

Shawneeland Sanitary District Advisory Committee (SSDAC) - Minutes of August 1, 2022

The meeting was called to order at 7:03 p.m.

Those in attendance were George Bishop, Jeff Stevens, Rhonda Sargent, Kevin Alderman, Director of Public Works, Joe Wilder and three (3) residents. Barry Van Meter, SSDAC member and Supervisor Shawn Graber were absent.

Rhonda called for approval/correction of the May meeting minutes. Motion to accept the Minutes as presented was made by George and seconded by Jeff. Motion passed unanimously.

Manager's Report:

See Attached Manager's Report. (**Attachment 1**)

New Business:

Update on Crystal Lake (Cherokee Dam) Remediation Funds:

- To date, the remediation has not been performed due to the water level having risen.
- A request to carry forward the \$380,000 allocated for the remediation from the Fiscal Year 2021/2022 budget to the fiscal year 2022/2023 budget has been made. The request has been approved by the public works committee and the next steps are to present it to and be approved by the finance committee and board of supervisors, respectively.
- *(Please refer to Attachment 1 for specifics)*

Shawneeland Bus Stop

- Staff has completed their part of the upgrades to the Maple Trail bus stop parking lot area. *(Please refer to Attachment 1 for specifics).*
- Mr. Davis and Mr. Grubbs of the Frederick County Public Schools Department of Transportation, were out to view the site work that has been completed to date. *(Please refer to Attachment A for specifics)*
- The manager received a quote from the county's on-call contractor General Excavation, Inc. (G.E.I.). *(Please refer to Attachment B for specifics)* The quote will be provided to the SSDAC members August 2, 2022.
- The cost for these improvements is \$126,700. This cost includes the paving, guardrail, signage and striping of the parking lot. Paving will consist of three (3) inches of asphalt on the entire parking lot and five (5) inches of asphalt on the bus lane to accommodate the weight of the buses.

Fishing Derby Update

- Rhonda Sargent, SSDAC chairperson, gave a brief update on the derby which was held on Saturday, May 7, 2022 which turned out to be a cold, wet day.

- There were approximately 14 children in attendance – ages five (5) to 18.
- Mostly all trout were caught by the participants so all of the trout prizes were awarded.
- Anna Campbell indicated that they have a good start toward the prizes for next year’s derby.
- There were three (3) age groups – two (2) – five (5), six (6) – 12 and 13 – 18. Most of the participants were between the ages of six (6) – 12.
- No one won the Golden Trout prize.
- The prizes consisted of: Golden Trout, First Trout, First Non-Trout, Largest Trout, Largest Non-Trout, First Six (6) Trout and Most Non-Trout. Six (6) was the daily Trout Limit.
- The SSCAC chairperson brought up a request to the committee that Anna Campbell be recognized for all of her efforts in organizing and running the derby. She has done a wonderful job. The chairperson suggested that a tree be planted by one of the ponds as a way to honor Anna. After some discussion as to what type of tree and where (the latter will be determined by Kevin), a motion was made by Jeff to plant a tree to honor Anna for her work with the fishing derby seconded by George. Motion was unanimously approved.

Request to Have Beach Gate Remain Unlocked All Year

- The chairperson brought up a request to have the Beach Gate Remain unlocked all year. This item was brought up by Jeff during the committee comments portion of the May 2, 2022 SSDAC meeting; however, after some discussion, a motion was made by Barry and seconded by Jeff to add this item to the August 1, 2022 SSDAC meeting agenda.
- Jeff spoke up and said not all year, but maybe until either late October or some time in November. He indicated that a lot of people would like to use the beach somewhat past the actual swimming season.
- The chairperson then asked Kevin how he felt about it. After determining that the beach would only be open until either late October or some time in November, it would not be a problem. Staff would just need to check the trash.
- A motion was made by Jeff to have the beach remain open until November first and was seconded by George. Motion was unanimously approved.

