

# *Frederick County Electoral Board*

Administration Building  
107 North Kent Street  
Winchester, VA 22601

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## AGENDA

Thursday, June 23, 2016

5:30 p.m.

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1. Call to Order
2. Adopt Agenda
3. Approve minutes of 4/14/2016
4. Planning for November 8, 2016 General and Special Elections
  - (1) Number of Registered Voters per Precinct – as of 6/22/2016
  - (2) Ballot Races and Issues – Races – 7, Issues - 2
  - (3) Number of Ballot Styles - 7
  - (4) Number of Ballots to Order for Absentee Voting
  - (5) Number of Emergency Paper Ballots to Order for Precincts
  - (6) Number of Officer of Elections to use in each Precinct – current number available
5. Logic and Accuracy Test Dates – Tuesday, Oct. 25, 2016, Wednesday, Oct.26, 2016
6. Training Date – Saturday, October 29, 2016
  - Morning Session Time 8 – 8:30 am Registration, 8:30 – 11:30 am Training
  - Afternoon Session Time 12 – 12:30 pm Registration, 12:30 – 3:30 pm Training
  - Training Assignments
    - Chairman
    - Vice Chairman
    - Secretary
    - Registrar
    - Machine Technician
  - Officer of Election materials – What Ifs, EDGs, Provisional, CAP, SORs, etc.
  - Makeup session – Registrar’s Office, Thursday, November 3, 2016 at 5:30 pm
  - Laptop lab in Registrar’s office – When - ?

7. Internal run through training session – Date, Time - ?
8. Delivery of voting machines and set up for EPBs
9. Election Day Schedule
10. Canvass on 11/9/2016 – Time and other Dates
11. Personnel Matter (Closed Session)
12. Registrar Business
13. Schedule next Electoral Board meeting date
  - Registrar Annual Review
14. Other Business
15. Adjourn