

PUBLIC WORKS COMMITTEE REPORT to the BOARD OF SUPERVISORS
Tuesday, October 30, 2018
8:00 a.m.
107 NORTH KENT STREET, SUITE 200, WINCHESTER, VIRGINIA

ATTENDEES:

Committee Members Present: J. Douglas McCarthy, Chairman; Gary A. Lofton; Robert W. Wells; Whitney "Whit" L. Wagner; and Harvey E. "Ed" Strawsnyder, Jr

Committee Members Absent: Gene E. Fisher

Staff present: Joe C. Wilder, Director of Public Works; Mike Stewart, Senior Project Manager; Ron Kimble, Landfill Manager; Kevin Alderman, Shawneeland District Manager; Erin Swisshelm, Assistant County Attorney; Karen Vacchio, Public Information Officer; Kris Tierney, County Administrator

ITEMS REQUIRING ACTION BY BOARD OF SUPERVISORS:

1-None

ITEMS FOR INFORMATION ONLY

1-Discuss proposed use of Old Bus Shop in Albin as a Citizen Convenience Center

The existing Albin Convenience Center located at 137 Indian Hollow Road continues to be the busiest convenience center in Frederick County, not including the Frederick County Landfill. Staff has been trying to locate a new site for several years. For some time, we have talked with the Frederick County School Division in co-locating a new convenience center on some of the property of the existing bust ship located at 178 Indian Hollow Road. In recent discussions with the school division, we have agreed to work together and develop a new convenience center in conjunction with some planned site work by the schools. We will have a formal agreement with the school division with a perpetual easement to have a convenience center on the property.

Our plan is to develop an overall site plan to include our site development along with entrance improvements and stormwater management. We would coordinate our design with the schools. Once the site plan is complete, we would bring the design back to the Public Works Committee for review and endorsement. We will also develop an engineer's estimate for the proposed site development. We also plan to sell the land the existing convenience center is on since there is interest from the adjacent property owners in purchasing the property.

Funding is available for the design services in the current budget. The cost for the site improvements is estimated to be \$1,224,000 based on our estimate outline in the current Capital Improvement Plan (CIP). Future Board of Supervisor action will be necessary to fund the site improvements. A motion was made by Supervisor Wells to move forward with designing the new convenience center. The motion was seconded by Committee Member Whit Wagner. The motion was unanimously approved by the committee.

2-Discuss disposition of the old mailbox house in the Shawneeland Sanitary District

Supervisor Lofton requested a matter regarding the old mailbox house at the intersection of Rosenberger Lane and Tomahawk Trail be discussed by the committee. When Shawneeland built a new mailbox house for the southern portion of Shawneeland in 2012, the old mailbox house was going to be demolished. At that time, a group of citizens with Shawneeland came forward to indicate they would be responsible to perform some structural modifications and repairs to be able to keep the mailbox house from being demolished. Therefore, the group was allowed to do the repairs.

The main issues currently are the maintenance of the existing facility and the ongoing accumulation of trash, debris, TV's, etc. that are being dumped off at the old mailbox house. The Shawneeland staff has been attempting to keep the trash picked up. The Advisory

Committee assumed that the group that made the repairs to the structure would also be responsible for long term maintenance and upkeep of the site. The group feels the responsibility rests with the Shawneeland work crew. So further evaluation regarding this matter needs to take place and try to determine what is the best option for the citizens of Shawneeland, whether to demolish the structure, have Shawneeland staff maintain the facility or allow the citizens group to maintain the property.

Supervisor Wells made a motion to have a 60-day study period of how much debris and trash is dropped off at the old mailbox house. At the end of the study period, another meeting shall occur to determine the final disposition of the old mailbox house. The motion was seconded by Committee Member Ed Strawsnyder. The committee unanimously approved the motion.

