u>120,576</u>	<u>149,749</u>	<u>135,647</u>	<u>95,166</u>		<u>409,057</u>						
2000 FRINGE BENEFITS												
2001 F. I. C. A.	6,626	9,886	10,377	7,013		31,293						
2002 RETIREMENT - V.R.S.						24,747						
2005 HOSPITAL/MEDICAL PLANS		1,798		13,130		100,020						
2006 GROUP INSURANCE						3,524						
2008 SHORT AND LONG TERM DISABILITY						555						
2011 WORKER'S COMPENSATION - COMMO	2,360	3,755	3,405	2,207		9,490						
..EMPLOYEE BENEFITS....	<u>8,986</u>	<u>15,439</u>	<u>13,782</u>	<u>22,350</u>		<u>169,629</u>						
3004 REPAIR AND MAINTENANCE-EQUIP.	70,348	88,610	49,043	16,766		37,814						
3010 OTHER CONTRACTUAL SERVICES	2,235	6,041	3,700	177		38,500						
..PURCHASED SERVICES...	<u>72,583</u>	<u>94,651</u>	<u>52,743</u>	<u>16,943</u>		<u>76,314</u>						
4003 CENTRAL STORES - GASOLINE	3,335	1,943	2,500	855		2,500						
..INTERNAL SERVICES....	<u>3,335</u>	<u>1,943</u>	<u>2,500</u>	<u>855</u>		<u>2,500</u>						
5100 UTILITIES												
5101 ELECTRICAL SERVICES	29,341	30,651	30,000	14,516		31,192						
5102 HEATING SERVICES	1,245	2,136	1,900			2,200						
5103 WATER AND SEWAGE SERVICES	19,757	18,705	20,149	6,630		20,149						
5200 COMMUNICATION												
5204 POSTAGE AND TELEPHONE												
5300 INSURANCE												
5302 FIRE INSURANCE	1,028	1,825	1,030	2,251		2,255						
5308 GENERAL LIABILITY INSURANCE												
5400 MATERIALS AND SUPPLIES												
5403 AGRICULTURAL SUPPLIES						19,042						
5405 LAUNDRY/HOUSEKEEPING	3,997	6,718	6,000	2,948		5,056						
5407 REPAIRS/MAINT.	21,977	32,056	29,493	12,606		37,913						
5408 VEHICLE/POWERED EQUIP.	45,908	34,151	39,266	11,636		36,088						
5410 UNIFORMS/WEARING APPAREL	2,435	4,290	6,780	710		4,500						
5412 RECREATION SUPPLIES	877	7,277	3,904	402		5,716						
5413 OTHER OPERATING SUPPLIES	32,475	42,559	41,078	12,026		39,593						
5414 MERCHANDISE FOR RESALE		7,066										
..OTHER CHARGES.....	<u>159,040</u>	<u>187,434</u>	<u>179,500</u>	<u>63,725</u>		<u>203,704</u>						
8001 MACHINERY AND EQUIPMENT	23,301	74,474	24,683	11,483		59,500						
8002 FURNITURE AND FIXTURES												
8003 COMMUNICATIONS EQUIPMENT												

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
8005 MOTOR VEHICLES AND EQUIPMENT		24,375				30,000					
8006 CONSTRUCTION VEHICLES AND EQUIPMENT											
8007 INTEGRATED TECHNOLOGY EQUIPMENT											
8700 LAND											
8800 BUILDINGS											
8900 IMPROVEMENTS OTHER THAN BUILDINGS						509,000					
..CAPITAL OUTLAY.....	23,301	98,849	24,683	11,483		598,500					
9001 LEASE/RENT OF EQUIPMENT		10,288	4,650	2,893		4,650					
..OTHER USES OF FUNDS..		10,288	4,650	2,893		4,650					
TOTAL FOR DEPT	23,301	119,137	29,333	14,376		1,464,354					

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year -----			-- FY/2019 Budget Year -----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
71100	SHERANDO PARK										
0000	SHERANDO PARK										
1000	PERSONNEL SERVICES										
1001	PARK MANAGER					233,087					
1003	COMPENSATION OF EXTRA HELP	141,973	145,169	145,493	91,897	159,452					
1005	NO LONGER USED EXTRA HELP	238	27		88	1,250					
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	<u>142,211</u>	<u>145,196</u>	<u>145,493</u>	<u>91,985</u>	<u>393,789</u>					
2000	FRINGE BENEFITS										
2001	F. I. C. A.	11,510	10,452	11,130	7,062	30,125					
2002	RETIREMENT - V.R.S.					21,329					
2005	HOSPITAL/MEDICAL PLANS					64,680					
2006	GROUP INSURANCE					3,053					
2008	SHORT AND LONG TERM DISABILITY					389					
2011	WORKER'S COMPENSATION - COMMO	3,056	3,442	3,652	2,015	9,136					
	..EMPLOYEE BENEFITS....	<u>14,566</u>	<u>13,894</u>	<u>14,782</u>	<u>9,077</u>	<u>128,712</u>					
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES-OTHER										
3004	REPAIR AND MAINTENANCE-EQUIP.	49,799	18,344	44,359	1,534	47,711					
3010	OTHER CONTRACTUAL SERVICES	6,857	2,410	5,086	5,086	41,350					
	..PURCHASED SERVICES...	<u>56,656</u>	<u>20,754</u>	<u>49,445</u>	<u>6,620</u>	<u>89,061</u>					
5100	UTILITIES										
5101	ELECTRICAL SERVICES	29,799	29,463	32,904	13,783	33,384					
5102	HEATING SERVICES	2,163	946	3,700		1,500					
5103	WATER AND SEWER SERVICES	10,700	8,168	13,437	5,813	9,400					
5200	COMMUNICATION										
5204	POSTAGE AND TELEPHONE										
5300	INSURANCE										
5302	FIRE INSURANCE	1,991	2,048	1,992	2,415	2,420					
5308	GENRRERAL LIABILITY INSURANCE										
5400	MATERIALS AND SUPPLIES										
5403	AGRICULTURAL SUPPLIES					27,374					
5405	LAUNDRY/HOUSEKEEPING	6,411	9,938	9,015	3,003	13,898					
5407	REPAIR AND MAINTENANCE	19,241	20,394	40,331	6,179	24,005					
5408	VEHICLE & POWER EQUIPMENT	38,579	35,100	37,730	19,646	37,200					
5410	UNIFORMS & WEARING APPAREL	5,015	4,009	7,780	982	4,500					
5412	EDUCATIONAL/RECREATIONAL	2,875	9,849	9,423		10,791					
5413	OTHER OPERATING SUPPLIES	40,623	45,160	37,186	12,811	49,540					
5414	MERCHANDISE FOR RESALE										
	..OTHER CHARGES.....	<u>157,397</u>	<u>165,075</u>	<u>193,498</u>	<u>64,632</u>	<u>214,012</u>					
8001	MACHINERY AND EQUIPMENT	33,241	13,058	71,855	60,855	43,000					
8002	FURNITURE AND FIXTURES										
8003	COMMUNICATIONS EQUIPMENT										
8005	MOTOR VEHICLES AND EQUIPMENT		24,375			30,000					

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
8011 ALTERATIONS TO OLD BUILDINGS											
8800 BUILDINGS											
8900 IMPROVEMENTS OTHER THAN BUILDI	30,750		671,000			588,663					
..CAPITAL OUTLAY.....	<u>63,991</u>	<u>37,433</u>	<u>742,855</u>	<u>60,855</u>		<u>661,663</u>					
9001 LEASE/RENT OF EQUIPMENT		8,354	7,000	1,264		4,200					
..OTHER USES OF FUNDS..		<u>8,354</u>	<u>7,000</u>	<u>1,264</u>		<u>4,200</u>					
TOTAL FOR DEPT	<u>434,821</u>	<u>390,706</u>	<u>1,153,073</u>	<u>234,433</u>		<u>1,491,437</u>					

		----- Prior Years -----	----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----				
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
73020	REGIONAL LIBRARY											
0000	REGIONAL LIBRARY											
3000	CONTRACTURAL SERVICES											
3002	PROFESSIONAL SERVICES											
5600	CONTRIBUTIONS-WASHINGTON EAR											
5605	HANDLEY LIBRARY	862,665	862,665	942,357	471,179		1,087,901					
	..OTHER CHARGES.....	862,665	862,665	942,357	471,179		1,087,901					
8800	BUILDINGS											
TOTAL FOR DEPT		862,665	862,665	942,357	471,179		1,087,901					

		----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends
81010	PLANNING										
0000	PLANNING										
1000	PERSONNEL SERVICES										
1001	PLANNING & DEVELOPMENT DIRECTO	721,014	691,766	717,048	347,575		714,747				
1003	EXTRA HELP			7,320							
1005	OVERTIME										
1006	COMPENSATION OF PLANNING COMMI	28,080	27,810	28,080	14,310		31,200				
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	<u>749,094</u>	<u>719,576</u>	<u>752,448</u>	<u>361,885</u>		<u>745,947</u>				
2000	FRINGE BENEFITS										
2001	F. I. C. A.	54,443	51,334	57,563	26,131		57,065				
2002	RETIREMENT - V. S. R. S.	73,885	70,606	74,948	32,115		65,757				
2005	HOSPITAL/MEDICAL PLANS	102,869	107,883	112,800			133,366				
2006	GROUP INSURANCE	8,287	7,919	9,393	4,573		9,363				
2008	SHORT & LONG TERM DISABILITY	524	545	720	263		1,300				
2011	WORKER'S COMPENSATION -COMMO	3,051	3,100	3,273	2,017		4,691				
2013	EDUCATION - TUITION ASSISTANCE										
	..EMPLOYEE BENEFITS....	<u>243,059</u>	<u>241,387</u>	<u>258,697</u>	<u>126,465</u>		<u>271,756</u>				
3000	CONTRACTUAL SERVICES										
3001	WARRIOR DRIVE CONSTRUCTION										
3002	PROFESSIONAL SERVICES-OTHER	5,279	7,192	10,000	2,375		10,000				
3003	TEMPORARY HELP SERVICES FEES										
3004	REPAIR AND MAINTENANCE-EQUIP.	1,236	1,868	2,700	927		2,700				
3005	MAINTENANCE SERVICE CONTRACTS	890	445	800			800				
3006	PRINTING AND BINDING	389	723	1,000	70		1,000				
3007	ADVERTISING	9,111	12,977	12,000	3,723		12,000				
3010	OTHER CONTRACTUAL SERVICES										
	..PURCHASED SERVICES...	<u>16,905</u>	<u>23,205</u>	<u>26,500</u>	<u>7,095</u>		<u>26,500</u>				
4000	INTERNAL SERVICES										
4001	DATA PROCESSING SERVICES										
4003	CENTRAL STORES-COPIES	1,416	801	2,000	313		2,000				
	..INTERNAL SERVICES....	<u>1,416</u>	<u>801</u>	<u>2,000</u>	<u>313</u>		<u>2,000</u>				
5200	COMMUNICATION										
5204	POSTAGE AND TELEPHONE	10,654	9,530	11,000	3,415		11,000				
5300	INSURANCE										
5302	FIRE INSURANCE										
5305	MOTOR VEHICLE INSURANCE	1,878	1,930	2,500	2,200		3,000				
5306	SURETY BONDS	25	24	45	23		45				
5308	GENERAL LIABILITY INSURANCE										
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES	8,151	10,996	17,925	6,317		17,925				
5408	VEHICLE AND POWERED EQUIPMENT	28		300			300				
5410	UNIFORMS & WEARING APPAREL	341									
5411	BOOKS AND SUBSCRIPTIONS	2,860	2,308	3,000	1,476		3,000				

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year		
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
5413 OTHER OPERATING SUPPLIES	11,662	5,072	13,150	448		11,650					
5500 TRAVEL											
5506 TRAVEL	5,649	5,126	10,000	3,971		10,000					
5600 CONTRIBUTIONS TO OTHER ENTIT											
5604 ECONOMIC DEVELOPMENT COMMI											
5605 CITY TRANSPORTATION											
5800 MISCELLANEOUS											
5801 DUES AND ASSOC. MEMBERSHIPS	2,253	2,448	3,000	753		3,000					
..OTHER CHARGES.....	<u>43,501</u>	<u>37,434</u>	<u>60,920</u>	<u>18,603</u>		<u>59,920</u>					
8000 LEASES AND RENTALS											
8001 MACHINERY AND EQUIPMENT											
8002 FURNITURE AND FIXTURES											
8003 COMMUNICATIONS EQUIPMENT											
8005 MOTOR VEHICLES AND EQUIPMENT						26,700					
8007 INTEGRATED TECHNOLOGY EQUIPMEN											
..CAPITAL OUTLAY.....						<u>26,700</u>					
9001 LEASE/RENT OF EQUIPMENT											
TOTAL FOR DEPT	<u>1,053,975</u>	<u>1,022,403</u>	<u>1,100,565</u>	<u>514,361</u>		<u>1,132,823</u>					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
81020 ECONOMIC DEVELOPMENT COMMISSIO												
0000 ECONOMIC DEVELOPMENT COMMISSIO												
1000 PERSONNEL SERVICES												
1001 PERSONNEL SERVICES												
1003 PART TIME/EXTRA HELP												
1005 OVERTIME												
1009 MERIT RESERVE												
2000 FRINGE BENEFITS												
2001 F.I.C.A.												
2002 RETIREMENT-VSRS												
2005 HOSPITAL/MEDICAL PLANS												
2006 GROUP INSURANCE												
2008 SHORT & LONG TERM DISABILITY												
2011 WORKER'S COMP.-COMMON CARRIER												
3000 CONTRACTUAL SERVICES												
3001 REPAIR & MAINTENANCE -VEHICLE												
3002 PROFESSIONAL SERVICES - OTHER												
3004 REPAIR AND MAINTENANCE - EQUIP												
3005 MAINTENANCE/SERVICE CONTRACTS												
3006 PRINTING & BINDING												
3007 ADVERTISING												
4000 INTERNAL SERVICES												
4003 CENTRAL STORES - COPIES												
5101 UTILITIES												
5200 COMMUNICATION												
5204 POSTAGE & TELEPHONE												
5305 MOTOR VEHICLE INSURANCE												
5400 MATERIALS AND SUPPLIES												
5401 OFFICE SUPPLIES												
5408 VEHICLE EQUIPMENT SUPPLIES												
5411 BOOKS AND SUBSCRIPTIONS												
5413 OTHER OPERATING SUPPLIES												
5415 OTHER EXPENSES												
5500 TRAVEL												
5506 TRAVEL												
5600 CONTRIBUTIONS												
5800 MISCELLANEOUS												
5801 DUES & MEMBERSHIPS												
5880 CONTRIBUTION TO EDA (FD31)	1,569,223	872,948	570,245				607,557					
..OTHER CHARGES.....	<u>1,569,223</u>	<u>872,948</u>	<u>570,245</u>				<u>607,557</u>					
8000 LEASES AND RENTALS												
8001 LEASE/RENT OR EQUIPMENT-(CAR L												
8002 FURNITURE AND FIXTURES												
8003 COMMUNICATIONS EQUIPMENT												
8005 MOTOR VEHICLES AND EQUIPMENT												
8007 INTEGRATED TECHNOLOGY EQUIPMEN												
9001 LEASE/RENT OF EQUIPMENT(CAR LE												

- B U D G E T -

E X P E N S E

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditnre	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
9002 LEASE/RENT OF BUILDING											
TOTAL FOR DEPT	<u>1,569,223</u>	<u>872,948</u>	<u>570,245</u>			<u>607,557</u>					

		----- Prior	Years -----	----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
81040	ZONING BOARD											
0000	ZONING BOARD											
1000	PERSONNEL SERVICES											
1006	COMPENSATION OF MEMBERS	450	1,500	2,520	930		2,520					
	..PERSONAL SERVICES....	<u>450</u>	<u>1,500</u>	<u>2,520</u>	<u>930</u>		<u>2,520</u>					
2001	FICA	28	113	193	71		193					
	..EMPLOYEE BENEFITS....	<u>28</u>	<u>113</u>	<u>193</u>	<u>71</u>		<u>193</u>					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER											
3007	ADVERTISING	884	2,402	2,355	1,545		2,000					
	..PURCHASED SERVICES...	<u>884</u>	<u>2,402</u>	<u>2,355</u>	<u>1,545</u>		<u>2,000</u>					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES - OFFIC											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	45	111	300	83		300					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES		254	200	13		200					
5500	TRAVEL											
5506	TRAVEL		450	800			800					
	..OTHER CHARGES.....	<u>45</u>	<u>825</u>	<u>1,300</u>	<u>96</u>		<u>1,300</u>					
TOTAL FOR DEPT		<u>1,407</u>	<u>4,840</u>	<u>6,368</u>	<u>2,642</u>		<u>6,013</u>					

