



COUNTY of FREDERICK


Finance Department
Cheryl B. Shiffler
Director

540/665-5610

Fax: 540/667-0370

E-mail: cshiffle@co.frederick.va.us

TO: Finance Committee

FROM: Cheryl B. Shiffler, Finance Director 

DATE: November 20, 2007

SUBJECT: Finance Committee Agenda

The Finance Committee will meet in the Board of Supervisors' Meeting Room at 107 North Kent Street on Wednesday, November 28, 2007 at 8:00 a.m.

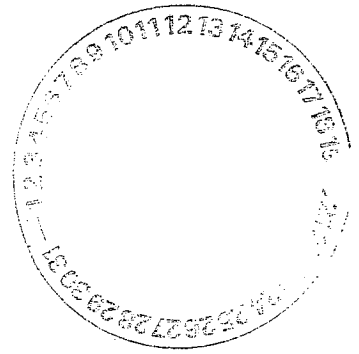
1. The Social Services Director requests a General Fund supplemental appropriation in the amount of \$32,700. This amount represents the State share that was not included in the budget request last month. The \$70,300 in local funds has already been approved. See attached memo, p. 1.
2. The Sheriff requests a General Fund supplemental appropriation in the amount of \$2,500. This amount represents \$150 in donations and \$2,350 in a reimbursement for prisoner transport. No local funds are needed. See attached memos, p. 2 – 4.
3. The Sheriff requests a General Fund supplemental appropriation in the amount of \$95,364. This amount represents the salaries and fringes for two additional court security deputies approved by the State Compensation Board. Of this amount, \$54,296 will be reimbursed from the Comp Board and \$41,068 are local funds needed. See attached memo, p. 5 – 7.
4. The Sheriff requests a General Fund supplemental appropriation in the amount of \$30,823. This amount represents the replacement of duty weapons. Local funds are needed. See attached memo, p. 5 – 6.

5. The Winchester Regional Airport Director requests an Airport Capital Fund reappropriation in the amount of \$1,068,266. This amount represents projects that were either in progress or did not begin in FY2007 since all State/Federal funds were not secured. No additional local funds are needed. See attached memo, p. 8 – 9.
6. The Winchester Regional Airport requests a General Fund supplemental appropriation in the amount of \$25,792. This amount represents Frederick County's share of the requested \$1,068,266 in capital projects. See attached memo, p. 8 – 9.
7. The Director of Public Works requests a General Fund supplemental appropriation in the amount of \$4,752.06. This amount represents insurance proceeds for a damaged shed at the Greenwood Citizens' Convenience Site. No local funds are required. See attached memo, p. 10.
8. The Director of Fire & Rescue requests a General Fund supplemental appropriation in the amount of \$5,344. This amount represents interest accrued on funds from the 2004 State Homeland Security Grant Program. Local funds are required. See attached memo, p. 11 – 13.
9. The Assistant County Administrator requests a General Fund supplemental appropriation in the amount of \$47,117. This amount represents part time help and one additional full time custodian at the Public Safety Building. Local funds are required. See attached memo, p. 14 – 15.
10. The Treasurer requests a General Fund supplemental appropriation in the amount of \$100,000. This amount represents additional funds needed for DMV stops, which are recovered from the taxpayer when taxes are paid. See attached memo, p. 16.

**** FOR INFORMATION ONLY ****

1. The Finance Director provides a fund balance report. See attached, p. 17.

MEMORANDUM



TO: Frederick County Board of Supervisors -- Finance Committee

FROM: Gwen Monroe, Social Services Director *Gwen Monroe*

CC: John R. Riley, Jr., Frederick County Administrator
Kris Tierney, Assistant County Administrator
Cheryl Shiffler, Finance Director
Gene Fisher, Board of Supervisors Liaison
Phillip Roby, Chairman, Board of Social Services

SUBJECT: Supplemental Budget Request for Department of Social Services

Please consider this request for \$70,300 for supplemental local funding (\$103,000 total funding) for the FY 2008 Social Services budget. Our department under spent our local budget by approximately \$177,000 last year (FY 2007) and we are requesting that \$70,300 of this unspent balance be carried over into the current fiscal year to offset cuts in federal, state and local dollars.

