

## **YOUTH SPORTS PARTNERS**

500.02

### **PURPOSE:**

To promote and provide assistance to recreational youth sport programs in Frederick County for established groups.

### **GOAL:**

To provide and expand recreational sport opportunities for Frederick County youth by aligning with established recreation groups.

### **POLICY:**

Youth Sports Partners (YSP) must provide an all-inclusive recreational youth sports activity that is not currently being provided by Frederick County Parks and Recreation Department (FCPRD) to a minimum of at least two hundred Frederick County youth.

Youth Sports Partners shall not restrict participation on the basis of race, creed, color, religion, national origin, or sex. YSP groups shall meet the requirements of the Americans with Disabilities Act as it applies to FCPRD. Youth Sports Partners shall abide by all Departmental rules, regulations, and policies wherever applicable.

Youth Sports Partners meeting the terms of this policy and approved by the Frederick County Parks and Recreation Commission will be allocated space for their activities by FCPRD. Space allocations will be based on the number of children, needs of program, prior usage, prior year's performance, and community demand for facility.

Space allocations will be detailed in an annual agreement. The YSP will pay for field space based off a facility fee per participant. The facility fee per participant will be provided annually by FCPRD. Each Youth Sport Partner agreement must be approved by the Frederick County Parks and Recreation Commission.

FCPRD shall provide the following services where possible under the Youth Sports Partner agreement:

- a. Publicity for registrations and league contact information
- b. Request Frederick County Public School facilities on behalf of the Youth Sports Partners

The Parks and Recreation Commission reserves the right to terminate the YSP agreement at any-time for poor performance. If the agreement is terminated, the YSP will be refunded based on any unused portion of the allocation.

Youth Sports Partners will be responsible for:

- a. Proof of non-profit status by providing a copy of the organizations 501-C3 statement
- b. Provide the County with a certificate of insurance and an endorsement demonstrating coverage of \$1 million for bodily injury per occurrence with a \$2 million annual aggregate and \$200,000 in property damage with a \$500,000 annual aggregate naming

- Frederick County, VA and Frederick County Public Schools additionally insured
- c. Provide the department with accurate records of board members and officers; including their name, address, and phone number and expiration date of their term
  - d. Conducting criminal background checks according to the FCPRD Criminal Background Check Policy (# 500.03) for all coaches and volunteers working directly with the participants and ensuring all coaches are eligible
  - e. Provide the number of participants, number of Frederick County participants, and cost of registration fees
  - f. Designate one individual to interact with FCPRD for scheduling
  - g. Provide and meet training standards for all head coaches and provide FCPRD a copy of the training program
  - h. Report by phone or in person injuries, accidents, facility damage, dangerous or unsafe conditions, or unusual or suspicious situations to FCPRD as soon as possible, but no more than 24 hours or the next business day after the occurrence or discovery. Written reports on accidents or damage must be completed accurately and sent to FCPRD within 24 hours or the next business day
  - i. Accept all facilities as is and leave in a similar state of cleanliness as upon arrival
  - j. Pay the established fees before utilizing space.

Fees for Youth Sports Providers will be determined by the following formula:

- a.  $\text{FCPRD Facility Fee}^* \times \text{Total Number of enrollments} \times \text{percentage of league in Frederick County facilities}$ . Based on the prior year's schedules.
- b. Spring and Fall seasons will be treated as separate seasons

\*The FCPRD Facility Fee is determined by taking all costs associated with providing recreational programs to the community and divided by the total number of participants.

January 2018





To: Jason Robertson, FCPRD Director  
From: Brad Veach, Top of Virginia Hockey Alliance President  
Date: May 24, 2018  
Re: Youth Sports Committee Information  
CC: Patrick Barker, Top of Virginia Hockey Alliance Vice President

**Board member names, addresses and phone numbers**

- Bradley Veach, President | 103 Whistler Court, Winchester, VA 22602 | 540.974.3389
- Patrick Barker, Vice President | 1601 Caroline Street, Winchester, VA 22601 | 540.664.3101
- Carrie Decker, Treasurer | 321 Cheltenham Court, Stephens City, VA 22655 | 540.664.2408
- Scott Brooks, Secretary | 111 Anne Glass Road, Winchester, VA 22602 | 540.532.8875
- Jared Truban, Board Member | 907 Crestview Terrace, Winchester, VA 22601 | 540.667.5489
- Christopher Shoup, Board Member | 100 Canaan Court, Stephens City, VA 22655 | 202.733.7544
- Terry Harrison, Board Member 102 Fawn Lawn Court, Stephens City, VA 22655 | 540.869.1167

**# of overall and Frederick County participants**

- Approximately 100 participants. Approximately 70% Frederick County residents.

**League Fee**

- \$140/Season
- Camps and Clinic fees TBD

**What training standards do you use for your coaches?**

- USA Hockey [WEBSITE](#)

# Top of Virginia Hockey Alliance

## Board of Directors

PRESIDENT	VICE PRESIDENT	SECRETARY	TREASURER	MEMBER AT LARGE	MEMBER AT LARGE	MEMBER AT LARGE
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## Committees

OPERATIONS	SAFETY	COMMUNICATIONS	FUNDRAISING & EVENTS	MEMBERSHIP
<ul style="list-style-type: none"> <li>Facilities</li> <li>Equipment</li> <li>Scheduling</li> <li>Head of Coaches</li> <li>Head of Referees</li> <li>Training</li> <li>Division Commissioners</li> <li>Rules Committee</li> </ul>	<ul style="list-style-type: none"> <li>Player Safety &amp; Equipment Inspections</li> <li>Safety Auditor</li> </ul>	<ul style="list-style-type: none"> <li>Marketing Website</li> <li>Social Media</li> <li>Media Relations</li> </ul>	<ul style="list-style-type: none"> <li>Sponsorship &amp; Advertising</li> <li>Special Events</li> <li>Tournaments</li> <li>Grants</li> </ul>	<ul style="list-style-type: none"> <li>Registration</li> <li>Player and Volunteer Recruitment</li> <li>Compliance (USA Hockey)</li> <li>Park &amp; School Liaison</li> </ul>