		----- Prior	Years -----	----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
81060	BUILDING APPEALS BOARD											
0000	BUILDING APPEALS BOARD											
1000	PERSONNEL SERVICES											
1006	COMPENSATION OF MEMBERS	100		150			150					
	..PERSONAL SERVICES....	100		150			150					
2001	F.I.C.A.	4					11					
	..EMPLOYEE BENEFITS....	4					11					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER			270			270					
3007	ADVERTISING			50			50					
	..PURCHASED SERVICES....			320			320					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES-COPIES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE			30			30					
5401	OFFICE SUPPLIES			50			50					
	..OTHER CHARGES.....			80			80					
TOTAL FOR DEPT		104		550			561					

	Prior Expenditure FY/2015	Years Expenditure FY/2016	Amended Budget	Current Actual On 2017/01	Year Projected Expenditure	FY/2018 Budget Year			FY/2019 Budget Year			
						Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget	
81070												
0000												
1000												
1006												
5600												
5604	44,085	45,301	45,915	22,958		70,351						
	44,085	45,301	45,915	22,958		70,351						
TOTAL FOR DEPT	44,085	45,301	45,915	22,958		70,351						

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
82030 SOIL AND WATER CONSERVATION DI											
0000 SOIL AND WATER CONSERVATION DI											
5604 LORD FAIRFAX SOIL DISTRICT	7,000	7,000	7,000	7,000		11,250					
..OTHER CHARGES.....	7,000	7,000	7,000	7,000		11,250					
TOTAL FOR DEPT	7,000	7,000	7,000	7,000		11,250					

		----- Prior	Years -----	----- Current	Year -----	-- FY/2018 Budget Year -----			-- FY/2019 Budget Year -----		
		Expenditure	Expenditure	Amended	Actual On	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Request	Recommends	Budget	Request	Recommends	Budget
83010	AGRICULTURE										
0000	AGRICULTURE										
1000	PERSONNEL SERVICES										
1001	COMPENSATION OF EXTENSION AGEN	85,224	88,238	90,878	45,065	91,627					
1003	P/T COMP OF GYPSY MOTH - TECH										
1005	OVERTIME										
1009	MERIT RESERVE										
	..PERSONAL SERVICES....	85,224	88,238	90,878	45,065	91,627					
2000	FRINGE BENEFITS										
2001	F. I. C. A.	5,827	6,059	6,951	3,095	7,009					
2002	RETIREMENT - V. S. R. S.	9,042	9,362	9,476	4,146	8,430					
2005	HOSPITAL/MEDICAL PLANS	30,640	30,815	31,600	16,373	36,560					
2006	GROUP INSURANCE	1,014	1,050	1,190	590	1,200					
2008	SHORT & LONG TERM DISABILITY										
2011	WORKER'S COMPENSATION - COMMO	85	88	90	41	82					
	..EMPLOYEE BENEFITS....	46,608	47,374	49,307	24,245	53,281					
3000	CONTRACTUAL SERVICES										
3002	PROFESSIONAL SERVICES - OTHER	71,396	63,141	87,278	18,451	89,394					
3004	REPAIR AND MAINTENANCE-EQUIP.		320	250		250					
3005	MAINTENANCE CONTRACT										
3007	ADVERTISING		294								
	..PURCHASED SERVICES...	71,396	63,755	87,528	18,451	89,644					
4000	INTERNAL SERVICES										
4001	DATA PROCESSING SERVICES										
4003	CENTRAL STORES-COPIES										
5200	COMMUNICATION										
5204	POSTAGE AND TELEPHONE	2,681	2,671	2,500	1,793	2,500					
5400	MATERIALS AND SUPPLIES										
5401	OFFICE SUPPLIES	5,362	5,254	5,000	1,414	5,000					
5411	BOOKS AND SUBSCRIPTIONS	512	514	525	175	525					
5413	OTHER OPERATING SUPPLIES										
5415	OTHER EXPENSES - 4-H CAMP	3,825	3,825	3,825		3,825					
5500	TRAVEL										
5506	TRAVEL	1,328	1,428	2,500	638	2,500					
5800	MISCELLANEOUS										
5801	DUES AND ASSOC. MEMBERSHIPS	1,020	885	1,150	485	1,150					
	..OTHER CHARGES.....	14,728	14,577	15,500	4,505	15,500					
8000	LEASES AND RENTALS										
8001	MACHINERY AND EQUIPMENT										
8002	FURNITURE AND FIXTURES										
8003	COMMUNICATIONS EQUIPMENT										
8007	INTEGRATED TECHNOLOGY EQUIPMEN										
9002	LEASE/RENT OF BUILDING	1,584	1,584	1,664	2,380	1,664					
	..OTHER USES OF FUNDS..	1,584	1,584	1,664	2,380	1,664					
TOTAL FOR DEPT		219,540	215,528	244,877	94,546	251,716					

	----- Prior Years -----		----- Current Year -----			-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----		
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
91010											
	DEBT SERVICE										
0000	DEBT SERVICE										
9101	PRINCIPAL AND INTEREST										
9201	INTEREST										
TOTAL FOR DEPT											

	----- Prior Years -----		----- Current Year -----		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
	Expenditure FY/2015	Expenditure FY/2016	Amended Budget	Actual On 2017/01	Projected Expenditure	Department Request	County Admin Recommends	Adopted Budget	Department Request	County Admin Recommends	Adopted Budget
91020											
	FRINGE BENEFITS										
0000	FRINGE BENEFITS										
2001	F. I. C. A.										
2002	RETIREMENT - V. S. R. S.										
2005	HOSPITAL/MEDICAL PLANS										
2006	GROUP INSURANCE										
2011	WORKER'S COMPENSATION - COMMO										
TOTAL FOR DEPT											

		----- Prior	Years -----	----- Current		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
92010	TRANSFERS											
0000	TRANSFERS											
5800	MISCELLANEOUS											
5803	TAX REFUNDS											
5880	REGULAR TRANSFERS	83,268,606	95,346,351	94,837,248	48,572,303		93,264,296					
5890	OPERATIONAL TRANSFERS				39,795-							
	..OTHER CHARGES.....	<u>83,268,606</u>	<u>95,346,351</u>	<u>94,837,248</u>	<u>48,532,508</u>		<u>93,264,296</u>					
TOTAL FOR DEPT		<u>83,268,606</u>	<u>95,346,351</u>	<u>94,837,248</u>	<u>48,532,508</u>		<u>93,264,296</u>					

		----- Prior	Years -----	----- Current		-- FY/2018 Budget Year ----			-- FY/2019 Budget Year ----			
		Expenditure	Expenditure	Amended	Actual On	Projected	Department	County Admin	Adopted	Department	County Admin	Adopted
		FY/2015	FY/2016	Budget	2017/01	Expenditure	Request	Recommends	Budget	Request	Recommends	Budget
93010	TRANSFERS/CONTINGENCY											
0000	TRANSFERS/CONTINGENCY											
2011	WORKER'S COMP FOR WELLNESS	585	400		29							
	..EMPLOYEE BENEFITS....	585	400		29							
5800	MISCELLANEOUS											
5807	RESERVE FOR MERIT/COLA INCREAS	34,430	27,265	187,053	4,550		1,500,000					
5890	OPERATIONAL CONTINGENCY			556,816			750,000					
5891	DEBT CONTINGENCY			1,000,000								
5899	CAPITAL CONTINGENCY			1,421,165								
	..OTHER CHARGES.....	34,430	27,265	3,165,034	4,550		2,250,000					
TOTAL FOR DEPT		35,015	27,665	3,165,034	4,579		2,250,000					
FUND	TOTAL	143,441,596	160,145,131	169,636,252	83,508,628		177,759,613					
FINAL	TOTAL	143,441,596	160,145,131	169,636,252	83,508,628		177,759,613					

FY 2017-2018 CAPITAL REQUEST SUMMARY - GENERAL FUND

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
1101 - Board of Supervisors	8007	Social media archiving component for FOIA tracking system	5,500	5,500
1210 - Reassessment	8007	IT Equipment - No backup information provided	8,500	8,500
1214 - Finance	8007	OpenGov software	27,000	27,000
3102 - Sheriff	8001 8005 8005 8005 8005	One K9 to replace current K9 DAX that is due to retire Motor Vehicles: 19 replacement, 12 new = 31 total 16 police interceptors @ \$28,800 14 police interceptor SUV's @ 31,318 1 F150 pickup (Animal Control)	8,800 460,800 438,452 31,500	939,552
3401 - Inspections	8005	Motor Vehicles - one pick up or SUV replacement	28,000	28,000
3505 - Fire and Rescue	8003 8005 8005 8005 8005 8005 8005 8005 8005 8009 8009 8009 8009	Radio Equipment - includes equip. for new vehicles 1 2017 Chevrolet Tahoe 4WD - (BATT 10-2) 1 2017 Ford F250 4WD (Replace FM10-6) 1 2017 Ford F150 SuperCrew Cab 4WD (New FMs) 1 2017 Chevrolet Tahoe 4WD - (Replace TR 10) 1 2017 Ford F250 Crew Cab 4WD (New TR) 1 2017 Ford F250 4WD (Replacement TR10-1) Replacement of Engine 10 (Used) 2 Thermal Imaging Cameras SCBA Grant (AFG up to \$1 million) BullEx Bullseye System Hydraulic Extrication Equipment	38,500 37,000 34,000 31,000 37,000 31,000 31,000 200,000 16,000 3,000,000 11,000 60,000	

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
				3,526,500
3506 - Public Safety Communications	8007	Vesta 911 Equipment SMS ITS Service - 5 years TXT 2 911 recurring fee Services, engineering, training and installation	70,000	70,000
4201 - General Engineering	8005	4x4 truck to replace high mileage truck	30,000	30,000
4203 - Refuse Collection	8006 8006	1 receiver can - current can in disrepair 1 recycling can - current can in disrepair	9,100 9,700	18,800
4301 - Maintenance	8005	1 pickup replacement	35,000	35,000
4304 - County Office Buildings	8001	Heat Pump Replacement - 2nd & 3rd Floors - South Building	40,000	40,000
5316 - Social Services Admin.	8005	Motor Vehicles - new vehicle replacement	25,000	25,000
7101 - Parks Administration	8900 8900 8900	Snowden Bridge Construction Abrams Creek Design and Easements Indoor Aquatic Center Design	300,000 61,000 480,000	841,000
7104 - Recreation Centers	8001	Treadmills - replace eight due to age	26,392	

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
	8005	Van - replace 1999 van and 1994 bus	60,000	86,392
7109 - Clearbrook Park	8001	Mower Z Turn - Replacement	15,000	598,500
	8001	Utility/Work Cart - replace golf cart	11,000	
	8001	Tractor 50 HP 4 wheel drive	33,500	
	8005	Pickup - Replacement	30,000	
	8900	Clearbrook Park Slide Spray Ground	312,000	
	8900	Frederick Heights Trail/Parking	197,000	
7110 - Sherando Park	8001	Work Cart - Replace pickup truck	12,000	661,663
	8001	Main Pool Circulation Pump/Motor	8,000	
	8001	Infield Drag Self-Propelled - replacement	12,000	
	8001	2 Soccer Goals	11,000	
	8005	Pickup - Replacement	30,000	
	8900	Rose Hill Playground	100,000	
	8900	Sherando Park Slide Spray Ground	312,000	
	8900	Sherando construction design for Area 4	176,663	
8101 - Planning	8005	Vehicle - 4 WD replacement	26,700	26,700

Total Capital Requests - General Fund 6,968,107

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Amount</u>	<u>Total per Department</u>
CAPITAL REQUESTS - OTHER NON-SCHOOL FUNDS:				
Fund 11 - NRADC	8001	Floor Model Mixer	5,500	
	8001	Steamer	17,000	
	8001	Ice Maker	7,000	
	8005	15 Passenger Van	45,000	
				74,500
Fund 12 - Landfill	8003	Radio replacement - as needed	5,000	
	8005	1 ton dump truck (litter buggy)	60,000	
	8005	SUV/truck replacement for Public Works Director	35,000	
	8006	Caterpillar 963 Track Loader for MSW landfill (Spring 18)	375,000	
	8006	Caterpillar 963 Track Loader for CDD landfill (Summer 17)	375,000	
	8006	100 HP farm tractor	85,000	
	8006	8' rotary cutter	6,000	
	8007	IT Equipment - upgrades	5,000	
	8009	New tools for shop	10,000	
	8009	New specialty tools for gas plant	10,000	
	8900	Blasting of MSW Phase 3 cell A	1,500,000	
	8900	Litter fence for new cell	80,000	
	8900	Gas wellfield expansion	150,000	
	8900	Leachate holding pond - additional storage capacity needed	1,500,000	
				4,196,000

FY 2017-2018 NEW POSITION REQUESTS - GENERAL FUND

<u>Dept Code</u>	<u>Department</u>	<u>New Position Plus Fringes</u>	<u>Amount</u>
1213	Treasurer	1 Cashier (mid-year hire)	18,360
		1 Cashier (mid-year hire)	18,360
		FICA	2,809
		VRS	3,378
		Health/Dental	10,780
		Life	481
		Worker's Compensation	33
		Disability	250
		(Mid-year hires; 1/2 year salaries & fringes)	
		2 Positions Total Cost	54,451
3102	Sheriff 1 Deputy position salary + fringes = 56,044	Deputy I - Patrol 11 x \$37,536	412,896
		Investigator	51,102
		FICA	35,496
		VRS	42,688
		Health/Dental	129,360
		Life	6,078
		Worker's Compensation	11,275
		12 Positions Total Cost	688,895
		3401	Inspections
FICA	3,978		
VRS	4,784		
Health/Dental	10,780		
Life	681		
Worker's Compensation	1,378		
Disability	307		
1 Position Total Cost	73,908		
3505	Fire and Rescue 1 Firefighter position salary + fringes = 55,945		
		Training Officer	36,800
		Training Officer	36,800
		FICA	81,641
		VRS	98,182
		Health/Dental	312,620
		Life	13,980
		Worker's Compensation	48,771
		29 Positions Total Cost	1,622,394
5316	Social Services	New Position	35,000
		Fringes	18,424

<u>Dept Code</u>	<u>Department</u>	<u>New Position Plus Fringes</u>	<u>Amount</u>
		1 Position Total Cost	53,424
7104	Recreation Centers	Recreation Technician	29,500
		FICA	2,257
		VRS	2,714
		Health/Dental	10,780
		Life	386
		Worker's Compensation	684
		Disability	174
		1 Position Total Cost	46,495

46 General Fund Positions Total Cost 2,539,567

FY 2017-2018 NEW POSITION REQUESTS - OTHER NON-SCHOOL FUNDS

<u>Fund Code</u>	<u>Fund</u>	<u>New Position Plus Fringes</u>	<u>Amount</u>
30	EMS Revenue Recovery	EMS Billing Specialist	29,500
		FICA	2,257
		VRS	2,714
		Health/Dental	10,780
		Life	386
		Worker's Compensation	27
		Disability	200
1 Position Total Cost			45,864
31	EDA	Research Manager	50,000
		FICA	3,825
		VRS	4,600
		Health/Dental	10,780
		Life	655
		Worker's Compensation	45
		Disability	300
1 Position Total Cost			70,205

**OUTSIDE AGENCIES
FY 2017-2018**

Organizations W/OUT MOU/Funding Formula	2016-2017 Approved Budget	2017-2018 Budget Request	\$ Difference	% Difference
Bluemont Concert Series NEW REQUEST	\$0	\$8,000	\$8,000	100%
Blue Ridge Legal Services NEW REQUEST	\$0	\$5,547	\$5,547	100%
CLEAN, Inc.	\$10,000	\$15,000	\$5,000	50%
Our Health, Inc.	\$20,000	\$25,000	\$5,000	25%
NW Works, Inc. DID NOT RECEIVE A REQUEST!!	\$25,000	\$25,000	\$0	0%
Access Independence, Inc.	\$11,000	\$11,000	\$0	0%
NSV Substance Abuse Coalition	\$60,000	\$60,000	\$0	0%
Lord Fairfax EMS Council, Inc.	\$16,000	\$17,600	\$1,600	10%
Health Department	\$393,867	\$398,774	\$4,907	1%
Northwestern Community Services	\$343,440	\$377,784	\$34,344	10%
Shenandoah Area Agency on Aging	\$63,000	\$65,000	\$2,000	3%
The Laurel Center	\$6,000	\$8,000	\$2,000	33%
Shenandoah Apple Blossom Festival	\$5,000	\$5,000	\$0	0%
Lord Fairfax SWCD	\$7,000	\$11,250	\$4,250	61%
Total	\$960,307	\$1,032,955	\$72,648	