As you recall, approximately \$100,000 was cut from the original 2008 local budget request for Social Services during the budgeting process. Because local Social Service dollars draw down federal and state matching funds, a cut of \$100,000 in local dollars reduces the agency's total budget by \$155,911. Additionally, as I reported at the March 28, 2007 Board of Supervisors' meeting, the Virginia Department of Social Services altered its budgeting process this year and the Federal pass-through matching rate decreased, which resulted in additional state/ federal funding reductions to our FY 2008 budget. The additional net loss to the agency of state/ federal reimbursement is \$43,000.

Unspent local dollars in last year's budget (FY 2007) totaled approximately \$177,000. These funds were unexpended due to:

1. Vacancies in staff positions (approved but unfilled staff positions due to time delays in the recruiting process, etc.); and
2. Additional state and federal funds received after the County approved the original FY 2007 budget request. Throughout the fiscal year, we monitor the Social Services expenditures and submit requests for additional state and federal funds in our on-going effort reduce the funding burden on the locality.

Social Services has made cuts to the 2008 budget totaling approximately \$81,000, including revisions to health care expenditures and eliminating the purchase of a vehicle, during the budget process for this year. In addition, we have already requested additional state/federal funds and will continue to do so throughout the fiscal year. However, with the current status of the state budget issues, we cannot count on these further requests being approved. The approval of the carryover of \$70,300 in local funds (\$103,000 total funds) for FY2008 will avoid the need for the agency to consider reductions in current staff.

Thank you for your consideration of our request for the carryover of \$70,300 in local dollars from last year's Social Services budget to the current fiscal year.

FREDERICK COUNTY SHERIFF'S OFFICE



ROBERT T. WILLIAMSON
Sheriff

MAJOR R.C. ECKMAN
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/722-4001

TO : Finance Department
FROM : Sheriff R. T. Williamson *RTW*
SUBJECT : Reimbursement for Extradition; Donation to Department
DATE : September 17, 2007

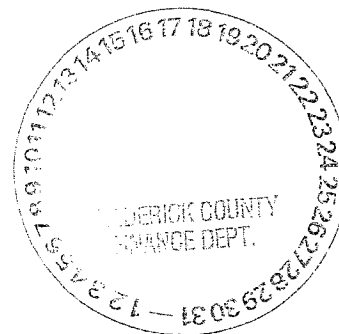
Attached please find two checks. The check in the amount of \$50.00 represents a donation to this department and we are requesting this amount be appropriated into our budget for crime prevention; 3102-5413-04. *10CR*

The check in the amount of \$2,350.00 from the Commonwealth of Virginia-Circuit Courts is reimbursement for a prisoner transport conducted on July 10, 2007. We are requesting this amount be appropriated into our travel budget line of 3102-5506-00. *1035*

Thank you.

RTW/asw

Attachments



THE FACE OF THIS DOCUMENT HAS A MULTI-COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES

Commonwealth of Virginia
CIRCUIT COURTS

Pay To The Order Of
PETER TOKACH
FREDERICK CO SHERIFFS OFFICE
1080 COVERSTONE DR
WINCHESTER VA 22602-4369

Pay Only \$*****2350*00

8/21/2007

50598773

CHECK NUMBER
42096181

PAY THIS AMOUNT
\$*****2350*00

Void After One Year

68-7270/2560 WACHOVIA BANK - GEN WARRANTS

Treasurer of Virginia

DEBRA A LEFEW
BRYAN D LEFEW
540-722-6711
129 OLD WAGON ROAD
WINCHESTER, VA 22602

68-7851-2560

1784

Date 7/15/07

Pay to the order of Frederick Co Sheriffs Office \$50.00

Fifty and 00/100 Dollars

APPLE FEDERAL CREDIT UNION
P.O. BOX 1200
FAIRFAX, VIRGINIA 22030

For where most needed

FREDERICK COUNTY SHERIFF'S OFFICE



ROBERT T. WILLIAMSON
Sheriff

MAJOR R.C. ECKMAN
Chief Deputy

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540/662-6168
FAX 540/722-4001

TO : Finance Department

FROM : Sheriff R. T. Williamson *RTW*

SUBJECT : Donations

DATE : October 25, 2007

1005

Enclosed are two (2) checks from Brian and Debra LeFew payable to the Sheriff's Office. These checks have been endorsed and I am requesting these checks be appropriated into our budget in the Crime Prevention line of 3102-5413-04.

