

Virginia Department of Fire Programs
Fire Officer Level I Certification Course **Schedule and Reading Assignment(s)**
School #424-15096 – Frederick County Public Safety Building

Date	Location	Time	Sessions #	Instructor	Reading Assignment
April 14, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 1</u> – Orientation Student Registration / Orientation Transition To Company Officer		Introduction (Pages 1 – 9) Chapter 1 (Pages 10 – 27)
April 16, 2015	Fire Station #21 (Millwood Station)	1830 Hours	<u>Session 2</u> Writing Expectations		Grammar and Writing Review
April 21, 2015	Fire Station #21 (Millwood Station)	1830 Hours	<u>Session 3</u> Written Communications		Chapter 8 (Pages 164 – 189)
April 25, 2015	Frederick County Public Safety Building	0800 Hours	<u>Session 4</u> Interpersonal Communications Records Management		Chapter 6 (Pages 120 – 139) Chapter 16 (Pages 354 – 375)
April 25, 2015	Frederick County Public Safety Building	1300 Hours	<u>Session 5</u> Oral Communications		Chapter 7 (Pages 140 – 163)
April 28, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 6</u> Administrative Functions		Chapter 9 (Pages 190 – 215)
April 30, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 7</u> Leadership		Chapter 2 (Pages 28 – 51)
May 5, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 8</u> Supervision		Chapter 3 (Pages 52 – 69)
May 7, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 9</u> Logic, Ethics, and Decision- Making		Chapter 4 (Pages 70 – 93)
May 12, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 10</u> Legal Responsibilities and Liabilities		Chapter 5 (Pages 94 – 119)
May 16, 2015	Frederick County Public Safety Building	0800 Hours	<u>Session 11</u> Organizational Structure		Chapter 11 (Pages 232 – 259)
May 16, 2015	Frederick County Public Safety Building	1300 Hours	<u>Session 12</u> Human Resources Management Labor / Management Relations		Chapter 13 (Pages 282 – 309) Chapter 14 (Pages 310 – 327)
May 19, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 13</u> Company Level Training Community Relations and Public		Chapter 12 (Pages 260 – 281) Chapter 15 (Pages 328 – 353)
May 21, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 14</u> Safety and Health Issues		Chapter 10 (Pages 216 – 231)

May 26, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 15</u> Pre-Incident Planning Incident Scene Communications		Chapter 17 (Pages 376 – 409) Chapter 18 (Pages 410 – 431)
May 30, 2015	Frederick County Public Safety Building	0800 Hours	<u>Session 16</u> Incident Scene Management		Chapter 19 (Pages 432 – 459)
May 30, 2015	Frederick County Public Safety Building	1300 Hours	<u>Session 17</u> Incident Scene Operations		Chapter 20 (Pages 460 – 495)
June 2, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 18</u> Post Incident Activities		Chapter 21 (Pages 496 – 517)
June 4, 2015	Frederick County Public Safety Building	1830 Hours	<u>Session 19</u> Fire and Life Safety Inspections		Chapter 28 (Pages 652 – 699)
June 9, 2015	Frederick County Public Safety Building	1830 Hours	<u>V.D.F.P. Written Examination</u>	V.D.F.P. Test Administrator	All Chapters and Modules 100 Question Multiple Choice
June 18, 2015	Frederick County Public Safety Building	1830 Hours	V.D.F.P. Written Examination Retest	DC Larry A. Oliver	All Chapters and Modules 100 Question Multiple Choice