

FREDERICK COUNTY CPMT AGENDA

March 28, 2022
1:00 PM
107 N Kent St
Winchester, VA
1st Floor Conference Room

Agenda

- I. Introductions
- II. Adoption of Agenda
- III. Consent Agenda
 - A. February Minutes
 - B. Budget Request Forms
- IV. Executive Session
 - A. Parental Agreement Extension
- V. Committee Member Announcements
- VI. CSA Office Business Jackie Jury
 - A. February Financial Report
 - B. CSA UR/CQI Specialist
 - C. OCS Audit
- VII. Old Business Jackie Jury
 - A. Legislation Updates
- VIII. New Business
 - A. Connected Communities- New Service
- IX. Informational Items
 - A. CSA Training Course
- X. Assigned Tasks
- XI. Next CPMT Meeting
 - April 25, 2022, 1:00-3:00pm, 1st Floor Conference Room
- XII. Adjourn

****Instructions for Closed Session:**

- Motion to convene in Executive Session pursuant to 2.2-3711(A)(4) and (15), and in accordance with the provisions of 2.2-5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the Family Assessment and Planning Team and the Child & Family Team Meeting process, and whose case is being assessed by this team or reviewed by the Community Management and Policy Team
- Motion to return to open session-
- Motion that the Frederick County CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- Roll Call Affirmation
- Motion to Approve cases discussed in Executive Session

CPMT Meeting Minutes: Monday, February 28, 2022

The Community Policy and Management Team (CPMT) met in the 1st Floor Conference Room at 107 N Kent St, Winchester, VA 22601 on February 28, 2022.

The following members were present:

- Jay Tibbs, Frederick County Administration
- Jerry Stollings, 26th District Juvenile Court Service Unit
- David Alley, Private Provider Representative, Grafton Integrated Health Network
- Leea Shirley, Lord Fairfax Health District
- Dr. Michele Sandy, Frederick County Public Schools

The following members were not present:

- Tamara Green, Frederick County Department of Social Services
- Denise Acker, Northwestern Community Services Board

The following non-members were present:

- Jacquelynn Jury, CSA Coordinator
- Robbin Lloyd, CSA Account Specialist

Call to Order: David Alley called the meeting to order at 1:05 pm.

Introductions: Members and nonmembers of the team introduced themselves.

Adoption of Agenda: Jay Tibbs made a motion to adopt the March agenda; Dr. Michele Sandy seconded; CPMT approved.

Consent Agenda: The following items were included in the Consent Agenda for CPMT's approval:

- January 24, 2021, CPMT Minutes
- Budget Request Forms – Confidential Under HIPAA

Leea Shirley made a motion to approve the January Minutes, Jerry Stollings seconded, CPMT approved. Dr. Michele Sandy made a motion to approve the February Budget Request forms, Jerry Stollings seconded, CPMT approved.

Adoption to Convene to Executive Session: On a motion duly made by Dr. Michele Sandy and seconded by Jay Tibbs, the CPMT voted unanimously to go into Closed Executive Session to discuss cases confidential by law as permitted by Section §2.2-3711 (A) (4) and (15) and in accordance with the provisions of 2.2-5210 of the Code of Virginia.

Executive Session:

- Parental Agreement Extension Update
- Request for one month of funding due to error
- Request for 21 days of funding due to error

Adoption of Motion to Come Out of Executive Session: Jay Tibbs made a motion to come out of Closed Session and reconvene in Open Session; Leea Shirley seconded; CPMT approved.

Motion and Roll Call Certification of Executive Session: David Alley made a motion, seconded by Jerry Stollings, to Certify to the best of each Frederick County CPMT member’s knowledge (1) the only public business matters lawfully exempted from open meeting requirements and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Jay Tibbs	Aye
Dr. Michele Sandy	Aye
David Alley	Aye
Jerry Stollings	Aye
Leea Shirley	Aye
Denise Acker	Not Present
Tamara Green	Not Present

Adoption of Motion to Approve Items Discussed in Executive Session: Jay Tibbs made a motion to approve the items discussed in Executive Session; Leea Shirley seconded; CPMT approved.