Thank you.

RTW/asw

Enclosures

DEBRA A LEFEW
BRYAN D LEFEW
540-722-6711
129 OLD WAGON ROAD
WINCHESTER, VA 22602

68-7851-2560

1833

Date 10/21/07

Pay to the order of FREDERICK CO SHERIFF OFFICE \$50.00

APPLE FEDERAL CREDIT UNION
P.O. BOX 1200
FAIRFAX, VIRGINIA 22030

Dollars

Security Features Included Details on Back

[Signature]

DEBRA A LEFEW
BRYAN D LEFEW
540-722-6711
129 OLD WAGON ROAD
WINCHESTER, VA 22602

68-7851-2560

1816

Date 9/16/07

Pay to the order of FREDERICK CO SHERIFF OFFICE \$50.00

APPLE FEDERAL CREDIT UNION
P.O. BOX 1200
FAIRFAX, VIRGINIA 22030

Dollars

Security Features Included Details on Back

[Signature]

For Where Needed

MP

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FREDERICK COUNTY SHERIFF'S OFFICE

ROBERT T. WILLIAMSON
Sheriff



MAJOR R.C. ECKMAN
Chief Deputy

**1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602**

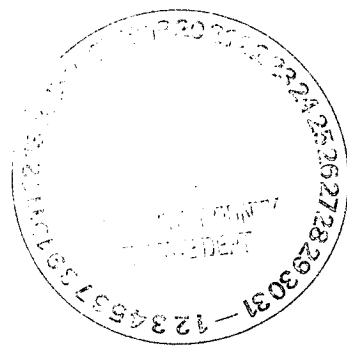
540/662-6168
FAX 540/722-4001

TO : Finance

FROM : Sheriff Robert T. Williamson *RTW*

SUBJECT : Items for Finance Committee meeting agenda

DATE : November 19, 2007



I would like to request the following two items be placed on the agenda for the next Finance Committee meeting:

- 1) two additional Court Security deputy positions – cost: \$95,364.00 (salary and fringe benefits)
- 2) the purchase/replacement of duty weapons – cost: \$30,823.00

Justifications:

- 1) the Compensation Board approved and provided two additional court security positions in our fiscal year 2008 budget however there was a delay in the allocation of these positions so we were unaware of them until we received notification in July. We are requesting these positions be added to our county fiscal year 07/08 budget. (see attached memo letter from Compensation Board)
- 2) the current duty weapons carried by sworn personnel were purchased in 1998. Since that time the weapons have begun to exhibit failures to the frames, springs, magazines, receivers, extractors and barrels. The weapons have been sent back to the manufacturer for repair with some having to be replaced because repairing was not an option. **These failures pose a liability to the deputy who has to use this weapon.** During our recent pistol qualification, additional problems were encountered with 20 of the current issued weapons including double feeding of ammunition, stovepipe misfeeds and extractor mechanism failure.

Page 2
Memo to Finance

Please add these items to the Finance Committee meeting agenda for their consideration and approval.

If you need any further information on these requests, please contact me.

Thank you.

RTW/asw



FRANK DREW
CHAIRMAN

ROBYN M. DE SOCIO
EXECUTIVE SECRETARY

W. J. KUCHARSKI
JANIE E. BOWEN
EX-OFFICIO MEMBERS

COMMONWEALTH of VIRGINIA

Compensation Board

P.O. Box 710
Richmond, Virginia 23218-0710

July 30, 2007

The Honorable Sheriff Robert T. Williamson
Sheriff, Frederick County
1080 Coverstone Drive
Winchester, VA 22602

Dear Sheriff Williamson:

I write regarding your Fiscal Year 2008 Approved Budget. The Budget provided to you on May 1st has been amended.

Based on the FY2008 Staffing Standards, your office should have received two (2) new Court Services deputy positions. We have amended your budget to include 2 new CS7 positions numbered 00007 and 00009 with an annual budgeted salary of \$27,148, effective July 1, 2007. Your amended Budget has been posted to the Compensation Board website.

