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# MEMO

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**To:** Parks and Recreation Buildings and Grounds Committee  
**From:** Jon Turkel, Assistant Director *WT*  
**Subject:** Buildings and Grounds Committee Meeting  
**Date:** October 1, 2020

The Buildings and Grounds Committee is scheduled to meet at 10am on Tuesday October 6, 2020 in the Rose Hill Park Shelter, 1871 Jones Road, Winchester, VA 22602. Agenda includes:

Items Requiring Action:

1. Capital Improvements Plan (CIP)  
Staff is seeking a recommendation of the proposed CIP. (Attachment 1). Proposed changes include;
  - Addition of identified Clearbrook Park amenities
  - Re-ordering of items 2-6
2. Blue Ridge Volleyball Association (BRVA) Sand Volleyball Court Additions  
Staff is seeking a recommendation to accept a \$30,000 donation from BRVA to construct two (2) additional sand volleyball courts at Clearbrook Park. Modifications to the current terms of court usage by BRVA area attached in a Memorandum of Understanding Addendum **(Attachment 2)**.
3. Rose Hill Park Lease Area Expansion  
Staff is seeking a recommendation on the opportunity to expand the public lease area at Rose Hill Park. The Museum of the Shenandoah Valley (MSV) is providing FCPRD first right of refusal to lease the remaining area of the field currently occupied by the entrance, shelter, restroom, and playground. MSV wanted to provide this opportunity to FCPRD as their farming lease holder is changing. Current lease area and potential expansion area are shown on the attached map **(Attachment 3)**.

Informational Items:

1. Staff Updates
2. Other Business

# Attachment 1

2021 Approved CIP

2022 Draft CIP

Abrams Creek Greenway	1	Abrams Creek Greenway
Snowden Bridge Park Development	2	Community Center
Community Center	3	Old Charlestown Road Park Development
Indoor Aquatic Facility	4	Indoor Aquatic Facility
Water Slide/Spray Ground/Bld Renov	5	Gym Additon Jordan Springs Elem.
Gym Additon Jordan Springs Elem.	6	Water Slide/Spray Ground/Bld Renov
SH Park Area 1 Rec Access Phase 2	7	SH Park Area 1 Rec Access Phase 2
SH Softball Complex	8	CB Park Development
SH Park Area 3 Development	9	SH Softball Complex
Playground Replacement	10	SH Park Area 3 Development
SH Baseball Field Lighting Upgrade	11	Playground Replacement
Community Parks	12	SH Baseball Field Lighting Upgrade
Neighborhood Parks	13	Community Parks
Regional Parks	14	Neighborhood Parks
S. SH Park Development	15	Regional Parks
N'tl Guard Armory Gym Add.	16	S. SH Park Development
Fleet Trip Vehicles	17	N'tl Guard Armory Gym Add.
SH Park Area 1 & 2 Development	18	Fleet Trip Vehicles
Indoor Ice Rink	19	SH Park Area 1 & 2 Development
	20	Indoor Ice Rink

	FY22	FY23	FY24	FY25	FY26	Long Range	
	\$ 479,985	\$ 508,915	\$ 1,270,500			\$ 1,711,500	\$ 3,970,900
		\$ 647,884	\$ 9,255,488				\$ 9,903,372
	\$ 3,400,000						\$ 3,400,000
	\$ 835,034	\$ 11,929,050					\$ 12,764,084
	\$ 69,458	\$ 1,389,150					\$ 1,458,608
		\$ 1,018,710					\$ 1,018,710
	\$ 91,838	\$ 1,311,975					\$ 1,403,813
	\$ 200,000	\$ 200,000					\$ 400,000
	\$ 113,679	\$ 1,623,983					\$ 1,737,661
		\$ 103,000	\$ 2,370,375				\$ 2,473,375
		\$ 350,000	\$ 300,000	\$ 150,000	\$ 250,000		\$ 1,050,000
		\$ 943,740					\$ 943,740
			\$ 1,040,000	\$ 1,154,000			\$ 2,194,000
		\$ 175,000	\$ 293,000	\$ 580,000		\$ 4,131,000	\$ 5,179,000
				\$ 5,400,000	\$ 4,110,000	\$ 6,320,000	\$ 15,830,000
						\$ 2,464,088	\$ 2,464,088
				\$ 630,000			\$ 630,000
						\$ 341,250	\$ 341,250
				\$ 3,447,518			\$ 3,447,518
						\$ 6,930,000	\$ 6,930,000
							<b>\$ 77,540,117</b>

