



## FREDERICK COUNTY ELECTORAL BOARD

Mary Strenko

Chairman

Kay Dawson

Vice-Chairman

Lynnette Embree

Secretary

343 Sunnyside Plaza Drive, Winchester, Virginia

22603

### Final Minutes Frederick County Electoral Board Monday, May 6, 2024

The Frederick County Electoral Board met on Monday, May 6, 2024. Those present were Chairman Mary Strenko, Vice-Chairman Kay Dawson, Secretary Lynnette Embree, and Registrar Rich Venskoske.

Guests present: Sherry Long.

- 1.) Chairman Mary Strenko called the meeting to order at 8:30 a.m.
- 2.) A motion to adopt the agenda with the removal of agenda item #3 was made by Vice-Chairman Kay Dawson and seconded by Secretary Lynnette Embree. The motion passed unanimously.
- 3.) Secretary Lynnette Embree made a motion to approve the minutes from the April 15, 2024, meeting with one correction. Vice-Chairman Kay Dawson seconded the motion and the motion passed unanimously.
- 4.) Registrar Venskoske gave the Electoral Board an update on the Officers of Election for the Republican Party Primary on June 18, 2024. Approximately two hundred Officers of Election are now eligible to work.
- 5.) Old Business:
  - a. Training for the Republican Party Primary on June 18 will be held on Tuesday, June 4; Wednesday, June 5; and Friday, June 7 at 5:00 p.m. Training for the Central Absentee Precinct (CAP) will be held on Wednesday, June 5 at 1:00 p.m. and a makeup training is scheduled for Thursday, June 6 at 1:00 p.m.
  - b. Early voting started Thursday, May 2<sup>nd</sup> at the Registrar's Office with three voters casting their ballots. The two Saturdays for early voting are June 8 and June 15.
  - c. Logic and Accuracy (L&A) testing is scheduled for Tuesday, June 11 and Wednesday, June 12.
  - d. Canvass for the June 18 Republican Party Primary will be held on Thursday, June 20 due to the holiday on June 19.

6.) New Business:

- a. Deputy Registrar Elaine Lassiter gave an update on a meeting with some chiefs and assistant chiefs regarding training and Integra.

7.) Registrar Business:

- a. The Registrar gave an update on the use of schools for the June 18 Republican Party Primary. The schools are all set. A determination of additional signs at the Jordan Springs precinct will be reviewed.
- b. Registrar Venskoske made mention of lots of updates from the 2024 General Assembly session coming on July 1, 2024.
- c. The LESS (Locality Election Security Standards) report was submitted to the Department of Elections on April 5, 2024. The Department of Elections has asked for remediation on three items.
- d. The contract between EPollTab (the electronic pollbooks) and Civix ends on November 30, 2024.

8.) Citizen Comment:

- a. Those in attendance heard from Ms. Sherry Long.

9.) A motion to go into closed session was made by Vice-Chairman Kay Dawson and seconded by Secretary Lynnette Embree to approve Officer of Election applications. The motion passed unanimously.

10.) A motion to come out of closed session was made by Vice-Chairman Kay Dawson, seconded by Secretary Lynnette Embree, and passed unanimously. The review of Officer of Election applications was the only item discussed.

11.) Secretary Lynnette Embree made a motion to approve three of the four Officer of Election applications. Chairman Mary Strenko seconded the motion. The motion passed unanimously.

12.) A closed work session to complete the Officer of Election appointments for the June 18, 2024, Republican Party Primary is scheduled for Monday, May 13, 2024, at 9:00 a.m.

13.) The next meeting of the Frederick County Electoral Board will be held on Tuesday, June 25, 2024, at 1:00 p.m.

- 14.) A motion to adjourn was made by Vice-Chairman Kay Dawson, Secretary Lynnette Embree seconded the motion. The motion passed unanimously. The meeting adjourned at 9:40 a.m.

Respectfully submitted,

*Lynnette L Embree*

Lynnette L. Embree  
Secretary

*Mary R Franko* Chairman  
*Kay Dawson* Vice-Chairman  
*Lynnette L Embree* Secretary  
*July 8, 2024* Date