Organizations WITH MOU/Funding Formula	2016-2017 Approved Budget	2017-2018 Budget Request	\$ Difference	% Difference
Tourism Program - City of Winchester	\$150,500	\$150,500	\$0	0%
Courthouse Museum	\$25,000	\$25,000	\$0	0%
Lord Fairfax Community College	\$78,819	\$76,320	(\$2,499)	-3%
The Handley Library	\$942,357	\$1,087,901	\$145,544	15%
NSV Regional Commission	\$45,915	\$70,351	\$24,436	53%
Total	\$1,242,591	\$1,410,072	\$167,481	

Total Both Categories \$2,202,898 \$2,443,027 \$240,129

**FISCAL YEAR 2018
PRELIMINARY BUDGET SCENARIOS**

	SCENARIO A	SCENARIO B	SCENARIO C
FY 18 Additional Local Tax Revenue	5,021,855	5,021,855	5,021,855
Proposed Revenue from Reassessment (4 cents)	4,323,620	4,323,620	4,323,620
Change in Fund Balance Funding	0	-1,800,000	-3,600,000
FY 18 Additional Funding for Expenditures	9,345,475	7,545,475	5,745,475
Total additional local revenue to schools	5,326,921	4,300,921	3,274,921
Total additional local revenue to general fund	4,018,554	3,244,554	2,470,554
	9,345,475	7,545,475	5,745,475
Windfall from Reassessment for FY 17	2,161,810	2,161,810	2,161,810
1 penny real estate tax = \$923,000	Uses FY 17 level of Fund Balance (3.6 million) to balance budget Distributes new revenue (9.345) on 57/43 split Windfall of 2.1 million closed to FB at 6.30.17 Real Estate rate of .60	Uses half of prior year fund balance budget funding (1.8 million) Distributes new revenue (7.545) on 57/43 split Windfall of 2.1 million closed to FB at 6.30.17 Real Estate rate of .60	Does NOT use any fund balance to balance budget Distributes new revenue (5.745) on 57/43 split Windfall of 2.1 million closed to FB at 6.30.17 Real Estate rate of .60

FY2017 DECEMBER BUDGET TRANSFERS

DATE	DEPARTMENT/GENERAL FUND	REASON FOR TRANSFER	FROM	TO	ACCT	CODE	AMOUNT
12/12/2016	COMMISSIONER OF THE REVENUE	RECLASSIFY MEETING COSTS	1209	3006	000	000	(70.00)
	COMMISSIONER OF THE REVENUE		1209	5415	000	000	70.00
12/19/2016	COUNTY OFFICE BUILDINGS/COURTHOUSE	FIRE EXTINGUISHER INSPECTION	4304	5403	000	021	(209.00)
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	3010	000	021	209.00
12/19/2016	SHERIFF	EMERGENCY NOTIFICATION SOFTWARE SCHOOL	3102	4003	000	002	(30,000.00)
	SHERIFF		3102	5401	000	000	30,000.00
12/19/2016	TREASURER	VALECO DUES	1213	3002	000	002	(115.00)
	TREASURER		1213	5801	000	000	115.00
12/20/2016	OTHER	LINE ITEM FOR SHRED/GFOA APPLICATIONS IN RED	1224	3002	000	000	(2,000.00)
	OTHER		1224	5415	000	000	2,000.00
12/20/2016	INSPECTIONS	UNUSED FDS.SCANNER INSPECTIONS	3401	8007	000	000	(2,749.99)
	TRANSFERS/CONTINGENCY		9301	5890	000	000	2,749.99
12/28/2016	HUMAN RESOURCES	HR FURNITURE & IT EQUIP	1203	5401	000	000	10,476.49
	TRANSFERS/CONTINGENCY		9301	5890	000	000	(10,476.49)
12/30/2016	COUNTY ADMINISTRATOR	TO COVER DEFICIT IN OVERTIME	1201	3002	000	000	(24.61)
	COUNTY ADMINISTRATOR		1201	1005	000	000	24.61
12/30/2016	JUVENILE COURT PROBATION	TO COVER COST OF DRUG SCREENS	3303	3002	000	004	(2,000.00)
	JUVENILE COURT PROBATION		3303	5401	000	001	2,000.00
1/3/2017	COUNTY OFFICE BUILDINGS/COURTHOUSE	INSUFFICIENT FUNDS FLOOD AND FIRE INSURANCE CAB/CH	4304	5302	000	005	(2,141.25)
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	5302	000	000	2,141.25
1/3/2017	OTHER	TO COVER DEFICIT IN AWARDS BANQUET LINE ITEM	1224	3002	000	000	(855.00)
	OTHER		1224	5415	000	001	855.00

County of Frederick
 General Fund
 December 31, 2016

ASSETS	FY17 <u>12/31/2016</u>	FY16 <u>12/31/2015</u>	Increase (Decrease)
Cash and Cash Equivalents	46,945,847.53	45,516,491.33	1,429,356.20 *A
Petty Cash	1,555.00	1,555.00	0.00
Receivables:			
Taxes, Commonwealth, Reimb.P/P	3,519,494.09	2,734,603.51	784,890.58
Streetlights	1,458.78	1,669.36	(210.58)
Miscellaneous Charges	21,526.36	43,947.18	(22,420.82)
Due from Fred. Co. San. Auth.	734,939.23	734,939.23	0.00
Prepaid Postage	3,498.53	(586.52)	4,085.05
GL controls (est.rev / est. exp)	<u>(9,066,936.21)</u>	<u>(13,230,142.86)</u>	<u>4,163,206.65</u> (1) Attached
TOTAL ASSETS	<u>42,161,383.31</u>	<u>35,802,476.23</u>	<u>6,358,907.08</u>
LIABILITIES			
Performance Bonds Payable	1,074,066.96	446,671.73	627,395.23
Taxes Collected in Advance	1,108,304.54	139,641.57	968,662.97 *B
Deferred Revenue	<u>3,543,697.32</u>	<u>2,780,519.05</u>	<u>763,178.27</u> *C
TOTAL LIABILITIES	5,726,068.82	3,366,832.35	2,359,236.47
EQUITY			
Fund Balance			
Reserved:			
Encumbrance General Fund	410,698.57	445,170.59	(34,472.02) (2) Attached
Conservation Easement	4,779.85	4,779.85	0.00
Peg Grant	205,675.38	137,071.75	68,603.63
Prepaid Items	949.63	949.63	0.00
Advances	734,939.23	734,939.23	0.00
Employee Benefits	93,120.82	93,120.82	0.00
Courthouse Fees	312,512.63	269,039.57	43,473.06
Historical Markers	17,386.10	17,330.76	55.34
Animal Shelter	335,530.02	335,530.02	0.00
Proffers	3,261,503.96	2,042,419.80	1,219,084.16 (3) Attached
Parks Reserve	9,810.01	6,932.25	2,877.76
E-Summons Funds	78,763.75	38,816.25	39,947.50
VDOT Revenue Sharing	436,270.00	436,270.00	0.00
Undesignated Adjusted Fund Balance	<u>30,533,374.54</u>	<u>27,873,273.36</u>	<u>2,660,101.18</u> (4) Attached
TOTAL EQUITY	<u>36,435,314.49</u>	<u>32,435,643.88</u>	<u>3,999,670.61</u>
TOTAL LIAB. & EQUITY	<u>42,161,383.31</u>	<u>35,802,476.23</u>	<u>6,358,907.08</u>

NOTES:

*A Cash increase includes an increase in revenue, expenditures, and fund balance, and a decrease in transfers (refer to the comparative statement of revenues, expenditures, transfers and change in fund balance).

*B Prepayment of taxes includes overpayment of \$866,394.30

*C Deferred revenue includes taxes receivable, street lights, misc.charges, dog tags, and motor vehicle registration fees.

BALANCE SHEET

(1) GL Controls	FY17	FY16	Inc/(Decrease)
Est.Revenue	160,158,908	147,637,542	12,521,366
Appropriations	(71,047,663)	(67,851,644)	(3,196,019)
Est.Tr.to Other fds	(98,588,879)	(93,461,211)	(5,127,668)
Encumbrances	410,699	445,171	(34,472)
	(9,066,936)	(13,230,143)	4,163,207

(1) General Fund Purchase Orders 12/31/16

DEPARTMENT	Amount	
HR	4,061.72	Furniture
County Office Buildings	33,768.00	Tracer System HVAC Controls
	4,947.50	Parking Lot Repair County Administration Building
	115,400.00	(2)Roof Top Units /Heat Pump Replacements
Fire & Rescue	16,675.81	Security Cameras
	933.60	(1) Washer/Extractor
	5,573.20	Badges, Emblems,Patches, etc.
	49,513.03	Uniforms
	10,193.00	Textbooks-Medical and Trauma Life Support
	5,800.00	Disaster Management Software Subscription
	10,136.50	Glow Shields,Identifiers,&SCBA
General District Court	11,265.00	(3) Motorola Radios
General Fund Departments	2,732.80	(14) Mesh Back Chairs
Inspections	1,113.11	PC Refresh
	20,983.00	KIP Scanner
	5,160.00	Unity Software Laserfiche
Parks	8,512.82	Program & Staff Shirts
Sheriff	6,164.50	Ammunition
	13,559.98	Body Armor
	156.00	Uniforms
	5,760.00	(2) Apple Computers
	4,329.00	(3) Radar Units
	24,130.00	(20) Riot Suits
	49,830.00	COPsync 911 Software
Total	410,698.57	

(3)Proffer Information	SCHOOLS	PARKS	FIRE & RESCUE	Designated Other Projects	TOTAL
Balance @12/31/16	953,404.62	187,458.54	470,228.70	1,650,412.10	3,261,503.96

Designated Other Projects Detail

Administration	256,929.10			
Bridges	2,500.00			
Historic Preservation	126,000.00	12/11/14 Board Action designated \$50,000 for final debt payment		
Library	134,968.00	on the Huntsberry property.		
Rt.50 Trans.Imp.	10,000.00			
Rt. 50 Rezoning	25,000.00			
Rt. 656 & 657 Imp.	25,000.00			
RT.277	162,375.00			
Sheriff	57,950.00			
Solid Waste	12,000.00			
Stop Lights	52,445.00			
BPG Properties/Rt.11 Corridor	330,000.00			
Blackburn Rezoning	452,745.00			
Clearbrook Bus.Ctr.Rezoning	2,500.00			
Total	1,650,412.10			

Other Proffers 12/31/16

(4) Fund Balance Adjusted	
Ending Balance 12/31/16	39,661,184.73
Revenue 12/16	74,380,801.15
Expenditures 12/16	(34,971,525.09)
Transfers 12/16	(48,537,086.25)
12/16 Adjusted Fund Balance	30,533,374.54

County of Frederick
 Comparative Statement of Revenues, Expenditures
 and Changes in Fund Balance
 December 31, 2016

REVENUES:	<u>Appropriated</u>	FY17 12/31/2016 <u>Actual</u>	FY16 12/31/2015 <u>Actual</u>	YTD Actual <u>Variance</u>
General Property Taxes	109,067,433.00	46,606,161.90	42,969,653.96	3,636,507.94 (1)
Other local taxes	34,831,980.00	11,105,609.76	10,102,589.98	1,003,019.78 (2)
Permits & Privilege fees	1,283,923.00	1,091,851.39	1,258,279.45	(166,428.06) (3)
Revenue from use of money and property	159,359.00	174,037.19	105,836.24	68,200.95 (4)
Charges for Services	2,710,296.00	1,465,560.68	1,364,380.43	101,180.25
Miscellaneous	505,583.88	825,233.66	185,040.40	640,193.26 *A
Recovered Costs	1,568,266.00	931,128.59	786,155.46	144,973.13 (5)
Proffers		939,247.52	1,163,151.78	(223,904.26) (5)
Intergovernmental:				
Commonwealth	9,996,067.00	11,216,429.46	11,002,197.74	214,231.72 (6)
Federal	36,000.00	25,541.00	45,950.45	(20,409.45) (7)
Transfers		0.00	0.00	0.00
TOTAL REVENUES	160,158,907.88	74,380,801.15	68,983,235.89	5,397,565.26
 EXPENDITURES:				
General Administration	11,039,193.94	5,992,485.75	4,682,712.51	1,309,773.24
Judicial Administration	2,677,014.22	1,260,851.62	1,114,903.07	145,948.55
Public Safety	34,729,688.27	17,686,582.61	16,733,491.87	953,090.74
Public Works	5,267,059.61	2,274,222.73	2,043,852.28	230,370.45
Health and Welfare	8,712,321.00	3,903,002.38	3,653,306.00	249,696.38
Education	78,819.00	39,409.50	28,000.00	11,409.50
Parks, Recreation, Culture	7,144,154.64	3,173,361.37	2,949,379.60	223,981.77
Community Development	1,975,531.94	641,609.13	662,606.51	(20,997.38)
TOTAL EXPENDITURES	71,623,782.62	34,971,525.09	31,868,251.84	3,103,273.25 (8)
 OTHER FINANCING SOURCES (USES):				
Operating transfers from / to	98,012,760.04	48,537,086.25	48,988,142.70	(451,056.45) (9)
Excess (deficiency)of revenues & other sources over expenditures & other uses	(9,477,634.78)	(9,127,810.19)	(11,873,158.65)	(2,745,348.46)
 Fund Balance per General Ledger		39,661,184.73	39,746,432.01	(85,247.28)
Fund Balance Adjusted to reflect Income Statement @12/31/16		30,533,374.54	27,873,273.36	2,660,101.18

*A The Animal Shelter received a \$500,000 donation.

(1)General Property Taxes	FY17	FY16	Increase/Decrease
Real Estate Taxes	25,179,564	23,140,544	2,039,020
Public Services Current Taxes	1,197,789	1,347,709	(149,920)
Personal Property	19,587,524	17,876,165	1,711,359
Penalties and Interest	503,888	436,530	67,357
Credit Card Chgs./Delinq.Advertising	(17,589)	(9,422)	(8,167)
Adm.Fees For Liens&Distress	154,986	178,128	(23,142)
	46,606,162	42,969,654	3,636,508

(2) Other Local Taxes

Local Sales and Use Tax	4,567,575.80	4,318,674.65	248,901.15
Communications Sales Tax	428,129.38	437,357.34	(9,227.96)
Utility Taxes	1,408,271.70	1,097,756.06	310,515.64 *1
Business Licenses	1,043,777.17	930,555.31	113,221.86
Auto Rental Tax	50,934.47	55,498.37	(4,563.90)
Motor Vehicle Licenses Fees	411,597.15	379,788.67	31,808.48
Recordation Taxes	865,656.23	781,606.93	84,049.30
Meals Tax	2,007,057.50	1,859,103.17	147,954.33
Lodging Tax	302,157.78	222,910.97	79,246.81
Street Lights	16,312.58	15,197.70	1,114.88
Star Fort Fees	4,140.00	4,140.81	(0.81)
Total	11,105,609.76	10,102,589.98	1,003,019.78

(3)Permits&Privileges

Dog Licenses	22,592.00	18,185.00	4,407.00
Land Use Application Fees	5,450.00	9,575.00	(4,125.00)
Transfer Fees	1,740.60	1,656.00	84.60
Development Review Fees	184,121.00	334,366.14	(150,245.14)
Building Permits	678,767.66	651,099.38	27,668.28
2% State Fees	12,733.73	11,634.21	1,099.52
Electrical Permits	47,521.00	59,501.00	(11,980.00)
Plumbing Permits	12,044.40	11,895.00	149.40
Mechanical Permits	46,932.00	74,368.00	(27,436.00)
Sign Permits	3,425.00	2,526.72	898.28
Commercial Burning Permits	100.00	50.00	50.00
Blasting Permits	135.00	210.00	(75.00)
Land Disturbance Permits	75,739.00	81,763.00	(6,024.00)
Residential Pump and Haul Fee	50.00	-	50.00
Septic Haulers Permit	300.00	300.00	-
Transfer Development Rights	200.00	1,150.00	(950.00)
Total	1,091,851.39	1,258,279.45	(166,428.06)

(4) Revenue from use of

Money	150,838.96	79,097.13	71,741.83
Property	23,198.23	26,739.11	(3,540.88)
Total	174,037.19	105,836.24	68,200.95

*1 Timing of the receipt of the utility taxes in the previous year.