<http://www.scb.virginia.gov/OLBBudget/budgetprintm.cfm>

I apologize for the delay in the allocation of these positions, and please let me know if you need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Robyn M. de Socio".

Robyn M. de Socio
Executive Secretary

CC: John R. Riley, Jr., County Administrator
Charlene M. Rollins, Manager, Customer Service
Charlotte W. Luck, Senior Budget Analyst
Jennifer M. Styles, Senior Fiscal Technician
Chuck W. Redden, Senior Fiscal Technician



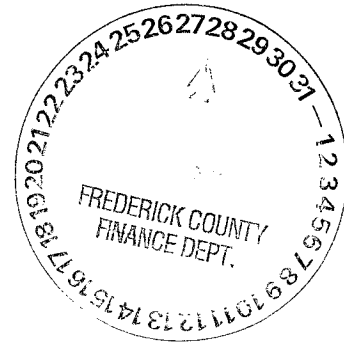
WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-2422

COPY

Memorandum

To: Cheryl Shiffler, Finance Director, Frederick County
From: Renny Manuel, Director, Winchester Airport
Date: September 25, 2007
Re: Fund 85 - Capital FY 2007 Carry Forward Line Item Balances



I would like to request that the ending balances as of June 2007 on the following line items appropriated in FY 2007 under Fund 85 (Capital) be carried forward into FY 2008. These projects were either in progress or did not begin in FY 2007 since all State/Federal funds were not secured, however we have received allocations from both agencies for FY 2008 with exception of the terminal building renovations. No additional funds from the County or City are required as the original appropriation amounts were not increased.

85-081030-3002-000-000	Professional Services – Parcel 31	\$ 22,611.00
85-081030-8801-000-037	Upgrade Lighting System - Design	\$ 48,000.00
85-081030-8801-000-043	State Eligible Maint & Repair	\$ 35,000.00
85-081030-8801-000-048	Land Acquisition Bufflick Parcels 31 46 53	\$723,130.00
85-081030-8801-000-049	Master Plan – Northside Development	\$ 53,935.00
85-081030-8801-000-054	Aircraft Wash Rack - Construction	\$ 25,590.00
85-081030-8801-000-055	Rehab Asphalt – Design	\$ 35,000.00
85-081030-8801-000-056	Renovate Terminal – Design	\$100,000.00
85-081030-8801-000-057	Renovate Terminal Furniture	\$ 25,000.00

Revenue breakdown:

85-033010-0012	Federal Reimbursements Capital	\$805,292.00
85-024040-0012	State Reimbursements Capital	\$211,277.00
85-019110-0009	Local Contributions	\$ 36,072.00
85-05150-0003	Fund 17 Reserve Fund Transfer	\$ 15,695.00

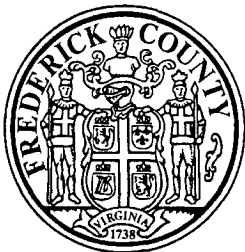
September 27, 2007

Line items 48, 49 and 54 are under grant and are in progress. Federal grants have been applied for line item 37. The Authority received tentative allocations for funding from the Virginia Department of Aviation in August 2007 for line items 37, 48 and 55.

Funding for renovation of the terminal building was recommended for approval at the VDOA meeting in August but was not funded at that time due to shortage of funding. The Airport Authority will match the local contribution if put under a grant. If funding from the State cannot be secured over the next several months, the Airport Authority will have to make a decision to seek outside funding for the State share of this project or to delay it indefinitely until State funds are available.

Should you have any questions or need additional information, please do not hesitate to contact me.

Thank you for your continued assistance and support.



