

FINAL MINUTES
FREDERICK COUNTY ELECTORAL BOARD
June 6, 2019

The Frederick County Electoral Board met on Thursday, June 6, 2019. Present were: Vice-Chair Marie Straub, Secretary Tom Reed, Interim General Registrar Rich Venskoske, Deputy Registrar Diane Lockhart and Director of Elections/General Registrar Rick Miller.

1. The Vice-Chair called the meeting to order at 5:00 pm.
2. Upon motion by the Secretary, seconded by the Vice-Chair, the agenda was amended to cancel the closed session on the General Registrar Appointment Update. Motion was approved and the amended agenda adopted 2 – 0.
3. Upon motion by the Secretary, seconded by the Vice-Chair, the minutes of the 5/07/2019 meeting were approved as presented 2 - 0.
4. Planning for the November 5, 2019 Election was tabled until the next Electoral Board meeting.
5. Vice-Chair Straub made a motion to close the meeting for the purpose of completing the General Registrar Annual Review in accordance with Virginia Election Law 24.2-109.1 and as authorized by 2.2-33711(A)(1) of the Code of Virginia. Seconded by Secretary Reed. Board approved 2- 0 at 5:08 pm. Asked to stay by Chairman were the Secretary, the Interim General Registrar, the Deputy Registrar and the Director of Elections/General Registrar.

Vice-Chair moved to reconvene in open session at 5:17 pm.

Roll call vote taken as required by 2.2-3711 (D) of the Code of Virginia, unanimously certifying that during the closed session only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed and considered.

Motion made by Vice-Chair, seconded by Secretary. Vote VC - yes, S - yes. Board approved 2 -0 at 5:18 pm.

Motion to approve the Annual GR's Performance Evaluation for 2018-2019 by Vice-Chair, seconded by Secretary and approved 2 – 0.

6. The Electoral Board accepted the resignation of Chairman Rich Venskoske. The Electoral Board then offered the job of Interim General Registrar until 6/30/2019 and the Director of Elections/General Registrar position for a 4-year appointment from 7/1/2019 through June 30, 2023 to Rich Venskoske. Motion made by the Vice-Chair, seconded by the Secretary and approved 2 – 0. Rich Venskoske accepted the position.

7. The next Electoral Board meeting is scheduled for Tuesday, July 23, 2019 starting at 5:00 pm in the Voter Registration office.
8. Under Registrar business the following subjects were presented and discussed.

An update from the Department of Elections concerning salaries for the Director of Elections and Electoral Board members. On July 1, 2019, the Director of Elections is scheduled to receive a 6 % raise on the base Comp Board current salary and the Electoral Board members are to receive a 3% raise also based on the Comp Board current salaries.

The Registrar sent an email to William Fuller, Frederick County Democratic Chairman, stating that the Frederick County Democratic Party needs to make an Electoral Board appointment with the resignation of the Electoral Board Chairman. 3 names need to be submitted to the Chief Circuit Court Judge within 30 days of the resignation.

Presented the Electoral Board information on two 3rd party voter registration organizations that will be sending notices to 570 potential new registered voters in Frederick County starting about June 19, 2019.




Presented to the Electoral Board a written update for the Electoral Board policy on participating in Electoral Board meetings by an electronic means. The Electoral Board approved the update 2 -0.

9. No other business was presented to the Board.

Being no further business, a motion was made by the Vice-Chair, seconded by the Secretary that the meeting be adjourned. Motion passed 2 – 0. The meeting adjourned at 5:38 pm.

Respectfully submitted,


 Tom Reed
 Secretary

APPROVED:  Chairman
 Vice Chair
 Secretary

DATE: 7/23/19