

**Final Minutes
Frederick County Election Board
Via Phone**

Thursday, April 9, 2020

1. The meeting was called to order at 3:00 on Monday, April 9 2020 via telephone due to health concerns (Coronavirus) and meetings restrictions imposed by the Commonwealth of Virginia. Those participating were Chairman Marie Straub, Vice Chairman Craig Lambert, Secretary Tom Reed, and Registrar Rich Venskoske.
2. On motion by Craig Lambert the agenda was approved as printed.
3. On motion by the Tom Reed and seconded by Craig Lambert, the minutes from the March 9, 2020 meeting were approved as printed.
4. The Registrar reported that county office building remains on lockdown, and steps taken to address future safety for staff and Electoral Board including Plexiglas screens for customer interaction and limiting number of individuals in the office.
5. The date of the June Republican Primary has been changed from Tuesday June 9 to Tuesday June 23. Other pre-elections dates should be adjusted but still waiting on the State to verify.
 - (a) Recruiting enough election officers has presented a problem with the health concerns – the Chief of Elections at each Polling Place has been asked to request and seek individuals to work with them. Thus, relieving some of the workload from the Registrar.
 - (b) Health concerns for the safety of OOE's at the polling place was addressed. Additional sneeze shields, hand sanitizer, gloves, and wipes will be provided and addressed at training. Prior polling locations are still to be confirmed, many schools and their availability is unknown. Awaiting answer from School Superintendent.

(c) The Registrar is attempting to procure enough PPE for all staff and poll workers. And enough Clorox wipes and hand sanitizers to keep the voters safe.

(d) Scheduling dates to be determined, including L&A, last day to register to vote in the June Primary and the last day to request an Absentee Ballot.

(e) Poll worker training remains to be determined on number of individuals that can gather under health restrictions.

(f) Budget/Funding will be exceeded with the election that was not budgeted for the year – final number to be determined.

6. The Registrar again stressed that prior to the June Election a great deal of work will be required

(a) An Absentee vote campaign will be implemented to relieve pressure at the polling place; however, an added burden will be at the Registrar's office to mail and handle returned ballots. The ballot was discussed and will be directed and determined by cost.

(b) The Electoral Board will be required to play a more active role in preparation and participation of the election with the new Absentee voting program taking place.



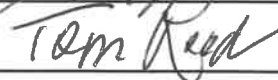
(c) The next meeting is scheduled for Tuesday, May 5, 2020 as necessary via phone at 3:00 pm.

7. With no further business the meeting adjourned at 3:35 pm.



Tom Reed, Secretary

Approved

	Chairman
	Vice-Chairman
	Secretary