COUNTY of FREDERICK


Department of Public Works


540/665-5643

FAX: 540/678-0682

MEMORANDUM

TO: Jennifer L. Place
Finance Department

FROM: Gloria M. Puffinburger 
Dept. Of Public Works

THROUGH: Harvey E. Strawsnyder, Jr., P.E. 
Director of Public Works

SUBJECT: Insurance Reimbursement;
Appropriation of Proceeds

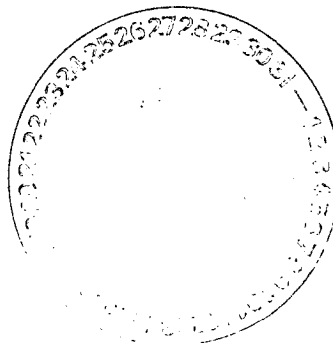
DATE: October 25, 2007

The Public Works Department is requesting that insurance proceeds in the amount of \$4,752.06 be appropriated to line item 10-4203-5407-00 (Repair & Maintenance - Buildings and Grounds). Proceeds are the result of an October 4 incident at the Greenwood Citizens' Convenience Site which destroyed the site's storage shed/attendant shelter and contents. This reimbursement will fund replacement of the structure, necessary electrical work, and damaged contents.

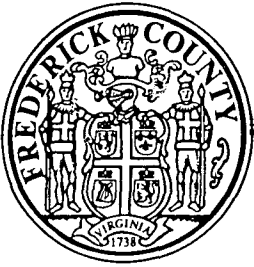
If you have any questions or concerns, please do not hesitate to contact me at Extension 8219.

/gmp

cc: file



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COUNTY OF FREDERICK, VIRGINIA

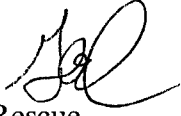
FIRE AND RESCUE DEPARTMENT

1080 Coverstone Drive
Winchester, VA 22602

Gary A. DuBrueler
Chief

MEMORANDUM

TO: Cheryl Shiffler, Director
Finance Department

FROM: Gary A. DuBrueler, Chief 
Frederick County Fire and Rescue

SUBJECT: 2004 Homeland Security Grant Program

DATE: November 14, 2007



The 2004 Homeland Security Grant Program is regulated by the Office of Justice Program's Financial Guide. This guide addresses how grant funds are to be handled as you will see from the attached email received from the Virginia Department of Emergency Management.

I am requesting a check in the amount of \$5,343.57 be issued to the United States Department of Health and Human Services and forwarded to the address noted in the attached email. I have attached with this memo a copy of the interest calculation spreadsheet which documents interest accrued on funds from the 2004 State Homeland Security Grant Program and the interest period on the unspent grant funds. The 2004 grant funds were secured but due to delays that occurred on the Microwave installation by Harris Corporation, which were beyond our control, monies were not spent within the grant period, this resulted in accrued interest that is required to be returned based on the attached regulations.

If you have any questions or need additional information, please do not hesitate to contact me.

GAD/jlc
Attachments: (2)
Cc: 2004 HSGP File

★ NOTE: Send a copy of the check to
Judy Combs in Fire & Rescue

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Judy Combs

From: Maher, Joann [Joann.Maher@vdem.virginia.gov]
Sent: Friday, November 09, 2007 2:33 PM
To: Judy Combs
Subject: RE: 2004 SHGP

Judy,

Thanks for sending the interest calculation. The 2004 Homeland Security Grant Program is regulated by the Office of Justice Program's Financial Guide. This guide addresses the requirement of subgrantees to put grant funds into an interest bearing account. Any interest accrued on these funds needs to be repayed to the federal government. Below is a paragraph from Part III, Chapter 1 of the guide:

"All local units of government (political subdivisions of a State, including cities, towns, counties and special districts created by State law) shall account for interest earned on Federal funds. Local units of government may keep interest earned on Federal grant funds up to \$100 PER FEDERAL FISCAL YEAR. This maximum limit is not per award; it is inclusive of all interest earned as a result of all Federal grant program funds received per year. Interest earned in excess of \$100, excluding LLEBG and JABG, must be remitted to the United States Department of Health and Human Services, Division of Payment Management Services, P.O. Box 6021, Rockville, MD 20852"

You should send the check to the address listed above with a copy sent to VDEM (to my attention). Please be sure to included a letter stating that the check is payment of interest accrued on funds from the 2004 State Homeland Security Program grant, CFDA# 97.073.