Frederick County Parks & Recreation  
107 N Kent Street  
Winchester, VA 22601

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
FREDERICK COUNTY PARKS AND RECREATION AND BLUE RIDGE VOLLEYBALL ASSOCIATION

SUBJECT: Sand Volleyball Court Construction Agreement

Purpose

This Memorandum of Understanding (MOU) is between Frederick County (referred to as 'the County') and the Blue Ridge Volleyball Association (referred to 'BRVA'). The MOU will define the partnership roles and responsibilities regarding the construction of three (3) sand volleyball courts at Clearbrook Park in Frederick County, VA.

Understanding

Provision of three (3) sand volleyball courts will be a shared effort between the County and BRVA, this partnership is intended to be mutually beneficial to both parties; for the County as gaining a public amenity, for the BRVA as a dedicated court(s) to facilitate their programs. The following outlines the responsibilities for both parties.

BRVA shall:

- Provide the County a combination of money and materials in the amount of \$40,000 for the construction of three (3) sand volleyball courts to be located at Clearbrook Park.
- Abide by all Park Rules, Regulations, and FCPRD insurance requirements as related to facility use.

The County shall:

- Utilize funds and materials received to construct and maintain three (3) sand volleyball courts following USA Volleyball guidelines at Clearbrook Park
- Reserve for BRVA all courts two days a week and one Saturday per month until December 31, 2029 at no cost to BRVA.
- Additional court reservation times will be made available to BRVA subject to availability, FCPRD policy, and the facility reservation rate in place at the time the reservation is made.

  
Frederick County Signature

Jason Robertson  
Printed Name

Director Parks and Recreation  
Title

12/14/18  
Date

  
BRVA Signature

Joy White  
Printed Name

BRVA Program Coordinator  
Title

12-13-18  
Date

**ADDENDA NO. 1**

To the  
MEMORANDUM OF UNDERSTANDING  
Between  
The COUNTY OF FREDERICK, VIRGINIA (County)  
and  
the BLUE RIDGE VOLLEYBALL ASSOCIATION (BRVA)

- I. On the 14<sup>th</sup> of December, 2018, the County and BRVA entered into a Memorandum of Understanding (MOU) for the purpose of constructing three (3) sand volleyball courts at Clearbrook Park.
- II. The parties now mutually desire and agree to amend the reference MOU as follows.
- Under “Purpose” delete, “three (3)”.
  - Under “BRVA Shall” add “Provide the County a combination of money and materials in the amount of \$30,000 for the construction of two (2) additional sand volleyball courts to be located at Clearbrook Park.”
  - Under “The County shall” remove, “three (3)”.
  - Under “The County shall”, remove, “Reserve for BRVA all courts two days a week and one Saturday per month until December 31, 2029 at no cost to BRVA.” and replace with “Reserve for BRVA at no cost until December 31, 2029:
    - three (3) courts Monday through Friday,
    - five (5) courts two Saturdays per month;
    - five (5) courts two (2) Sundays per month until 1pm and three (3) courts after 1pm”

All other terms and conditions that are not hereby amended are to remain in full force and effect.

\_\_\_\_\_  
Frederick County Signature

\_\_\_\_\_  
BRVA Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title



ROSE HILL PARK

Current entrance lease/maintenance area: 

Lease expansion area consideration: 