Committee Member Announcements:

- Dr. Michele Sandy mentioned that Jamison Olinger, Private Day Specialist will be leaving at the end of April.

CSA Report:

- January 2022 Financial Report-
 - Monthly Net Expenditures- \$271,191.57 or 7% of the total allocated, including Protected and SpEd WrapAround Funds.
 - Year to Date Net Expenditures- \$1,683,452.38 or 34% of the total allocated, including Protected and SpEd WrapAround Funds.
 - Remaining- \$2,453,026.11 or 59% of the total allocation or \$2,422,284.87 excluding SpEd Wrap Funds. Local match was 103,020.01 for January.
 - Protected Funds- \$26,691.00 spent, \$30,489.00 remaining with \$13,130.00 encumbered.
 - SpEd Wrap Funds: \$91,141.25 spent, \$30,741.24 remaining with \$101,215.00 encumbered. Another allocation request may be needed.
 - Youth Served: 118 total
 - 85 in Community Based Services
 - 24 in Private Day School
 - 16 in Congregate Care
 - 17 in TFC
 - OCS Annual CSA Conference- The main conference is scheduled for November 1-2 in Roanoke, VA. A pre-conference for CSA Coordinators will be held October 31st. The state office is exploring whether there is enough interest to hold a CPMT pre-conference session as well. David Alley, Dr. Michelle Sandy and Jerry Stollings mentioned that they would be interested in attending the conference and preconference dependent upon the topic.
 - CSA UR/CQI Assessor Title- CPMT discussed the position title and settled on UR/CQI Specialist to avoid confusion with the Assessor’s office. The position will go to HR Committee on 3/11/22 for approval to add it to the Salary Administration Plan.

Old Business:

- Audit Report & Certification- The CSA Coordinator reviewed the results of CPMT’s case file audit. The following quality improvement objectives and action steps were developed based on those results:
 - Copay- Inaccuracies in the copay screening were noted on multiple areas. CPMT will review and assess the current policy in light of the concerns and ability to process assessments in the manner required and revise if necessary.
 - CANS- Errors were found related to the type of CANS being used in the administration of the tool. The current policy will be reviewed and revised, if needed. Training will be held to ensure staff follow protocol.
 - Vendor Contract- Amherst Family Practice did not have a current signed contract for FY22 which is a Records Management issue. Reviews will be put in place to confirm that contracts are completed annually.
 - Other concerns identified through the audit were:
 - Lacking a process to solicit feedback from our partners and stakeholders regarding the effectiveness of the CSA program.
 - Having no explicit consequences to deter employees from acting in an unethical manner.

Dr. Michele Sandy made a motion to accept the current findings/QIPs and directed the CSA Coordinator to discuss any additional findings with the CPMT Chair to certify and submit the package by March 4, 2022, Jerry Stollings seconded, CPMT approved.

- Legislation
 - HB 427/SB 435 Companion Bill-
 - Language changed to remove the stipulation of the parent representative. A parent with “lived” experience would be the most likely candidate for CPMT however if a person is not available with that experience a person without the lived experience would be acceptable.
 - Crossover-
 - SB 435- In House, Committee on Health, Welfare, & Institutions amended language to add the stipulation that parent representatives employed by organizations that receive state pool funding can be appointed as parent representatives provided that, “no other parent representative is available”.
 - HB 427- In Senate, that same language, “no other parent representative is available” was stricken.
- HB 150- VFOIA - Requires local public bodies to post minutes online within 7 working days of final approval-
 - House approved
 - Crossover to Senate- Constitutional reading dispensed
- HB 444- VFOIA- Amends current Electronic Meetings legislation to allow public bodies to hold virtual meetings with all members being remote during a state of emergency.
- HB 30/SB 30- Budget bill-
 - OCS requested 4 additional Regional Consultant positions which were denied by both the House and Senate.
 - A proposal to increase Administrative Plan funds to a minimum of \$50,000.00 provided to localities was removed from the House, but the Senate allocated 1 million dollars to support localities.