Thank you,

JoAnn

JoAnn Maher
Grant Specialist
Virginia Department of Emergency Management
(804) 897-6500 extension 6601
FAX: (804) 897-6613

From: Judy Combs [mailto:jcombs@co.frederick.va.us]
Sent: Monday, November 05, 2007 12:24 PM
To: Maher, Joann
Subject: 2004 SHGP

Joann,

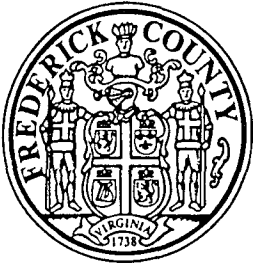
I think I finally have the interest calculations on the 2004 grant funds. It has taken a lot longer than I had hoped but attached please find the worksheet with the interest calculations for the interest earned for the specified period on the 2004 grants funds. Please review and let me know if this appears correct, who I am to send the check to, and how it should be payable. If you have any questions, please don't hesitate to contact me.

Thanks!

Judy L. Combs, Administrative Assistant
Frederick County Fire & Rescue
1080 Coverstone Drive

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Time Period	# of Days	Monthly ROI	Unspent Grant Funds	Interest Earnings
Nov. 29 - Nov. 30, 2005	2	2.67%	122,332.03	17.90
Dec. 17 - Dec. 20, 2005	20	2.67%	122,332.03	179.00
Dec. 21 - Dec. 31, 2005	10	2.67%	94,328.03	69.00
Jan. 2006	31	5.21%	94,328.03	417.40
Feb. 2006	28	3.08%	94,328.03	222.87
Mar. 2006	31	5.70%	94,328.03	456.65
Apr. 2006	30	4.63%	94,328.03	358.96
May 2006	31	1.84%	94,328.03	147.41
Jun. 2006	30	5.73%	94,328.03	444.25
Jul. 2006	31	4.84%	94,328.03	387.75
Aug. 2006	31	4.04%	94,328.03	323.66
Sep. 2006	30	4.76%	94,328.03	369.04
Oct. 2006	31	3.71%	94,328.03	297.22
Nov. 2006	30	4.27%	94,328.03	331.05
Dec. 2006	31	7.70%	94,328.03	616.88
Jan. 2007	31	8.11%	94,328.03	649.73
Feb. 1 - Feb 6, 2007	5	4.24%	94,328.03	54.79
				<u>5,343.57</u>



COUNTY of FREDERICK

Kris C. Tierney
Assistant County Administrator

540/665-5666
Fax 540/667-0370
E-mail:

ktierney@co.frederick.va.us

MEMORANDUM

TO: Finance Committee
FROM: Kris C. Tierney, Assistant County Administrator *KCT*
RE: Supplemental Appropriation - Maintenance Department
DATE: September 26, 2007

The Maintenance Department is requesting a Supplemental Appropriation in the following amounts:

- \$6,000 to line item # 43010-1005-005 to cover part time help needed through the end of the fiscal year at the new Public Safety Building (*figuring 30hrs./wk. for 9 months @ 10.00/hr.*)
- \$ 10,000 to line item # 43010-1005-000 in order to restore funds spent from this line to cover custodial needs at the Public Safety Building
- \$31,117 to fund an addition full time custodian with benefits at the Public Safety Building.

Explanation of Request

With the completion and occupancy of the new Public Safety Building (PSB) we now have a clearer picture of our maintenance and custodial needs for that facility. When staff was developing the FY07 budget for the PSB, it was anticipated the complex would be only partially occupied, as this building was to accommodate public safety staffing needs for up to 20 years. Based on this assumption, the budget contained a request for three full time custodian positions (1 daytime, and 2 evening). During the ensuing budget cuts, one of those positions was cut resulting leaving a custodial staff of 2 full-time employees to maintain this facility.

Presently, there is one full-time day shift custodian. The evening shift consists of one full-time custodian and one part-time custodian, which was not budgeted. This part-time position is being funded from a portion of the monies originally budgeted for part-time help at the County Administrator Building (CAB). The funds allocated from the CAB extra help/overtime line item to the PSB extra help/overtime will not last through the end of the fiscal year. In addition, monies will be needed to restore the CAB extra help/overtime line item in order to fund that line item through the end of the fiscal year.