(5) Recovered Costs	FY17	FY16	Increase/Decrease
	12/31/2016	12/31/2015	
Recovered Costs Treasurer's Office	33,861.00	42,164.00	(8,303.00)
Worker's Comp	550.00	650.00	(100.00)
Purchasing Card Rebate	161,675.29	124,206.59	37,468.70
Recovered Costs-IT/GIS	20,000.00	313.98	19,686.02
Fire & Rescue Fee Recovery	145,574.24	176,796.56	(31,222.32)
Recovered Cost Fire Companies	120,674.40	38,672.90	82,001.50
Reimbursement Circuit Court	4,811.27	6,959.45	(2,148.18)
Reimb.Public Works/Planning Clean Up	2,590.00	2,496.25	93.75
Clarke County Container Fees	36,358.16	32,620.45	3,737.71
City of Winchester Container Fees	31,412.25	29,589.25	1,823.00
Refuse Disposal Fees	57,568.45	46,069.92	11,498.53
Recycling Revenue	37,211.44	38,791.96	(1,580.52)
Fire & Rescue Merchandise(Resale)	-	1,050.00	(1,050.00)
Container Fees Bowman Library	936.32	875.28	61.04
Litter-Thon/Keep VA Beautiful Grant	750.00	500.00	250.00
Restitution Victim Witness	7,031.92	3,466.00	3,565.92
Reimb.of Expenses Gen.District Court	18,188.85	12,395.26	5,793.59
Reimb.Task Force	27,300.83	34,066.48	(6,765.65)
Reimb. Elections	5,460.29	-	5,460.29
Sign Deposits- Planning	-	100.00	(100.00)
Westminster Canterbury Lieu of Taxes	13,967.40	12,456.00	1,511.40
Grounds Maintenance Frederick Co.Schools	135,347.57	129,382.99	5,964.58
Comcast PEG Grant	41,389.00	35,732.25	5,656.75
Fire School Programs	17,155.00	9,424.25	7,730.75
Clerks Reimbursement to County	4,629.08	5,838.05	(1,208.97)
Sheriff Reimbursement	6,685.83	1,537.59	5,148.24
Subtotal Recovered Costs	931,128.59	786,155.46	144,973.13
Proffer-Other	-	483,090.46	(483,090.46) *1
Proffer Lynnhaven	47,296.34	16,891.55	30,404.79
Proffer Redbud Run	83,902.00	32,270.00	51,632.00
Proffer Canter Estates	53,143.61	44,967.67	8,175.94
Proffer Village at Harvest Ridge	12,312.00	12,312.00	-
Proffer Southern Hills	44,190.00	19,640.00	24,550.00
Proffer Snowden Bridge	422,508.57	342,398.10	80,110.47
Proffer Meadows Edge Racey Tract	241,728.00	181,296.00	60,432.00
Proffer Cedar Meadows	34,167.00	29,286.00	4,881.00
Proffer Westbury Commons	-	1,000.00	(1,000.00)
Subtotal Proffers	939,247.52	1,163,151.78	(223,904.26)
Grand Total	1,870,376.11	1,949,307.24	(78,931.13)

*1 Transportation Costs for Blackburn Commerce Ctr.& Clearbrook Business Ctr.

(6) Commonwealth Revenue	12/31/2016	12/31/2015	
	FY17	FY16	Increase/Decrease
Motor Vehicle Carriers Tax	26,854.52	37,721.45	(10,866.93)
Mobile Home Titling Tax	79,829.01	58,618.97	21,210.04
Recordation Taxes	186,735.96	180,462.40	6,273.56
P/P State Reimbursement	6,526,528.18	6,526,528.26	(0.08)
Shared Expenses Comm.Atty.	223,415.73	199,732.86	23,682.87
Shared Expenses Sheriff	966,624.53	1,013,227.77	(46,603.24)
Shared Expenses Comm.of Rev.	88,899.29	89,916.62	(1,017.33)
Shared Expenses Treasurer	66,962.28	67,609.76	(647.48)
Shared Expenses Clerk	203,366.32	166,958.63	36,407.69
Public Assistance Grants	2,348,122.49	2,201,803.37	146,319.12
Litter Control Grants	15,152.00	15,687.00	(535.00)
Emergency Services Fire Program	219,662.00	214,535.00	5,127.00
DMV Grant Funding	13,450.55	8,880.11	4,570.44
State Grant Emergency Services	-	14,838.80	(14,838.80)
Sheriff State Grants	9,927.01	-	9,927.01
JJC Grant Juvenile Justice	64,180.00	64,180.00	-
Rent/Lease Payments	134,209.86	83,579.22	50,630.64
Spay/Neuter Assistance - State	187.78	171.00	16.78
Wireless 911 Grant	28,854.33	27,930.69	923.64
State Forfeited Asset Funds	13,177.82	27,673.83	(14,496.01)
F&R OEMS Reimbursement	289.80	2,142.00	(1,852.20)
Total	11,216,429.46	11,002,197.74	214,231.72

*1

*1 Increase for Special Needs

County of Frederick
General Fund
December 31, 2016

(7) Federal Revenue	FY17	FY16	Increase/Decrease
Federal Forfeited Assets	-	11,538.45	(11,538.45)
Housing Illegal Aliens-Federal	9,803.00	12,581.00	(2,778.00)
Federal Funds Sheriff	9,263.00	8,983.00	280.00
Emergency Services Grant	6,475.00	12,848.00	(6,373.00)
Total	25,541.00	45,950.45	(20,409.45)

(8) Expenditures

Expenditures increased \$3,103,273.25. **General Administration** increased \$1,309,773.24 and includes the timing of the Comprehensive Services Fund transfer for \$1,263,458 due to projected increase of expenses. Funds were not transferred until January in the previous year. **Public Safety** increased \$953,090.74 and reflects an increase of the local contribution to the Jail of \$147,460.50. Additionally, the year to date salaries and fringe benefits increased \$337,379.66 impacted by the addition of seven deputy and sixteen firefighter positions. The Transfers decreased \$451,056.45. See chart below:

(9) Transfers Decreased \$451,056.45	FY17	FY16	Increase/Decrease	
Transfer to School Operating	39,093,518.88	36,743,038.31	2,350,480.57	*1
Transfer to Debt Service Schools	7,986,237.50	7,313,075.50	673,162.00	*2
Transfer to School Construction	0.00	3,200,000.00	(3,200,000.00)	
Transfer to Debt Service County	1,492,545.86	1,281,234.72	211,311.14	*3
Transfer to School Operating Capital	0.00	314,746.72	(314,746.72)	
Operational Transfers	-35,215.99	136,047.45	(171,263.44)	*4
Total	48,537,086.25	48,988,142.70	(451,056.45)	

*1 Increase in FY17 School Operating Fund Transfer

*2 Increase in FY17 School Debt Service Transfer

*3 Payments include the Bowman Library, Roundhill, Millwood Station, Public Safety Building, the Animal Shelter, and The City of Winchester for Courtroom, Roof, and HVAC Projects.

*4 Timing of insurance charge outs.

County of Frederick
 FUND 11 NORTHWESTERN REGIONAL ADULT DETENTION CENTER
 December 31, 2016

ASSETS	<u>FY2017</u> <u>12/31/2016</u>	<u>FY2016</u> <u>12/31/2015</u>	Increase <u>(Decrease)</u>
Cash	8,820,121.81	7,791,202.66	1,028,919.15 *1
GL controls(est.rev/est.exp)	<u>(809,750.48)</u>	<u>(758,250.33)</u>	<u>(51,500.15)</u>
TOTAL ASSETS	<u>8,010,371.33</u>	<u>7,032,952.33</u>	<u>977,419.00</u>
LIABILITIES			
Accrued Operating Reserve Costs	<u>2,395,005.00</u>	<u>2,258,904.00</u>	<u>136,101.00</u>
TOTAL LIABILITIES	<u>2,395,005.00</u>	<u>2,258,904.00</u>	<u>136,101.00</u>
EQUITY			
Fund Balance Reserved			
Encumbrances Undesignated	71,853.94	19,902.01	51,951.93
Fund Balance	<u>5,543,512.39</u>	<u>4,754,146.32</u>	<u>789,366.07</u> *2
TOTAL EQUITY	<u>5,615,366.33</u>	<u>4,774,048.33</u>	<u>841,318.00</u>
TOTAL LIABILITY & EQUITY	<u>8,010,371.33</u>	<u>7,032,952.33</u>	<u>977,419.00</u>

NOTES:

*1 Cash increased \$1,028,919.15. Refer to the following page for comparative statement of revenues, expenditures and changes in fund balance.

*2 Fund balance increased \$789,366.07. The beginning balance was \$3,860,407.45 and includes adjusting entries, budget controls for FY17(\$746,029), the first bond payment for the security system upgrade(\$105,475.42), and the year to date revenue less expenditures of \$2,534,609.36.

Current Unrecorded Accounts Receivable-	<u>FY2017</u>
Prisoner Billing:	32,769.16
Compensation Board Reimbursement 12/16	<u>469,594.12</u>
Total	502,363.28

County of Frederick
 Comparative Statement of Revenues, Expenditures
 and Changes in Fund Balance
 12/31/2016

FUND 11 NORTHWESTERN REGIONAL ADULT DETENTION CENTER

REVENUES:	<u>Appropriated</u>	FY2017 12/31/2016 <u>Actual</u>	FY2016 12/31/2015 <u>Actual</u>	YTD Actual <u>Variance</u>
Credit Card Probation	-	68.05	75.87	(7.82)
Interest		7,373.04	3,228.42	4,144.62
Supervision Fees	38,896.00	15,094.62	18,446.00	(3,351.38)
Drug Testing Fees	1,000.00	100.00	-	100.00
Work Release Fees	414,868.00	154,830.51	158,472.36	(3,641.85)
Federal Bureau Of Prisons	0.00	1,263.28	275.00	988.28
Local Contributions	6,988,314.00	5,242,225.32	4,871,329.50	370,895.82
Miscellaneous	6,500.00	20,580.57	2,068.83	18,511.74
Phone Commissions	420,000.00	107,631.42	112,026.84	(4,395.42)
Food & Staff Reimbursement	112,000.00	20,620.67	30,740.41	(10,119.74)
Elec.Monitoring Part.Fees	85,000.00	43,539.10	46,732.12	(3,193.02)
Share of Jail Cost Commonwealth	1,250,000.00	348,291.51	374,043.68	(25,752.17)
Medical & Health Reimb.	75,000.00	32,046.25	37,031.56	(4,985.31)
Shared Expenses CFW Jail	5,200,000.00	2,223,104.38	2,197,479.00	25,625.38
State Grants	276,233.00	79,751.00	73,340.94	6,410.06
Local Offender Probation	247,636.00	68,316.00	68,238.00	78.00
Bond Proceeds	0.00	2,197.44	0.00	2,197.44
Transfer From General Fund	5,299,912.00	3,974,934.00	3,827,473.50	147,460.50
TOTAL REVENUES	20,415,359.00	12,341,967.16	11,821,002.03	520,965.13
EXPENDITURES:	21,296,963.42	9,807,357.80	9,551,280.25	256,077.55
Excess(Deficiency)of revenues over expenditures		2,534,609.36	2,269,721.78	264,887.58
FUND BALANCE PER GENERAL LEDGER		<u>3,008,903.03</u>	<u>2,484,424.54</u>	<u>524,478.49</u>
Fund Balance Adjusted To Reflect Income Statement 12/31/16		5,543,512.39	4,754,146.32	789,366.07

County of Frederick
Fund 12 Landfill
December 31, 2016

ASSETS	FY2017 <u>12/31/2016</u>	FY2016 <u>12/31/2015</u>	Increase <u>(Decrease)</u>
Cash	34,198,160.32	33,167,885.38	1,030,274.94
Receivables:			
Accounts Receivable			
Fees	659,276.26	665,525.52	(6,249.26) *1
Accounts Receivable Other	1,813.10	0.00	1,813.10
Allow.Uncollectible Fees	(84,000.00)	(84,000.00)	0.00
Fixed Assets	45,498,224.85	44,899,611.07	598,613.78
Accumulated Depreciation	(27,824,334.18)	(26,818,616.30)	(1,005,717.88)
GL controls(est.rev/est.exp)	<u>(1,687,631.76)</u>	<u>(731,470.00)</u>	<u>(956,161.76)</u>
TOTAL ASSETS	<u>50,761,508.59</u>	<u>51,098,935.67</u>	<u>(337,427.08)</u>
LIABILITIES			
Accounts Payable	-	-	
Accrued VAC.Pay and Comp TimePay	183,021.61	191,362.47	(8,340.86)
Accrued Remediation Costs	12,516,507.64	12,233,415.93	283,091.71 *2
Retainage Payable	26,133.20	0.00	26,133.20
Deferred Revenue Misc.Charges	<u>1,813.10</u>	<u>0.00</u>	<u>1,813.10</u>
TOTAL LIABILITIES	<u>12,727,475.55</u>	<u>12,424,778.40</u>	<u>302,697.15</u>
EQUITY			
Fund Balance			
Reserved:			
Encumbrances	802,572.64	0.00	802,572.64 *3
Land Acquisition	1,048,000.00	1,048,000.00	0.00
New Development Costs	3,812,000.00	3,812,000.00	0.00
Environmental Project Costs	1,948,442.00	1,948,442.00	0.00
Equipment	3,050,000.00	3,050,000.00	0.00
Undesignated			
Fund Balance	<u>27,373,018.40</u>	<u>28,815,715.27</u>	<u>(1,442,696.87) *4</u>
TOTAL EQUITY	<u>38,034,033.04</u>	<u>38,674,157.27</u>	<u>(640,124.23)</u>
TOTAL LIABILITY AND EQUITY	<u>50,761,508.59</u>	<u>51,098,935.67</u>	<u>(337,427.08)</u>

NOTES:

*1 Landfill fees decreased \$6,249.26. Landfill fees at 12/16 were \$559,840.99 compared to \$478,298.64 at 12/15 for an increase of \$81,542.35. Delinquent fees at 12/16 were \$101,581.54 compared to \$182,872.32 at 12/15 for a decrease of \$81,290.78.

*2 Remediation increased \$283,091.71 and includes \$252,368.00 for post closure and \$30,723.71 interest.

*3 The encumbrance balance at 12/31/16 was \$802,572.64 and includes \$118,050.19 for CDD Landfill partial closure of Area 1, Phase 1, \$651,874 for a Cat 826 K compactor, a 2017 Ford F150 for \$26,658.45, and a \$5,990 pressure washer.

*4 Fund balance decreased \$1,442,696.87. The beginning balance was \$27,678,717.24 and includes adjusting entries budget controls for FY17(\$645,965), carry forward funds of (\$15,000) for chiller repair on the landfill gas treatment skid, (\$200,000) carry forward funds for the partial closure of Area 1, CDD landfill, and \$555,266.16 year to date revenue less expenditures.

Note that FY16 budget controls (\$75,138.00) compared to FY17(\$645,965) for a difference of \$570,827.00 reduction in fund balance.

