



## FREDERICK COUNTY ELECTORAL BOARD

Mary Strenko

Chairman

Kay Dawson

Vice-Chairman

Lynnette Embree

Secretary

343 Sunnyside Plaza Drive, Winchester, Virginia

22603

### Final Minutes

Frederick County Electoral Board

Thursday, March 28, 2024

The Frederick County Electoral Board met on Thursday, March 28, 2024. Those present were Chairman Mary Strenko, Secretary Lynnette Embree, Registrar Rich Venskoske, Senior Deputy Registrar Diane Lockhart, and Deputy Registrar Elaine Lassiter.

Vice-Chairman Kay Dawson was absent.

Guests present: Nanci Bowers and Rodney Wine.

- 1.) Chairman Mary Strenko called the meeting to order at 8:01 a.m.
- 2.) A motion to adopt the agenda presented was made by Secretary Lynnette Embree and seconded by Chairman Mary Strenko. The motion passed unanimously.
- 3.) Secretary Lynnette Embree made a motion to approve the minutes from the February 5, March 6, and March 8, 2024, meetings. Chairman Mary Strenko seconded the motion and the motion passed unanimously.
- 4.) Old Business:
  - a. A de-brief of the Dual Presidential Primary on Tuesday, March 5, 2024, was had.
- 5.) New Business:
  - a. Officer of Election assignment for the June 18, 2024, primary will begin soon.
  - b. Early voting for the June 18, 2024, primary will begin on Thursday, May 2, 2024, as the office is closed on Friday, May 3, 2024, due to the Apple Blossom Festival.
  - c. A discussion was had about the ballots for the June 18, 2024, Election.
  - d. Those present heard an update from the VEBA (Virginia Electoral Board Association) meeting held earlier in the month from Chairman Mary Strenko.
  - e. There will be a meeting on Thursday, April 11, 2024, of the Chiefs and Assistant Chiefs for the purpose of addressing what went well with the March 5, 2024, Dual Presidential Primary and suggestions for improvements in the overall process.

6.) Registrar Business:

- a. There are a couple of schools that will be undergoing construction during the summer that may impact precinct locations. Registrar Venskoske will be in touch with the principals of these schools to determine if there are other options for using the schools.
- b. Registrar Venskoske had a couple of Officers of Election express concerns over various issues during the March 5, 2024, Dual Presidential Primary.
- c. A review of election costs for March 5, 2024, was had.
- d. Some comments regarding the Central Absentee Precinct (CAP) were discussed.
- e. LESS (Local Election Security Standards) compliance was turned over to the IT department. Registrar Venskoske will contact IT to determine where the completion of this document.
- f. Panic buttons have been approved. Installation will begin soon. Additional cameras around the building are in the budget for 2024-2025.
- g. Registrar Venskoske reviewed the June 18, 2024, election schedule.
- h. The Electoral Board gave approval for the purchase of "I Voted" Stickers for the Presidential Election. Registrar Venskoske would like to purchase 1,000 for each precinct.
- i. The Electoral Board gave approval to purchase new pins for Officers of Election working in the November 5, 2024, Presidential Election.

7.) Citizen Comment:

- a. Rodney Wine made a few comments.


- 8.) A motion to go into closed session was made by Secretary Lynnette Embree, seconded by Chairman Mary Strenko to approve Officer of Election applications. The motion passed unanimously.
- 9.) A motion to come out of closed session was made by Secretary Lynnette Embree, seconded by Chairman Mary Strenko, and passed unanimously. The review of Officer of Election applications was the only item discussed.
- 10.) Secretary Lynnette Embree made a motion to approve twenty-nine Officer of Election applications and decline one. Chairman Mary Strenko seconded the motion and the motion passed unanimously.

- 11.) The next meeting of the Frederick County Electoral Board will be held on Monday, April 15, 2024, at 8:30 a.m.
- 12.) A motion to adjourn was made by Secretary Lynnette Embree and seconded by Chairman Mary Strenko. The motion passed unanimously. The meeting adjourned at 9:29 a.m.

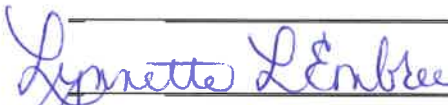
Respectfully submitted,

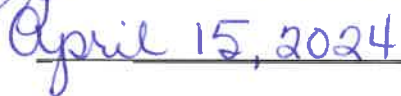


Lynnette L. Embree  
Secretary

 Chairman

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Vice-Chairman

 Secretary

 Date