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The chart below shows a comparison of custodial staffing between the CAB and the PSB

	County Admin. Building.	Public Safety Bldg
square foot of buildings	100,000	68,000
number of daytime custodians	3 (2 full-time, 1 part time)	1 full time
number of evening custodians	5 (3 full time, part time)	2 (1 full time, 1 part-time) * part time position is unbudgeted

Staff's rationale for the original budget request of 3 full-time custodians (1 daytime and 2 evening) was based on the size of the PSB and the understanding that it would be less than fully occupied for a number of years. While the PSB is roughly 2/3 the size of the CAB, (68,000 versus 100,000 square feet) the PSB is open 24 hours a day 7 days a week and houses a large work out room, locker room and showers. These areas require more intense cleaning on a nightly basis than the typical office space. In addition, the PSB contains a number of meeting rooms which are utilized by outside departments and agencies resulting in higher than anticipated foot traffic. Further, the relocation of the Dispatch Center scheduled for October will only serve to increase demands on existing custodial staff. All of the above factors combined result in a custodial demand that is higher per square foot than that of the 9-5 office space of the CAB.

In addition to funding the existing, unbudgeted, part time position, staff is requesting one additional full-time evening shift custodian. The two existing evening shift custodial positions have been hard pressed to keep up with the cleaning requirements of the building.

Should additional information be needed, I will be present at the Finance Committee meeting to answer any questions.



COUNTY of FREDERICK

Office of Treasurer

P.O. Box 225

Winchester, Virginia 22604-0225

540/665-5607

FAX 540/662-5838

Judith K. Malone
Deputy Treasurer

C. William Orndoff, Jr., MGT
County Treasurer

R. Wayne Corbett, MGD
Deputy Treasurer for Compliance

MEMORANDUM

TO: Finance Committee

From: C. William Orndoff, Jr. Treasurer

Subject: DMV- VRWS FEES

Date: October 23, 2007

During budget preparation, I asked that \$ 30,000 be appropriated for STOPS at DMV. I was not anticipating that I would exceed this amount for FY08 based on last 2 years expenditures of \$ 13,840 and \$16,320 for FY06 and FY07. During July, 2007, I decide to automate this process so I could be more efficient with DMV stops. During July, 2007 we manually added and released a number of stops. In August and September 2007, I was able to electronically place stops with DMV. This increased the number of stops placed; therefore more money is needed for the releases. DMV charges each locality that participates in VRWS/DMVSTOPS a \$ 20.00 release fee. To date I have sent \$ 24,360.00, leaving only \$ 5,640.00 for the balance of the year. This fee is collected by the County from the taxpayer at the time taxes are paid and a DMV STOP is release.

I would ask for supplemental appropriation in the amount of \$ 100,000.00 for line item DMV STOPS (4010-012130-3002-000-002). No additional local funds are required. Should you have any questions, please do not hesitate to contact me.

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**County of Frederick, VA
Report on Fund Balance
October 2007**

Fund Balance, Beginning of Year, July 1, 2007 **32,685,256**

Prior Year Funding & Carry forward Amounts

Adjust Forfeited Assets	(1,530)	
Document Imaging carry forward	(7,000)	
Inspections scheduling system carry forward	(31,318)	
Clearbrook Convenience Site carry forward	(168,627)	
Gypsy Moth spraying carry forward	(175,000)	
Transportation carry forward	(225,500)	
Sheriff donation carry forward	(200)	
School operating funds carry forward	(87,538)	
School insurnace proceeds carry forward	(28,311)	
Social Services carry forward	(70,300)	
School capital funds carry forward	(918,429)	
Sheriff prisoner transport reimbursement carry forward	(3,000)	
DARE carry forward	(4,880)	
Litter-Thon funds carry forward	(1,222)	
Public Safety training carry forward	(10,325)	
		(1,733,179)

Other Funding / Adjustments

Audit Adjustments (includes School Operating)	2,215,694	
Adjust Fire Company Capital Reserves	(135,832)	
Commonwealth Attorney (2) new positions	(39,438)	
Enhanced LEOS benefit	(136,111)	
Correct 45 day taxes	(283,216)	
Radio Tech position	(128,140)	
Voting machine upgrades	(13,511)	
eCivis grants software	(26,000)	
New position - County Attorney	(120,000)	
COR reassessment	(9,457)	
Youth Development Center	(125,000)	
Shenandoah Valley Discovery Museum	(500,000)	
		698,990

Fund Balance, October 2007 **31,651,067**