Request to Hold a “Farewell to Summer Potluck Event”

- The chairperson informed the SSDAC that she had received a request from citizens within the community to hold a “Farewell to Summer Potluck Event”. An email had been received from the citizens making the request which outlined what the event would consist of as well as when and two (2) possible locations. This email had been forwarded to all of the committee members for both their input as well as any concerns/questions they may have.
- Upon receipt of the committee’s concerns/questions the chairperson prepared and sent an email to the citizens who made the request to obtain answers to these questions/concerns. The chairperson indicated that to date, she had not received a response. Additionally, she stated that if things would stay under control and not get out of hand, she didn’t see a problem with the event.
- The chairperson stated that one of the things she told the residents is that she didn’t think that creating the proposed event on the Shawneeland Facebook page would be a good idea due to the

fact that there are a lot of people that are members of that page that are not necessarily residents of Shawneeland which would attract even more people to the event.

- Jeff stated that there were a lot of concerns associated with this proposed event. Such as underage drinking, who would deal with the trash, extra portable toilets, security, etc.?
- The chairperson stated that without the citizens actually being at this meeting to answer the committee's questions and address the concerns, it was difficult to make any type of decision. Jeff then said that if one person took responsibility and they set it all up and signed a waiver, then that would more than likely be the way to go.
- The chairperson then indicated that the citizens were planning on holding the event in September and since it was now the first of August and September was coming up - she was unsure of how the committee felt. Is it necessary to make a motion? Jeff stated that we would have a hard time doing anything since we had no responses to our questions and concerns. Basically, it would be hard to move forward at this point.
- The chairperson inquired as to what type of motion the committee recommended. George indicated that one response was to table it until we received a response to the questions/concerns.
- During this discussion, a citizen in the audience inquired as to who "they" were (meaning the people making the request). The chairperson indicated that it was Lauren Spinelli and Jess Jenkins. In addition, the citizen inquired as to when these people had reached out to me. I indicated that I was contacted on July 15, 2022. In addition, I indicated that based on the email I received, I then prepared and sent an email on July 20, 2022 to Ms. Spinelli and Ms. Jenkins outlining the committee's questions/concerns about the proposed event. To date I hadn't heard anything from either Ms. Spinelli or Ms. Jenkins. I also explained that I had informed them that further questions/concerns may be addressed either by email or if they attended this meeting in person.
- This citizen then inquired as to whether the grounds (i.e., pavilion on Tomahawk, etc.) in Shawneeland could be rented out for parties. The chairperson indicated that they didn't think so. Kevin, the manager, indicated that use of these facilities was on a first come, first serve basis – there were no facility rentals.
- The citizen then said that basically anyone can just show up and do their thing – there's no waiver that they would have to sign? The chairperson responded that this event was a larger scale event as it was to include a band possibly two (2). The citizens requesting the event offered to do a lot of things, but there again, the committee had some concerns that they wanted to have addressed and at this point they hadn't been.
- The citizen then went on to state that from what she'd heard and what she'd seen posted on social media – people want to have social activities, they want to encourage a sense of community here. She also indicated that she understood the committee's concerns. The chairperson then stated that it's not that the committee or anyone has a problem having activities, it's just how they're handled and who is going to be responsible. Especially in a situation where you could attract a large volume of people. Jeff stated that it's not necessarily "no", it's that more clarifications are needed.
- After this discussion, the chairperson suggested tabling this item; however, George recommended that it not be tabled, but postpone any type of decision until further information is received from the citizens who made the request to hold the proposed event. George made a motion to this affect, and Jeff seconded the motion. Motion was unanimously approved

Public Comments:

- There were no citizen comments as the person that originally signed up to comment indicated that their concerns had been addressed during the meeting.

Committee Comments:

- Committee members George Bishop and Jeff Stevens indicated that they had no comments/items for discussion at this time.

Chairperson entertained a motion to adjourn. So moved by Jeff seconded by George. Meeting was adjourned at 7:23 p.m.

FREDERICK COUNTY SANITARY DISTRICT OF SHAWNEELAND MANAGER'S REPORT – AUGUST 2022

Carry Forward:

I have requested that the funds in the amount of \$380,000.00 be moved forward from the fiscal year 21/22 budget to the fiscal year 22/23 budget. This will allow us to move forward with the repairs to Cherokee Lake. The repairs had originally been planned for early spring of 2022, but the lake level rose much faster than expected therefore the repairs were delayed. We are now looking at the 1st part of September for the repairs to begin. This will allow the water level to drop to a point that is easier to access the sinkholes. This will also allow for the full swimming season. The only way this will change is if the water level reaches a low point of being unsafe to keep the beach open until the end of August.

