



Finance Department
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March 15, 2006

The Finance Committee will meet in the Board of Supervisors' Meeting Room at 107 North Kent Street on Wednesday, March 15, 2006 at 8:00 a.m.

1. The Winchester-Frederick County Convention & Visitors Bureau requests a General Fund supplemental appropriation in the amount of \$10,000. This amount represents funding needed to help offset the printing costs of the 2006 Winchester-Frederick County Visitor Guide. Additional local funds are necessary.
2. The Planning Director requests a General Fund budget transfer in the amount of \$13,000. This amount represents the cost of a new black/white copier. This copier was originally included in this department's FY 2007 budget request; however, it was one of the items cut during the budget process. It is requested that this amount be transferred from the operational contingency line item.
3. The Planning Director requests a General Fund Balance reserve in the amount of \$436,270. This amount represents matching funds from the VDOT Revenue Sharing Program for the construction of Inverlee Way. Funds will still be subject to appropriation prior to disbursement.
4. The Superintendent of the Northwestern Regional Adult Detention Center requests a Jail Fund supplemental appropriation from fund balance in the amount of \$50,000 for heating services and other operating supplies. No additional local funds are needed.
5. The Superintendent of the Northwestern Regional Adult Detention Center requests Jail Fund budget amendments that reflect an increased appropriation for merit and fringe reserve, a decrease in the state's per diem, an increase in compensation board funding and a decrease in billings to localities.
6. The Director of Court Services requests a Court Services Fund budget transfer in the amount of \$21,333. This amount is needed for part-time help and repairs and maintenance. No additional local funds are needed.
7. The Director of Court Services requests a Court Services Fund supplemental appropriation in the amount of \$4,612.75. This amount represents an insurance reimbursement for a furnace replacement and is requested to be appropriated to Repair and Maintenance - Buildings and Grounds. No additional local funds are needed.
8. At the last budget worksession, the Board of Supervisors recommended continued discussion at the March Finance Committee meeting regarding disbursement of Fire Program Funds, Fire Proffers and Two-For-Life Funds.
9. The Finance Director requests discussion on Frederick County's purchasing guidelines.
10. The City Director of Transportation requests 1) an FY 2007 budget amendment in the amount of \$133,000 which represents the county's share of the operating costs to continue the transit and paratransit service in the county and 2) an FY 2007 budget amendment in the amount of \$11,000 which represents the county's share of the purchase of two vehicles for the transit service. These requests will be reflected as an increase in the budget resolution.
11. The County Administrator requests discussion involving a Vehicle Replacement Policy addendum.

3/15/06 Agenda cont.

**** FOR INFORMATION ONLY ****

The School Board is providing a student enrollment report.