County of Frederick
Comparative Statement of Revenue, Expenditures
and Changes in Fund Balance
December 31, 2016

FUND 12 LANDFILL REVENUES	Appropriated	FY17	FY16	YTD
		12/31/2016 Actual	12/31/2015 Actual	Actual Variance
Credit Card Charges	0.00	1,838.53	2,094.73	(256.20)
Interest on Bank Deposits	60,000.00	34,208.66	22,629.92	11,578.74
Salvage and Surplus	0.00	57,229.40	41,433.75	15,795.65
Sanitary Landfill Fees	5,516,450.00	2,776,455.80	2,686,059.82	90,395.98
Charges to County	0.00	254,722.61	203,013.44	51,709.17
Charges to Winchester	0.00	111,383.16	59,209.46	52,173.70
Tire Recycling	120,000.00	65,259.15	39,866.38	25,392.77
Reg. Recycling Electronics	66,000.00	26,129.00	22,843.00	3,286.00
Greenhouse Gas Credit Sales	10,000.00	0.00	0.00	0.00
Miscellaneous	60,000.00	3,218.96	161.00	3,057.96
Wheel Recycling	70,000.00	0.00	0.00	0.00
Renewable Energy Credits	116,262.00	107,568.10	73,374.04	34,194.06
Landfill Gas To Electricity	370,758.00	180,168.62	187,237.97	(7,069.35)
Waste Oil Recycling		0.00	1,920.53	(1,920.53)
TOTAL REVENUES	6,389,470.00	3,618,181.99	3,339,844.04	278,337.95
Operating Expenditures	5,535,435.10	1,514,930.12	1,432,335.74	82,594.38
Capital Expenditures	3,344,239.30	1,547,985.71	747,426.75	800,558.96
TOTAL Expenditures	8,879,674.40	3,062,915.83	2,179,762.49	883,153.34
Excess(deficiency)of revenue over expenditures		555,266.16	1,160,081.55	(604,815.39)
Fund Balance Per General Ledger		26,817,752.24	27,655,633.72	(837,881.48)
FUND BALANCE ADJUSTED		27,373,018.40	28,815,715.27	(1,442,696.87)

County of Frederick, VA
Report on Unreserved Fund Balance
January 11, 2017

Unreserved Fund Balance, Beginning of Year, July 1, 2016 **44,322,798**

Prior Year Funding & Carryforward Amounts

C/F Clearbrook Convenience Site	(35,000)	
C/F capital contingency	(2,366,365)	
School encumbrances	(903,813)	
C/F Fire Company Capital	(218,002)	
Adjust PEG grant reserves	3,523	
C/F Rose Hill project	(13,163)	
C/F Sherando Park master plan	(4,112)	
C/F Data center refresh lease	(108,032)	
C/F Abbott grant	(514)	
C/F 3rd floor carpet	(31,203)	
C/F School operating	(670,619)	
C/F Forfeited assets	(97,298)	
Accrue FY16 auto rental tax	9,526	
		(4,435,072)

Other Funding / Adjustments

Victim Witness	7,241	
COR refund - General Motors	(6,308)	
COR refund - Walmart	(3,812)	
COR refund - Andres Godinez Jr.	(2,978)	
COR refund - Interstate Resuce	(9,267)	
COR refund - Toyota Lease	(3,477)	
Airport Capital budget	(157,333)	
COR refund - Plaza Pet Clinic	(3,910)	
COR refund - Lake Holiday Countyr Club	(3,605)	
COR refund - Leda Enterprises	(7,379)	
COR refund - Virginia 10 RSA	(13,203)	
COR refund - Food Lion	(19,326)	
COR refund - Ryder Truck Rental	(3,185)	
		(226,543)

Fund Balance, January 11, 2017 **39,661,183**

CONSENT AGENDA

I



County of Frederick

Information Technologies
Scott Varner
Director
(540) 655-5614
Fax: (540) 722-2169
svarner@fcva.us

To: Board of Supervisors
From: Scott Varner, IT Director
Date: January 10, 2017
Subject: Information Technologies Committee Report

The Information Technologies Committee met in the First Floor Conference Room at 107 N Kent Street at 8:15 a.m. on Tuesday January 10, 2017. Present were Gary Lofton, Board of Supervisors IT Chairman; Judith McCann-Slaughter, Board of Supervisors IT Member, and Todd Robertson, IT Citizen Member. Absent were Quaiser Absar, IT Citizen Member, and Lorin Sutton, IT Citizen Member. Others present were: Scott Varner, IT Director, Patrick Fly, Deputy GIS Manager, Michelle Nugent, Network Operations Manager, and Alisa Scott, Administrative Assistant.

*****Items Not Requiring Action*****

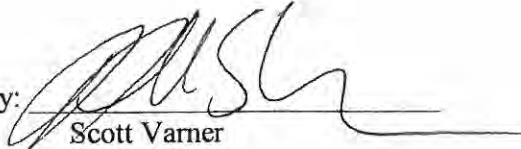
1. Update on IT Department
 - a. Focus on training for recruitment and retention
 - b. Virtual stack is 100% operational
 - c. Reorganization: The IT department is working with Human Resources to reclassify the IT Systems Analyst to Network Administrator and Network Technician to Database Administrator.
 - d. Career Tracks: The IT department is working with Human Resources to institute career progression tracks for each position.
 - e. Wireless: creation and added security for a Frederick County Guest Wi-Fi
 - f. PEG funds for Board Room presentation hardware
 - g. 3 Year Strategic Plan: technology organization, project prioritization, and architecture and infrastructure implementation.
2. Discussion of IT and MIS FY18 budget and feedback
 - a. Maintenance Service Contracts for hardware and software

107 North Kent Street, Winchester, Virginia 22601

- b. Office365 as an enterprise tool to address growing IT management requirements
 - c. Pictometry to benefit various County agencies, including Public Safety, Real Estate Assessment, and Building Inspections and Code Enforcement.
 - d. PC Refresh for EMS tablets
3. No action items determined

Respectfully Submitted,

Information Technologies Committee
Gary Lofton, Chairman
Judith McCann-Slaughter
Quaiser Absar
Lorin Sutton
Todd Robertson

By: 
Scott Varner
IT Director



County of Frederick

Information Technologies
Scott Varner
Director

(540) 655-5614
Fax: (540) 722-2169
svarner@fcva.us

To: Information Technologies Committee
From: Scott Varner, IT Director
Date: December 19, 2016
Subject: January 2017 Committee Meeting

An Information Technologies Committee meeting will be held in the First Floor Conference Room at 107 N Kent Street on Tuesday, January 10th, 2017 at 8:15 a.m. The agenda for the meeting is as follows:

1. Update on IT Department
2. Discussion on IT and MIS FY18 budgets and feedback
3. Determine any Action Items

107 North Kent Street, Winchester, Virginia 22601

Frederick County Department of Information Technology and MIS
107 N. Kent Street, Winchester, VA, 22601
Tel 540-722-8261
<http://www.fcva.us>

BUDGET PLAN REQUEST

FY 18

The Frederick County Department of Information Technology and MIS is dedicated to providing and supporting reliable technologies and technology-based services in a timely, high-quality, cost-effective manner to all clients of County Government.

TABLE OF CONTENTS

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Letter of Transmittal

The Department of Information Technology and MIS (ITMIS) works to improve County technology through commitment to best practices based upon total cost of ownership and return on investment analyses. ITMIS is replacing or upgrading numerous major County systems over the next three years. The Department will focus on several key areas in the upcoming fiscal year:

- Facilitating better broadband access to citizens and businesses
- Migrate on premise email and office applications to Microsoft Office 365 (O365)
- Departmental file share migration to Microsoft Office 365 (O365) SharePoint
- Implement departmental collaboration sites through (O365)
- Revitalize the GIS advisory committee to steer new ArcGIS projects with input from departmental stakeholders, citizens, and businesses.

The main focus of ITMIS in FY18 will be migrating the on premise email system, email archive, standalone Microsoft Office licenses, and on premise SharePoint sites to Microsoft Office 365. In preparation for the FY18 budget, ITMIS looked at reducing the total cost of ownership (TCO) for our email and office productivity systems over a six year period. Microsoft Office 365 is a Software as a Service (SaaS) platform which allows the County to purchase only what we need with the flexibility to scale up or scale down with a predictable cost structure. The County will no longer have to replace hardware and will not suffer the waterfall effect of new operating systems and application software, not to mention costs associated with disaster recovery. This migration will also allow the department to keep staffing at its present level with the gains in reduced oversight and management of the email system and archiving, mobile device management, Microsoft Office Professional upgrades, SharePoint, and disaster recovery.

The GIS team will focus on working with Pictometry, our aerial imagery vendor, to increase the geographic areas that are imaged in the high resolution format. Currently 25% of the County is imaged at the high resolution rate. Increasing that percentage to 100% will increase the usefulness of Pictometry for Real Estate Assessment, Public Safety, Planning and Development, and citizen services.

This budget and departmental priorities continue to support the Frederick County Strategic Plan. In that effort, line items have increased for tuition assistance and technical training. The department has several gaps in technical knowledge that need to be addressed as we move forward. Although ITMIS affects almost every focus area of the strategic plan, ITMIS will concentrate on **Well Planned Infrastructure** by continuing to explore and promote broadband options for citizens and businesses and provide the tools and consulting necessary to support **Communication and Citizen Engagement**. ITMIS will pursue technological solutions to make citizen and business participation in government convenient and meaningful and promote further governmental transparency through system automation.

The included sections of the ITMIS budget will provide a more in depth picture of the overall budget, operational areas, key performance indicators, and measured outcomes for the department. Several items were moved from the MIS budget to the Information Technology budget to better reflect where those items should be paid from. Although you will see a reduction in the MIS budget, those amounts will increase the Information Technology budget. Changes were also made to combine several GIS line items into similar Information Technology line items in an effort to make the budget more straight forward and apparent. Technology is in a constant state of change and department focus needs to be flexible in order to bend with the change and apply necessary business logic to adapt performance measures in order to maintain high

benchmarks for service and support. I look forward to the opportunity to discuss my budget further with the Administrative Budget Team.

Allen Scott Varner
Director of Information Technology and MIS
November 2, 2016

Department Summary Information

The Frederick County Department of Information Technology and GIS (ITMIS) is dedicated to providing and supporting reliable technologies and technology-based services in a timely, high-quality, cost-effective manner to all clients of county government. In the process of contributing to an efficient and productive County government, the department has established the following guiding principles in order to provide focus for the delivery of this mission.

ALIGN IT AND GIS WITH ORGANIZATION GOALS

Information Technology has become a vital component in every department's service delivery methods. As strategic plans are developed for each facet of County government, Information Technology will play a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology will be driven by this organizational need and the necessity to provide public service that is dramatically more effective.

INCREASE USEFUL SERVICE LEVELS

Information Technology's role in County government is to serve as internal consultants providing high-quality responsive service. The very nature of technology being a core component of each department's mission demands superior service and reliability. Attention will be given to the effective use of customer service methodologies to promote the effective use of technology.

DELIVER APPROPRIATE TECHNOLOGY

County government needs to exploit new technologies to improve service without incurring research-and-development costs. Budget limitations demand that the implementation of new technologies be done using best practices methods. Aligning IT with organizational goals will ensure that projects are performed to promote service and not for technical acclaim.

SIMPLIFY TECHNICAL WORKING ENVIRONMENT

The industry-wide technical environment is growing in breadth and complexity every day. Serving a diverse organization with multiple objectives can easily lead to the creation of separate islands of information and technology. Standardization of the technical environment is essential in providing appropriate solutions and support. Again, aligning IT with the overall goals of the organization will provide a focus on installed technology and support.

CAPITALIZE ON EXISTING SOLUTIONS TO ENHANCE PRODUCTIVITY

Many solutions exist today for County government applications that were not available just a short time ago. Information Technology will work to determine the known best practices to improve the effectiveness of each department's technical solutions.

REALIZE EFFECTIVE RETURN ON TECHNOLOGY INVESTMENTS

Constant attention must be given to technology trends and cycles to get the most value for the investment placed in technology. Increased use and complexity of technology has not always resulted in an increase in funding. Continual budget planning will guarantee that the investment is worthwhile while keeping the technology current and effective.

REFINE RAW MATERIALS INTO A SUPERIOR SERVICE ORGANIZATION

The product of an effective service organization is the infrastructure of personnel and equipment that supports the operation. Increased funding for personnel and equipment has provided the foundation. Emphasis on service delivery and an increased value on staff, clients, and vendors will provide the opportunity to maintain and promote the IT workforce as a superior service organization.

In order to provide a manageable level of service and the ability to correlate performance indicators, ITMIS has organized service delivery into the following programmatic/priority areas:

IT OPERATIONAL AREAS

Infrastructure Services

Help Desk

Application Services

Communication Services

Interagency Services

GIS OPERATIONAL AREAS

Addressing Services

Mapping Services

GIS Application Services

Help Desk

Expanded cyber-security threats, limited notification of end-of-support systems and changing mandates lead to unpredictability in the information technology industry. With budgetary cycles requiring identification of fiscal needs a year in advance of deployment and the rate of industry advancement, ITMIS finds itself frequently adjusting fiscal needs and priorities to keep up with the industry.

As the commercial industry expands mobile access to data, the expectation for mobility within the County enterprise expands. Additionally, County agencies have recognized the benefits of digitizing data, which can lead to better access, more productivity and expanded efficiencies. ITMIS's challenge is to balance these accessibility options against the need to protect County data from expanding cyber-security threats and other forms of data loss.

Program Plans

INFORMATION TECHNOLOGY

Infrastructure services

Provides organizational computer, server, and network design, engineering, maintenance, repair and

Network (LAN & WLAN)	Servers	Voice over Internet Protocol (VOIP) and Fax
User Devices (Hardware)	Email	

support services. Supports the following technical areas:

Help desk

Provides technology customer support for Tier 1 and 2 issues to include network account management, PC software and hardware support, and voicemail account support. Supports the following technical areas:

Application Support	PC Support (Software)	Training
---------------------	-----------------------	----------

Application services

Analyzes, develops, tests, integrates, manages, and supports organizational mission critical business systems and applications. Supports the following technical areas:

Custom Applications (Development and Support)	Import & Export Routines	Business Intelligence Reporting
Database Administration and Programming Services	3 rd Part Application Support	

Communication services

Supports and governs the County mission to provide timely communication to staff and citizens by utilizing current communication methods used in today's mobile and desktop environment. Supports the following technical areas:

Social Media Governance	Surveys	Cable Franchise Support
Emergency Notifications	Website (Internal & External)	

Interagency services

Support agencies outside the County organization chart as part of state mandates and interagency support of critical County functions. State Agencies include the Social Services Department, various court units, Pretrial and Probation, and the Health Department. Supports the following technical areas:

Frederick County Sheriff's Office	State Agencies
-----------------------------------	----------------

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Addressing Services

Responsible for addressing of all structures and parcels in Frederick County and maintaining addressing database to ensure proper distribution of address numbers in accordance with GIS policy.

Mapping Services

Provide professional services for creating parcels by metes and bounds to fully digitize the entire county map. As requested, create custom maps for internal departments as well as external agencies and citizens. Supports the following technical areas:

Parcel Mapping	Custom Map Creation	Map Books for Public Safety
Analysis Projects		

GIS Application Services

Promote and support the use of GIS applications and services to enhance County business processes and land based needs. Supports the following technical areas:

ArcGIS Support	Database Administration	Pictometry
3 rd Part Software Support	ArcGIS Integration Support	Reporting Services
Training	Dispatch	Laserfiche

Help desk

Provides technology customer support for Tier 1 and 2 issues to include GIS/Laserfiche hardware and software support. Supports the following technical areas:

Application Support	Training
---------------------	----------

Program Summary Financial Data

IT

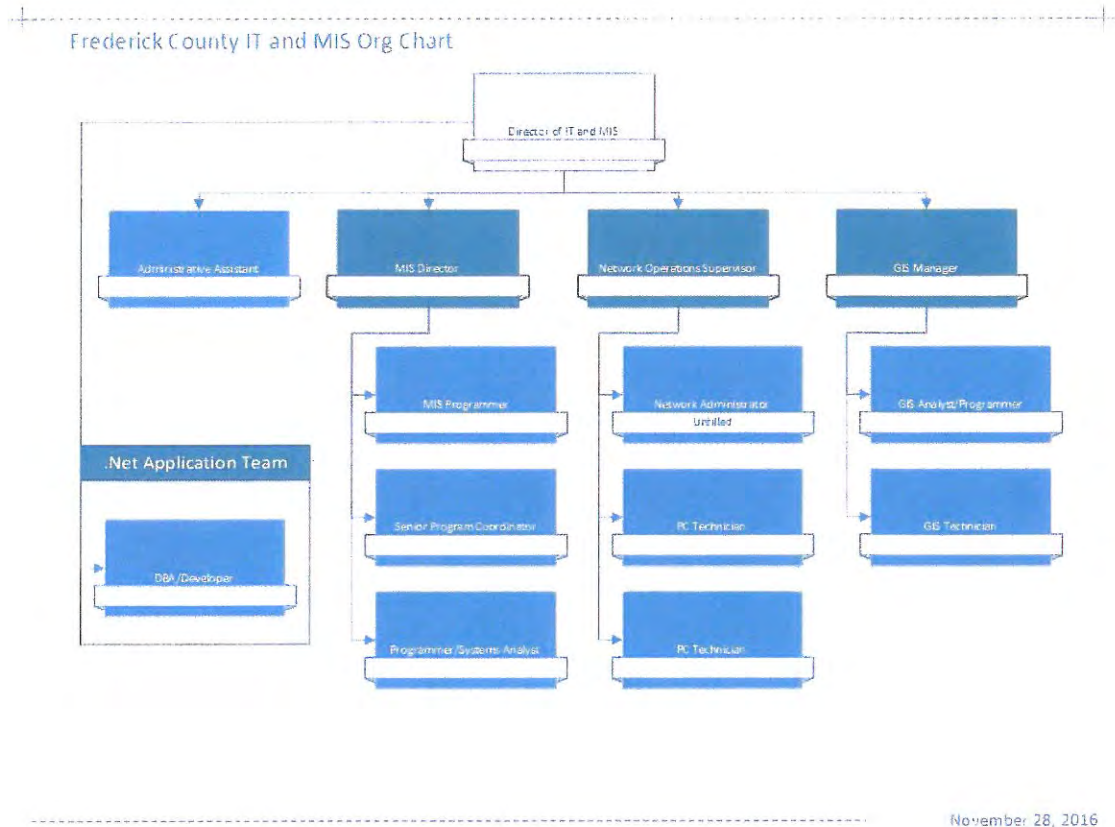
Program/Operational Area	Director	Network Operations Manager	IT Specialist	IT Specialist	Database Admin.	Admin. Assist.	Pers. Program Total
	FTE	FTE	FTE	FTE	FTE	FTE	
Infrastructure Services	20%	50%	45%	25%	0%	0%	
Help Desk	10%	10%	45%	30%	25%	60%	
Application Services	25%	5%	0%	35%	50%	0%	
Communication Services	10%	20%	0%	0%	25%	0%	
Interagency Services	5%	15%	10%	10%	0%	10%	

