

JOINT PUBLIC WORKS COMMITTEE/LANDFILL OVERSIGHT COMMITTEE REPORT
to the BOARD OF SUPERVISORS
Tuesday, November 27, 2018
8:00 a.m.
107 NORTH KENT STREET, SUITE 200, WINCHESTER, VIRGINIA

PUBLIC WORKS COMMITTEE ATTENDEES:

Committee Members Present: J. Douglas McCarthy, Chairman; Gary A. Lofton; Whitney "Whit" L. Wagner; Gene E. Fisher; and Harvey E. "Ed" Strawsnyder, Jr.

Committee Members Absent: Robert W. Wells

LANDFILL OVERSIGHT COMMITTEE ATTENDEES:

Committee Members Present: Kris C. Tierney; Perry Eisenach; Michael Neese; and Justin Hall

Committee Members Absent: Robert W. Wells; J. Stanley Crockett; David Ash; and Eden Freeman

Staff present: Joe C. Wilder, Director of Public Works; Mike Stewart, Senior Project Manager; Mark Fleet, Building Code Official; Gloria Puffinburger, Solid Waste Manager; Ron Kimble, Landfill Manager; Andrew Clarke, Landfill Environmental Manager; Dale Ballenger, Landfill Operations Manager; Kevin Alderman, Shawneeland District Manager; Kathy Whetzel, Animal Shelter Manager; Holly Grim, Assistant Animal Shelter Manager; Erin Swisshelm, Assistant County Attorney; Kris Tierney, County Administrator

(Attachment 1) Agenda Packet

ITEMS REQUIRING ACTION BY BOARD OF SUPERVISORS:

1-Public Works Committee recommendations concerning the request by Wilde Acres/Mountain Falls Park to become a Sanitary District.

At the June 13, 2018 Board of Supervisors meeting, the Board approved a motion for the Public Works Committee to study and develop a process for the evaluation of requests by petitioners who are seeking the creation of a Sanitary District in Frederick County. Attached are the minutes from that meeting. Due to recent changes in Virginia Law, requests concerning the creation of a Sanitary District must be approved by the Board of Supervisors. The Public Works Committee created a procedures document and fact sheet for the Boards consideration for adoption and approval.

A motion was made by Supervisor Lofton to forward the procedures document and fact sheet to the Board of Supervisors for final approval. The motion was seconded by Committee Member Strawsnyder and was unanimously approved by the Public Works Committee.

The committee also reviewed the cost estimate and data concerning the creation of a Sanitary District in Wilde Acres/Mountain Falls Park. The budgetary estimates provide a general layout of potential costs to create a sanitary district in Wilde Acres/Mountain Falls Park. One of the points of discussion is the requirement to document that 50% of the property owners would support the creation of a Sanitary District. This requirement would need to be met by the petitioners.

Therefore, a motion was made by Supervisor Lofton to table the discussion about the creation of a Sanitary District in Wilde Acres/Mountain Falls Park until the Board of Supervisors approves the procedures document and fact sheet and clear direction is given about achieving the 50% property owner requirement. The motions were seconded by Committee Member Wagner and unanimously approved by the committee.

(Attachment 2)

ITEMS FOR INFORMATION ONLY

1-We had a joint Public Works Committee/Landfill Oversight Committee to discuss the proposed Landfill Budget for Fiscal Year 2020 and an update on projects at the Landfill. As part of the Landfill budget we are recommending funding an additional Landfill Technician position. The committee wanted to officially endorse the funding for this position.

A motion was made by Committee Member Wagner to endorse the funding of this position in the Fiscal Year 2020 budget. The motion was seconded by Committee Member Strawsnyder and was unanimously approved by the committee. The joint committees endorsed the landfill budget requests.

2-Staff presented the other Public Works Department budgets to the committee. After some discussion, the committee endorsed the budget packages. All the draft budgets were submitted to the Finance Department on November 26, 2018 for further consideration by the Finance Committee and Board of Supervisors.

3-Staff presented an update concerning the current status of the Frederick County Recycling Program. There is on-going discussion with our current vendor, Southern Scrap, over renewal of the current contract. We also updated the committee that the current recycling markets in the United States are in a period of change and we are trying to make sure Frederick County's Recycling markets are viable and will continue into the future.

4-A request was made by the Shawneeland Sanitary District Manager for a supplemental appropriation in the Fiscal Year 2019 budget in the amount of \$300,000.00. This funding will replace funds already spent this fiscal year to pay for emergency repairs related to flooding rains that affected the road ways throughout the subdivision since late spring 2018.

A motion was made by Committee Member Strawsnyder to endorse the request and to forward it on to the Finance Committee for further consideration. The motion was seconded by Supervisor Lofton and unanimously approved by the committee.

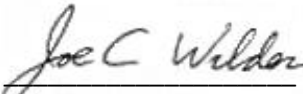
5- Miscellaneous Reports

- a) Tonnage Report
- b) Recycling Report
- c) Animal Shelter Dog Report
- d) Animal Shelter Cat Report

Respectfully submitted,

Public Works Committee

J. Douglas McCarthy, Chairman
Gary A. Lofton
Robert W. Wells
Whitney "Whit" L. Wagner
Gene E. Fisher
Harvey E. "Ed" Strawsnyder, Jr.

By 
Joe C. Wilder
Public Works Director

JCW/kco

Attachments: as stated

cc: Kris Tierney, County Administrator
Jay Tibbs, Deputy County Administrator
Ron Kimble, Landfill Manager
Gloria Puffinburger, Solid Waste Manager
Rod Williams, County Attorney
Erin Swisshelm, Assistant County Attorney
Mike Stewart, Senior Project Manager
Kevin Alderman, Shawneeland District Manager
Kathy Whetzel, Animal Shelter Manager
Bill Orndoff, Treasurer
Wayne Corbett, Deputy Treasurer
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