

MEETING MINUTES

SHAWNEELAND SANITARY DISTRICT ADVISORY COMMITTEE

DATE:

2/5/2024

TIME:

Mrs. Rhonda Sargent called the meeting to order at 7:00 PM

LOCATION:

SSD Maintenance Building

IN ATTENDANCE

Present:

- Gary Bailey
- Paul Gartner
- Rhonda Sargent
- Kevin Alderman – Manager
- John Jewell – District Supervisor

Absent: George Bishop and Jeff Stevens

APPROVAL OF MINUTES

Mrs. Sargent, moved to approve the November 13th 2023, meeting minutes as presented. Mr. Gartner Seconded the motion. No discussion and motion to approve the November 13th 2023, minutes was approved unanimously.

2024 SSDAC MEETING DATES

Mrs. Sargent was selected to Chair the meeting.

Dates for the 2024 SSDAC meetings are as follows:

- May 6, 2024
- August 5, 2024
- November 11, 2024

MANAGER'S REPORT (SEE ATTACHMENT 1)

Snow Removal:

The Sanitary District has experienced several snow events to date this winter season. Staff works very hard to keep the roads as clear as possible throughout each and every snow or ice event.

Staff clears snow and ice from approximately 100 lane miles of road and five parking areas as well as shovel snow from the two (2) mailbox house sidewalks in Shawneeland.

Staff pretreats the roads with a mixture of #9 stone, salt, and calcium to help with melting once the snow starts to fall. This mixture also assists in giving traction to keep traffic moving. Additional mix is used when and where it is needed during all snow events. This mixture will assist in melting snow and ice in temperatures down to the lower 20s. In areas where the sun has limited access to the road surface, it will take longer for melting to occur.

Each trail is plowed and treated several times throughout every snow event. It may appear that the road has not been plowed but a snowplow cannot remove 100 percent of the snow. Staff puts a big emphasis on snow removal and to do their very best each and every snow.

Please be patient and allow the plow drivers to do their job so we can get the roads cleared.

Tree Removal:

The tree contractor removed eight (8) more dead/dying trees from the right-of-way for the Sanitary District. This process will continue as trees continue to die.

Staff will begin cutting dead/dying trees this month. All the wood from these trees will be left in safe spots on the right-of-way for the residents to collect for their use. Citizens may call the Shawneeland office for locations to collect this wood.

Shawneeland Parking Policy (SEE ATTACHMENT 2):

The Shawneeland parking policy was written and completed by the Frederick County Attorney's Office on November 1, 2016. The policy will be enforced as it is written at any time a violation is observed.

Please follow this policy to avoid any inconvenience it may cause by having your vehicle towed. All tow bills are the responsibility of the owner of the vehicle in violation.

Cherokee Lake Level:

The Cherokee Lake level has risen 18 feet over the past seven (7) weeks. This is due to the amount of moisture we have received during that time. At its lowest point, the lake was 22 feet to the negative. This is a significant increase in a short period of time.

Although the water levels are on the rise, please keep in mind that the lake still has a significant leak. The rate of the leak where we measure it is at a loss of 122 gallons per minute. This may not sound like a lot but when you put it in perspective, we are losing

7,320 gallons per hour and 175,680 gallons per day. So, the key to keeping good levels is getting lots of moisture.

Potholes:

Potholes are starting to pop up all over the subdivision. There are several contributing factors that result in potholes forming.

Water penetrating through the road surface is how it begins. As we experience freezing and thawing temperatures the water expands thus cracking the pavement. The water also softens the underlying roadbed making it soft. This starts a process known as pumping when vehicles drive across these areas. This action further deteriorates the road surface resulting in road surface failure, or potholes.

The best way to keep potholes to a minimum is to seal the road surface to prevent water penetration. The lack of sealing road surfaces will result in very expensive repairs. It requires potholes being repaired by removing the road surface and any affected subsurface materials that have failed then replace with new subsurface materials along with new asphalt.

By maintaining a good surface sealing program this will substantially reduce the costs of pothole repairs. Surface sealing is a common practice not only in the state of Virginia, but in all states across the country and around the world. The lack of maintaining a seal program will most certainly show itself in a very short time and will result in very expensive repairs.

2024 SSDAC CHAIRMAN SELECTION

Mrs. Sargent was selected to Chair the meeting.

Being that we only had a quorum, Mrs. Sargent moved we postpone the selection of new chairman out to the next meeting on May 6, 2024. Mr. Gartner seconded the motion. There was little discussion and the motion to accept the proposed date passed unanimously.

▪ MAILBOXES – SEE PUBLIC COMMENTS

▪ SHAWNEELAND LOTS (SEE ATTACHMENT 3)

A list of the lots owned by Shawneeland was presented to the SSDAC by Kevin, the manager. After some discussion, it was determined that the lots on this list should remain in Shawneeland's possession. They are lots that are utilized by Shawneeland for various uses.

PUBLIC COMMENTS (3 MINUTES PER PERSON)

The following residents signed up to speak:

Mrs. Sargent suggested that a subcommittee be formed to look into the cost of fixing the dam, building a pool or having Frederick County Parks and Recreation take over the common areas and build a public pool. Motion was made by Mr. Gartner and seconded by Mr. Bailey. The motion passed unanimously.

Bill Guy:

- Requests that steps be taken to revive the lake.

Jenny Guy:

- Asks if there is a plan for a pool over by the pond area.
- Comments on the status of lake repairs and inquires why the second round of repairs were not carried out.
- Mr. Alderman explained to Mrs. Guy that the contractor didn't leave by choice, the committee decided that they wanted to keep the lake open for the season instead of doing the second round, as the contractor proposed. The committee did have the funds available to do the second round of treatment, but it was voted to keep the lake open instead.

Jason Croasdale:

- Compliments the SSD Maintenance Staff on work being done.
- Requests information on the old mailboxes that have been replaced. Wants to use old parcel boxes as Library boxes for residents. Motion made by Mr. Bailey and seconded by Mr. Gartner. The motion passed unanimously.
- Volunteered to lead the effort to install new Library boxes.

Micah Jacobs:

- Inquired about possibly selling the old mailboxes at auction.

The council discussed and determined that the mailboxes were not worth anything and Mr. Bailey put forth a motion that they be scrapped. This motion was seconded by Mr. Gardener. The motion passed unanimously.

Ryan Anderson:

- Inquired about cavities under the roadway causing problems with the road across from the dam.
- Mr. Alderman described that the erosion was deep in the ground and could affect the roadway but at this point has not.

Meeting adjourned. 8:15 PM.