I have also requested the remaining funds from the fiscal year 21/22 budget be forwarded to the fiscal year 22/23 budget. This will allow the Sanitary District to purchase some much needed equipment as we have discussed in the recent past. These funds will also help with the upgrade to the Maple Trail bus stop parking lot.

Maple Bus Stop:

The staff has completed our part of the upgrades to the Maple Trail bus stop parking area. We expanded the back of the parking area by 25ft. We also armored this added area with shot rock to hold it all in place and deter erosion. We relocated the bus shelter and added 21-A stone over the entire parking area.

We are currently waiting on pricing from G.E.I. (General Excavation, Inc.). G.E.I. is the on-call contractor for Frederick County.

(Attachment A)

(Attachment B)

Dead Trees:

As you have probably noticed, we have many trees that are dead or dying. The staff has been marking the trees for removal starting this fall. Some of those trees will be taken down by a licensed and insured tree contractor. Trees marked with 1 orange dot will be taken down by staff. Trees marked with 2 orange dots will be taken down by the tree contractor. We are going to leave the wood on the right of way where it is safe to do so. This wood is first come, first serve to any Shawneeland resident. September 12th will be the first date for the tree contractor to remove trees. November 7th will be the second date for dead tree removal.

Mowing the Trails:

Sickle bar mowing has been very challenging this spring and summer. The tractor used to do the mowing has been down most of the season. The part needed to get the mower going was ordered and picked up 2 months ago. Once the part was installed it did not function properly. We sent that part back and ordered another that we are still waiting on. Unfortunately, this has become quite common in today's world. We are experiencing the same issues with getting parts for other equipment. Once the tractor is up and going, we will mow all the trails in the Sanitary District. This of course will take quite some time.

Drainage Culverts:

The staff has been installing new drainage culverts in locations that the culverts were at the end of their useful life. We are upgrading these culverts to carry a higher water flow. As we go through this process, we are lengthening these culverts to widen out the intersection by several feet. These culverts were too short and larger vehicles had a hard time getting around the intersection without running over the end of the culvert. This in some cases crushed the end of the culverts. Upgrading the culverts will help this situation.

Cherokee Lake Beach:

Swimming season has gone well so far this year. The water has tested very clean every week. We started the season with the water level 5" above full pool. As of 7/25/2022 the water level has dropped to 41" below full pool. We will continue to monitor the lake level. We are going to try to get a full swimming season in but if the water drops to an unsafe level we will have to close the beach early.

Kevin Alderman

(Attachment A)

From: Calvin Davis <davisc@fcpsk12.net>
Sent: Wednesday, July 6, 2022 10:18 AM
To: Kevin Alderman
Subject: '[External]'Re: Maple bus stop

Good Morning Kevin,

Sorry for the delay in responding, I was out of the office last week through yesterday.

Thanks for meeting Mr. Grubbs and myself at the Maple Trail Bus Stop last week. The work that has been performed looks awesome. We are very pleased, as this will make a much safer stop for all involved. The aspect of keeping the bus lane and the parent parking will definitely be very beneficial for safety while loading and unloading. We appreciate all that you are doing, and if we can be of any assistance in the future please don't hesitate to reach out. Have a great rest of your week. Calvin

Kevin Alderman

(Attachment B)

From: Mark Rowles <mrowles@gei-va.com>
Sent: Tuesday, July 19, 2022 10:09 AM
To: Kevin Alderman
Cc: Grant White
Subject: '[External]'Shawnee Land Bus Lot Update

Good Morning Kevin,

Just wanted to give you a quick update on the status of the quote for this project. As I'm sure you are aware, it has been an extremely busy season for contractors. Unfortunately this has led to longer lead times for quotes on our end. We have a quote for asphalt and are expecting the quote for pavement markings any time now. Our guardrail sub is currently working on getting someone scheduled to do a site visit, but we are not expecting a quote from them until late this week/early next week. Once we have the quote for guardrail we'll be able to put something together fairly quickly and will most likely have it over to you next week. I have stressed the time constraints for construction and we are hoping to get subs scheduled as quickly as possible once we have a Purchase Order.

Our pavement marking sub has requested that we meet on-site once asphalt is placed so that we can go over the plan for parking spaces.

We apologize for the delay and are looking forward to getting this project started!

Thanks,

Mark Rowles
Project Manager
General Excavation, Inc.
Office: 540-439-2202 Ext. 117
Cell: (540) 454-6914