

*Frederick County Electoral Board*

Administration Building  
107 North Kent Street  
Winchester, VA 22601

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AGENDA

Tuesday, July 21, 2015

5:30 p.m.

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1. Call to Order
2. Adopt Agenda
3. Approve minutes of 6/25/2015
4. Planning for November 3, 2015 General & Special Elections
  - (1) Number of Registered Voters per Precinct
  - (2) Ballot Races and Issues
  - (3) Number of Ballot Styles
  - (4) Number of Ballots to Order for Absentee Voting
  - (5) Number of Emergency Paper Ballots to Order for Precincts
  - (6) Number of Voting Machines to use in Precincts
    - (a) Number of flashcards to program
    - (b) Number of red PEBs to program
  - (7) Number of EPBs to use in Precincts
  - (8) Number of Officer of Elections to use in each Precinct
5. Logic and Accuracy Test Dates –Tues., 10/27 & Wed., 10/28/2015 starting at 9:00 am both days in the Registrar's office
6. Training Date – Saturday, October 24, 2015
  - Morning Session Time – 8:00 am – 8:30 am – Registration
  - 8:30 am – 11:30 am – Training (Precincts – 101 - 303)
  - Afternoon Session Time – 12:00 pm to 12:30 – Registration
  - 12:30 pm – 3:30 pm - Training (Precincts – 401 - 603)

- Training Assignments
  - Chairman – Voter Sensitivity
  - Vice Chairman – Voting Machines and EPBs
  - Secretary – SORs and Envelopes
  - Registrar – Qualifying Voters, SORs and Envelopes
  - Machine Technician – Voting Machines and EPBs
  - Officer of Election materials – What Ifs, EDGs, Provisional, CAP, SORs, etc.
  - Makeup session – Thursday, October 29, 2015 - 5:30 pm - in Registrar’s Office
  - Laptop lab in Registrar’s office – Thursday, Oct. 29 thru Saturday, Oct. 31, 2015
  - Training date, time and place for Central Absentee Precinct Officers of Election – Saturday, October 31, 2015, time TBA in BOS Room
- 7. Internal run through training session – date, time and place - ?
- 8. Delivery of voting machines, packing precinct bags and set up for EPBs
- 9. Election Day Schedule
- 10. Canvass on 11/4/2015 – Wednesday at 11:30 am in Registrar’s Office-other days-?
- 11. November Election Review - date and time - ?
- 12. 2015 Security Plan review and approval
- 13. General Registrar annual review
- 14. Schedule next Electoral Board meeting date – week of August 24 – 28, 2015
  - (1) Appoint Officers of Election for November 3, 2015 Elections
- 15. Registrar Business
- 16. Other Business
- 17. Adjourn