

Final Minutes  
Frederick County Electoral Board  
June 12, 2020

The Electoral Board met on Friday, June 12, 2020. Those present were Chairman Marie Straub, Vice-Chairman Craig Lambert, Secretary Tom Reed, and Registrar Richard Venskoske.

1. The meeting was called to order at 4:30 pm by Chairman Marie Straub.
2. The agenda was revised to include signature approval of the March, April and May 2020 Board meeting minutes held via phone following state lockdown due to the Coronavirus. On motion from Craig Lambert and seconded by Tom Reed, the agenda was approved as revised.
3. On motion from Tom Reed and seconded by Craig Lambert the minutes were approved for the March 9, April 9, and May 5, 2020 meetings.
4. The supplemental budget request for the June 23, 2020 Republican Primary was approved by the Frederick County Finance Committee in the amount of \$42,640.
5. June Republican Primary
  - (a) Workers at the polls have been put in place as teams under the Precinct Chief with full commitment.
  - (b) PPE equipment will be provided to each precinct including shields, masks, gloves, hand sanitizer, disinfectant spray, towels, pens and health/safety guidelines.
  - (c) Election Training will be completed in individual teams – sixteen have been completed with 9 remaining.
6. Election material – the Electoral Board will meet with the Registrar on Sunday June 21<sup>st</sup> to load the precinct bags. Precinct Chiefs will take their oath and pick up the bags and laptops on Monday, June 22.

7. The Board is aware of Registrar's Annual review and due date of August 1, 2020.

8. Registrar Update

(a) Absentee ballots Campaign

1) Preprocessing Ballots - the Election office has received 635 Republican Absentee ballot requests, many original requests from on-line, with others directly requested in-person or via email. On ballot request, effort and due diligence is complete to determine valid voter registration.

(b) Other business

1.) Election PPE material – the county is assisting in the over \$8000 associated costs of material spent for the June Republican Primary.

2.) Lawsuit and Bills – several bills that passed in the prior legislative session were reviewed for implementation – more detail will be obtained on effective dates and impact – a lawsuit is pending on absentee voting process.

3.) Sites for the election were reviewed with no change in location – some did change rooms within the precinct i.e.: Gym vs. Cafeteria.

4.) Other noted item, several scheduled statewide training for the Registrar and Electoral Board has been cancelled. The board discussed issues for the November election including satellite office locations and staffing for early voting.

(c) Next meeting scheduled for Election Canvass on Wednesday, June 24, 2020

9. With no further business and on motion from Craig Lambert seconded by Tom Reed the meeting adjourned at 5:35 pm

*Tom Reed*

Tom Reed, Secretary

*Marie Stuel* Chairman

*G. J. J.* Vice-Chairman

*Tom Reed* Secretary

*7-22-20* Date