GIS

Program/Operational Area	Manager	GIS Analyst	GIS Technician	Pers. Program Total
	FTE	FTE	FTE	
Addressing Services	5%	5%	80%	
Mapping Services	30%	25%	10%	
GIS Application Services	35%	50%	5%	
Help Desk	10%	10%	5%	

Personnel Supplement Data

Organizational Chart



Position Allocation

IT – 10 FTE

MIS – 4 FTE

Performance Measures

IT Objectives/Performance Measures

Objective/Performance Measure	Unit	Annual Target	Actual FY16	Estimated FY17	Projected FY18
Customer					
Network Availability	%	99.8	95	98	99.8
Disaster Recovery	Hours	3.0	6	4	3
Tickets Completed	#	-	3336	3600	3600
Ticket Resolution Time (48 hours)	%	95	75	85	90
Customer Satisfaction	%	98	No Data	No Data	90
Website Hits	#	-	2,583,599	2,600,000	2,650,000

GIS Objectives/Performance Measures

Objective/Performance Measure	Unit	Annual Target	Actual FY16	Estimated FY17	Projected FY18
Customer					
Tickets Completed	#	-	883	700	750
Ticket Resolution Time (2 weeks)	%	-	No Data	No Data	No Data
Customer Satisfaction	%	-	No Data	No Data	90
ArcGIS Server Availability	%	99.8	No Data	98	99.8
GIS Web Hits	#	-	66,766	70,000	75,000

Expenditure Data

EXPENDITURE LINE ITEM	DESCRIPTION	AMOUNT
012200-1000-000-000	PERSONNEL SERVICES	
012200-1001-000-003	DIRECTOR	131,580
012200-1001-000-021	DATABASE ADMINISTRATOR/DEVELOPER	55,000
012200-1001-000-022	WEB MANAGER	
012200-1001-000-023	NETWORK OPERATIONS MANAGER	79,793
012200-1001-000-024	GIS ANALYST PROGRAMMER	59,112
012200-1001-000-025	NETWORK ADMINISTRATOR	65,500
012200-1001-000-026	PC TECHNICIAN	33,575
012200-1001-000-027	PC TECHNICIAN	33,764
012200-1001-000-032	ADMINISTRATIVE ASSISTANT	48,195
012200-1001-000-054	GIS ANALYST	
012200-1001-000-055	DEPUTY GIS MANAGER	82,388
012200-1001-000-056	IT ANALYST/PROGRAMMER	
012200-1001-000-057	GIS TECHNICIAN	45,217
012200-1001-000-058	BUSINESS ANALYST	
012200-1005-000-000	OVERTIME	
012200-1009-000-000	MERIT RESERVE	
012200-2000-000-000	FRINGE BENEFITS	
012200-2001-000-000	F. I. C. A.	47,645
012200-2002-000-000	RETIREMENT - V. R. S.	58,339
012200-2005-000-000	HOSPITAL/MEDICAL PLANS	112,800
012200-2006-000-000	GROUP INSURANCE	8,307
012200-2008-000-000	SHORT & LONG TERM DISABILITY	1,200
012200-2011-000-000	WORKER'S COMPENSATION	5,345
012200-2013-000-000	EDUCATION - TUITION ASSISTANCE	
012200-2013-000-001	EDUCATION/TUITION - NETWORK	
012200-2013-000-002	EDUCATION/TUITION-GIS	
012200-2013-000-003	EDUCATION/TUITION-NETWORK	
012200-3000-000-000	CONTRACTUAL SERVICES * Microsoft O365	160,000
012200-3002-000-000	PROFESSIONAL SERVICES-OTHER	7,300
012200-3002-000-001	PROFESSIONAL SVCS.-MIS	
012200-3004-000-000	REPAIR & MAINT. - VEHICLE	
012200-3004-000-001	REPAIR & MAINT. - MIS EQUIP.	
012200-3004-000-002	REPAIR & MAINTENANCE-GIS EQUIP	
012200-3004-000-003	REPAIR & MAINT.-NETWORK EQUIP	
012200-3004-000-004	REPAIR & MAINT. - NETWORK EQUI	
012200-3005-000-000	MAINTENANCE SERVICE CONTRACTS	185,384
012200-3005-000-001	MAINT. SERVICE CONTRACTS-MIS	
012200-3005-000-002	MAINTENANCE SERVICE CONTRACTS-	
012200-3006-000-000	PRINTING/BINDING	
012200-3006-000-002	PRINTING/BINDING-GIS	
012200-3007-000-000	ADVERTISING	
EXPENDITURE LINE	DESCRIPTION	AMOUNT

ITEM		
012200-3007-000-001	ADVERTISING-MIS	
012200-3010-000-000	OTHER CONTRACTUAL SERVICES	
012200-4000-000-000	INTERNAL SERVICES	
012200-4003-000-001	CENTRAL STORES-COPIES-MIS	
012200-4003-000-002	CENTRAL STORES - GASOLINE	350
012200-5200-000-000	COMMUNICATION	
012200-5204-000-000	POSTAGE AND TELEPHONE	7,400
012200-5299-000-000	INTERNET ACCESS	25,000
012200-5305-000-000	MOTOR VEHICLE INSURANCE	
012200-5306-000-000	SURETY BONDS	100
012200-5400-000-000	MATERIALS AND SUPPLIES	
012200-5401-000-000	OFFICE SUPPLIES	15,000
012200-5401-000-001	OFFICE SUPPLIES-MIS	
012200-5401-000-002	OFFICE SUPPLIES-GIS	3,360
012200-5401-000-003	OFFICE SUPPLIES - NETWORK	1,000
012200-5401-000-004	OFFICE SUPPLIES - REFRESH PROG	65,000
012200-5411-000-000	BOOKS AND SUBSCRIPTIONS	250
012200-5411-000-001	BOOKS & SUBSCRIPTIONS - MIS	
012200-5411-000-002	BOOKS & SUBSCRIPTIONS - GIS	250
012200-5411-000-003	BOOKS & SUBSCRIPTIONS-NETWORK	
012200-5413-000-000	OTHER OPERATING SUPPLIES	
012200-5413-000-001	OTHER OPERATING SUPPLIES-MIS	
012200-5413-000-002	OTHER OPERATING SUPPLIES-GIS	
012200-5413-000-003	OTHER OPERATING SUPPLIES-NETWO	4,000
012200-5506-000-000	TRAVEL	
012200-5506-000-001	TRAVEL - MIS	
012200-5506-000-002	TRAVEL - GIS	
012200-5506-000-003	TRAVEL - NETWORK	
012200-5800-000-000	MISCELLANEOUS	
012200-5801-000-000	DUES AND ASSOC. MEMBERSHIPS	700
012200-5801-000-002	DUES & ASSOC. MEMBERSHIPS-GIS	
012200-8000-000-000	LEASES AND RENTALS	
012200-8001-000-000	LEASE/RENT OF EQUIPMENT	
012200-8002-000-000	FURNITURE AND FIXTURES	
012200-8005-000-000	MOTOR VEHICLES AND EQUIPMENT	
012200-8007-000-000	INTEGRATED TECH. EQUIP.	
012200-8007-000-001	INTEGRATED TECH. EQUIP.-MIS	
012200-8007-000-002	INTEGRATED TECH. EQUIP.-GIS	118,604
012200-8007-000-003	INTEG.TECH.EQUIP.-NETWORK	
012200-9001-000-000	LEASE/RENT OF EQUIPMENT	107,794
012200-9001-000-001	LEASE/RENT OF EQUIP.-MIS	

Supporting Documentation

MAINTENANCE SERVICE CONTRACTS – 012200-3005-000-000

Vendor Name	Product Description	TOTAL Amount
Trebron Edgewave IPRISM 150G Appliance	Internet Proxy Software - Wireless	\$6,550.00
Dell	Service Tag: 61KXKM1 FCBDC2012	\$1,130.63
Emerson * Moved from MIS Budget	PSB Whole Battery Backup System	\$10,000.00
DISYS Solutions	SmartNet for Cisco Infrastructure	\$40,536.00
Bridge Communications	Phone Switchboard	\$600.00
Singlewire	Phone Paging	\$3,878.10
Trebron Edgewave IPRISM 105H Appliance	Internet Proxy Software - LAN	\$3,682.00
At Comm	Phone Reporting	\$3,383.00
Webex	Web Conferencing	\$468.00
Teamwork - \$24	Online Collaboration	\$240.00
Konica Minolta DSI Support - \$80	IT Copier	\$960.00
ZOHO ADSelfService	Remote Account Changes	\$1,495.00
Dell	Service Tag: 2BFWHX1 FCVIRTBAK	\$795.36
Virtual Graffiti licenses (780 licenses)	Email Archiving Software	\$756.00
Sequentur (AVG Cloud Care) (925 licenses)	Remote Management Anti-Virus	\$2,052.00
Spamtitan	E-mail Spam Blocker	\$2,420.00
Dell	Dell Kace Help Desk Software	\$5,500.00
Dell	Service Tag: DVNLDZ1 ANI/ALI	\$500.00
Dell	Service Tag: 5V42XL1 PICTOMETRY	\$739.80
Dell - KENT SAN	Service Tag: 3WDTFZ1 KENT	\$500.00
GoDaddy	couragetocare.net	\$104.33
Dell - ISCSI Switches	Service Tag: D0797M1 KENT	\$433.00
Dell - ISCSI Switches	Service Tag: 9X597M1 PSB	\$433.00
Dell - ISCSI Switches	Service Tag: HQ597M1 KENT	\$433.00
Dell - ISCSI Switches	Service Tag: 8X597M1 PSB	\$433.00
Dell - PSB SAN	Service Tag: 9F3DJS1 PSB	\$2,372.93
Dell	Service Tag: 53XSVN1 APPASSURE2	\$2,230.00
Dell - KENT SAN	Service Tag: CXCBJS1 KENT	\$2,366.47
DOT.GOV.GOV Domains	frederickcountyva.gov	\$400.00
Symantec	Backup and recovery for physical servers	\$600.00
GoDaddy	taxes.co.frederick.va.us	\$210.00
JAMF	Mobile device management software	\$450.00

Vendor Name	Product Description	TOTAL Amount
GoDaddy	coremr.nradc.com	\$210.00
Carasoft	VMWare licensing	\$17,594.00
GoDaddy	parkbdb2008.co.frederick.va.us	\$210.00
GoDaddy	fredweb.co.frederick.va.us	\$210.00
Dell/STI	Service Tag: CXFRV12 FREDARCH2012	\$400.00
Dell via Quest	Rapid Recovery Software for Servers	\$4,023.00
Dell	Service Tag: FJ5CF42 STORAGE2012	\$1,321.61
Dell - ISCSI Switches	Service Tag: HSMR9T1CJIS	\$543.48
Dell - ISCSI Switches	Service Tag: 1TMR9T1 CJIS	\$543.48
Dell	Service Tag: BY2XFX1 CJIS	\$850.32
Dell	Service Tag: BY2WFX1 CJIS	\$850.32
Dell - PSB SAN	Service Tag: 3DLWGX1 PSB CJIS	\$4,717.88
Bomgar	Remote desktop management software	\$1,200.00
ESRI * Moved from GIS Maintenance	Enterprise GIS	\$50,500.00
Unity – Laserfische * Moved from GIS Maintenance	Document Management	\$34,680.00
Cryptzone * Moved from GIS Maintenance	Email and file encryption software	\$1,224.00
TDC Group * Moved from GIS Maintenance	Web Application	\$1,500.00
Docunav * Moved from GIS Maintenance	Document management integration software	\$3,126.00
Dropbox * Moved from GIS Maintenance	File sharing application	\$99.00
GoDaddy * Moved from GIS Maintenance	SSL certificate for ArcGIS web server	\$210.00
	Total	\$220,664.71

PROFESSIONAL SERVICES – 012200-3002-000-000

Type of Service	Justification	Amount
GIS Consultation	GIS Application Monitoring	\$15,000.00
Website Host - Vision	Hosting and Design for County website	\$7,300.00
	Total	\$22,300.00

DUES AND MEMBERSHIPS - 012200-5801-000-000

Organization	Description	Amount
VAMLIS	Virginia GIS Professional Group	\$350
PMI	Project Management Institute	\$340
	Total	\$690

EDUCATION/TUITION ASSISTANCE - 012200-2013-000-000

Name of Employee	Class Name	Description	Amount
Alisa Scott	FINC600 - Corporate Finance	This course is a study of the major corporate finance and financial management theory, strategy, processes, functions, and other issues. Topics include the finance function, concepts of sources and uses of funds, analysis and estimation of need for funds (short- and long-term), short-term sources, working capital management policy, long-term sources, capital structure policy and implementation, capital budgeting and the cost of capital.	\$1,050.00
Alisa Scott	MKTG600 - Marketing Management	This course is designed to illustrate development, implementation, and reformulation of business strategy, with both domestic and international implications. Emphasis is placed on the need for, awareness of, and accommodation to changes in an organization's internal and external environments. Generic types of business strategies and techniques for analyzing strategies are also covered	\$1,050.00
Alisa Scott	BUSN631 - Technology and Innovation	This course will investigate and demonstrate the planning and implementation of strategies that help organizations improve productivity, satisfaction, and responsiveness to the environment. The course views management from the perspective of human systems and organizational development, technological innovation, and strategic management.	\$1,050.00
Alisa Scott	HRMT - Strategic Human Resource Management	The course examines the techniques, policies, processes, strategies, and practices used by companies and managers to leverage effectively and efficiently their human capital. Students will evaluate how HR practices are aligned with organizational objectives. Additional special topics include workforce planning, diversity management, and succession planning.	\$1,050.00
Patrick Fly	ECON 600 - Managerial Economics	Course is designed to use economic analysis to enhance business decision-making within private businesses, not-for-profit institutions, and public agencies. Economic concepts covered include demand analysis, production and cost analysis, linear programming applications, pricing policies and regulation.	\$1,050.00

Patrick Fly	BUSN 625 - Applied Decision Making	This course investigates the advanced analysis methods and techniques used to solve modern business problems. The course emphasizes the most successful methods from business statistics, production and operations management, management science, and operations research fields of study. Students will be required to synthesize material from several major fields of study in order to apply it in this course. The capabilities of Microsoft Office will be used extensively throughout the course to illustrate the application of these methods and techniques to the analysis and solution of modern business problems. The course will first investigate the types of problems faced by businesses in the both the production and service areas. Methods of analysis will be investigated to solve these type problems including probability concepts and their applications, statistical quality control, process design, forecasting, inventory control, waiting line models, transportation and assignment methods, decision analysis, and simulation modeling.	\$1,050.00
Patrick Fly	Busn 620 - Strategic Management	This course is a culmination of the business functions to incorporate them into a coherent, profitable, sustainable business strategy. This course includes strategy information, decisions, and techniques of industry leaders.	\$1,050.00
		Total	\$7,350.00

TRAVEL - 012200-5506-000-000

Name of Employee	Training Course Name	Description	Amount
Kyle Schwizer	Developing Web App with ArcGIS API for Javascript	Web Development (web based class)	\$ 1,695.00
Robin Cummings	Intro to Geoprocessing Scripts using Python	Data processing automation (web based class)	\$ 1,695.00
Evan Pangle	ICND2	Cisco Routing and Switching Part 2	\$ 3,500.00
Jose Trujillo	HTML5 W/JavaScript & CSS3	HTML5 W/JavaScript & CSS3	\$ 3,100.00
Patrick Fly	SQL Database Management	SQL Database Management	\$ 3,000.00
GIS Staff (3 members)	ESRI Fed UC	GIS Conference	\$ 2,500.00
Brett Farmer	SQL Database Management	SQL Database Management	\$ 3,000.00
Andrew Farrar	Building Web Applications with ASP.NET MVC	Building Web Applications with ASP.NET MVC	\$ 3,000.00
		Total	\$ 21,490.00

