

FINAL MINUTES

FREDERICK COUNTY ELECTORAL BOARD

February 2, 2017

The Frederick County Electoral Board met on Thursday, February 2, 2017. Present were Chairman Richard Venskoske, Vice-Chair Marie Straub, Secretary Jerry Zemlachenko, Machine Technician Jim Ott and Registrar Rick Miller.

The Chairman called the meeting to order at 5:30 pm. Upon motion by Chairman Rich Venskoske, seconded by Secretary Jerry Zemlachenko the agenda was adopted as presented 3 – 0.

The Electoral Board appointed all of the new Officers of Election for 2017 for a term of 1 year from March 1, 2017 through February 28, 2018. This motion was made by the Vice Chair, seconded by the Secretary and approved 3 – 0. This 1 year appointment will align all current appointed Officers of Election who had been appointed for either two or three year terms. All Officers of Election will have to be reappointed in 2018.

Under Registrar Business the following topics were presented and discussed:

No word from County Administration on the Electoral Board request for the additional room for the new voting equipment.

No word from County Administration on the Registrar's request for a salary supplement in the 2017-2018 budget.

Handed out copies of the 2017 Election Calendar to the electoral Board and Machine Technician.

Discussed a polling place relocation request from the Member, Board of Supervisors, Gainesboro District for the Nain Precinct. The Electoral Board decided to not change the Nain polling place location for various reasons. The Board asked the Registrar to compose and send their response to the Member, Board of Supervisors.

Handed out copies of the Virginia Electoral Board agenda for the VEBA conference/meeting at the Homestead. None of the 3 Electoral Board members are attending.

Reported that Frederick County would receive a credit from our election vendor E S & S of approximately \$ 258.00 from the November 2016 election bills.

The DemTech laptop software agreement was approved by the county attorney and will be sent to DemTech, covering the second half of 2017.

The Registrar presented a request from 10th District Congresswoman Barbara Comstock's office asking for names and addresses of all Officers of election who worked the November 2016 Elections. Her office wished to send thank you notes to all of the Officers. The Electoral Board told the Registrar to email her office to clarify her request.

The Registrar presented some potential election bags from one of our suppliers to see if there was any interest from the Electoral Board. The board asked the Registrar to check on one product to see if it could be made smaller and what the price would be.

Handed out a list of declared statewide office candidates for each party for the potential June Primaries.

Gave an update on the new Weldon-Cooper population estimates for Frederick County through July 1, 2016. Frederick County was the 8th highest county in population percentage increase and the 19th overall in population percentage increase in the Commonwealth.

Our new E S & S voting machine contract has been approved by the county attorney. The Registrar still has a couple of issues to discuss with the vendor. Also we received a reduction in the quote for the new ballot bins for the voting machines from Printelect.

Reported the Department of Homeland Security has placed election infrastructure as a critical infrastructure subsector. At this time not sure how with will impact Virginia or us.

Printelect our paper ballot printer has asked if they could do all of our election programming when we switch to the optical scan voting machines. The Electoral Board agreed to this request. The Registrar reported he and the Machine Tech would be going to an all-day users group conference hosted by Printelect in Culpeper, VA on March 15 covering coding, field services, ballot printing, ballot on demand printing and election forms.

Reported on getting our 100 old laptop computers disposed of. The disposal form has been submitted to the Department of Elections for approval. Just awaiting this approval before proceeding with disposal through our IT department.

Reported on an FOIA request from the Public Interest Legal Foundation requesting a report from the Virginia election and Registration Information System (VERIS). The Registrar consulted the county attorney who said to go ahead and provide the report.

Talked about the Scytl webinar conducted with 2 electoral board members and the machine tech about potential Officer of Election training videos. We have not heard back from them with their proposal at this time.

Reported that the Discovery Museum in Winchester may be interested in acquiring our old mechanical voting machine. The Registrar will report more on this at the next electoral board meeting.

Talked about current 2017 General Assembly pending legislation covering absentee voting, early voting, third party voter registration drives and other matters and which bills were good or bad. Registrar will keep the Electoral Board informed of GA election bills and their status.



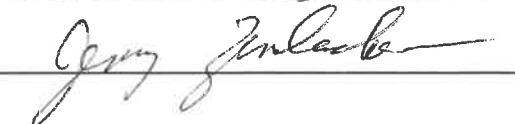
The next Electoral Board meeting will be held on Tuesday, March 21, 2017 at 5:30 p.m. in the Voter Registrar's Office for required annual Electoral Board reorganization and other business.

No further business was presented to the Board.

Being no further business, a motion was made by the Secretary, seconded by the Vice Chair that the meeting be adjourned. Motion passed 3 - 0. The meeting adjourned at 7:09 pm.



Jerry Zemlachenko
Secretary

APPROVED:  Chairman
 Vice Chair
 Secretary

DATE: 3/21/17