(Attachment 6)

3-Request for supplemental appropriations – Animal Shelter reserve funds for Spay/Neuter of Dogs and Cats

A request for a supplemental appropriation in the amount of \$10,000 was made by the Animal Shelter. The funds will be to continue a comprehensive spay/neuter program for animals at the shelter. The funds are from the Animal Shelter reserve that has had a portion of the funds designated by the donor to help with increased spay and neuter of adoptable animals. This will be the second year we have continued this program utilizing these donated funds. There is approximately \$200,000 of funds in the reserve earmarked for increased spay and neutering.

(Attachment 1)

The funds are in reserve line item 10-240-2501. We are requesting the \$10,000 be placed into line item 10-4305-3001-000 Professional Services. A motion was made by Committee Member Whit Wagner to approve the request. The motion was seconded by Supervisor Wells. The supplemental appropriation was unanimously approved by the committee. The request will be sent to the Finance Committee for further consideration.

4-Update on Frederick County Landfill projects and the sludge issue

Due to record rainfalls this year, the Frederick County Landfill has experienced many issues related to the increased leachate runoff and flooding. Because of these emergencies, the landfill is currently building a new 4 million gallon leachate holding pond in response to the Department of Environmental Quality (DEQ) recommendations. We are also upgrading our leachate pumping systems and redoing some of our leachate handling systems. We anticipate completing the new pond by the end of the year. There will be on-going improvements that will continue into next year.

We have also begun the excavation of the next MSW Cell, Phase 3, Cell A. The project involved removing over 500,000 cubic yards of soil and rock. We are currently drilling, blasting, crushing etc. to achieve our base grades for this cell. The work will be on-going for the next two to three years. We anticipate having the new cell completed within four to five years.

5-Budget discussions for the November 27, 2018 Public Works Committee Meeting

We updated the committee that the proposed Public Works budgets for FY 2020 will be presented at this meeting. Staff are currently working on the nine (9) budgets that are part of the Public Works Department. Also, in regard to the landfill budget, we are planning on having a joint Public Works Committee/Landfill Oversight Committee meeting to discuss the Landfill budget. This will be part of the November 27, 2018 meeting.

6-Brief update on the status of the Wilde Acres/Mountain Falls Park Sanitary District request

The committee was updated that the subcommittee created to study the request from Wilde Acres/Mountain Falls Park will be meeting in November to finalize the recommendations that will be going back to the Public Works Committee. The recommendations will go to the committee at our November 27, 2018 meeting. The committee will then decide what recommendations shall go to the Board of Supervisors for discussion and final action.

7-Supervisor Wells requested that the Public Works Department look into having a public forum to discuss Solid Waste, Recycling and Landfill topics as a means to help educate the general public about the many programs and positive things the department is doing related to solid waste issues. Since many of the programs and policies for this area are behind the scenes, it is his desire along with Supervisor Lofton to hold a public forum to engage the citizens about the many things going on within the department. The committee endorsed the request to have staff move forward with having a public forum in early Spring of 2019.

8- Miscellaneous Reports

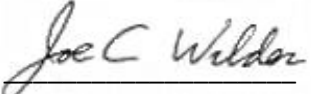
- a) Tonnage Report
(Attachment 2)
- b) Recycling Report
(Attachment 3)
- c) Animal Shelter Dog Report
(Attachment 4)
- d) Animal Shelter Cat Report
(Attachment 5)

Respectfully submitted,

Public Works Committee

J. Douglas McCarthy, Chairman
Gary A. Lofton
Robert W. Wells
Whitney "Whit" L. Wagner
Gene E. Fisher
Harvey E. "Ed" Strawsnyder, Jr.

By


Joe C. Wilder
Public Works Director

JCW/kco

Attachments: as stated

cc: Kris Tierney, County Administrator
Jay Tibbs, Deputy County Administrator
Ron Kimble, Landfill Manager
Gloria Puffinburger, Solid Waste Manager
Rod Williams, County Attorney
Erin Swisshelm, Assistant County Attorney
Bill Orndoff, Treasurer
Wayne Corbett, Deputy Treasurer
Mike Stewart, Senior Project Manager
Kevin Alderman, Shawneeland District Manager
Kathy Whetzel, Animal Shelter Manager
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