INTERNET ACCESS - 012200-5299-000-000

Type of Service	Name of Provider	Frequency of Payment	Amount	Total
Metro E 100 MG Pipe	Comcast	Monthly	\$1,770.00	\$21,240.00
Internet	Comcast	Monthly	\$73.00	\$876.00
ComCast 10GB Link Between Buildings * Moved from MIS budget	Comcast	Monthly	\$983.33	\$11,800.00
			Total	\$33,916.00

POSTAGE AND TELEPHONE - 012200-5204-000-000

Type of Service	Name of Provider	Frequency of Payment	Amount	Total
Telephone	Verizon	Monthly	\$ 49.00	\$ 588.00
Telephone	Comcast	Monthly	\$ 51.00	\$ 612.00
Wireless	Verizon	Monthly	\$ 500.00	\$ 6,000.00
Postage	USPS	Monthly	\$ 15.00	\$ 200.00
			Total	\$ 7,400.00

9/26/2016 COUNTY OF FREDERICK		- BUDGET -		EXPENSE		ACCOUNTING PERIOD 2016/09	
FUND #-010 GENERAL OPERATING FUND							
		Prior Years	Prior Years	Amended	Actual On	Dept Request	Notes
		FY/2015	FY/2016	Budget	2016/09	FY/2018	
012200	-000-000						
	INFORMATION TECHNOLOGY						
012200-1000-000-000	PERSONNEL SERVICES						
012200-1001-000-003	DIRECTOR	126,280	107,710	129,753	26,875	131,580	
012200-1001-000-021	DATABASE ADMINISTRATOR/DEVELOPER	41,413	46,258	47,090	9,811	55,000	
012200-1001-000-022	WEB MANAGER	50,784	8,807				
012200-1001-000-023	NETWORK OPERATIONS MANAGER	71,901	76,845	78,228	16,298	79,793	
012200-1001-000-024	GIS ANALYST PROGRAMMER	54,492	57,452	59,278	12,073	59,112	
012200-1001-000-025	NETWORK ADMINISTRATOR	63,967	57,137	65,677		65,500	
012200-1001-000-026	PC TECHNICIAN	30,843	25,729	32,916	6,858	33,575	
012200-1001-000-027	PC TECHNICIAN	23,913	31,875	33,102	6,896	33,764	
012200-1001-000-032	ADMINISTRATIVE ASSISTANT	39,979	46,106	47,250	9,844	48,195	
012200-1001-000-054	GIS ANALYST						
012200-1001-000-055	DEPUTY GIS MANAGER	75,294	81,949	80,773	16,828	82,388	
012200-1001-000-056	IT ANALYST/PROGRAMMER						
012200-1001-000-057	GIS TECHNICIAN	40,722	37,196	41,945	9,235	45,217	
012200-1001-000-058	BUSINESS ANALYST						
012200-1005-000-000	OVERTIME	385					
012200-1009-000-000	MERIT RESERVE						
	PERSONAL SERVICE	619,973	577,064	616,012	114,718	634,124	
012200-2000-000-000	FRINGE BENEFITS						
012200-2001-000-000	F. I. C. A.	45,052	41,442	46,426	8,218	47,645	
012200-2002-000-000	RETIREMENT - V. R. S.	64,222	56,954	65,414	10,554	58,339	
012200-2005-000-000	HOSPITAL/MEDICAL PLANS	89,303	82,899	98,000	21,051	112,800	
012200-2006-000-000	GROUP INSURANCE	7,203	6,388	8,069	1,503	8,307	
012200-2008-000-000	SHORT & LONG TERM DISABILITY	271	742	500	207	1,200	
012200-2011-000-000	WORKER'S COMPENSATION	4,405	1,432	615	103	5,345	
012200-2013-000-000	EDUCATION - TUITION ASSISTANCE					7,350	See Budget Plan for Detail of Tuition Assistance
012200-2013-000-001	EDUCATION/TUITION - NETWORK						
012200-2013-000-002	EDUCATION/TUITION-GIS						
012200-2013-000-003	EDUCATION/TUITION-NETWORK						
	FRINGE BENEFITS	210,456	189,857	219,024	41,636	240,986	
012200-3000-000-000	CONTRACTUAL SERVICES					160,000	Microsoft Office 365
012200-3002-000-000	PROFESSIONAL SERVICES-OTHER	38,444	27,200	50,750	6,946	22,300	
012200-3002-000-001	PROFESSIONAL SVCS.-MIS						
012200-3004-000-000	REPAIR & MAINT. - VEHICLE						
012200-3004-000-001	REPAIR & MAINT. - MIS EQUIP.						
012200-3004-000-002	REPAIR & MAINTENANCE-GIS EQUIP	1,137		1,000			
012200-3004-000-003	REPAIR & MAINT.-NETWORK EQUIP			6,000			
012200-3004-000-004	REPAIR & MAINT. - NETWORK EQUI						

9/26/2016 COUNTY OF FREDERICK		- BUDGET -		EXPENSE		ACCOUNTING PERIOD 2016/09	
FUND # - 010 GENERAL OPERATING FUND							
		Prior Years FY/2015	Prior Years FY/2016	Amended Budget	Actual On 2016/09	Dept Request FY/2016	Notes
012200-3005-000-000	MAINTENANCE SERVICE CONTRACTS	90,230	88,669	125,144	58,520	220,664	Combined IT and GIS Maintenance, Moved 10,000 from MIS Budget
012200-3005-000-001	MAINT. SERVICE CONTRACTS-MIS						
012200-3005-000-002	MAINTENANCE SERVICE CONTRACTS-	83,785	122,202	132,100	83,726		
012200-3006-000-000	PRINTING/BINDING	132		480			
012200-3006-000-002	PRINTING/BINDING-GIS						
012200-3007-000-000	ADVERTISING						
012200-3007-000-001	ADVERTISING-MIS						
012200-3010-000-000	OTHER CONTRACTUAL SERVICES		8,307				
	PURCHASED SERVICES	213,728	246,378	315,474	149,192	402,964	
012200-4000-000-000	INTERNAL SERVICES						
012200-4003-000-001	CENTRAL STORES-COPIES-MIS						
012200-4003-000-002	CENTRAL STORES - GASOLINE	412	306			350	
	INTERNAL SERVICES	412	306			350	
012200-5200-000-000	COMMUNICATION						
012200-5204-000-000	POSTAGE AND TELEPHONE	1,996	1,834	250	1,693	7,400	Moved 6,000 from MIS Budget
012200-5299-000-000	INTERNET ACCESS	21,503	21,856	25,000	1,913	35,000	Moved 11,800 from MIS Budget
012200-5305-000-000	MOTOR VEHICLE INSURANCE						
012200-5306-000-000	SURETY BONDS	80	78	100	81	100	
012200-5400-000-000	MATERIALS AND SUPPLIES						
012200-5401-000-000	OFFICE SUPPLIES	9,003	22,698	21,150	1,219	15,000	
012200-5401-000-001	OFFICE SUPPLIES-MIS						
012200-5401-000-002	OFFICE SUPPLIES-GIS	333	1,473	3,360	111	3,360	
012200-5401-000-003	OFFICE SUPPLIES - NETWORK	1,561	1,201	1,000	125	1,000	
012200-5401-000-004	OFFICE SUPPLIES - REFRESH PROG					65,000	Fire and Rescue
012200-5411-000-000	BOOKS AND SUBSCRIPTIONS	523	229	250		250	
012200-5411-000-001	BOOKS & SUBSCRIPTIONS - MIS		179	250			
012200-5411-000-002	BOOKS & SUBSCRIPTIONS - GIS	108		250		250	
012200-5411-000-003	BOOKS & SUBSCRIPTIONS-NETWORK	258	156				
012200-5413-000-000	OTHER OPERATING SUPPLIES	8,099	7,025		3,804		
012200-5413-000-001	OTHER OPERATING SUPPLIES-MIS						
012200-5413-000-002	OTHER OPERATING SUPPLIES-GIS	4,057	681	12,200			
012200-5413-000-003	OTHER OPERATING SUPPLIES-NETWO	5,803	1,060	3,200	4,864	4,000	
012200-5506-000-000	TRAVEL	10,685	420			21,490	See Budget Plan for Detail of Training
012200-5506-000-001	TRAVEL - MIS						
012200-5506-000-002	TRAVEL - GIS	6,357	4,610	5,500			
012200-5506-000-003	TRAVEL - NETWORK	3,876	5,473	3,000	183		

9/26/2016 COUNTY OF FREDERICK		- B U D G E T -		E X P E N S E		ACCOUNTING PERIOD 2016/09	
FUND #-010 GENERAL OPERATING FUND							
		Prior Years	Prior Years	Amended	Actual On	Dept Request	Notes
		FY/2015	FY/2016	Budget	2016/09	FY/2018	
012200-5800-000-000	MISCELLANEOUS						
012200-5801-000-000	DUES AND ASSOC. MEMBERSHIPS	338	519	700	169	700	
012200-5801-000-002	DUES & ASSOC. MEMBERSHIPS-GIS	350		700			
	OTHER CHARGES	74,930	69,492	76,910	14,162	153,550	
012200-8000-000-000	LEASES AND RENTALS						
012200-8001-000-000	LEASE/RENT OF EQUIPMENT						
012200-8002-000-000	FURNITURE AND FIXTURES						
012200-8005-000-000	MOTOR VEHICLES AND EQUIPMENT						
012200-8007-000-000	INTEGRATED TECH. EQUIP.	24,011	8,720				
012200-8007-000-001	INTEGRATED TECH. EQUIP.-MIS						
012200-8007-000-002	INTEGRATED TECH. EQUIP.-GIS	10,742	26,564			118,604	Pictometry increase from 25% to 100% in HD
012200-8007-000-003	INTEG.TECH.EQUIP.-NETWORK	2,100					
	CAPITAL OUTLAY	36,853	35,284			118,604	
012200-9001-000-000	LEASE/RENT OF EQUIPMENT			108,032		107,794	2nd Year Lease Payment for Dell Virtualization Project
012200-9001-000-001	LEASE/RENT OF EQUIP.-MIS						
	OTHER USES OF FUNDS			108,032		107,794	
	TOTAL DEPARTMENT	1,156,352	1,118,381	1,335,452	319,708	1,658,372	

2017-2018 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	Management Information Systems	DEPARTMENT CODE	012220 -000-000
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
012220-1000-000-000	PERSONNEL SERVICES		
012220-1001-000-032	DIRECTOR	133,518	
012220-1001-000-055	SENIOR ROGRAM COORDINATOR	79,511	
012220-1001-000-056	MIS PROGRAMMER	90,639	
012220-1001-000-057	PROGRAM COORDINATOR	68,324	
012220-1005-000-000	OVERTIME		
012220-1009-000-000	MERIT RESERVE		
	PERSONNEL SERVICES		371,992
012220-2000-000-000	FRINGE BENEFITS		
012220-2001-000-000	F. I. C. A.	27,991	
012220-2002-000-000	RETIREMENT - V. R. S.	34,223	
012220-2005-000-000	HOSPITAL/MEDICAL PLANS	48,120	
012220-2006-000-000	GROUP INSURANCE	4,873	
012220-2008-000-000	SHORT & LONG TERM DISABILITY	480	
012220-2011-000-000	WORKER'S COMPENSATION	335	
012220-2013-000-000	EDUCATION - TUITION ASSISTANCE		
012200-2013-000-001	EDUCATION/TUITION - NETWORK		
012200-2013-000-002	EDUCATION/TUITION-GIS		
012200-2013-000-003	EDUCATION/TUITION-NETWORK		
	FRINGE BENEFITS		116,022
012220-3000-000-000	CONTRACTUAL SERVICES		
012220-3002-000-000	PROFESSIONAL SERVICES-OTHER		
	Bright & Assoc. Annual Maint.	26,100	
	Software Chanhes & Modifications	4,000	30,100
012220-3004-000-001	REPAIR & MAINT. - MIS EQUIP.	3,000	3,000
012220-3004-000-002	REPAIR & MAINTENANCE-VEHICLE		
012220-3005-000-000	MAINTENANCE SERVICE CONTRACTS		
	ASNA	2,500	
	County Insurance	5,533	
	FileScope	860	
	InPro	750	
	Unity Business Systems	800	
	HelpSyatems Transform	706	
	Telerik	1,200	
	FormSprint	1,200	
	SpoolFlex	800	
	HelpSystems Sequel	2,802	
	Visual RPG (NET)	1,500	18,651
012220-3007-000-000	ADVERTISING		
012220-3010-000-000	OTHER CONTRACTUAL SERVICES		
	CONTRACTUAL SERVICES		51,751

2017-2018 BUDGET INFORMATION - EXPENDITURES

DEPARTMENT	Management Information Systems	DEPARTMENT CODE	012220 -000-000
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
012220-4000-000-000	INTERNAL SERVICES		
012220-4003-000-001	CENTRAL STORES-COPIES	50	50
012220-4003-000-002	CENTRAL STORES - GASOLINE		
012220-5200-000-000	COMMUNICATION		
012220-5204-000-000	POSTAGE AND TELEPHONE	100	100
012220-5299-000-000	INTERNET ACCESS	1,200	1,200
012220-5305-000-000	MOTOR VEHICLE INSURANCE		
012220-5306-000-000	SURETY BONDS		
012220-5401-000-000	OFFICE SUPPLIES		
	Stock Paper	9,500	
	Laser Paper (Tax Tickets, Delq. Etc.)	17,900	
	Laser Paper (other)	3,700	31,100
012220-5411-000-000	BOOKS AND SUBSCRIPTIONS	200	200
012220-5413-000-000	OTHER OPERATING SUPPLIES		
	Pens, Pencils, Tape, Calanders	120	
	Laser Toner Cartridges	6,500	
	Miscellaneous	300	6,920
012220-5413-000-001	IT SOFTWARE		
012220-5413-000-002	IT SOTFWARE MAINTENANCE	910	910
012220-5506-000-000	TRAVEL	700	700
012220-5801-000-000	DUES AND ASSOC. MEMBERSHIPS		
	OTHER CHARGES		41,180
012220-9001-000-000	LEASE/RENT OF EQUIPMENT	21,100	21,100
	OTHER USES OF FUNDS		21,000
	TOTAL DEPARTMENT	602,045	

CONSENT AGENDA

J



MEMO

To: Jay Tibbs, Deputy County Administrator for Human Services
From: Jason L. Robertson, Director, Parks & Recreation Dept.
Subject: Parks and Recreation Commission Action
Date: January 11, 2017

The Parks and Recreation Commission met on January 10, 2017. Members present were: Randy Carter, Christopher Fordney, Natalie Gerometta, Gary Longerbeam, Ronald Madagan, Charles Sandy, Jr., Amy Strosnider and Blaine Dunn (Board of Supervisors' Non-Voting Liaison).

Items Requiring Board of Supervisors Action:

None

Submitted for Board Information Only:

1. Election of Chairperson – Mr. Madagan moved to nominate Mr. Gary Longerbeam as Chairperson, second by Mr. Sandy, motion carried unanimously (7-0).
2. Election of Vice Chairperson – Mr. Sandy moved to nominate Mr. Randy Carter as Vice-Chairperson, second by Mr. Madagan, motion carried unanimously (7-0).
3. Buildings and Grounds Committee – Closed Session: Mr. Carter moved to convene into closed session Under Virginia Code 2.2-3711A(3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, second by Mr. Madagan, motion carried unanimously (7-0).

Mr. Carter moved to exist closed session, second by Ms. Gerometta, carried unanimously (7-0). All Commission members were polled re: any discussion besides matter for closed session, all said no.

Attachment

cc: Gary Longerbeam, Chairman
Blaine Dunn, Board of Supervisors' Non-Voting Liaison

К



COUNTY of FREDERICK, VIRGINIA

DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS

1080 Coverstone Drive, Winchester, VA 22602

MEMORANDUM

LeeAnna Pyles
Director,
Public Safety
Communications

TO: Board of Supervisors

FROM: LeeAnna Pyles,
Director Public Safety Communications

SUBJECT: Public Safety Committee Meeting.
Report for January 11, 2017

DATE: January 19, 2017

A meeting of the Public Safety Committee was held on Wednesday January 11, 2017 at 8:30 a.m. at the Frederick County Public Safety Building, 1080 Coverstone Drive, Winchester, VA. Committee members present were: Committee Chairman Gene Fisher, Gary Lofton, Walter Cunningham, Helen Lake and Blaine Dunn. Member Chuck Torpy was not present. Also in attendance were Fire & Rescue Chief Denny Linaburg, Communications Director LeeAnna Pyles, Deputy County Administrator for Human Services Jay Tibbs, County Administrator Brenda Garton, F&R Volunteer President Dan Cunningham and Frederick County Sheriff's Department Captain Rick Singhas. The following items were discussed:

*****Items Requiring Board Action*****

1. **Fire & Rescue service study update:**

Chief Linaburg informed the Committee that of the 4 potential firms that were interviewed to conduct the fire & rescue service study- the Fitch Corporation has been selected. As of now, only the proposal from them has been seen and the subcommittee is awaiting the contract to examine the specifics. Chief Linaburg stated that it should be no later than March 2017 for the award and 6 months to start to receive their findings. He asked the Public Safety Committee for their endorsement of Fitch and to move forward with the progress of this study.