- Kinship Program- State funding- would provide a maintenance payment to relatives that take custody of youth in foster care. VDSS would like the program to follow the federal kinship program which provides additional monetary support. Another bill proposes to allow youth to transfer to the custody of a relative without entering into foster care.
- STRICKEN- SB 314- This bill addressed placements for youth in the Virginia foster care system, by requiring CRFs, CPAs, & QRTPs “that receive state or federal funds for placement costs (i) accept any foster child who meets applicable admissions criteria and (ii) prioritize VA youth over out-of-state applicants. This bill was denied.

New Business:

- Administrative Memo #22-02- Review & Reallocation of FY2022 WrapAround Services for Students with Disabilities (SpEd Wrap)
 - OCS reviewed each localities use of SpEd Wrap funds at the end of January and will take funds back from localities that have not used any. These recovered funds are made available to any locality who requests them.
- Teens, Inc New Service- FCPS intends to utilize the new CSA mandate to support a youth transitioning from a private day school placement to the public school setting. The new eligibility category allows up to 12 months of services to support the youth in the public school setting. Teens, Inc worked with FCPS and CSA to create an individualized service with a negotiated rate of \$50.00/hr. Leea Shirley made a motion to approve the new vendor service, Jerry Stollings seconded, CPMT approved.
- Information Items-
 - Center for Evidence-base Partnerships in Virginia- Needs Assessment & Gaps Analysis (NAGA) project report to DSS- Year 1.
 - CSA044- New VLC Course available for FAPT and CPMT Parent Rep members- Overview of CSA System, specific functions of position, and their role in the VA System of Care.

Assigned Tasks:

- None

Next Meeting: The next CPMT meeting will be held Monday, March 28, 2022, at 1:00 pm in the 1st Floor Conference Room. Dr. Michele Sandy mentioned that she will be absent for the meeting.

Adjournment: Jay Tibbs made a motion to adjourn, Dr. Michele Sandy seconded, and the motion was approved. The meeting was adjourned at 2:32 pm.

Minutes Completed By: Robbin Lloyd



FEE Schedule FY22

Effective 07/01/2021

Home-Based Counseling = \$60.00 per hour

Therapeutic Mentoring = \$60.00 per hour

Parent Mentoring = \$60.00 per hour

Supervised Visitation = \$60.00 per hour

Life Coaching (Assessment) = \$100 per Assessment

Life Coaching (Individual Sessions) = \$80 per hour

Life Coaching (Group Sessions) = \$75 per 1 ½ hour session

Casey Life Skills = \$50.00 per hour

Home For Now = \$755 per week for 3 days, \$1245 per week for 5 days, \$265 per week for 1 day

Residential Deviation Program = \$50 per hour with a minimum of 25 hours per week

Transformation Program = \$60 per hour

Psychosexual Evaluation = \$900 per Assessment

Comprehensive Psychosocial Assessment with Recommendations = \$125.00

Therapeutic and/or Psychoeducation Groups: \$75.00 per session or \$300 per month

Individual Outpatient Counseling = \$90 per hour

Family Outpatient Counseling = \$100 per hour

Outpatient Group Counseling = \$50 per hour

Trauma-Focused Cognitive Behavioral Therapy = \$125 per hour

Youth with Sexualized Behaviors - Individual Therapy = \$125 per hour

From: [Mucha, Marsha](#)
To: [Marsha Mucha](#)
Subject: "[External]"REVISED ANNOUNCEMENT CSA017--Basics for FAPT Members
Date: Thursday, March 10, 2022 2:02:42 PM
Attachments: [How to Create A VLC Account.docx](#)

The Office of Children's Services is pleased to announce the release of a new learning module: CSA017—CSA Basics for Family Assessment and Planning Team Members. This training provides an overview of the important work by FAPT, which includes FAPT's role in the implementation of the CSA, the recommendation of services for youth and families, and the specific responsibilities of FAPT members. We are confident this will be a helpful tool for all new and seasoned CSA team members.

The training is accessible on the Virginia Learning Center (VLC) website (<https://covlc.virginia.gov/Default.aspx>). To create a VLC account, please see the attachment for instructions.

Please contact Mary Bell with your specific questions.



Mary Bell, MAFP

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