



Finance Department  
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**TO:** Finance Committee  
**FROM:** Cheryl B. Shiffler, Finance Director  
**DATE:** February 15, 2007  
**SUBJECT:** Finance Committee Agenda

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The Finance Committee will meet in the Board of Supervisors' Meeting Room at 107 North Kent Street on Wednesday, February 21, 2007 at 8:00 a.m.

1. Celebrating Patsy Cline, Inc. requests an opportunity to share information on the Patsy Cline Museum project and discuss support that might be available from the County. See attached letter, p. 1.
2. The Director of Literacy Volunteers-Winchester Area requests an FY 07 General Fund supplemental appropriation in the amount of \$5,000. This amount represents an emergency contribution to the organization. See attached information, p. 2 – 11.
3. The Solid Waste Manager requests a General Fund supplemental appropriation in the amount of \$2,500. This amount represents funds donated by Trex Company Inc. to fund the Litter-Thon. See attached memo, p. 12.
4. The Director of Fire & Rescue requests approval of a change order which exceeds 10% of the original purchase order amount. This amount represents the remaining 2005 Homeland Security Grant funds. See attached memo, p. 13.

5. The Assistant County Administrator requests a General Fund supplemental appropriation in the amount of \$84,659. This amount represents funds needed to cover operations and maintenance of the Public Safety Building for the remainder of FY 2007. See attached information, p. 14 – 17.
6. The Commissioner of the Revenue requests that the Board of Supervisors appoint her “Assessor” for the County. Currently, all reassessment personnel are in the Commissioner’s budget versus prior year contracts with assessors being in a separate department.
7. The Commissioner of the Revenue will be available for continued discussion on conservation easements.

**\*\* FOR INFORMATION ONLY \*\***

1. The Handley Regional Library submits additional information on salaries as requested at the January 31, 2007 budget worksession. See attached information, p. 8 – 19.
2. The Finance Director provides a fund balance report. See attached report, p. 20.

**Immediately following the Finance Committee meeting there will be a joint budget worksession between the Board of Supervisors and the Finance Committee.**