Blaine Dunn made a motion to move this endorsement forward to the Board of Supervisors for further progress. Gary Lofton seconded the motion. The Public Safety Committee unanimously forwarded the endorsement to the Board of Supervisors for action.

*****Items Not Requiring Board Action*****

2. Review of MOU:

Mr. Lofton updated the Committee on the status of the Revenue Recovery MOU review. After reviewing the documents, it was noted that some conditions have changed since the agreement's inception and might need to be clarified. Chief Linaburg stated that when Fitch conducts the service study it would help to provide a better picture of all the areas of Fire & Rescue to include the 11 volunteer companies. He went on to say that any changes should be deferred until after the study is completed.

The Public Safety Committee recommended no changes to the current verbiage of the MOU at this time. The Committee will revisit it after the Fire & Rescue study has been completed.

3. Other Business:

Chief Linaburg revisited the inquiry about "antenna rod" markers atop the fire hydrants to help locate them in heavy snow situations. There are ordinances in the County currently regarding the clearing, blocking of hydrants. He suggested that when a snow event is predicted, to run a PSA on the radio and on the County's website and social media reminding citizens of snow removal/blocking of hydrants, etc. during inclement weather. Mr. Dunn also suggested running a letter to the editor or an article in the newspaper as well to make sure that more citizens take notice. Chief Linaburg mentioned that they are still actively looking into a grant for the "antenna rods". Chairman Fisher mentioned he would speak to Director Lawrence at FCSA about the cost/manpower since the hydrants are owned by the Authority.

Next Meeting: Thursday February 16, 2017

Adjourn: The meeting was adjourned at 9:30 a.m.

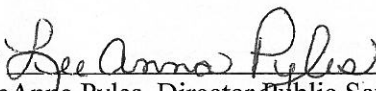
Respectfully submitted,

Public Safety Committee

Gene Fisher
Brenda Garton
Sheriff Lenny Millholland
Denny Linaburg

Gary Lofton
Ann B. Lloyd
Rod Williams
Dan Cunningham

Chuck Torpy
Walt Cunningham
Blaine Dunn
Helen Lake

By 
LeeAnna Pyles, Director Public Safety Communications

LP/sds

L



ORDINANCE TO AMEND BUSINESS LICENSE TAX APPEAL PROVISIONS January 25, 2017

The Board of Supervisors of Frederick County, Virginia hereby ordains that Section 155-81 (Appeals and rulings) of Article XVI (Business License Provisions) of Chapter 155 (Taxation) of the Code of Frederick County, Virginia be, and the same hereby is, amended by enacting an amended Section 155-81 (Appeals and rulings) of Article XVI (Business License Provisions) of Chapter 155 (Taxation) of the Code of Frederick County, Virginia, as follows (deletions are shown in ~~strikethrough~~ and additions are shown in underline):

§ 155-81. Appeals and rulings.

~~A. Any person assessed with a licensing tax under this article as the result of an audit may apply within 90 days from the date of the assessment to the assessing official of Frederick County for a correction of the assessment. The application must be filed in good faith and sufficiently identify the taxpayer, audit period, remedy sought, each alleged error in the assessment, the grounds upon which the taxpayer relies and any other facts relevant to the taxpayer's contention. The Assessor may hold a conference with the taxpayer if requested by the taxpayer or require submission of additional information and documents, further audit or other evidence deemed necessary for a proper and equitable determination of the applications. The assessment shall be deemed prima facie correct. The Assessor shall undertake a full review of the taxpayer's claims and issue a determination to the taxpayer setting forth its position. Every assessment pursuant to an audit shall be accompanied by a written explanation of the taxpayer's right to seek correction and the specific procedure to be followed in the jurisdiction (e.g., the name and address to which an application should be directed).~~

~~B. Provided that an application is made within 90 days of an assessment, collection activity shall be suspended until a final determination is issued by the Assessor, unless the Assessor determines that collection would be jeopardized by delay or that the taxpayer has not responded to a request for relevant information after a reasonable time. Interest shall accrue in accordance with the provisions of this article, but no further penalty shall be imposed while collection action is suspended. The term "jeopardized by delay" includes a finding that the application is frivolous, or that a taxpayer desires to depart quickly from the locality, to remove his property therefrom, to conceal himself or his property therein or to do any other act tending to prejudice or to render wholly or partially ineffectual proceedings to collect the tax for the period in question.~~

C. Any person assessed with a license tax under this article as a result of an audit may apply within 90 days of the determination by the assessing official on an application pursuant under this article as detailed above to the Tax Commissioner of the Virginia Department of Taxation (hereinafter called the "Tax Commissioner") for a correction of such assessment. The Tax Commissioner shall issue a determination to the taxpayer within 90 days of receipt of the taxpayer's application, unless the taxpayer and the assessing official are notified that a longer period will be required. The application shall be treated as an application pursuant to § 58.1-1821, Code of Virginia, and the Tax Commissioner may issue an order correcting such assessment pursuant to § 58.1-1822, Code of Virginia. Following such an order, either the taxpayer or the assessing official may apply to the appropriate circuit court pursuant to § 58.1-3984, Code of Virginia. However, the burden shall be on the party making the application to show that the ruling of the Tax Commissioner is erroneous. Neither the Tax Commissioner nor the Virginia Department of Taxation shall be made a party to an application to correct an assessment merely because the Tax Commissioner has ruled on it.

D. On receipt of a notice of intent to file an appeal to the Tax Commissioner under this article as detailed above, the assessing official shall further suspend collection activity until a final determination is issued by the Tax Commissioner, unless the Assessor determines that collection would be jeopardized by delay or that the taxpayer has not responded to a request for relevant information after a reasonable time. Interest shall accrue in accordance with the provisions of this article, but no further penalty shall be imposed while collection action is suspended. The term "jeopardized by delay" shall have the same meaning as set forth in this article.

E. Any taxpayer may request a written ruling regarding the application of the tax to a specific situation from the Assessor. Any person requesting such a ruling must provide all the relevant facts for the situation and may present a rationale for the basis of an interpretation of the law most favorable to the taxpayer. Any misrepresentation or change in the applicable law or the factual situation as presented in the ruling request shall invalidate any such ruling issued. A written ruling may be revoked or amended prospectively if there is a change in the law or a court decision or if the Assessor notifies the taxpayer of a change in the policy or any interpretation upon which the ruling was based. However, any person who acts on a written ruling which later becomes invalid shall be deemed to have acted in good faith during the period in which such ruling was in effect.

A. Definitions. For purposes of this section:

"Amount in dispute," when used with respect to taxes due or assessed, means the amount specifically identified in the administrative appeal or application for judicial review as disputed by the party filing such appeal or application.

"Appealable event" means an increase in the assessment of a local license tax payable by a taxpayer, the denial of a refund, or the assessment of a local

license tax where none previously was assessed, arising out of the commissioner of the revenue's (i) examination of records, financial statements, books of account, or other information for the purpose of determining the correctness of an assessment; (ii) determination regarding the rate or classification applicable to the licensable business; (iii) assessment of a local license tax when no return has been filed by the taxpayer; or (iv) denial of an application for correction of erroneous assessment attendant to the filing of an amended application for license.

An appealable event shall include a taxpayer's appeal of the classification applicable to a business, including whether the business properly falls within a business license subclassification established by the locality, regardless of whether the taxpayer's appeal is in conjunction with an assessment, examination, audit, or any other action taken by the locality.

"Frivolous" means a finding, based on specific facts, that the party asserting the appeal is unlikely to prevail upon the merits because the appeal is (i) not well grounded in fact; (ii) not warranted by existing law or a good faith argument for the extension, modification, or reversal of existing law; (iii) interposed for an improper purpose, such as to harass, to cause unnecessary delay in the payment of tax or a refund, or to create needless cost from the litigation; or (iv) otherwise frivolous.

"Jeopardized by delay" means a finding, based upon specific facts, that a taxpayer designs to (i) depart quickly from the locality; (ii) remove his property therefrom; (iii) conceal himself or his property therein; or (iv) do any other act tending to prejudice, or to render wholly or partially ineffectual, proceedings to collect the tax for the period in question.

B. Filing and contents of administrative appeal.

1. Any person assessed with a local license tax as a result of an appealable event as defined in this section may file an administrative appeal of the assessment within one year from the last day of the tax year for which such assessment is made, or within one year from the date of the appealable event, whichever is later, with the commissioner of the revenue. The appeal must be filed in good faith and sufficiently identify the taxpayer, the tax periods covered by the challenged assessments, the amount in dispute, the remedy sought, each alleged error in the assessment, the grounds upon which the taxpayer relies, and any other facts relevant to the taxpayer's contention. The commissioner of the revenue may hold a conference with the taxpayer if requested by the taxpayer, or require submission of additional information and documents, an audit or further audit, or other evidence deemed necessary for a proper and equitable determination of the appeal. The assessment placed at issue in the appeal shall be deemed prima facie correct. The commissioner of the revenue shall undertake a full review of the

taxpayer's claims and issue a written determination to the taxpayer setting forth the facts and arguments in support of his decision.

2. The taxpayer may at any time also file an administrative appeal of the classification applicable to the taxpayer's business, including whether the business properly falls within a business license subclassification established by the locality. However, the appeal of the classification of the business shall not apply to any license year for which the Tax Commissioner has previously issued a final determination relating to any license fee or license tax imposed upon the taxpayer's business for the year. In addition, any appeal of the classification of a business shall in no way affect or change any limitations period prescribed by law for appealing an assessment.
- C. Notice of right of appeal and procedures. Every assessment made by the commissioner of the revenue pursuant to an appealable event shall include or be accompanied by a written explanation of the taxpayer's right to file an administrative appeal and the specific procedures to be followed in the jurisdiction, the name and address to which the appeal should be directed, an explanation of the required content of the appeal, and the deadline for filing the appeal.
- D. Suspension of collection activity during appeal. Provided a timely and complete administrative appeal is filed, collection activity with respect to the amount in dispute relating to any assessment by the commissioner of the revenue shall be suspended until a final determination is issued by the commissioner of the revenue, unless the treasurer (i) determines that collection would be jeopardized by delay as defined in this section; (ii) is advised by the commissioner of the revenue that the taxpayer has not responded to a request for relevant information after a reasonable time; or (iii) is advised by the commissioner of the revenue that the appeal is frivolous as defined in this section. Interest shall accrue in accordance with the provisions of subdivision 2 e of subsection A of section 58.1-3703.1 of the Code of Virginia (1950, as amended), but no further penalty shall be imposed while collection action is suspended.
- E. Procedure in event of nondecision. Any taxpayer whose administrative appeal to the commissioner of the revenue pursuant to the provisions of this section has been pending for more than one year without the issuance of a final determination may, upon not less than 30 days' written notice to the commissioner of the revenue, elect to treat the appeal as denied and appeal the assessment or classification of the taxpayer's business to the Tax Commissioner in accordance with the provisions of subdivision 6 of subsection A of section 58.1-3703.1 of the Code of Virginia (1950, as amended). The Tax Commissioner shall not consider an appeal filed pursuant to the provisions of this subsection if he finds that the absence of a final determination on the part of the commissioner of the revenue was caused by the willful failure or refusal of the taxpayer to provide information requested and reasonably needed by the commissioner to

make his determination.

F. Rulings.

1. Any taxpayer or authorized representative of a taxpayer may request a written ruling regarding the application of a local license tax to a specific situation from the commissioner of the revenue. Any person requesting such a ruling must provide all facts relevant to the situation placed at issue and may present a rationale for the basis of an interpretation of the law most favorable to the taxpayer. In addition, the taxpayer or authorized representative may request a written ruling with regard to the classification applicable to the taxpayer's business, including whether the business properly falls within a business license subclassification established by the locality.

2. Any misrepresentation or change in the applicable law or the factual situation as presented in the ruling request shall invalidate any such ruling issued. A written ruling may be revoked or amended prospectively if (i) there is a change in the law, a court decision, or the guidelines issued by the Department of Taxation upon which the ruling was based or (ii) the assessor notifies the taxpayer of a change in the policy or interpretation upon which the ruling was based. However, any person who acts on a written ruling which later becomes invalid shall be deemed to have acted in good faith during the period in which such ruling was in effect.

Enacted this 25th day of January, 2017.

Charles S. DeHaven, Jr., Chairman	_____	Gary A. Lofton	_____
Bill M. Ewing	_____	Robert W. Wells	_____
Blaine P. Dunn	_____	Gene E. Fisher	_____
Judith McCann-Slaughter	_____		

A COPY ATTEST

Brenda G. Garton
Frederick County Administrator



COUNTY of FREDERICK

Jay E. Tibbs

Deputy County Administrator
for Human Services

540/665-5666

Fax 540/667-0370

E-mail:

jtibbs@fcva.us

TO: Board of Supervisors
FROM: Jay E. Tibbs., Deputy County Administrator for Human Services
DATE: December 1, 2016
RE: Code and Ordinance Committee Report

The Code & Ordinance Committee met on Monday, November 7, 2016 at 3:00 P.M., in the First Floor Conference Room, County Administration Building, 107 North Kent Street, Winchester, Virginia. Code and Ordinance Committee members present were Blaine P. Dunn, Chairman; Robert A. Hess, Robert W. Wells (**arrived at 3:30 p.m.**), Derek Aston, Stephen Butler, and James Drown. Also present were Deputy County Administrator for Human Services Jay E. Tibbs, County Attorney Rod Williams, Assistant County Attorney Erin Swisshelm, Treasurer C. William Orndoff, Jr., Commissioner of the Revenue Ellen Murphy, and Judith McCann-Slaughter, Stonewall District Supervisor.

The committee submits the following:

*****Items Requiring Board Action*****

2. **Proposed Amendment to the Frederick County Code, Chapter 155, Taxation, Article XVI, Business License Provisions, Section 155-81, Appeals and Rulings. (See Attached.)**

County Attorney Rod Williams provided a brief overview. He advised this proposed amendment would bring the County Code into conformance with the State Code.

Upon a motion by Mr. Hess, seconded by Mr. Butler, the Committee forwarded this proposed ordinance to the Board of Supervisors for public hearing with a recommendation of approval. The motion was approved 5-0 with Mr. Wells absent.

*****Items Not Requiring Board Action*****

1. **Proposed Amendment to the Frederick County Code, Chapter 155, Taxation, Article I, General Provisions; Section 155-3, Tax Returns; Failure to File. (See Attached.)**

County Attorney Rod Williams provided a brief overview. He advised this proposed amendment contained various technical amendments, including machinery and tools and business equipment filing requirements, which had been suggested by the Commissioner of the Revenue.

In addition, the proposed amendment would eliminate the failure to report penalty for motor vehicles, trailers, airplanes, boats, and mobile homes. The penalty for business equipment would be maintained.

The committee discussed the pros and cons of this proposal. In addition, they asked about the number of taxpayers impacted by the current County Code and the proposed loss of revenue generated by this penalty.

Upon a motion by Mr. Hess, seconded by Mr. Butler, the committee voted not to send this proposal forward because it was not ready and asked staff to increase public awareness of the need to file, and investigate alternatives to the current penalty. The motion was approved unanimously 6-0.

There being no further business, the meeting adjourned at 4:10p.m.


Respectfully Submitted,

Code and Ordinance Committee

Blaine P. Dunn, Chairman
Robert W. Wells
Derek Aston

Robert A. Hess
James Drown
Stephen Butler

By:



Jay E. Tibbs
Deputy County Administrator
for Human Services

Attachments



COUNTY OF FREDERICK

Roderick B. Williams
County Attorney

540/722-8383
Fax 540/667-0370
E-mail: rwillia@fcva.us

MEMORANDUM

TO: Code & Ordinance Committee

FROM: Roderick B. Williams
County Attorney

DATE: October 13, 2016

RE: BPOL Tax – Appeals and Rulings

As part of ongoing review of the County Code and in consultation with the Commissioner of the Revenue, we have determined that County Code § 155-81, regarding BPOL tax appeals and rulings, needs to be updated to correspond with the relevant provisions of the § 58.1-3703.1 of the Code of Virginia. Attached please find a draft ordinance revision and a copy of § 58.1-3703.1 of the Code of Virginia.

Attachments